

Gourdie-Fraser

Utility Receiving Fund	\$ 13,325.00
Total	\$ 292,788.16

(Recommend Approval)

- c. Correspondence to Department of Licensing and Regulatory Affairs (Receive and File)
- d. Request for Disbursement of Funds-SAW Grant Program (Recommend Approval)
- e. Garfield Cass Road Drainage District-NFWF Sustain Our Great Lakes Grant Program. (Recommend approval)
- f. 2016 YTD State Revenue Plus (EVIP) Sales Tax Receipts (Receive and File)
- g. GTMESA January 2017 Report

4. **Items removed from the Consent Calendar**

5. **Correspondence**

6. **Reports**

- a. County Commissioner's Report
- b. Building & Grounds Committee Report
- c. Northflight Representative
- d. Personnel Committee Report
- e. Planning Commissioner's Report
- f. Treasurer's Report
- g. Clerk's Report
- h. Supervisor's Report

7. **Unfinished Business**

8. **New Business**

- a. Consideration of Speed Study Request for West Silver Lake Rd. between Zimmerman and Secor Roads.
- b. Request from Tim Hinkley of the TC Boom Boom Club for Garfield Township to contribute \$3,500 for the 2017 Fourth of July fireworks performance.

9. **Public Comment**

10. **Other Business**

11. **Adjournment**

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
January 10, 2017**

Chuck Korn called the Town Board Meeting to order on January 10, 2017 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Denise Schmuckal, Lanie McManus, Jeane Blood Law, Steve Duell, Dan Walters (6:12) and Chuck Korn

1. Public Comment (6:01)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:07)

Blood Law moved and Schmuckal seconded to approve the agenda as presented.

*Yeas: Blood Law, Schmuckal, Agostinelli, Duell, McManus, Korn
Nays: None*

3. Consent Calendar (6:02)

a. Minutes

December 13, 2016 Regular Meeting (Recommend Approval)

b. Bills

General Fund	\$865,535.66
(Recommend Approval)	

c. Building Department 2016 Statement of Operations and Annual Report (Receive and File)

d. MTT Report (Receive and File)

e. 2016 Zoning Department Activities (Receive and File)

f. PD 2017-01 Ashland Park Major Amendment Request – Introduce and schedule for public hearing for February 14, 2017 (Recommend Approval)

Agostinelli moved and Blood Law seconded to adopt the consent calendar as presented.

*Yeas: Agostinelli, Blood Law, Duell, Schmuckal, McManus,
Korn*

Nays: None

4. **Items removed from the Consent Calendar (6:03)**

5. **Correspondence (6:03)**

- a. Email from Jeanne Esch – Barlow Street
- b. Email for Ty Smith – Barlow Street
- c. Email from Gary Howe – Barlow Street
- d. Email from Chris Hinze – Barlow Street
- e. Email from Evan Dailey – Barlow Street

6. **Reports**

a. **Construction Report (6:04)**

Jennifer Hodges from Gourdie Fraser said that next month will be busy since she will be presenting options for a new water tank to be located in the north section of the township and closing out the project on pump #3. There may be a grant available to help with the Cass Road water district.

b. **Sheriff's Report (6:09)**

Chris Barsheff *presented* statistics and the numbers are consistent with the last couple of years. Garfield Township averaged 40% of all calls county wide. He mentioned that the sheriff's department is trying to be more efficient with civil calls. They are also trying a new "Hot Spot" policing method where a car is parked in a location to deter crime while the officer does paperwork. The department worked the toys for tots collection and held an active shooter training.

c. **GT Metro Fire Department Report (6:19)**

Deputy Chief Steve Apostle talked about the events in his written report. He also said that all Metro Fire Board meetings will now be broadcast on the Up North media channels. The Annual Report will be presented next month and preliminary numbers show a decrease in calls by 100 from last year.

d. **County Commissioner's Report (6:24)**

Cheryl Gore Follett said that there was an organizational meeting which named Carol Crawford as chair. She asked *the* board to let her know what she could do for them and hopes to continue working on pension issues and other issues leftover from 2016.

e. **Personnel Committee Report (6:26)**

Schmuckal said that Deputy Planner Brian VanDenBrand submitted a letter of resignation to take a position as Planner at Peninsula Township.

Schmuckal moved and Duell seconded to accept the letter of resignation from VanDenBrand with regret.

*Yeas: Schmuckal, Duell, Blood Law, Walters, Agostinelli, McManus, Korn
Nays: None*

Schmuckal also noted that the Deputy Planner Job Description has been updated and is ready for posting. She asked for board approval to post the vacancy with MAP, APA, MML and MTA as well as the Township website. She also said that the position is a union position.

Agostinelli moved and Duell seconded to place the ads in the outlets listed above.

*Yeas: Agostinelli, Duell, McManus, Blood Law, Walters, Schmuckal, Korn
Nays: None*

f. **Clerk's Report (6:31)**

In addition to financials submitted in the packet, McManus added that there will likely be an election in May for a BATA millage.

g. **Supervisor's Report (6:33)**

Korn reported that there have been further discussions with Northflight. He spoke to the city regarding the LaFranier tank which needs to be refurbished. A dispute was settled with Sonny's Body Shop regarding their driveway and the Barlow Street discussion should take place in the future. Board members would like more information on the Barlow Street project before taking any action. *Agostinelli suggested that the building committee take on the Barlow Street discussion.*

7. **Unfinished Business (6:38)**

8. **New Business**

a. **Presentation by Harry Burkholder – LIAA/UpNorth Media Update (6:41)**

Harry Burkholder introduced Courtney Jerome, the new Station Manager. Courtney Jerome showed a media presentation which showed the coverage area, funding, how to access LIAA, its services, and its community outreach programs. She added that there were over 5000 hours of programming last year. Franchise agreements will be renewed in 2017.

- b. **Consideration of Resolution 2016-1-T, a resolution approving the financial institutions with which the Township Treasurer will do business with in 2017. (6:53)**

Schmuckal moved and Agostinelli supported to approve Resolution 2016-1-T, a resolution approving the financial institutions with which the Township Treasurer will do business with in 2017.

*Yeas: Schmuckal, Agostinelli, Duell, McManus, Blood Law, Walters, Korn
Nays: None*

- c. **Consideration of Purchase of Real Estate – Fern Spence – 1430 Wayne Street (6:55)**

The Township was presented with an opportunity to purchase Property located at 1430 Wayne Street near Hickory Hills.

Korn said that this would be sold to the township as recreational land which would connect the Hickory Hills and Incochee neighborhoods. It was thought that if the township purchased the property, the city would remove the pedestrian restrictions on the deed, but Korn said that the city told him that the deed restriction would not be lifted. Giving the property to the Joint Recreational Authority was another option which was presented to the township board. Board members discussed the piece of property and a possible purchase. Fern Spence spoke to the board and said that many use the property to walk through to Hickory Meadows from Incochee. She gave board members a timeline of how the pedestrian restriction was placed on the property. She mentioned that the township could just "own" the property and not do anything with it and still be within all legalities. The board would need answers which include if the Recreational Authority was even interested in the property, the cost of the property, a survey with diagrams of all easements and an attorney review. Fern Spence assured board members that she would obtain a survey with diagrams.

9. **Public Comment: (7:26)**

10. **Other Business (7:26)**

Schmuckal asked for copies of what was proposed on Barlow and asked if the township would be included in any discussions regarding the street.

The Building Committee needs to meet and will agree upon a time via email. Duell recommends that the Parks Commission look into making an ice rink at Silver Lake Park.

11. **Adjournment (7:33)**

Korn moved to adjourn the meeting at 7:33pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN General						
01/05/2017	GEN	35659	0472	RUBY CLEANING SERVICE	CLEANING SVCS	1,100.00
01/05/2017	GEN	35660	0472	RUBY CLEANING SERVICE	CLEANING SVC	125.00
01/10/2017	GEN	35661	0022	ALPERS EXCAVATING	12.16 SNOWFLOWING	1,188.00
01/10/2017	GEN	35662	0148	AMERICAN WASTE	3394830	266.98
01/10/2017	GEN	35663	0148	AMERICAN WASTE	3394790	79.00
01/10/2017	GEN	35664	0048	CONSUMERS ENERGY	100000311801	6,031.31
01/10/2017	GEN	35665	0048	CONSUMERS ENERGY	100018131597	22.96
01/10/2017	GEN	35666	0917	DOUBLE R CO.	12.2016 BUFFALO TRAIL SNOW REMOVAL	4,430.00
01/10/2017	GEN	35667	0124	ENGINEERED PROTECTION SYS.	SVC AGREEMENT 2.17-4.17	354.75
01/10/2017	GEN	35668	0100	GRAND TRAVERSE COUNTY DPW	5105021	143.17
01/10/2017	GEN	35669	0100	GRAND TRAVERSE COUNTY DPW	5590511	11.50
01/10/2017	GEN	35670	0916	GRID4 COMMUNICATIONS, INC.		
01/10/2017	GEN	35671	0176	KCI		
01/10/2017	GEN	35672	0936	MERCHANTS ASSOC COLLECTION DIVISION	PRINTING & POSTAGE	1,041.11
01/10/2017	GEN	35673	0029	NMCOA	MEMBERSHIP FEE	798.77
01/10/2017	GEN	35674	0140	NORTHWEST MICH ASSESSORS	MEMBERSHIP DUES	180.00
01/10/2017	GEN	35675	0021	PITNEY BOWES INC.	MEMBERSHIP FEE	200.00
01/10/2017	GEN	35676	0193	PRINTING SYSTEM	LEASE CHGS	70.00
01/10/2017	GEN	35677	0192	SVEC CONSTRUCTION	SUPPLIES	393.63
01/10/2017	GEN	35678	0067	TRAVERSE CITY RECORD EAGLE	TOWNSHIP PARKING LOT SNOW REMOVAL	114.72
01/10/2017	GEN	35679	0038	UNEMPLOYMENT INSURANCE AGENCY	ADVERTISING	630.00
01/12/2017	GEN	35680	0313	GRAND TRAVERSE CONSERVATION DI	0802721-000	153.50
01/12/2017	GEN	35681	0509	TEAMSTERS LOCAL 214	TRAIL MAINT/MAINT OF PARKS	60.00
01/17/2017	GEN	35682	0024	MUNICIPAL UNDERWRITERS OF MI	UNION DUES	12,684.09
01/18/2017	GEN	35683	0064	CITY OF TRAVERSE CITY	MI TWP PAR PLAN	208.00
01/18/2017	GEN	35684	0001	GARFIELD CHARTER TOWNSHIP	170975-98310	11,878.00
01/18/2017	GEN	35685	0001	GARFIELD CHARTER TOWNSHIP	HSA	6.52
01/18/2017	GEN	35686	0001	GARFIELD CHARTER TOWNSHIP	DIST #11	155.00
01/18/2017	GEN	35687	0313	GRAND TRAVERSE CONSERVATION DI	SVCS 1.17 - 3.17	143,708.55
01/18/2017	GEN	35688	0082	GRAND TRAVERSE COUNTY	1.16 - 12.16 DETECTIVE	11,500.00
01/18/2017	GEN	35689	0181	OLSON, BZDOK, & HOWARD	LEGAL SVCS	78,417.00
01/18/2017	GEN	35690	0919	TC OFFICE EXPRESS	INK	550.50
01/18/2017	GEN	35691	0202	UNITED WAY	UNITED WAY	238.94
01/18/2017	GEN	35692	0142	VERIZON	PHONES	85.00
01/18/2017	GEN	35693	0006	VRAC	DEFERRED COMP	225.02
01/18/2017	GEN	35694	0053	AFLAC	AFLAC	1,959.00
GEN TOTALS:						453.14
Total of 35 Checks:						279,463.16
Less 0 Void Checks:						0.00
Total of 35 Disbursements:						279,463.16

3. b.



Engineering
 Surveying
 Testing &
 Operations

123 West Front Street
 Traverse City, Michigan 49684
 231.946.5874
 231.946.3703

January 17, 2017

**SUMMARY OF DECEMBER BILLINGS FOR
 APPROVAL FROM GARFIELD TOWNSHIP**

I. Utility Receiving Fund

1. Engineering consulting services for Annual Report Project# 16029C Invoice No. 160293141	120.00
2. Engineering consulting services for 1895 Keystone Road (City Church) Project# 16029C Invoice No. 160293142	360.00
3. Engineering consulting services for Lafranier Tank Proposed Work/Rehabilitation Project# 16029C Invoice No. 160293143	795.00
4. Engineering consulting services for Auto Zone Project# 16029C Invoice No. 160293144	135.00
5. Engineering services for final design, bidding, construction services. NW Service District Water System Improvements (Water Storage Tank) Project# 16037 Invoice No. 1603703	11,915.00
Total	13,325.00
GRAND TOTAL	\$13,325.00

Invoice



Gourdie-Fraser, Inc.
123 West Front Street
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

January 13, 2017
Project No: 16029C
Invoice No: 160293141

Re: General Utilities - Annual Report

Services Performed: General engineering consulting services for annual report to planning commission.

Professional Services from December 1, 2016 to December 31, 2016

Professional Personnel

	Hours	Amount
Sr. Project Manager	1.00	
Totals	1.00	
Total Labor		120.00
Total this Invoice		\$120.00

Invoice



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3848 VETERANS DR
TRAVERSE CITY, MI 49684

January 13, 2017
Project No: 16029C
Invoice No: 160293142

Re: General Utilities - 1895 Keystone Road (City Church)

Services Performed: General engineering consulting services for Keystone Road (City Church) expansion, water serviceability research, availability and cost estimates.

Professional Services from December 1, 2016 to December 31, 2016

Professional Personnel

	Hours	Amount
Design Engineer	4.00	
Totals	4.00	
Total Labor		360.00
Total this Invoice		\$360.00

Invoice



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January 13, 2017
Project No: 16029C
Invoice No: 160293143

Re: General Utilities - Lafrainier Tank Rehabilitation

Services Performed: General engineering consulting services for Lafrainier tank rehabilitation review of city reports on scope of work, identifying questions and comments for city.

Professional Services from December 1, 2016 to December 31, 2016

Professional Personnel

	Hours	Amount
Sr. Project Manager	4.00	
Design Engineer	3.50	
Totals	7.50	
Total Labor		795.00
Total this Invoice		\$795.00

Invoice



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3848 VETERANS DR
TRAVERSE CITY, MI 49684

January 13, 2017
Project No: 16029C
Invoice No: 160293144

Re: General Utilities - Auto Zone

Services Performed: General engineering consulting services for Auto Zone developer (M-37) addressing questions/comments on their proposed site design and storm water.

Professional Services from December 1, 2016 to December 31, 2016

Professional Personnel

	Hours	Amount
Design Engineer	1.50	
Totals	1.50	
Total Labor		135.00
Total this Invoice		\$135.00



123 West Front St
Traverse City, Michigan 49601
231.946.5874 
231.946.3703 

January 18, 2017

Ms. Usha Menon
State of Michigan
Department of Licensing & Regulatory Affairs
PO Box 30254
Lansing, MI 48909

**RE: King's Court Manufactured Home Park Expansion
Charter Township of Garfield, Grand Traverse County, MI**

Dear Ms. Menon:

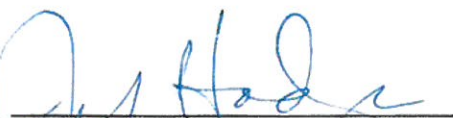
We have been requested to provide notice to you that, on behalf of the Charter Township of Garfield, we have completed a review of the engineering plans for King's Court Manufactured Home Park Expansion. The scope of our review was limited to review of the proposed water and sanitary flows that will be generated from the expansion and the potential capacity impacts on the downstream Township infrastructure.

The expansion of the park is limited to within the confines of the property and is to be completed by the property owner. The proposed water and sewer infrastructure that is to be installed in conjunction with this expansion is private and will be by connection to existing private water and sanitary lines which are connected to the existing previously approved public water and sanitary system.

Our office has not reviewed the proposed private water or sanitary lines within the park. It is not anticipated that any construction observation will be required on behalf of the Charter Township of Garfield. All private utilities installation and inspection is the responsibility of the property owner.

Please let us know if you have questions or concerns.

Sincerely,



Garfield Township Engineer
Jennifer Hodges, P.E.
Gourdie Fraser, Inc.

**STORMWATER / ASSET MANAGEMENT / WASTEWATER (SAW) GRANT PROGRAM
 REQUEST FOR DISBURSEMENT OF FUNDS**

THIS INFORMATION IS REQUIRED UNDER AUTHORITY OF PARTS 52 AND 53, 1994 PA 451, AS AMENDED.

**DOCUMENTATION TO SUPPORT THE INCURRED COSTS MUST BE INCLUDED WITH EACH REQUEST
 PLEASE SEE OTHER SIDE FOR INSTRUCTIONS TO COMPLETE REQUEST**

A. Project # 1388-01	B. Request # 1	C. Period Covered by Request 10/01/2013 to 01/01/2017 (M/D/Y) (M/D/Y)	D. Request Type <input checked="" type="checkbox"/> partial <input type="checkbox"/> final	E. Grantee's EIN	F. Grant Amount \$90,540
G. Grantee Name: Charter Township of Garfield					Phone # (231)-941-1620
Address: 3848 Veterans Drive, Traverse City, MI 49684			Email: ckorn@garfield-twp.com		
H. Grantee's Bank Name:					Phone #
Address:					
Account Name:			ABA #	Account #	
Special Instructions:					
I. Budget Items (Include Eligible Costs Only Using Dollars and Cents)			Requested Incurred Costs This Period	Cumulative Costs Incurred To Date	
1. PROJECT PLANNING COSTS (for SRF plans, USDA-RD Preliminary Engineering Reports, or Project Proposal)			\$ 2,000.00	\$ 2,000.00	
2. DESIGN ENGINEERING COSTS			\$ 13,700.00	\$ 13,700.00	
3. RATE METHODOLOGY DEVELOPMENT COSTS (awarded under planning or design grant)			\$ 0	\$ 0	
4. WASTEWATER ASSET MANAGEMENT PLAN COSTS			\$ 0	\$ 0	
5. STORMWATER ASSET MANAGEMENT PLAN COSTS			\$ 0	\$ 0	
6. STORMWATER MANAGEMENT PLAN COSTS (Nonpoint Source Watershed Management Plans)			\$ 0	\$ 0	
7. INNOVATIVE WASTEWATER OR STORMWATER TECHNOLOGY COSTS			\$ 0	\$ 0	
8. DISADVANTAGED COMMUNITY CONSTRUCTION COSTS			\$ 0	\$ 0	
9. TOTAL CUMULATIVE AMOUNT FOR PERIOD COVERED BY THIS REQUEST (add totals in 1 st column)			\$ 15,700.00		
10. TOTAL CUMULATIVE ELIGIBLE COSTS INCURRED TO DATE (add totals in 2 nd column)				\$ 15,700.00	
11. LESS LOCAL MATCH (if applicable)				(\$ 1,570.00)	
12. LESS AMOUNT PREVIOUSLY DISBURSED				(\$ 0)	
13. AMOUNT REQUESTED FOR DISBURSEMENT				\$ 14,130.00	
J. For each request, describe the scope of work completed to date. Attach separate sheet if more space is needed. Discuss the progress made on the services not yet complete and a schedule for their completion by the grant period end date. The grant agreement cannot exceed three (3) years from your grant agreement date.					
Completed to Date: 1. Planning costs related to developing a project proposal with the SAW Grant Application for the rehabilitation of Pump Station #3. 2. Design costs related to preliminary/final design & permitting for the rehabilitation of Pump Station #3.					
Not Yet Complete: 1. Wastewater Asset Management has just begun with the inventory of assets and creation of mapping. Project is scheduled to be complete September 2019.					
I certify that I am an authorized representative of the grantee and am authorized to make the following certifications on behalf of the grantee: (i) there is no pending litigation or event which will materially and adversely affect the project or the prospects for its completion; (ii) the representations, warranties and covenants contained in the grant agreement for the obligations pursuant to which this request for disbursement is submitted continue to be true and accurate in all material respects as of the date hereof; (iii) to the best of my knowledge and belief, the costs above were incurred in accordance with the terms of the grant agreement and the application for assistance for this project; and (iv) the amount requested for disbursement has not previously been requested.					
Authorized Representative Name (Print or Type): _____			Title: _____		
Authorized Representative Signature (Original): _____			Date: _____		
EMAIL THIS COMPLETED REQUEST TO YOUR DEQ PROJECT MANAGER OR MAIL TO THE ADDRESS SHOWN ON THE REVERSE SIDE					

Invoice

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123 West Front Street
Traverse City, MI 49684
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A/R email: melanie@gfa.tc

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3848 VETERANS DR
TRAVERSE CITY, MI 49684

December 3, 2016
Project No: 15107
Invoice No: 1510707

Re: Pump Station #3 Upgrades

Services Performed: Engineering and construction services for design, bidding, observation, administration and closeout services to upgrade existing pumping station to replace the existing pumps, mechanical, electrical and SCADA telemetry.

Professional Services from July 30, 2016 to December 3, 2016

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Preliminary Design	4,500.00	100.00	4,500.00	4,500.00	0.00
Final Design	7,000.00	100.00	7,000.00	7,000.00	0.00
Permitting Services	2,500.00	100.00	2,500.00	2,500.00	0.00
Construction Observation	3,500.00	100.00	3,500.00	2,625.00	875.00
Construction Administration	4,000.00	100.00	4,000.00	3,000.00	1,000.00
Close Out	2,000.00	100.00	2,000.00	0.00	2,000.00
Total Fee	23,500.00		23,500.00	19,625.00	3,875.00
		Total Fee			3,875.00
				Total this Invoice	\$3,875.00

Invoice

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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

November 30, 2013
Project No: 13029C
Invoice No: 13029313

Re: General Water & Sewer Infrastructure
Services Performed: Engineering and survey consulting services as detailed below.

Professional Services from October 27, 2013 to November 30, 2013

Professional Personnel

		Hours	Rate	Amount	
Project Manager II					
HODGES, JENNIFER	11/18/2013	2.00	100.00	200.00	
Proposed City WWTP Membrane Replacment Memo Review					
HODGES, JENNIFER	11/21/2013	4.00	100.00	400.00	
SAW Grant Proposal / Board Packet Submittal					
HODGES, JENNIFER	11/27/2013	8.00	100.00	800.00	
SAW Grant Application					
Administrative Assistant					
SMITH, VICTORIA	11/27/2013	.75	50.00	37.50	
TYPED BUDGETING SPREADSHEET FOR JENNIFER					
Totals		14.75		1,437.50	
Total Labor					1,437.50
			Total this Invoice		\$1,437.50



MEMO

To: Garfield Township Board of Trustees **Re:** NFWF Sustain Our Great Lakes Grant Program

From: Jennifer Hodges, GFA **Date:** January 10, 2017

Re Project: Garfield – Cass Rd Drainage District

Re Project No: 16029C

As has been discussed at the board meetings, the Township has been working with the Drain Commission to improve the Cass Road Drainage District. Specifically the corridor along Cass Road south of South Airport Road and two (2) locations where Miller Creek crosses Cass Road and the Railroad. The existing infrastructure is significantly deteriorated and undersized, unable to accommodate the volumes of surface water. The proposed corrections are near completion with an anticipated \$2.9 Million needed to construct. A special assessment district is proposed to be established to cover the costs and spread amongst the property owners, Township and Road Commission.

As a result of this project, it is the intent the improvements will positively impact the aquatic habitat and restore stabilization to the Creek and Watershed making it potentially eligible for grants to assist with project funding. GFA and Steve Largent with the Conservation District / Drain Commission have been working together to research these options and currently there is one (1) grant able to be pursued and applicable to assist with costs associated with replacement and upsizing of the two (2) culvert crossings. It is the intent of this memo to summarize and receive board support to further pursue. The grant is described below. We previously pursued a grant through the DNR Aquatic department and were not successful:

The National Fish and Wildlife Foundation (NFWF) has available \$7.8 Million Sustain our Great Lakes Grant to be distributed to communities with intent to improve the quality and connectivity of stream and riparian habitat. The grant states competitive applications shall provide 1:1 matching funds of the total project cost (labor, cash, donation, etc.). There are several eligible costs directly associated with the Cass Road Drainage district project that could qualify for this grant and if received anticipated to provide approximately \$250,000. If this grant is something we would like to pursue, we should begin the application process in short order. Unlike the last grant, this grant does NOT have a pre-proposal process and requires more effort as the full proposal is due by February 21st. From there we would be notified of grant award by May 11th. This grant program is NOT point based like the Trust Fund grants the Township has been fortunate to receive through the years, the application will be gauged competitively against all other applicants which submit for the 2017 year.

A summary of the grant schedule is as follows:

1. Full Proposals Due – February 21, 2017
2. Application Review & approval Period – February 22nd – May 10th, 2017
3. Awards Announced – May 11th, 2017

GFA will like to request approval to work closely with the Drain Commission / Conservation District to proceed and submit the proposal packet by the deadline on behalf of the Township. It is anticipated the application will entail 10-15 hours of GFA time with a budget cost of \$1500. Please contact me with any questions or concerns.

**2016 YTD State Share Revenue Plus Economic Vitality Incentive Program (EVIP)
As of January 1st, 2016 Sales Tax Receipts**

State of Michigan Revenue Sharing - Constitutional & (EVIP)

Period For	2008	2009	2010	2011	2012	2013	2014	2015	2016	Total	EVIP	2014 Total	Period For	2015	2016	EVIP	Total	(%) of Change from 2015	Difference From 2014 to 2015
Sept-Oct PD Jan	\$ 172,218.00	\$ 167,242.00	\$ 142,433.00	\$ 143,672.00	\$ 198,569.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Nov-Dec PD 3/16	\$ -	\$ -	\$ -	\$ -		\$ -
Nov-Dec PD Mar	\$ 159,910.00	\$ 174,532.00	\$ 158,076.00	\$ 165,644.00	\$ 198,800.00	\$ 204,759.00	\$ 203,556.00	\$ 211,681.00	\$ 205,411.00	\$ 218,851.00	\$ -	\$ 203,556.00	Jan-Feb PD 5/14	\$ 186,832.00	\$ 195,372.00	\$ 7,170.00	\$ 212,542.00	-2.86%	\$ (6,270.00)
Jan-Feb PD May	\$ 166,213.00	\$ 164,253.00	\$ 130,412.00	\$ 141,911.00	\$ 186,865.00	\$ 182,292.00	\$ 175,865.00	\$ 186,832.00	\$ 195,372.00	\$ 194,002.00	\$ -	\$ 175,865.00	Mar-Apr PD 7/14	\$ 191,761.00	\$ 195,055.00	\$ 7,170.00	\$ 202,542.00	4.40%	\$ 8,540.00
Mar-Apr PD July	\$ 148,698.00	\$ 125,847.00	\$ 149,886.00	\$ 178,862.00	\$ 189,295.00	\$ 191,858.00	\$ 201,963.00	\$ 191,761.00	\$ 195,055.00	\$ 198,931.00	\$ -	\$ 201,963.00	May-June PD 7/16	\$ -	\$ -	\$ 7,170.00	\$ 202,225.00	1.65%	\$ 3,294.00
ADJ paid July (Census)																			
May-June PD Sept	\$ 149,597.00	\$ 147,024.00	\$ 151,073.00	\$ 199,506.00	\$ 193,260.00	\$ 201,511.00	\$ 208,792.00	\$ 204,632.00	\$ 214,896.00	\$ 211,755.00	\$ -	\$ 208,792.00	May-June PD 9/16	\$ -	\$ -	\$ 7,123.00	\$ 222,065.00	4.87%	\$ 10,314.00
July-Aug PD Dec	\$ 164,867.00	\$ 128,010.00	\$ 157,120.00	\$ 202,485.00	\$ 211,348.00	\$ 215,927.00	\$ 220,394.00	\$ 215,919.00	\$ 218,959.00	\$ 223,089.00	\$ 7,170.00	\$ 227,564.00	July-Aug PD 11/15	\$ -	\$ -	\$ 7,170.00	\$ 226,129.00	1.36%	\$ 3,040.00
Sept-Oct PD Dec	\$ -	\$ -	\$ -	\$ -	\$ 199,734.00	\$ 213,321.00	\$ 223,297.00	\$ 223,297.00	\$ 216,923.00	\$ 224,093.00	\$ 7,170.00	\$ 230,467.00	Sept-Oct PD 12/11/15	\$ -	\$ -	\$ 7,170.00	\$ 224,310.00	0.10%	\$ 217.00
TOTAL	\$ 961,603.00	\$ 906,908.00	\$ 889,000.00	\$ 1,142,076.00	\$ 1,375,931.00	\$ 1,209,668.00	\$ 1,233,887.00	\$ 1,227,748.00	\$ 1,246,833.00	\$ 1,270,721.00	\$ 42,973.00	\$ 1,248,227.00	TOTAL	\$ 1,227,748.00	\$ 1,246,833.00	\$ 43,023.00	\$ 1,289,856.00	9.52%	\$ 19,135.00

\$1,200,000.00	Township Budgeted for 2016
\$ 1,289,856.00	YTD Received From State
\$ 89,856.00	DIFFERENCE

\$ 1,283,951.00 State Projected for 2016 (Constitutional \$ 1,240,928.00 and EVIP \$ 43,023.00 Total \$ 1,283,951.00)



GRAND TRAVERSE METRO FIRE DEPARTMENT

From the Desk of Assistant Chief Steve Apostal

3. g.

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: Info@gtmetrofire.org

GTMESA 2017 January Report

Training Items

Fire —Image Trend

EMS— GTSO Crime Scene Awareness, CPS, Snowmobile Use and Patient Packaging

Incidents of Interest for the last 30 days

CPR with ROSC, East Bay Dec 18 - Squad 9 and 9A responded to a male who had taken a bottle of anti-anxiety pills the night before in an effort to control his alcoholism. The patient was alert and oriented and walked outside to the cot and stated “I’m going to die” and immediately went into cardiac arrest. Quality CPR and treatment was given and the patient regained a pulse during transport. Outcome unknown.

Attic fire, Hammond Road East Bay Dec 18 – Units responded to a reported fire in an attached garage. GTSO arrived and reported flames and smoke in attic space. Fire was extinguished quickly. All cellulose insulation in the attic and charred wood was removed. Investigation revealed homeowner installed the wood burner last week and heat from the chimney pipe likely ignited nearby material in attic. Residence otherwise was undamaged.

Vehicle crash, US 31 near Murdick’s Fudge Acme Dec 18 – A vehicle crashed into a utility pole which fell into the roadway with live electrical lines. Northbound traffic had to be rerouted due to hazard for some time creating traffic issues.

Vehicle crash with CPR and ROSC, N US 31 South Garfield Dec 18 – Crews responded to a vehicle off the roadway and down an embankment. FF Lipe was off duty and witnessed the vehicle cross all lanes of traffic and leave roadway, he made his way to the vehicle and broke out a side window to find an unresponsive 46 yoa male in the driver seat with no apparent trauma and initiate CPR. It took 6 firefighters to carry the patient up the hill. The patient regained a pulse and was transported to Munson where he was speaking to the ER staff.

Amputated fingers, Garfield Dec 28 – A 77 yoa male amputated at least one finger while using a circular saw. The digit could not be located in the debris and saw dust. Patient transported by NF.

Deceased male, Copper Falls, Garfield Dec 31 – A 66 yoa male was found unresponsive behind Copper Falls. An off duty Lt stopped and found the patient in full cardiac arrest. He performed CPR until other units arrived. Patient pronounced at Munson after being warmed.

Obstructed airway, Garfield Dec 31 – A female patient was found unresponsive and not breathing. FF's and North Flight aided patient who had an obstructed airway. The foreign body was removed and respirations assisted. Patient started breathing on her own and had good vitals.

House fire, Scenic Hills, Acme Dec 31 – A neighbor alerted homeowner to a fire on their roof. Some type of failure occurred that allowed material around prefabricated style chimney to start on fire. Homeowner had moved in over the summer and only used the fireplace on a couple of occasions.

House fire, English Woods, East Bay Jan 4 – A fire in a laundry room was discovered by a child home from school. She was able to wake up her two brothers and escape the home uninjured. While the fire was put out quick smoke and heat caused significant damage to the residence.

Water rescue, US 31 North and 5 Mile, Acme Jan 5 – A vehicle traveling north towards Acme slid across all lanes of traffic landing in the Grand Traverse Bay. The vehicle stayed upright and tragedy was averted as the driver was uninjured. Crews used water rescue suits and a powered winch to pull vehicle to the edge of the ice shelf and remove the driver, who remained dry during this event.

House fire, Poplar Street, East Bay Jan 13 – Homeowners returned home after being away most of the day to find heavy smoke in their home upon opening the front door. Station 9 was staffed and arrived on scene with a trained firefighter working 9A and were able to make entry into the home and extinguish the fire on the first floor. The fire marshal and investigators were called in to the nature of the fire which appeared to have started in the basement from an undetermined cause. The residence suffered significant damage from the heat and smoke.

Mutual Aid Given

None

Mutual Aid Received

TCFD Rescue 1 for medical call due to no NF rigs being available 12/28/16

Blair FD Rescue for medical transport due to no NF rigs 01/14/17

<u>Total Calls</u>	<u>421</u>
Fire	<u>91</u>
EMS	<u>330</u>
Year Total	<u>4659</u>

Station 1	<u>92</u>
Station 8	<u>63</u>
Station 9	<u>7</u>
Station 11	<u>177</u>
Station 12	<u>82</u>

December 15, 2016

Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Attn.- Supervisor Chuck Korn

Dear Mr. Korn,

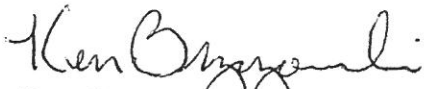
On behalf of the West Crown Dr. Villas and Commons Site Condominium Associations we are requesting a review of the speed limit on West Silver Lake Rd. from the stoplight intersection of Zimmerman Rd and West Silver Lake Rd to the intersection of Secor Rd. and West Silver Lake Rd. (See attached map)

The residents on that stretch of West Silver Lake Rd regularly witness speeds of traffic that make turning off the main roadway into neighborhoods and businesses quite hazardous. This is compounded in the winter driving season. There are currently no by-pass lanes that facilitate 'through' traffic to keep moving. To provide a safe driving environment the thought was brought up to limit the speed of traffic to 45 MPH.

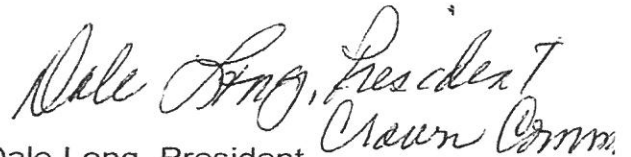
Another impact of the current speed limit on this particular roadway is pulling out from the same neighborhoods and businesses and flowing into the 55-60mph traffic flow.

We would appreciate your review of this request and anticipate a viable traffic engineered solution.

Thank you,



Ken Brzozowski, President
Crown Courtyard Villas No. 2
Condominium Association
2582 W. Crown Drive
Traverse City, MI 49685



Dale Long, President
Crown Commons No. 2
Condominium Association
2685 W. Crown Drive
Traverse City, MI 49685

Judith Battle

From: Chuck Korn
Sent: Wednesday, January 18, 2017 4:03 PM
To: Judith Battle
Subject: Fwd: 2017 Fireworks

Sent from my phone.

Begin forwarded message:

From: ! <tmhtcmi07@aol.com>
Date: January 18, 2017 at 3:41:47 PM EST
To: <ckorn@garfield-twp.com>
Subject: 2017 Fireworks

Hello Chuck!

2017 is here, which means the Traverse City Boom Boom Club is already making plans for the July 4th Independence Day fireworks celebration! Garfield Township has been a great supporter of our mission to 'light up the sky' over West Grand Traverse Bay. In order to continue this most patriotic of events, we respectfully request a \$3,500 contribution that will allow us to put on another great show that we can all be proud of. We thank you for your consideration and look forward to sharing our great American tradition! I can be reached at tmhtcmi07@aol.com, or 231-590-4503 should you need to contact me.

Kindest regards,

Tim Hinkley,
President
TCBBC