

**CHARTER TOWNSHIP OF GARFIELD**  
**TOWN BOARD MEETING**  
**August 13, 2024**

Supervisor Korn called the Town Board Meeting to order at the Garfield Township Hall on August 13, 2024 at 6:00p.m.

**Pledge of Allegiance**

**Roll Call of Board Members**

Present: Molly Agostinelli, Chris Barsheff, Chuck Korn and Denise Schmuckal

Absent and Excused: Steve Duell, Chloe Macomber and Lanie McManus

Staff Present: Planning Director John Sych

**1. Public Comment (6:00)**

None

**2. Review and Approval of the Agenda - Conflict of Interest (6:01)**

*Schmuckal moved and Barsheff seconded to approve the agenda as presented.*

*Yeas: Schmuckal, Barsheff, Agostinelli, Korn*

*Nays: None*

**3. Consent Calendar (6:05)**

**a. Minutes**

July 9, 2024 Regular Meeting

July 30, 2024 Special Meeting

(Recommend Approval)

**b. Bills**

(i) General Fund \$477,982.96  
(Recommend Approval)

(ii) Gourdie-Fraser  
Developer's Escrow Fund – Storm Water Reviews,  
Sidewalk Assessment, Utility Plan Review,  
Oversight and Closeout

\$ 14,075.00

General Utilities 16,500.00

Park Funds/DNR Trust Fund 6,375.00

Total \$36,950.00

(Recommend Approval)

**c. MTT Update (Receive and File)**

- d. **Schedule a Public Hearing for September 10, 2024 to establish the property tax millage rate to be levied to support the Township’s 2025 General and Fire Fund accounts (Recommend Approval)**
- e. **Consideration of Hammond Road Storage Building – Sanitary Sewer and Water Main Extension – Close-out and Turnover Documents (Recommend Approval)**

*Agostinelli moved and Schmuckal seconded to approve the consent calendar as presented.*

*Yeas: Agostinelli, Schmuckal, Barsheff, Korn*

*Nays: None*

4. **Items Removed from the Consent Calendar**

None

5. **Correspondence (6:03)**

None

6. **Reports**

a. **County Commissioner’s Report (6:03)**

County Commissioners Lauren Flynn and Brad Jewett reported that three appointments were made to the joint airport board. The BOC approved the Road Commission millage language for the November ballot. The BOC had discussion on a potential statewide sewer code and may take action to determine if the county needs its own sewer code. A public input session on Camp Grelick was held.

b. **Sheriff’s Report (6:06)**

Lieutenant Raska said that it has been difficult to get correct statistics since the IT issue occurred. Child and Family Services and the Salvation Army have been requesting deputy presence at their meetings and lunches and all Garfield positions are currently filled.

c. **GT Metro Fire Report (6:10)**

Fire Chief Paul Mackin reviewed statistics from July 2024 and added that July was a busy month with 576 incidents. Metro received correspondence that they have been approved for a grant for approximately \$87,500 for new gear. Mackin added that the new engine should be here in the first few weeks of September and the loan paperwork for the engine was finalized.

d. **Planning Department Report for August 2024 (6:17)**

Planner John Sych submitted his report in writing and noted that BATA will be issued a temporary permit for its main building and transfer station.

e. **Parks & Rec Report (6:19)**

The Parks & Rec Report was submitted in writing.

**f. Treasurer's Report**

The Treasurer's report was submitted in writing.

**g. Clerk's Report (6:19)**

McManus submitted her report in writing.

**h. Supervisor's Report (6:19)**

Korn reported that the hiring committee met to hire an Inspector/Plan Reviewer. He added that he met with a representative from the plumbing and heating company who are purchasing the old BATA building.

**7. Unfinished Business****a. Consideration of Professional Services Agreement with Traverse Connect (6:21)**

Warren Call from Traverse Connect gave an overview of services that they offer. He stressed that they provide private sector engagement and expansion of business. He reviewed the most recent report with board members and offered the reasons for tracking and quarterly reports based on research and trends in economic development. Camille Hoisington from Traverse Connect spoke and stated that Traverse Connect does whatever a business asks them to do and also has input from real estate and other industries. They also focus their attention on industry clusters and are engaging with makers of electric boats and other innovative industries. Board members asked questions about quantifiable jobs created in the township.

*Barsheff moved and Agostinelli seconded to allow the Supervisor to enter into a contract with Traverse Connect for services beginning on August 13, 2024 through August 2027 for a cost of \$20,000 for the first year and increased by 3% annually in subsequent years.*

*Yeas: Barsheff, Agostinelli, Schmuckal, Korn  
Nays: None*

**b. Consideration of Westwind's request for a down payment exemption (6:41)**

*Schmuckal moved and Barsheff seconded to approve a Downpayment Sewer Capital Waiver Policy waiving the typical requirement of a 20% down payment fee to be made with respect to otherwise-to-be amortized sewer capital costs for Westwind Development.*

*Yeas: Schmuckal, Barsheff, Agostinelli, Korn  
Nays: None*

**8. New Business****a. Consideration of Resolution 2024-22 T to approve Grand Traverse Metro Emergency Services Authority 2025 Budget Proposal (6:44)**

Metro Chief Paul Mackin and Accountant Kim McCann spoke regarding the 2025 budget. He reviewed the goals for 2025 and spoke about how

monies were spent in 2024. Metro recommends keeping the millage rate at 2.75 and added that this budget has been approved by the Metro Board.

*Agostinelli moved and Schmuckal seconded to approve the 2025 budget resolution number 2024-22-T allocating 2.75 mills for Metro Emergency Services.*

*Yeas: Agostinelli, Schmuckal, Barsheff, Korn  
Nays: None*

**b. Consideration of authorizing the Township Engineer to prepare an RFP for the Copper Ridge Trailhead Project (6:50)**

Planner Sych stated that the township engineer has produced a conceptual design for the Copper Ridge Trailhead. The Parks and Recreation Commission has reviewed the plans and the members of the mountain bike subcommittee also provided input on the plans. The board is now asked to authorize the township engineer to prepare and RFP for the project.

*Schmuckal moved and Barsheff seconded to authorize the Township Engineer to prepare final design and specifications for an RFP for the Copper Ridge Trailhead Project.*

*Yeas: Schmuckal, Barsheff, Agostinelli, Korn  
Nays: None*

**c. Consideration of bids for carpet and floor cleaning for the Garfield Township Office (6:54)**

Board members had questions pertaining to the bids and decided not to take action on this item.

**9. Public Comment: (7:00)**

None

**10. Other Business (7:00)**

None

**11. Adjournment**

*Korn moved to adjourn the meeting 7:00 pm.*



Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686



Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686

2025 BUDGET RESOLUTION FOR  
CHARTER TOWNSHIP OF GARFIELD  
COUNTY OF GRAND TRAVERSE, MICHIGAN  
RESOLUTION 2024-22-T

Minutes of a regular meeting of the Charter Township of Garfield Township Board, held on the 13<sup>th</sup> day of August, 2024, at 6:00 o-clock pm.

PRESENT: Molly Agostinelli, Chris Barsheff, Chuck Korn and Denise Schmuckal

WHEREAS, The Township is an Incorporating Township of the Grand Traverse Metro Emergency Services Authority (“Metro”), incorporated under the authority of Public Act 57 of 1988, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro’s annual budget will be funded by contributions from each Incorporating Township.

**NOW, THEREFORE,**

BE IT RESOLVED that the Township hereby commits to fund Metro’s 2025 Budget year with a financial contribution equal to 2.75 mills times the Townships ad valorem real property tax value, which equates to \$3,368,013 for Garfield.

BE IT FURTHER RESOLVED, that the Township agrees to contribute all of this revenue to Metro by May 15, 2025.

BE IT FURTHER RESOLVED, that the Township can fund Metro’s 2025 Budget obligation using any combination of a millage rate and general fund contribution as deemed financially beneficial to the Township.

Ayes: Agostinelli, Schmuckal, Barsheff, Korn

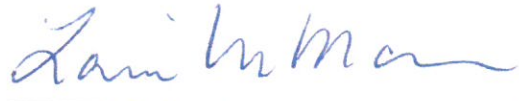
Nays: None

Absent and Excused: Duell, Macomber, McManus

CERTIFICATE

I, Lanie McManus, the duly elected and acting Clerk of the Charter Township of Garfield, hereby certify that the foregoing constitutes a true copy of a Resolution 2024-22-T of the Township Board for the Charter Township of Garfield, adopted during a meeting of the Garfield Township Board, Grand Traverse County, Michigan held on August 13, 2024, at which meeting (4) four members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the minutes of said meeting were kept and will be and have been made available as required by said Act.

Dated: 8-19-24



Lanie McManus  
Clerk, Charter Township of Garfield  
Grand Traverse County, Michigan