

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
December 10, 2024**

Supervisor McManus called the Town Board Meeting to order at the Garfield Township Hall on December 10, 2024 at 6:00p.m.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Chuck Korn, Laurie Lapp, Chloe Macomber, Joe McManus, Lanie McManus and Denise Schmuckal,

Also in Attendance: Township Manager Chris Barsheff

1. Public Comment (6:00)

Ben Castiglione of Guilford Lane introduced himself as a candidate for the vacant Planning Commission seat

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Agostinelli moved and Korn seconded to approve the agenda as presented.

*Yeas: Agostinelli, Korn, Schmuckal, Lapp, Macomber, L. McManus, J. McManus
Nays: None*

3. Consent Calendar (6:03)

a. Minutes

November 26, 2024 Regular Meeting
November 26, 2024 Study Session
(Recommend Approval)

b. Bills

General Fund \$410,809.75
(Recommend Approval)

c. Consideration of Contractor's Application for Corrected Final Payment from Elmer's for StoneRidge PRV (Recommend Approval)

d. Consideration of Birmley Meadows – Sanitary Sewer and Water Main Extension Close Out and Turnover Documents (Recommend Approval)

Korn moved and Agostinelli seconded to adopt the consent calendar as presented.

Yeas: Korn, Agostinelli, Schmuckal, Macomber, L. McManus, Lapp, J. McManus

Nays: None

4. **Items Removed from the Consent Calendar**

None

5. **Correspondence (6:04)**

Letter from Barsheff to Traverse Connect

6. **Reports**

a. **County Commissioner's Report (6:04)**

County Commissioner Brad Jewett reported that city will sever ties with the county for IT items soon. He added that the 2025 budget has been discussed and plans are to pass the budget on December 18th. He attended a study session regarding airport bonding and noted that the wage adjustment for County Commissioners was approved.

b. **Sheriff's Report (6:07)**

Lt. Roy Raska gave some statistics for November 2024 and said that an active shooter training was held at the Great Wolf Lodge. He added that deputies are busy with training, accidents, and fraud complaints.

c. **GT Metro Fire Report (6:11)**

Chief Paul Mackin recited statistics for the month of November 2024 and reviewed two fires in the area from November. He stated that the department recently streamlined the probation process for part-timers and that Jennifer Froelich, life and safety trainer, will be moving on. Metro is completing grants to replace ADD and LUCAS items and funds from recent vehicle sales totaling over \$500,000 will be earmarked for future apparatus purchases.

d. **Planning Department Monthly Report for December (6:19)**

Deputy Planner Stave Hannon stated that the planning department report was submitted in writing. He reviewed some of the recent decisions of the planning commission and added that he is working on a GIS streetlight map for the township.

e. **Parks and Recreation Report (6:22)**

The report was submitted in writing.

f. **Clerk's Report (6:22)**

L. McManus stated that her report was submitted in writing and the Clerk's office is wrapping up some year-end items.

g. **Township Manager's Report (6:23)**

Township Manager Chris Barsheff attended the MTA meeting at the airport and met with the MDOT manager and engineer. He also met with the MDEC contact for the state and the County Brownfield director. He is looking into township emails for board members and added that the

personnel committee needs to review a new sick time law taking effect in February and its effects on the township policies.

c. Supervisor's Report (6:31)

J. McManus stated that he attended a road commission meeting regarding utility work in preparation for the M-72 and M-22 roundabout. He added that he also attended a BPW meeting where candidates for the Director position were interviewed.

7. Unfinished Business

a. Public Hearing – Resolution 2024-28-T(a) to Establish Logan Valley Rd. & Racquet Club Dr. Road Improvement Special Assessment District and Order Preparation of Special Assessment Roll (6:36)

Amy DeHaan spoke regarding the SAD and said that this proposed resolution would establish the district.

J. McManus opened the public hearing at 6:39pm and with no one wishing to speak, closed the public hearing.

Schmuckal moved and Korn seconded to adopt Resolution 2024-28-T(a) to Establish Logan Valley Rd. & Racquet Club Dr. Road Improvement Special Assessment District and Order Preparation of Special Assessment Roll.

Yeas: Schmuckal, Korn, Lapp, L. McManus, Agostinelli, Macomber, J. McManus

Nays: None

b. Public Hearing – Garfield Township Budgets for 2025 (General Fund, Fire Fund, Public Improvement Road Fund, Budget Stabilization Fund, Park System Fund, Street Light Fund, and Special Assessment District Fund) (6:40)

L. McManus noted one change in the budget since liability insurance came in higher than expected. Money was moved from contingency fund and the 2025 budget was changed accordingly.

J. McManus opened the public hearing at 6:42pm and with no one wishing to speak, closed the public hearing.

8. New Business

a. Consideration of approving GTMESA Payments to East Bay Township for Dorm Room Expansion at Station 9, Resolution 2024-30-T (6:43)

Barsheff gave board members an overview of the proposed expansion. Fire Chief Paul Mackin also talked about the expansion. Board members discussed how the expansion occurred without formal Metro Fire approval.

Schmuckal moved not to approve Resolution 2024-30-T. Agostinelli seconded the motion.

Yeas: Schmuckal, Agostinelli, L. McManus, Lapp, Korn, Macomber, J. McManus

Nays: None

b. Consideration of Storm Water Control Ordinance No. 49, Amendment 1, Introduce and schedule Public Hearing for the January 14, 2025 Township Board meeting (7:10)

Zoning Administrator Mike Green stated that this amendment would remove references to Grand Traverse County as the principal for enforcement agency and assign the Garfield Township as the sole enforcement agency for the ordinance. Board members discussed several items they would like changed,

Schmuckal moved and Lapp seconded that Amendment 1 to Garfield Township Ordinance No. 49 be scheduled for public hearing for the January 14, 2025 Township Board Regular Meeting.

Yeas: Schmuckal, Lapp, L. McManus, Korn, Macomber, Agostinelli, J. McManus

Nays: None

c. Consideration of Soil Erosion Ordinance No. 78, introduce and schedule Public Hearing for the January 14, 2025 Township Board meeting (7:16)

Green stated that this ordinance would allow the township to administer its own Soil Erosion and Sedimentation Control program. The ordinance was reviewed by the township attorney and EGLE.

Schmuckal Moved and Korn seconded that Garfield Township Ordinance No. 78 as attached to this report BE SCHEDULED for public hearing for the January 14, 2025 Township Board Regular Meeting.

Yeas: Schmuckal, Korn, Lapp, L. McManus, Agostinelli, Macomber, J. McManus

Nays: None

d. Consideration of River East Recreation Area Playground curbing proposal (7:23)

Barsheff said the board approved a play structure and it was realized that a barrier between the underlayment and curbing was needed for the new playground. Parks staff received three bids and Parks Steward Sean Kehoe suggested awarding the bid to Game Time/Sinclair since they were installing the play structure.

Schmuckal moved and Macomber seconded to allow Township Manager Barsheff to sign a contract with Game Time/Sinclair for playground curbing in the amount of \$12,478.00.

*Yeas: Schmuckal, Macomber, L. McManus, Lapp, Korn, Agostinelli,
J. McManus
Nays: None*

e. Consideration of approving the Final ARPA Spending Plan and allocating \$358,483.72 to the Township’s 2024 sheriff’s contract (7:27)

Treasurer Macomber stated that to obligate ARPA money by the deadline, the money will be allocated to the 2024 sheriff’s contract.

Schmuckal moved and Korn seconded to approve the Final ARPA Spending Plan and to approve allocating \$358,483.72 to the Township’s 2024 Sheriff’s contract.

*Yeas: Schmuckal, Korn, Lapp, L. McManus, Agostinelli, Macomber,
J. McManus
Nays: None*

f. Consideration of submitting an opinion to the Michigan Liquor Control Commission for the application from High Tops TC, LLC (7:28)

Barsheff stated that a liquor license was awarded to High Tops the license location was changed to Cherryland Center then the applicant looked at other alternatives. The applicant withdrew his application at the Planning Commission level at this time. This action is asking to add a dance and entertainment license and extended hours to the current license. Barsheff added that the township has the right to give an opinion on this license addition. Board members discussed the license application and asked Barsheff to conduct some research with the liquor control commission to determine what options the township has in the matter.

g. Consideration of Title Change for the annual Poverty Hardship Exemption Policy and Guidelines and approval of Resolution 2024-32-T (7:38)

Amy DeHaan suggested changing the name of the form so that it is not as derogatory.

Schmuckal moved and L. McManus seconded to rename the form “income based exemption policy.”

*Yeas: Schmuckal, L. McManus, Macomber, Lapp, Agostinelli, Korn,
J. McManus
Nays: None*

Korn moved to approve Resolution 2024-32-T Adoption of 2025 Income-Based Exemption Policy. Macomber seconded the motion.

*Yeas: Korn, Macomber, Lapp, Agostinelli, Schmuckal, L. McManus,
J. McManus*

Nays: None

h. Consideration of Resolution 2024-34-T General Fund 2025 Budget (7:44)

Schmuckal moved and Agostinelli seconded to adopt Resolution 2024-34-T General Fund 2025 Budget.

*Yeas: Schmuckal, Agostinelli, Macomber, Lapp, L. McManus, Korn,
J. McManus*

Nays: None

i. Consideration of Resolution 2024-35-T Fire Fund 2025 Budget (7:44)

Schmuckal moved and Macomber seconded to adopt Resolution 2024-35-T Fire Fund 2025 Budget.

*Yeas: Schmuckal, Macomber, Lapp, Agostinelli, L. McManus, Korn,
J. McManus*

Nays: None

j. Consideration of Resolution 2024-36-T Public Improvement Road Fund 2025 Budget (7:45)

Schmuckal moved and L. McManus seconded to adopt Resolution 2024-36-T Public Improvement Road Fund 2025 Budget.

*Yeas: Schmuckal, L. McManus, Macomber, Lapp, Agostinelli, Korn,
J. McManus*

Nays: None

k. Consideration of Resolution 2024-37-T Budget Stabilization Fund 2025 Budget (7:45)

Schmuckal moved and Korn seconded to adopt Resolution 2024-37-T Budget Stabilization Fund 2025 Budget.

*Yeas: Schmuckal, Korn, L. McManus, Macomber, Lapp, Agostinelli,
J. McManus*

Nays: None

l. Consideration of Resolution 2024-38-T DPW Fund 2025 Budget (7:46)

Schmuckal moved and Agostinelli seconded to adopt Resolution 2024-38-T DPW Fund 2025 Budget.

*Yeas: Schmuckal, Agostinelli, Korn, Macomber, L. McManus, Lapp,
J. McManus*

Nays: None

- m. Consideration of Resolution 2024-39-T Park System Fund 2025 Budget (7:47)**
Schmuckal moved and Macomber seconded to adopt Resolution 2024-39-T Park System Fund 2025 Budget.
Yeas: Schmuckal, Macomber Agostinelli, Korn, Lapp, L. McManus, J. McManus
Nays: None

- n. Consideration of Resolution 2024-40-T Street Light Fund 2025 Budget (7:48)**
Schmuckal moved and Agostinelli seconded to adopt Resolution 2024-40-T Street Light Fund 2025 Budget

Yeas: Schmuckal, Agostinelli, L. McManus, Korn, Lapp, Macomber, J. McManus
Nays: None

- o. Consideration of Resolution 2024-41-T Special Assessment District Fund 2025 Budget (7:49)**
Schmuckal moved and L. McManus seconded to adopt Resolution 2024-41-T Special Assessment District Fund 2025 Budget.

Yeas: Schmuckal, L. McManus, Korn, Lapp, Agostinelli, Macomber, J. McManus
Nays: None

- p. Consideration of Resolution 2024-42-T Clerk’s Salary (7:50)**
Schmuckal moved and Macomber seconded to adopt Resolution 2024-42-T Clerk’s Salary.

Yeas: Schmuckal, Macomber, L. McManus, Korn, Lapp, Agostinelli, J. McManus
Nays: None

- q. Consideration of Resolution 2024-43-T Treasurer’s Salary (7:51)**
Schmuckal moved and Agostinelli seconded to adopt Resolution 2024-43-T Treasurer’s Salary

Yeas: Schmuckal, Agostinelli, Macomber, L. McManus, Korn, Lapp, J. McManus
Nays: None

- r. Consideration of Resolution 2024-44-T Supervisor’s Salary (7:51)**
Schmuckal moved and Macomber seconded to approve Resolution 2024-44-T Supervisor’s Salary.

Yeas: Schmuckal, Macomber, Agostinelli, L. McManus, Korn, Lapp, J. McManus

Nays: None

s. Consideration of Resolution 2024-45-T Township Trustee’s Salary (7:52)

Schmuckal moved and Korn seconded to adopt Resolution 2024-45-T Township Trustee’s Salary.

Yeas: Schmuckal, Korn, Macomber, Agostinelli, L. McManus, Lapp, J. McManus

Nays: None

t. Consideration of Resolution 2024-46-T Annual Exemption Option as Set Forth in 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act (7:52)

Schmuckal moved and Korn seconded to adopt Resolution 2024-46-T Annual Exemption Option as Set Forth in 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act.

Yeas: Schmuckal, Korn, Macomber, Agostinelli, L. McManus, Lapp, J. McManus

Nays: None

u. Consideration of the Township’s liability insurance renewal plan (7:52)

L. McManus reviewed the liability insurance quote with board members.

Schmuckal moved and Korn seconded to accept the bid from par Plan for the 2025 Township Liability insurance in the amount of \$26,752.00.

Yeas: Schmuckal, Korn, Macomber, Agostinelli, L. McManus, Lapp, J. McManus

Nays: None

v. Consideration of 2025 Board Appointments (7:54)

Cara Eule was recommended by Planner John Sych for the vacant seat on the Planning Commission.

Laurie Lapp will serve on the Joint Recreation Authority.

Joe McManus and Chuck Korn will serve on the GT Metro Board with Chloe Macomber and Denise Schmuckal as alternates.

Ben Castiglione will serve on the ZBA as alternate #1 and Kelly Fisher will serve as alternate #2.

Larry LaCross will serve on the Board of Review.

Jessica Brutzman will be appointed to the Parks and Rec Commission.

Molly Agostinelli will serve on the Joint Planning Commission. Macomber and Lapp will serve on the Personnel Committee.

Macomber will serve on Building and Grounds.

Lapp will serve on the Ethics Committee and be the TTCl alternate with Chuck Korn as the principal.

Schmuckal moved and Lapp seconded to approve the above board and committee appointments for the 2025 year.

Yeas: Schmuckal, Lapp, Korn, Macomber, Agostinelli, L. McManus, J. McManus

Nays: None

**w. 2025 Township Board Meeting Dates (8:11)
November 11th changed to November 4th.**

Schmuckal moved and Macomber seconded to approve the 2025 Township Board Meeting Dates noting that the meeting scheduled for November 11, 2025 will be moved to November 4, 2025.

Yeas: Schmuckal, Macomber, Lapp, Korn, Agostinelli, L. McManus, J. McManus

Nays: None

9. Public Comment: (8:12)

None

10. Other Business (8:12)

Attendance at Rotary meetings was discussed. Barsheff will attend for now.


Agostinelli moved and Schmuckal seconded to place Korn on the GT Metro Board effective immediately.

Yeas: Agostinelli, Schmuckal, Lapp, L. McManus, Korn, Macomber, J. McManus

Nays: None

11. Adjournment

J. McManus adjourned the meeting 8:18pm.



Joe McManus, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686



Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

CHARTER TOWNSHIP OF GARFIELD

RESOLUTION 2024-32-T

ADOPTION OF 2025 INCOME-BASED EXEMPTION POLICY

WHEREAS, the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the Township Board is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to annually adopt guidelines for such exemptions;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that the Charter Township of Garfield, Grand Traverse County, adopts the following 2025 Income-based Exemption Policy (attached) for the Supervisor and Board of Review to implement.

The rules and regulations shall include, but not be limited to, the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year.

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of, and occupy as a homestead, the property for which an exemption is requested.
- 2) File a claim with the Supervisor or Board of Review (Exhibit "A"), accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year. Or, if applicant is not required to file income taxes, complete and file with the Supervisor or Board of Review the Poverty Exemption Affidavit (Michigan Dept of Treasury form 4988 (Exhibit "B")).
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested, if requested.
- 5) Annually complete an Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty (from 5739 – Exhibit "C").
- 6) Meet Garfield Township's Income Guidelines, as stated in the attached Income-based Exemption Rules, Regulations and Asset Test (Exhibit "D").
- 7) Meet additional eligibility requirements as determined by the Township Board.

BE IT ALSO RESOLVED that the Board of Review shall follow the above stated policy and 2025 Garfield Township Income-based Exemption guidelines in granting or denying an exemption. If the Board of Review denies an Income-based Exemption reduction, it must provide a written decision specifying the reasons for the denial to the applicant.

The foregoing resolution offered by Board Member Chuck Korn and supported by Board Member Chloe Macomber.

Upon roll call vote, the following voted:

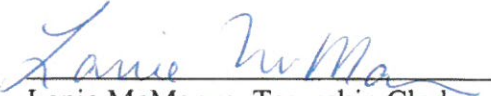
Yeas: Korn, Macomber, Lapp, L. McManus, Agostinelli, Schmuckal, J. McManus

Nays: None

Abstain: None

Absent and Excused: None

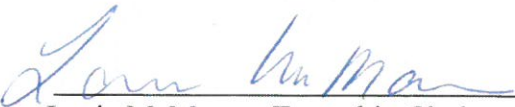
The Chairman declared the motion carried, and Resolution 2024-32-T duly adopted.


Lanie McManus, Township Clerk

CERTIFICATE

I, Lanie McManus, the duly appointed Township Clerk, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Charter Township of Garfield, adopted during a meeting of the Charter Township of Garfield Township Board, Grand Traverse County, Michigan, held on December 10, 2024, at which meeting (7) seven members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the Minutes of said Meeting were kept and will be and have been available as required by said Act.

Date: 12-11-2024


Lanie McManus, Township Clerk

CHARTER TOWNSHIP OF GARFIELD
INCOME-BASED EXEMPTION POLICY

The Charter Township of Garfield Board of Review will accept and evaluate applications for a principal residence (homestead) property tax exemption based on the taxpayer's inability to pay (income-level), pursuant to PA 390, 1994 (MCL 211.7u) and Garfield Township Board Resolution #2024-32-T. The applicant shall comply with the following as part of the application (attached):

- Be an owner of, and occupant of, the principal residence for which an exemption is requested.
- Complete an application (Exhibit "A") annually with the Township for a current year poverty exemption request and submit it to the Garfield Township Board of Review AFTER January 1 but before the Thursday prior to the last day of the Board of Review (by law, this is the 2nd Tuesday in December).
- Federal and state income tax returns for all persons residing in the principal residence INCLUDING the Michigan homestead property tax credit claim form, proof of ownership of the homestead (*if requested by the Township*) for the preceding calendar tax year MUST be provided to the Board of Review prior to its poverty exemption determination for the current tax year. If applicant is not required to file income taxes, the Poverty Exemption Affidavit (Michigan Dept. of Treasury form 4988) MUST be completed, signed and attached to the application (Exhibit "B").
- Produce a valid drivers' license or other form of official identification, if requested.
- Annually complete Michigan Department of Treasury form 5739, Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty (Exhibit "C").

The Board of Review will objectively evaluate Income-based Exemptions applications utilizing all available information, including statements, under oath by the applicant upon appearance before the Board of Review. An applicant must apply for a poverty exemption on an annual basis.

In order to qualify for the poverty exemption, an applicant must satisfy a two-part test:

Part One requires the applicant household to satisfy the Garfield Township income guidelines, which are updated annually by Township Board resolution, through its review of the Federal Poverty Guidelines of the US Department of Health and Human Services, incorporated by reference in the attached Income-based Exemption Rules, Regulations and Asset Test (Exhibit "D").

Part Two requires the applicant to satisfy an Asset Test based upon the total amount of household assets. An applicant may qualify for the Income-based exemption provided the applicant has no more than \$20,500 in total aggregate household assets as listed in the attached Income-based Exemption Rules, Regulations and Asset Test.

In the event the applicant meets the foregoing two-part test, as well as all of the general guidelines of Township Board Resolution 2024-32-T and PA 390 of 1994, the applicant shall be exempted from all property taxes for the tax year in question by the Board of Review. If the Board of Review denies a Income-based Exemption reduction, it must provide a written decision specifying the reasons for the denial to the applicant.

Adopted: December 10, 2024

Effective immediately. This policy and procedures are in force and effect until amended by the Charter Township of Garfield Township Board by resolution.

Charter Township of Garfield

Income-based Exemption

Rules, Regulations and Asset Test

EXHIBIT D

Income-based Exemption Information: MCL 211.7u (1) The principal residence of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute toward the public charges is eligible for exemption in whole or in part from taxation under this act. [Excerpt]																									
	Test 1: Income-based Exemption Guidelines "Table 1"																								
	Test 2: Asset Test (if the applicant meets the Income-based Guidelines) "Table 2"																								
	Test 3: Income-based Exemption Guidelines "Table 3"																								
What's involved:	How much <u>INCOME</u> a person can receive per year and be eligible for the Income-based Exemption																								
What the Law says:	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">2024 Federal Poverty Income Guidelines</th> <th style="width: 80%;">Garfield Township</th> </tr> <tr> <th style="width: 20%;">Size of Family/ Household</th> <th style="width: 80%;">Income Guidelines for 2025 Income-based Exemptions *</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">1</td><td style="text-align: center;">\$15,060</td></tr> <tr><td style="text-align: center;">2</td><td style="text-align: center;">\$20,440</td></tr> <tr><td style="text-align: center;">3</td><td style="text-align: center;">\$25,820</td></tr> <tr><td style="text-align: center;">4</td><td style="text-align: center;">\$31,200</td></tr> <tr><td style="text-align: center;">5</td><td style="text-align: center;">\$36,580</td></tr> <tr><td style="text-align: center;">6</td><td style="text-align: center;">\$41,960</td></tr> <tr><td style="text-align: center;">7</td><td style="text-align: center;">\$47,340</td></tr> <tr><td style="text-align: center;">8</td><td style="text-align: center;">\$52,720</td></tr> <tr><td style="text-align: center;">each additional person:</td><td style="text-align: center;">\$5,380</td></tr> <tr><td style="text-align: center;">each additional person:</td><td style="text-align: center;">\$6,375</td></tr> </tbody> </table> <p>* Garfield Township's income limits are based on census data of the Median Household Income (2022 US Census Bureau estimate for Grand Traverse County of \$69,393 divided by 2.41 (number of people per household) = \$28,794 Avg Income per person x 60% (low income guidelines for housing in Grand Traverse County)</p> <p>Note: The township board can adopt maximum income levels <u>higher</u> than the federal poverty guidelines. A township board can make it easier for a person to be eligible for the Income-based exemption, but it <u>cannot</u> make it <u>harder</u> (by adopting lower income levels).</p>	2024 Federal Poverty Income Guidelines	Garfield Township	Size of Family/ Household	Income Guidelines for 2025 Income-based Exemptions *	1	\$15,060	2	\$20,440	3	\$25,820	4	\$31,200	5	\$36,580	6	\$41,960	7	\$47,340	8	\$52,720	each additional person:	\$5,380	each additional person:	\$6,375
2024 Federal Poverty Income Guidelines	Garfield Township																								
Size of Family/ Household	Income Guidelines for 2025 Income-based Exemptions *																								
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	<p>Things of Value that a person can own and still be granted an Income-based Exemption</p> <p>The law protects the applicant's residence. The home, or up to a specified amount of equity in the home, is not considered in determining the percent of the exemption the applicant may receive.</p> <p>In Garfield Township, in the event the applicant meets the requirements of the two-part test, as well as all of the general guidelines of the annual Township Board Resolution and PA 390 of 1994, the applicant shall be exempted from all property taxes for the year in question by the Board of Review.</p>																								
	<p>Things of Value that the BOR can consider to decide what percent exemption to grant</p> <p>Every township must adopt an asset test, but no specific test is mandated by law. The township board should set a <u>maximum asset amount</u>. - in other words, a total value of assets that will likely result in receiving a 0% exemption. This can either be a dollar amount or a percentage of total income.</p> <p>Based on the assets listed on an Income-based exemption application, the Board of Review may grant the applicant a 0% or 100% exemption.</p> <p>-----</p> <p>A township can consider the homestead property tax credit that the applicant is eligible for to calculate the the percentage of Income-based exemption to be granted.</p> <p>-----</p> <p>MCL 211.7u(5): "The board of review shall follow the policy and guidelines of the local assessment unit in granting or denying an exemption under this section .</p>																								

Charter Township of Garfield
Income-based Exemption
Rules, Regulations and Asset Test

EXHIBIT D

	Test 1: Income-based Exemption Guidelines	Test 2: Asset Test (if the applicant meets the Income-based Guidelines)	Test 2: Asset Test
<p>Examples:</p> <ul style="list-style-type: none"> * Money, wages and salaries before any deductions * Net receipts from nonfarm self-employment. (These are receipts from a person's own business, professional enterprise, or partnership, after deductions for self-employment.) * Net receipts from farm self employment. (With the same provisions as above for self-employment.) * Regular payments from social security, railroad retirement, unemployment, workers' compensation, veterans' payments and public assistance. * Alimony, child support, and military family allotments. * Private pensions, government pensions, and regular insurance or annuity payments. * College or university scholarships, grants, fellowships, and assistantships. * Dividends, interest, net rental income, net royalties, periodic receipts from estates or trusts, and net gambling or lottery winnings. 	<p>The township may allow a person to own other things, besides the home, and still receive an Income-based exemption.</p> <p>Garfield Township, in addition to the principal residence, allows an applicant to own:</p> <ul style="list-style-type: none"> * Savings, checking accounts, stocks, bonds or other liquid accounts with a combined balance or value of \$6,000 or less. * One vehicle for each household member of driving age. * Tools and other household furnishings, equipment and clothes. * One recreational vehicle or boat with a market value of \$10,000 or less. * Jewelry of a value less than \$2,000, not including wedding and engagement rings. * Coin collections, firearm collections, stamp collections, rock collections, or similar collections, where the value of each collection does not exceed \$2,500. * The TOTAL value of these assets cannot exceed \$20,500. 	<p>A township may ask applicants to list all of the following types of assets to apply for an Income-based exemption (list is not exhaustive):</p> <ul style="list-style-type: none"> * A second home * Land * Vehicles * Recreational vehicles (campers, motor homes, boats, ATVs, etc.) * Buildings other than residence. * Equity in the residence above a specified amount. * Jewelry * Antiques * Artwork * Equipment * Other personal property of value. * Bank accounts over a specific amount. * Stocks * Money received from sale of property such as stocks, bonds, a house or a car unless a person is in the business of selling such property. * Withdrawals of bank deposits and borrowed money. * Tax refunds, gifts, loans, lump-sum inheritances, one-time insurance pymts. * Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms. * Federal noncash benefit programs such as Medicare, Medicaid, food stamps, & school lunches. 	

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION #2024-33-T

**RESOLUTION APPOINTING SUPERVISOR JOE MCMANUS TO THE
GRAND TRAVERSE COUNTY BOARD OF PUBLIC WORKS**

WHEREAS, the Grand Traverse County Board of Public Works (BPW) consists of eleven (11) members and includes one (1) representative from each of the following Townships: Peninsula, Elmwood, East Bay, Garfield and Acme Townships; and

WHEREAS it is preferred by the BPW that each of the local Townships appoint their elected Supervisor to serve on the BPW.

NOW THEREFORE BE IT HEREBY RESOLVED THAT the Charter Township of Garfield, Township Board approve the appointment of Supervisor Joe McManus to the membership of the Grand Traverse County Board of Public Works for a three (3) year term ending December 31, 2027.

Moved: Denise Schmuckal


Supported: Chloe Macomber

Ayes: Schmuckal, Macomber, Lapp, L. McManus, Agostinelli, J. McManus

Nays: None

Absent and Excused: None

The Chairman declared Resolution 2024-33-T duly adopted this 5th day of December, 2024.



Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2024-33-T which was adopted by the Township Board of the Charter Township of Garfield on the 5th day of December, 2024.

Date: 12-9-2024



Lanie McManus, Clerk
Charter Township of Garfield

CHARTER TOWNSHIP OF GARFIELD

2025 GENERAL FUND BUDGET - RESOLUTION 2024-34-T

WHEREAS, a hearing was held on December 10, 2024 on the General Fund Budget for the fiscal year 2025 for the Charter Township of Garfield.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the 2025 General Fund Budget of the Charter Township of Garfield of \$5,469,707 revenues and \$5,469,707 expenditures be approved.

Moved: Denise Schmuckal

Supported: Molly Agostinelli

to approve Resolution 2024-34-T, adopting the 2025 General Fund Budget of \$5,469,707 revenues and \$5,469,707 expenditures as appropriated.

Roll call vote:

Yeas: Schmuckal, Agostinelli, Macomber, Lapp, L. McManus, Korn, J. McManus

Nays: None

Absent and excused: None

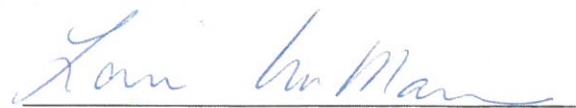
The Chairman declared the motion carried and Resolution 2024-34-T adopted this 10th day of December, 2024.


Lanie McManus, Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, certify the above is a true and correct copy of Resolution 2024-34-T which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

12-11-2024
Date


Lanie McManus, Clerk

CHARTER TOWNSHIP OF GARFIELD

2025 FIRE FUND BUDGET - RESOLUTION 2024-35-T

WHEREAS, a hearing was held on December 10, 2024 on the Fire Fund Budget for the fiscal year 2025 for the Charter Township of Garfield.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the 2025 Fire Fund Budget of the Charter Township of Garfield of \$3,368,013 revenues and \$3,368,013 expenditures be approved.

Moved: Denise Schmuckal

Supported: Chloe Macomber

to approve Resolution 2024-35-T, adopting the 2025 Fire Fund Budget of \$3,368,013 revenues and \$3,368,013 expenditures as appropriated.

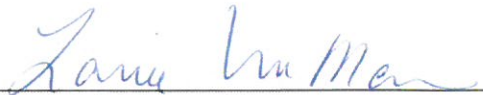
Roll call vote: Schmuckal, Macomber, Korn, Lapp, Agostinelli, L. McManus, J. McManus

Yeas: None

Nays: None

Absent and excused: None

The Chairman declared the motion carried and Resolution 2024-35-T adopted this 10th day of December, 2024.




Lanie McManus, Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, certify the above is a true and correct copy of Resolution 2024-35-T which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

12-11-2024

Date



Lanie McManus, Clerk

CHARTER TOWNSHIP OF GARFIELD

2025 PUBLIC IMPROVEMENT ROAD FUND BUDGET - RESOLUTION 2024-36-T

WHEREAS, a hearing was held on December 10, 2024 on the Public Improvement Road Fund Budget for the fiscal year 2025 for the Charter Township of Garfield.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the 2025 Public Improvement Road Fund Budget of the Charter Township of Garfield of \$300,000 revenues and \$300,000 expenditures be approved.

Moved: Denise Schmuckal

Supported: Lanie McManus

to approve Resolution 2024-36-T, adopting the 2025 Public Improvement Road Fund Budget of \$300,000 revenues and \$300,000 expenditures as appropriated.

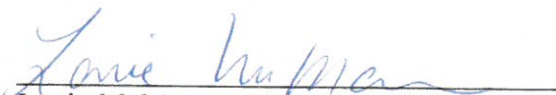
Roll call vote: Schmuckal, L. McManus, Agostinelli, Korn, Lapp, Macomber, J. McManus

Yeas: None

Nays: None

Absent and excused: None

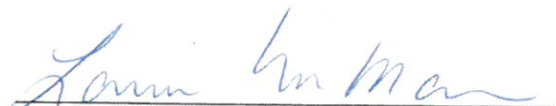
The Chairman declared the motion carried and Resolution 2024-36-T adopted this 10th day of December, 2024.


Lanie McManus, Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, certify the above is a true and correct copy of Resolution 2024-36-T which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

12-11-2024
Date


Lanie McManus, Clerk

CHARTER TOWNSHIP OF GARFIELD

2025 BUDGET STABILIZATION FUND BUDGET - RESOLUTION 2024-37-T

WHEREAS, a hearing was held on December 10, 2024 on the Budget Stabilization Fund Budget for the fiscal year 2025 for the Charter Township of Garfield.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the 2025 Budget Stabilization Fund Budget of the Charter Township of Garfield of \$ 0.00 revenues and \$ 0.00 expenditures be approved.

Moved: Denise Schmuckal

Supported: Chuck Korn

to approve Resolution 2024-37-T, adopting the 2025 Budget Stabilization Fund Budget of \$ 0.00 revenues and \$ 0.00 expenditures as appropriated.

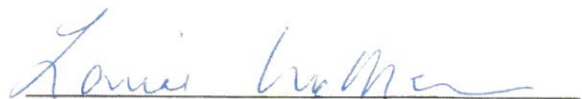
Roll call vote: Schmuckal, Korn, Macomber, Lapp, Agostinelli, L. McManus, J. McManus

Yeas: None

Nays: None

Absent and excused: None

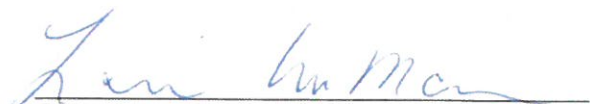
The Chairman declared the motion carried and Resolution 2024-37-T adopted this 10th day of December, 2024.


Lanie McManus, Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, certify the above is a true and correct copy of Resolution 2024-37-T which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

12-11-2024
Date


Lanie McManus, Clerk

CHARTER TOWNSHIP OF GARFIELD

2025 DPW FUND BUDGET - RESOLUTION 2024-38-T

WHEREAS, a hearing was held on December 10, 2024 on the DPW Fund Budget for the fiscal year 2025 for the Charter Township of Garfield.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the 2025 DPW Fund Budget of the Charter Township of Garfield of \$ 0.00 revenues and \$ 0.00 expenditures be approved.

Moved: Denise Schmuckal

Supported: Molly Agostinelli

to approve Resolution 2024-38-T, adopting the 2025 DPW Fund Budget of \$ 0.00 revenues and \$0.00 expenditures as appropriated.


Roll call vote: Schmuckal, Agostinelli, Macomber, Korn, Lapp, L. McManus, J. McManus

Yeas: None

Nays: None

Absent and excused: None


The Chairman declared the motion carried and Resolution 2024-38-T adopted this 10th day of December, 2024.


Lanie McManus, Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, certify the above is a true and correct copy of Resolution 2024-38-T which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

12-11-2024
Date


Lanie McManus, Clerk

CHARTER TOWNSHIP OF GARFIELD

2025 PARK SYSTEM FUND BUDGET - RESOLUTION 2024-39-T

WHEREAS, a hearing was held on December 10, 2024 on the Park System Fund Budget for the fiscal year 2025 for the Charter Township of Garfield.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the 2025 Park System Fund Budget of the Charter Township of Garfield of \$751,284.81 revenues and \$751,284.81 expenditures be approved.

Moved: Denise Schmuckal

Supported: Chloe Macomber

to approve Resolution 2024-39-T, adopting the 2025 Park System Fund Budget of \$751,284.81 revenues and \$751,284.81 expenditures as appropriated.

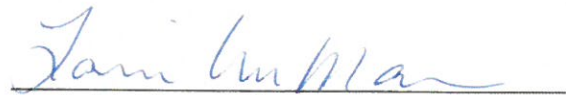
Roll call vote: Schmuckal, Macomber, Korn, Lapp, L. McManus, Agostinelli, J. McManus

Yeas: None

Nays: None

Absent and excused: None

The Chairman declared the motion carried and Resolution 2024-39-T adopted this 10th day of December, 2024.



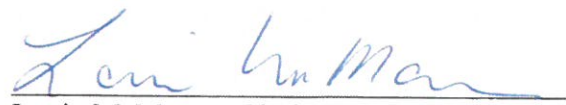
Lanie McManus, Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, certify the above is a true and correct copy of Resolution 2024-39-T which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

12-11-2024

Date



Lanie McManus, Clerk

CHARTER TOWNSHIP OF GARFIELD

2025 STREET LIGHT FUND BUDGET - RESOLUTION 2024-40-T

WHEREAS, a hearing was held on December 10, 2024 on the Street Light Fund Budget for the fiscal year 2025 for the Charter Township of Garfield.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the 2025 Street Light Fund Budget of the Charter Township of Garfield of \$31,791.48 revenues and \$31,791.48 expenditures be approved.

Moved: Denise Schmuckal

Supported: Molly Agostinelli

to approve Resolution 2024-40-T, adopting the 2025 Street Light Fund Budget of \$31,791.48 revenues and \$31,791.48 expenditures as appropriated.

Roll call vote: Schmuckal, Agostinelli, L. McManus, Korn, Lapp, Macomber, J. McManus

Yeas: None

Nays: None

Absent and excused: None

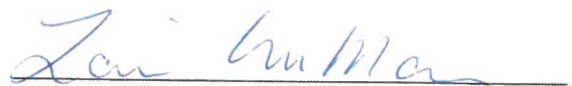
The Chairman declared the motion carried and Resolution 2024-40-T adopted this 10th day of December, 2024.


Lanie McManus, Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, certify the above is a true and correct copy of Resolution 2024-40-T which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

12-11-2024
Date


Lanie McManus, Clerk

CHARTER TOWNSHIP OF GARFIELD

2025 SPECIAL ASSESSMENT DISTRICT FUND BUDGET - RESOLUTION 2024-41-T

WHEREAS, a hearing was held on December 10, 2024 on the Special Assessment District Fund Budget for the fiscal year 2025 for the Charter Township of Garfield.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the 2025 Special Assessment District Fund Budget of the Charter Township of Garfield of \$2,895.55 revenues and \$2,895.55 expenditures be approved.

Moved: Denise Schmuckal

Supported: Lanie McManus

to approve Resolution 2024-41-T, adopting the 2025 Special Assessment District Fund Budget of \$2,895.55 revenues and \$2,895.55 expenditures as appropriated.

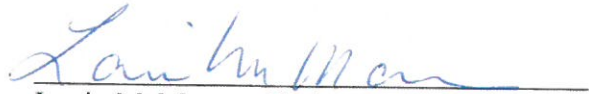
Roll call vote:

Yeas: Schmuckal, L. McManus, Macomber, Korn, Lapp, Agostinelli,
J. McManus

Nays: None

Absent and excused: None

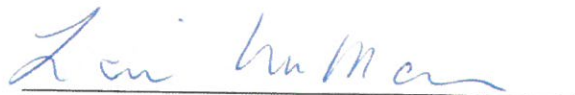
The Chairman declared the motion carried and Resolution 2024-41-T adopted this 10th day of December, 2024.


Lanie McManus, Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, certify the above is a true and correct copy of Resolution 2024-41-T which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

12-11-2024
Date


Lanie McManus, Clerk

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION #2024-42-T

RESOLUTION ADOPTING TOWNSHIP CLERK'S SALARY

WHEREAS, according to MCL 41.95(3), the salary of the officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Charter Township of Garfield Board deems that an adjustment in the salary of the office of Township Clerk is warranted in consideration of the increase in the cost of living since Township Board Members salaries were last adjusted; and

NOW, THEREFORE, BE IT RESOLVED, that effective as of January 1, 2025, the salary of the office of Township Clerk shall be as follows: \$98,470.84.

Moved: Denise Schmuckal

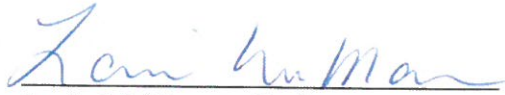
Supported: Chloe Macomber

Ayes: Schmuckal, Macomber, Lapp, Agostinelli, Korn, L. McManus,
J. McManus

Nays: None

Absent and Excused: None

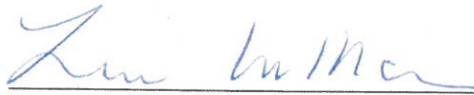
RESOLUTION 2024-42-T DECLARED ADOPTED.

By: 
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

Dated: 12-11-2024


Lanie McManus, Clerk
Charter Township of Garfield

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION #2024-43-T

RESOLUTION ADOPTING TOWNSHIP TREASURER'S SALARY

WHEREAS, according to MCL 41.95(3), the salary of the officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Charter Township of Garfield Board deems that an adjustment in the salary of the office of Township Treasurer is warranted in consideration of the increase in the cost of living since Township Board Members salaries were last adjusted; and

NOW, THEREFORE, BE IT RESOLVED, that effective as of January 1, 2025, the salary of the office of Township Treasurer shall be as follows: \$98,470.84.

Moved: Denise Schmuckal

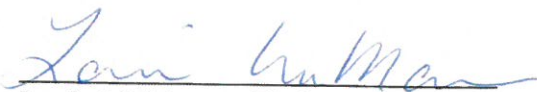
Supported: Molly Agostinelli

Ayes: Schmuckal, Agostinelli, Korn, L. McManus, Macomber, Lapp,
J. McManus

Nays: None

Absent and Excused: None

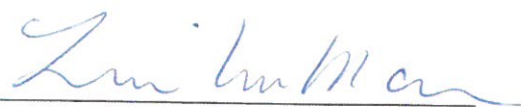
RESOLUTION 2024-43-T DECLARED ADOPTED.

By: 
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

Dated: 12-11-2024


Lanie McManus, Clerk
Charter Township of Garfield

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION #2024-44-T

RESOLUTION ADOPTING TOWNSHIP SUPERVISOR'S SALARY

WHEREAS, according to MCL 41.95(3), the salary of the officers composing the Township Board shall be determined by the Township Board; and

NOW, THEREFORE, BE IT RESOLVED, that effective as of January 1, 2025, the salary of the office of Township Supervisor shall be as follows: \$22,810.

Moved: Denise Schmuckal


Supported: Chloe Macomber

Ayes: Schmuckal, Macomber, Agostinelli, Lapp, Korn, L. McManus,
J. McManus

Nays: None

Absent and Excused: None


RESOLUTION 2024-44-T DECLARED ADOPTED.

By: 
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

Dated: 12-11-2024


Lanie McManus, Clerk
Charter Township of Garfield

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION #2024-46-T

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH
IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 – “Hard Caps” Option – limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 – “80%/20%” Option – limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 – “Exemption” Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

WHEREAS, the Charter Township of Garfield Board of Trustees has decided to adopt the annual Exemption Option as its choice of compliance under the Act;

NOW, THEREFORE, BE IT RESOLVED that Board of Trustees of the Charter Township of Garfield elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption Option for the medical benefit plan coverage year January 1, 2025 through December 31, 2025.

Moved: Denise Schmuckal

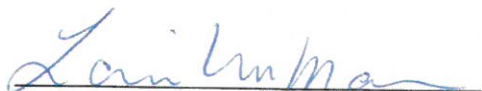
Supported: Chuck Korn

Ayes: Schmuckal, Korn, Agostinelli, Lapp, Macomber, L. McManus,
J. McManus

Nays: None

Absent and Excused: None

RESOLUTION 2024-46-T DECLARED ADOPTED.

By: 
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution 2024-46-T which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of December, 2024.

Dated:

12-11-2024

Lanie McManus

Lanie McManus, Clerk
Charter Township of Garfield