

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
May 14, 2024

Supervisor Chuck Korn called the Town Board Meeting to order at the Garfield Township Hall on May 14, 2024 at 6:00p.m.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Chris Barsheff, Steve Duell, Chuck Korn, Chloe Macomber, Lanie McManus and Denise Schmuckal

Staff Present: Planning Director John Sych

1. Public Comment (6:01)

None

2. Review and Approval of the Amended Agenda - Conflict of Interest (6:01)

Barsheff declared a conflict with item 8a. The Board unanimously agreed with the conflict.

Agostinelli moved and Schmuckal seconded to approve the agenda as amended.

Yeas: Agostinelli, Schmuckal, Barsheff, Duell, Macomber, McManus, Korn

Nays: None

3. Consent Calendar (6:03)

a. Minutes

April 23, 2024 Regular Meeting
(Recommend Approval)

b. Bills

General Fund \$37,281.88
(Recommend Approval)

c. Consideration of Contractor's Application for Payment No. 1 to Molon Excavating, Inc. for Silver Lake Road Sanitary Sewer Extension (Recommend Approval)

d. Investment Policy Annual Review (Recommend Approval)

- e. **Consideration of Resolution 2024-11-T, adopting Township Supervisor’s Salary and Establishing the Position as “Part Time” (Recommend Approval)**
- f. **Consideration of Fifth Amendment to the City of Traverse City and Charter Township of Garfield Recreational Authority Bylaws (Recommend Approval)**
- g. **Consideration of nominating Michael Groleau to serve another 3-year term on the Joint Recreational Authority Commission (Recommend Approval)**
- h. **Consideration of Joint Recreational Authority Proposed Annual Budget for Fiscal Year 2024/2025 (Recommend Approval)**
- i. **Consideration of Resolution 2024-12-T, recommending approval of a new Off-Premises Tasting Room License for Trout Possom Brewing LLC (Recommend Approval)**
- j. **Consideration of Resolution 2024-13-T, Financial Institutions which the Treasurer will do business with in 2024 – Amended (Recommend Approval)**
- k. **Consideration of Resolution 2024-15-T, recommending approval of Class C license for High Tops TC at new site (Recommend Approval)**
- l. **Consideration of Resolution 2024-16-T, recommending approval of a Micro Brewer License and on-premises Tasting Room Permit for Trout Possom Brewing, LLC (Recommend Approval)**

Board members removed consent item 3e.

Agostinelli moved and Schmuckal seconded to approve the consent calendar as presented with exception of item 3e

*Yeas: Agostinelli, Schmuckal, Barsheff, Duell, McManus, Macomber, Korn
Nays: None*

4. Items Removed from the Consent Calendar

- a. **Consideration of Resolution 2024-11-T, adopting Township Supervisor’s Salary and Establishing the Position as “Part Time” (Recommend Approval)**
Macomber explained her rationale for setting the salary as presented.

Schmuckal moved and Agostinelli seconded to approve Resolution 2024-11-T, adopting Township Supervisor's Salary and Establishing the Position as "Part Time".

*Yeas: Schmuckal, Agostinelli, Macomber, McManus, Duell, Barsheff, Korn
Nays: None*

5. Correspondence (6:09)

- a. Traverse Connect Regional Economic Ecosystem Report for Spring 2024
- b. Correspondence from Dan Duell dated May 10, 2024

6. Reports

a. County Commissioner's Report (6:10)

County Commissioners Brad Jewett and Lauren Flynn reported that the BOC will discuss the purchase of the Go Rec property. There will be no BOC meetings on June 19 and July 3. Flynn added that it is National Police week and she thanked the officers in attendance.

b. Sheriff's Report (6:12)

Sheriff Mike Shea reported on the recently purchased Flock cameras and added that they were very beneficial. Undersheriff Randy Fewless shared some success stories about the Flock cameras and thanked the board for purchasing them.

c. GT Metro Fire Report (6:24)

Metro Fire Chief Paul Mackin updated board members on fire/rescue incidents in the area. His information was included in packets. He added that promotional testing has been done to fill vacancies and the new fire engine should be ready in August.

d. Planning Department Report for May 2024 (6:32)

Planner John Sych stated that his report was submitted in writing and added that the PC is discussing implementation of the Master Plan. He reviewed the new applications that have been submitted.

e. Parks and Rec Report (6:38)

The parks and Rec report was submitted in writing.

f. Personnel Committee Report (6:38)

Barsheff reported that 40 applications were received for the building official vacancy and only 8 had the proper licensing. Phone interviews were conducted and the committee invited four for in person interviews.

f. Clerk's Report (6:41)

McManus stated that she submitted in her report in writing.

h. Supervisor's Report (6:41)

Korn reported that he attended the TTCI policy meeting.

7. Unfinished Business

None

8. New Business

a. Consideration of two finalist consulting firms to recruit for the Township Manager position (6:43)

Board members compared bids from Double Haul Solutions and Amy Cell Talent to act as a consulting firm for the hiring of the Township Manager position.

Schmuckal moved and Duell seconded to contract with Amy Cell Talent to recruit for the Township Manager position.

Yeas: Schmuckal, Duell, McManus, Agostinelli, Macomber, Korn

Nays: None

Abstentions: Barsheff

b. Consideration of shared funding for Townline Road project, Resolution 2024-14-T (6:49)

The Grand Traverse County Road Commission has approved the attached Resolution supporting the Townline Road project and requesting support and collaboration from the Townships, the Airport Authority, and the Grand Traverse County Board of Commissioners. Money would come from Garfield Township's Grand Traverse County Road Commission accumulated local road match for this effort. Additionally, the Cherry Capital Airport Authority is being asked to support the project. East Bay Township has already adopted the shared finding resolution.

Barsheff moved and Schmuckal seconded to approve Resolution 2024-14-T for consideration of shared funding for the repaving of Townline Road.

Yeas: Barsheff, Schmuckal, Duell, McManus, Macomber, Agostinelli, Korn

Nays: None

9. Public Comment: (6:54)

Patrick Rokosz and Ryan Coon commented on the Carson Square Apartments.

10. Other Business (6:59)

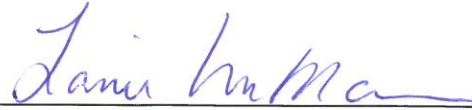
Schmuckal inquired about the SAD for Ridge View Court.

11. **Adjournment**

Korn adjourned the meeting 7:01 pm.



Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686



Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION #2024-11-T

**RESOLUTION ADOPTING TOWNSHIP SUPERVISOR'S SALARY AND
ESTABLISHING THE POSITION AS "PART TIME"**

WHEREAS, according to MCL 41.95(3), the salary of the officers composing the Township Board shall be determined by the Township Board; and

WHEREAS, the Charter Township of Garfield Board deems that the elected position of Township Supervisor be established as a "part-time" role with duties consisting of the following, with the duties in MCL 42.10 to be appointed to a township manager:

- Moderating board and annual meetings
- Chief Assessing Officer
- Secretary to board of review
- Township's legal agent
- Maintains records of supervisor's office
- Responsible for allocation of Board budget
- Develops township budget
- Recommends appointments for board or commission members
- May call special meetings
- May appoint a deputy

WHEREAS, the Charter Township of Garfield Board deems that an adjustment in the salary of the office of Township Supervisor is warranted in consideration of the changes to the administrative role of Supervisor to "part-time" status; and

NOW, THEREFORE, BE IT RESOLVED, that effective as of November 20, 2024, the establishment of the "part time" status of the elected position and salary of the office of Township Supervisor shall be as follows: \$22,810.00

BE IT FURTHER RESOLVED, that this resolution supersedes Resolution 2024-06-T.

Moved: Denise Schmuckal

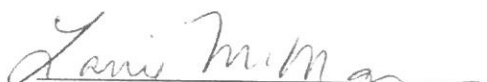
Supported: Molly Agostinelli

Ayes: Schmuckal, Agostinelli, McManus, Barsheff, Macomber, Duell, Korn

Nays: None

Absent and Excused: None

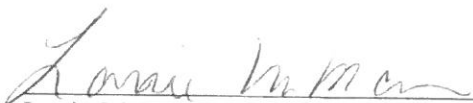
RESOLUTION 2024-11-T DECLARED ADOPTED.

By: 
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution 2024-11-T which was adopted by the Township Board of the Charter Township of Garfield on the 14th day of May, 2024.

Dated: 5-15-2024



Lanie McManus, Clerk
Charter Township of Garfield



Local Government Approval For Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

RESOLUTION 2024-12-T

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new Off-Premises Tasting Room License application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Charter Township of Garfield council/board
(regular or special) (township, city, village)
called to order by Supervisor Korn on May 14, 2024 at 6:00 pm
the following resolution was offered: (date) (time)
Moved by Molly Agostinelli and supported by Denise Schmuckal
that the application from Trout Possom Brewing LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 2770 Silver Lake Rd, Ste 4, Traverse City, Michigan 49684

It is the consensus of this body that it _____ recommends _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote
Yeas: 7
Nays: 0
Absent: 0

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Garfield Township
council/board at a regular meeting held on May 14, 2024 (township, city, village)
(regular or special) (date)

Lanie McManus Lanie McManus May 15, 2024
Print Name of Clerk Signature of Clerk Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Fax to: 517-763-0059



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC use only)

Local Government Approval
(Authorized by MCL 436.1501)

RESOLUTION 2024-16-T

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Charter Township of Garfield council/board
called to order by Supervisor Korn on May 14, 2024 at 6:00 pm
the following resolution was offered:

Moved by Molly Agostinelli and supported by Denise Schmuckal
that the application from Trout Possom Brewing LLC
for the following license(s): Micro Brewer License and On-Premises Tasting Room Permit
to be located at: 2770 Silver Lake Rd., Ste. 4 Traverse City, MI 49684

and the following permit, if applied for:

[] Banquet Facility Permit Address of Banquet Facility:

It is the consensus of this body that it recommends this application be considered for approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are

Vote

Yeas: 7
Nays: 0
Absent: 0

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Garfield Township council/board at a regular meeting held on May 14, 2024

Lanie McManus
Print Name of Clerk
Signature of Clerk
Date: May 15, 2024

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059

**CHARTER TOWNSHIP OF GARFIELD
RESOLUTION 2024-13-T**

**APPROVAL OF FINANCIAL INSTITUTIONS WHICH
THE TOWNSHIP TREASURER WILL DO BUSINESS WITH IN 2024 – Amended ***

BE IT RESOLVED, that the Township Board of the Charter Township of Garfield approves of the Township Treasurer doing business with the following financial institutions in the year 2024.

Chase	First National Bank of America
4 Front Credit Union	Northwest Consumers Federal Credit Union
Fifth Third Bank	Lake Michigan Credit Union
Traverse Catholic Federal Credit Union	Nicolet National Bank
Independent Bank	First Citizens Bank
First Community Bank	Credit Union One
TBA Credit Union	PNC Bank
Honor State Bank	Michigan Class
Team One Credit Union	MSU Federal Credit Union
Huntington Bank	State Savings Bank
West Shore Bank	* Flagstar Bank
	* Consumers Credit Union

Moved: Molly Agostinelli

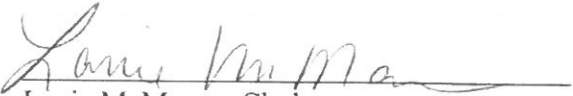
Supported: Denise Schmuckal

Yeas: Agostinelli, Schmuckal, Macomber, Duell, McManus, Barsheff, Korn

Nays: None

Absent/Excused: None

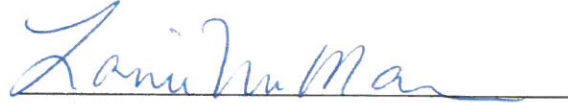
The Chairman declared Resolution 2024-13-T duly adopted this 14th day of May, 2024.


Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution #2024-13-T which was adopted by the Township Board of the Charter Township of Garfield on the 14th day of May, 2024.

Date: 5-15-2024



Lanie McManus, Clerk
Charter Township of Garfield

**The Charter Township of Garfield
Township Board**

Resolution 2024-14-T

Resolution of Support for a Collaborative Agreement for Repair of Townline Road

At a regular meeting of the Township Board for the Charter Township of Garfield, Grand Traverse County, Michigan, held at the Township Hall located at 3848 Veterans Drive, Traverse City, Michigan, on the 14th day of May, 2024.

PRESENT: Molly Agostinelli, Chris Barsheff, Steve Duell, Chuck Korn, Chloe Macomber, Lanie McManus and Denise Schmuckal

ABSENT: None

The following resolution was offered by Chris Barsheff and supported by Denise Schmuckal and passed upon roll call vote.

WHEREAS, Townline Road, from South Airport to Hammond Road, is a "County Primary" road within Grand Traverse County and is located in both the Charter Townships of Garfield and East Bay, which accounts for 1/3 of the population of Grand Traverse County; and

WHEREAS, this portion of Townline Road is located at the entrance of the Cherry Capital Airport and acts as an ingress and egress road to the airport for travelers related to tourism and commerce; and

WHEREAS, Pavement Condition Index (PCI) is calculated using the American Society for Testing and Materials (ASTM) D6433 Standard Practice for Roads and Parking Lots Pavement Condition Index Surveys; and

WHEREAS, the County Road Commission of Grand Traverse County (GTCRC) lists road conditions in the 2024 PCI Data and rates this portion of Townline Road as a "Failed" rating indicating beyond poor surface width, drainage adequacy, and structural adequacy; and

WHEREAS, the location of this portion of Townline Road will serve as a critical detour for future Grand Traverse County Road Commission projects; and

WHEREAS, the GTCRC approved Resolution 2024-04-07, "Support for a Collaborative Agreement for Repair of Townline Road", which supports the repair of this portion of Townline Road, requests the Charter Townships of Garfield and East Bay utilize their accumulated local road matches for each respective township in the repair of this portion of Townline Road, requests the Cherry Capital Airport Authority's support, and requests the Grand Traverse County Board of Commissioners partner in funding assistance for this essential road segment of Townline Road;

THEREFORE, BE IT RESOLVED by the Township Board of the Charter Township of Garfield that:

1. Garfield Township supports repairing Townline Road, from South Airport to Hammond Road.
2. Garfield Township agrees to utilize Garfield Township's portion of the GTCRC accumulated local road match funds in the repair of Townline Road in partnership with East Bay Township undertaking the same commitment, such commitment will be \$160,000 per township for \$320,000 toward the total project cost.
3. Garfield Township encourages the Cherry Capital Airport Authority to declare support of this project.
4. Garfield Township, in partnership with the GTCRC and additional partners, requests the Grand Traverse Board of Commissioners partner with the Road Commission, Garfield Township, East Bay Township in funding assistance for this essential road segment of Townline Road.


Upon roll call vote:

YES: Barsheff, Schmuckal, Macomber, McManus, Duell, Agostinelli, Korn

NO: None

ABSTAIN: None

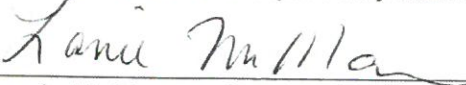
**THIS CHARTER TOWNSHIP OF GARFIELD TOWNSHIP BOARD
RESOLUTION 2024-14-T, APPROVED ON THE 14th DAY OF MAY 2024,
IS DECLARED ADOPTED BY THE TOWNSHIP SUPERVISOR
AND DECLARED CERTIFIED BY THE CLERK.**



Chuck Korn, Supervisor

05/14/2024
Date

I, the undersigned, the Clerk of the Charter Township of Garfield, Grand Traverse County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by said municipality of Garfield Township at its meeting, relative to the adoption of the resolution therein set forth, that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267 of 1976, Public Acts of Michigan, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.



Lanie McManus, Clerk

05/14/2024
Date



Local Government Approval
(Authorized by MCL 436.1501)

RESOLUTION 2024-15-T

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Charter Township of Garfield council/board
(regular or special) (name of township, city, village)

called to order by Supervisor Korn on May 14, 2024 at 6:00 pm
(date) (time)

the following resolution was offered:

Moved by Molly Agostinelli and supported by Denise Schmuckal

that the application from High Tops TC
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): Class C Liquor License
(list specific licenses requested)

to be located at: 1212 W. South Airport Rd., Traverse City, MI 49684

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: _____

It is the consensus of this body that it recommends this application be considered for
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: 7

Nays: 0

Absent: 0

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Garfield Township
council/board at a regular meeting held on May 14, 2024
(regular or special) (date) (name of township, city, village)

Lanie McManus

Print Name of Clerk

Lanie McManus
Signature of Clerk

May 15, 2024

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight packages: 2407 N. Grand River, Lansing, MI 48906
Fax to: 517-763-0059