

CHARTER TOWNSHIP OF GARFIELD TOWN BOARD MEETING

Tuesday, October 25, 2016 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

A G E N D A

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes

October 11, 2016 Study Session (Recommend Approval)

October 11, 2016 Regular Session (Recommend Approval)

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD STUDY SESSION MINUTES
October 11, 2016 Minutes**

ORDER OF BUSINESS

Call meeting to order

Supervisor Chuck Korn called the Town Board Study Session to order on Tuesday, October 11, 2016, at 4:15 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Roll call of Board Members

Present: Lanie McManus, Denise Schmuckal, Molly Agostinelli, Kit Wilson, Chuck Korn, Jeane Blood Law

Absent: Bob Featherstone

1. Business to come before the Board

a. Discussion regarding the 2017 Township Budget

The Board reviewed the 2017 Township Budget. The Board discussed the budget in great detail. Another study session on the budget was set for Tuesday, October 25, 2016 at 4:15 p.m.

2. Public Comment

There was no public comment

3. Adjournment

Schmuckal made a motion to adjourn the meeting at 5:52 p.m.

Chuck Korn, Supervisor
3848 Veterans Drive
Traverse City, MI 49684

Lanie McManus, Clerk
3848 Veterans Drive
Traverse City, MI 49684

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
October 11, 2016**

Chuck Korn called the Town Board Meeting to order on October 11, 2016 at 6:01 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Denise Schmuckal, Kit Wilson, Lanie McManus, Jeane Blood Law, and Chuck Korn

Absent and Excused: Bob Featherstone

Staff Present: Brian VanDenBrand

1. Public Comment (6:01)

Joanne Brzozowski read a letter from Susan and Mark Abramson on the proposed stay and play units at the Crown Development.

Dorothy Grow commented on the proposed stay and play units at the Crown Development.

2. Review and Approval of the Agenda - Conflict of Interest (6:07)

Agostinelli moved and Blood Law seconded to approve the agenda as presented.

Yeas: Agostinelli, Blood Law, Schmuckal, Wilson, McManus, Korn

Nays: None

3. Consent Calendar (6:07)

a. Minutes

September 27, 2016 Meeting (Recommend Approval)

b. Bills

General Fund	\$175,542.36
(Recommend Approval)	

Gourdie Fraser	
Developer's Escrow Fund	\$ 2,500.00
Utility Receiving Fund	<u>862.50</u>
Total	\$ 3,362.50

(Recommend Approval)

c. MTT Update (Receive and File)

d. PD 2016-60 – Crown transient residential Dwellings – Introduce and schedule for Public Hearing on November 15, 2016 (Recommend Approval)

Blood Law moved and Wilson seconded to adopt the consent calendar as presented.

Yeas: Blood Law, Wilson, Schmuckal, Agostinelli, McManus, Korn

Nays: None

4. Items removed from the Consent Calendar (6:09)

None

5. Correspondence (6:09)

a. Letters from Crown Neighborhood

6. Reports

a. Construction Report (Gourdie-Fraser) (6:09)

Jennifer Hodges reported that she has been working on easements for the North West Tank. She has different options for routes depending upon the easements she can obtain. Soil borings have been taken and the soil appears to be favorable. Bids for the tank will go out in January so better bids can be obtained. A SAW grant will cover design services for pump station #3 and that project will be completed by the end of November.

b. Sheriff's Department Report (6:13)

Deputy Chris Barsheff said that there are no stats again and hopes to figure out the problem together with the host company. He reported that active shooter training continues to be popular. He is being proactive with patrolling and is developing strategies to move the intersections reported last winter off the most dangerous intersection list. Deputy Halleck received a Goodwill "Gather for Good" award for his work with the Carson Square Housing community.

c. County Commissioner's Report (6:20)

County Commissioner Chris Maxbauer said she attended a Michigan Works conference and that the commissioner's regular meeting was held at the Grand Traverse Resort and focused on bringing fiber optics to the region. The downtown bell tower chimes will be reviewed by County Commissioners again and she hopes to have the 2017 Grand Traverse County budget completed by the end of November.

d. Treasurer's Report (6:25)

Blood Law said that with two payments left, the township is ahead on state revenue.

e. Clerk's Report (6:26)

McManus submitted her report in writing. McManus said that today was the last day to register to vote in the November election and her office has been very busy.

f. Supervisor's Report (6:26)

Korn reported that he spoke with a couple about the Herkner Road property which has been put into trust by the tribe. They are planning to build housing on the property and discussions will occur regarding public services.

7. Unfinished Business**a. Presentation by Jim Cook, Manager, Grand Traverse County Road Commission (6:29)**

Jim Cook has a millage renewal request on the November ballot. In a Powerpoint presentation, he reviewed the progress made throughout the county with the last millage. He talked about how the millage helped to secure grant money because matching funds were available through the millage and said that a renewal would allow them to continue the work they started in the county and get more roads fixed.

8. New Business**a. Consideration of Request to Add Delinquent Special Assessments to the Winter Tax Roll (6:47)**

Blood Law said many residents paid their SAD's in full but requests that the remainder of the Special Assessment payments due be added to the December tax bills.

Wilson moved and Schmuckal seconded to add the delinquent special assessments to the winter tax roll.

*Yeas: Wilson, Schmuckal, Agostinelli, McManus, Blood Law, Korn
Nays: None*

b. Consideration of Recommendation for RFP Acceptance – Boardman Valley Nature Preserve Improvements (6:49)

VanDenBrand said this is an RFP for engineering services for a grant for the Boardman Valley Nature Preserve. The grant includes a small boat turn around area, a pavilion, vault toilets, and pickleball courts. He stated that the next step in the grant process is to secure an engineer. The firm of Prein and Newhof is recommended as engineers for the project.

Agostinelli moved and Wilson seconded to award the bid for engineering services for the Boardman Valley Nature Preserve Improvements to Prein and Newhof for an amount not to exceed \$26,000 to be taken out of the park fund.

*Yeas: Agostinelli, Wilson, Blood Law, McManus, Korn
Nays: Schmuckal*

9. Public Comment: (6:54)

None

10. Other Business (6:54)

Agostinelli inquired about other Township minutes being included in the Township Board packets.

Schmuckal asked about the speed limit on LaFranier Road. Road Commission Manager Jim Cook commented that the board could request a speed study be done by the Road Commission and a decision would be based upon the 85th percentile rule. He added that the decision for a speed limit change is ultimately made by the State Police.

11. Adjournment (7:02)

Korn moved to adjourn the meeting at 7:02 p.m.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN General						
10/06/2016	GEN	35363	MISC	SUTTONS BAY PUBLIC SCHOOLS	I PADS FOR ELECTION	300.00
10/11/2016	GEN	35364	0078	AMERICAN PLANNING ASSOCIATION	MEMBERSHIP	257.00
10/11/2016	GEN	35365	0148	AMERICAN WASTE	3394830	266.98
10/11/2016	GEN	35366	0148	AMERICAN WASTE	3394790	79.00
10/11/2016	GEN	35367	0065	CHERRYLAND ELECTRIC COOP.	ELECTRIC	2,412.81
10/11/2016	GEN	35368	0065	CHERRYLAND ELECTRIC COOP.	ELECTRIC	115.53
10/11/2016	GEN	35369	0048	CONSUMERS ENERGY	100000311801	6,284.76
10/11/2016	GEN	35370	0102	DTE ENERGY	459156800011	158.09
10/11/2016	GEN	35371	0102	DTE ENERGY	459156800052	38.78
10/11/2016	GEN	35372	0124	ENGINEERED PROTECTION SYS.	SVC CONTRACT	354.75
10/11/2016	GEN	35373	0375	FIFTH THIRD BANK	5473785400027192	14.14
10/11/2016	GEN	35374	0375	FIFTH THIRD BANK	5473785400027192	194.24
10/11/2016	GEN	35375	0001	GARFIELD CHARTER TOWNSHIP	HSA	155.00
10/11/2016	GEN	35376	0569	GBS INC	MASTER CARDS	112.41
10/11/2016	GEN	35377	0100	GRAND TRAVERSE COUNTY DPW	SERVICES	948.18
10/11/2016	GEN	35378	0100	GRAND TRAVERSE COUNTY DPW	SERVICES	12.06
10/11/2016	GEN	35379	0050	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES	84.11
10/11/2016	GEN	35380	MISC	J C PENNEY COMPANY INC 23499	TAX INTEREST REFUND	63.73
10/11/2016	GEN	35381	MISC	LASER PRINTER TECHNOLOGIES	SERVICE	94.90
10/11/2016	GEN	35382	0557	MAPLE RIVER DIRECT MAIL	AV BALLOTS	2.98
10/11/2016	GEN	35383	0193	PRINTING SYSTEM	ELECTION SUPPLIES	118.40
10/11/2016	GEN	35384	0919	TC OFFICE EXPRESS	INK	199.98
10/11/2016	GEN	35385	0067	TRAVERSE CITY RECORD EAGLE	UNITED WAY	283.00
10/11/2016	GEN	35386	0202	UNITED WAY	UNITED WAY	85.00
10/11/2016	GEN	35387	0006	VRIAC	DEFERRED COMP	1,959.00
10/18/2016	GEN	35388	MISC	AJ'S EXCAVATING LLC	APP #3 BUFFALO RIDGE TRAIL PHASE II	54,865.77
10/18/2016	GEN	35389	0914	BAIRD, COTTER & BISHOP, P.C.	ACCOUNTING SVCS	215.00
10/18/2016	GEN	35390	0064	CITY OF TRAVERSE CITY	170975-98310	118.52
10/18/2016	GEN	35391	0916	GRID4 COMMUNICATIONS, INC.	PHONES	1,028.31
10/18/2016	GEN	35392	0911	KLM LANDSCAPE	LAWN SVCS	305.00
10/18/2016	GEN	35393	0911	KLM LANDSCAPE	LAWN CARE	900.00
10/18/2016	GEN	35394	0434	LAND INFORMATION ACCESS ASSOC	PEG FEES 4TH QUARTER	23,833.37
10/18/2016	GEN	35395	0434	LAND INFORMATION ACCESS ASSOC	TV	165.00
10/18/2016	GEN	35396	0557	MAPLE RIVER DIRECT MAIL	3RD QUARTER POSTAGE	12.86
10/18/2016	GEN	35397	0134	NORTHERN FIRE AND SAFETY	EXTINGUISHER TESTING & SERVICE	320.00
10/18/2016	GEN	35398	0021	PITNEY BOWES INC.	LEASING CHARGES	393.63
10/18/2016	GEN	35399	0509	TEAMSTERS LOCAL 214	UNION DUES	208.00
10/18/2016	GEN	35400	0142	VERIZON	PHONES	231.53

GEN TOTALS:

Total of 38 Checks:
 Less 1 Void Checks:

Total of 37 Disbursements:

97,191.82
 118.52
 97,073.30

Medical Marihuana Facilities Licensing Act

Introduction

On September 21, Governor Snyder signed a package of bills (2016 PA 281-283) that significantly expand the types of medical marihuana facilities permitted under state law, and establishes a licensing scheme similar to the scheme for liquor licenses. Notably, these bills do not require a state license to operate as a primary caregiver under the Michigan Medical Marihuana Act, nor do they allow municipalities to prohibit operation as a primary caregiver. The existing regulatory scheme regarding primary caregivers remains in effect.

Requirements under the new Act

Among other things, the legislation:

1. Legalizes the medical use of marihuana-infused products, commonly known as “edibles,” for purposes of state law.
2. Creates the Medical Marihuana Licensing Board within the Michigan Department of Licensing and Regulatory Affairs (LARA) to issue licenses for various medical marihuana facilities.
3. Requires an annual license for any of the following entities to operate a marihuana facility.
 - Growers—licensees that cultivate, dry, trim, or cure and package marihuana for sale to a processor or provisioning center. Registered patients and primary caregivers who lawfully cultivate marihuana in the quantities and for the purposes permitted under the Medical Marihuana Act are not considered “growers” under the new legislation.
 - Processors—licensees that purchase marijuana from a grower and extract resin from the marijuana or create a marijuana-infused product for sale and transfer in packaged form to a provisioning center.
 - Provisioning centers—licensees that purchase marihuana from a grower or processor and sell, supply, or provide marihuana to patients, directly or through the patient’s caregiver.
 - Secure transporters—licensees that store marihuana and transport it between marihuana facilities for a fee.
 - Safety compliance facilities—licensees that receive marihuana from a marihuana facility or primary caregiver and test it for contaminants and other substances.
4. **Allows municipalities to choose whether to allow any of these marijuana facilities within their jurisdictions.** If the municipality takes no action, none of the facilities are allowed. A municipality that wishes to allow these facilities must enact an ordinance explicitly authorizing them.
5. Authorizes municipalities to charge an annual fee of up to \$5,000 on licensed marihuana facilities to defray administrative and enforcement costs.
6. Authorizes municipalities to adopt ordinances relating to marihuana facilities within their jurisdiction, including zoning ordinances.
7. Prohibits municipalities from imposing regulations regarding the purity or pricing of marihuana or interfering or conflicting with statutory regulations for licensing marihuana facilities.
8. Requires municipalities to provide to the Medical Marihuana Licensing Board within 90 days after notice that a license application was filed: (a) a copy of any ordinance authorizing the marihuana facility, (b) a copy of any zoning regulation applicable to the facility, and (c) a description of any previous medical-marihuana related ordinance violation.
9. Exempts from FOIA disclosure any information a municipality obtains in connection with a license application.
10. Requires the state to establish a “seed to sale” computer tracking system to compile data regarding marihuana plants throughout the chain of custody from grower to patient. The system will be able to provide this data in real-time to local law enforcement agencies.

This publication was written by the law firm of Dickinson Wright.



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

**BULLETIN 11 of 2016
Inflation Rate Multiplier
October 18, 2016**

TO: Assessors and Equalization Directors

FROM: State Tax Commission

RE: Inflation Rate Multiplier for use in the 2017 capped value formula and the "Headlee" Millage Reduction Fraction (MRF) formula

Note: The Calculation of the Inflation Rate Multiplier is set in statute. MCL 211.34d states:

- (l) "Inflation rate" means the ratio of the general price level for the state fiscal year ending in the calendar year immediately preceding the current year divided by the general price level for the state fiscal year ending in the calendar year before the year immediately preceding the current year.
- (f) "General price level" means the annual average of the 12 monthly values for the United States consumer price index for all urban consumers as defined and officially reported by the United States department of labor, bureau of labor statistics.

Based on this statutory requirement, the calculation for 2016 is as follows:

1. The 12 monthly values for October 2014 through September 2015 are averaged.
2. The 12 monthly values for October 2015 through September 2016 are averaged.
3. The ratio is calculated by dividing the average of column 2 by the average of column 1.

The specific numbers from the US Department of Labor, Bureau of Labor Statistics are as follows:

Oct-14	237.433	Oct-15	237.838
Nov-14	236.151	Nov-15	237.336
Dec-14	234.812	Dec-15	236.525
Jan-15	233.707	Jan-16	236.916
Feb-15	234.722	Feb-16	237.111
Mar-15	236.119	Mar-16	238.132
Apr-15	236.599	Apr-16	239.261
May-15	237.805	May-16	240.229
Jun-15	238.638	Jun-16	241.018
Jul-15	238.654	Jul-16	240.628
Aug-15	238.316	Aug-16	240.849
Sep-15	237.945	Sep-16	241.428
Average	236.742		238.939

Ratio	1.009
% Change	0.9%

Local units cannot develop or adopt or use an inflation rate multiplier other than 1.009 in 2017. It is not acceptable for local units to indicate to taxpayers that you do not know how the multiplier is developed.

➤ **Inflation Rate Multiplier Used in the 2017 Capped Value Formula**

The inflation rate, expressed as a multiplier, to be used in the 2017 Capped Value Formula is 1.009.

The 2017 Capped Value Formula is as follows:

$$\mathbf{2017\ CAPPED\ VALUE = (2016\ Taxable\ Value - LOSSES) X 1.009 + ADDITIONS}$$

The formula above does not include 1.05 because the inflation rate multiplier of 1.009 is lower than 1.05.

➤ **Inflation Rate Multiplier Used in 2017 "Headlee" Calculations**

The inflation rate multiplier of 1.009 shall ALSO be used in the calculation of the 2017 "Headlee" Millage Reduction Fraction required by Michigan Compiled Law (MCL) 211.34d. The formula for calculating the 2017 "Headlee" Millage Reduction Fraction (MRF) is as follows:

$$\mathbf{2017\ MRF = \frac{(2016\ Taxable\ Value - LOSSES) X 1.009}{2017\ Taxable\ Value - ADDITIONS}}$$

- The following is a listing of the inflation rate multipliers used in the Capped Value and "Headlee" calculations since the start of Proposal A:

1995	1.026
1996	1.028
1997	1.028
1998	1.027
1999	1.016
2000	1.019
2001	1.032
2002	1.032
2003	1.015
2004	1.023
2005	1.023
2006	1.033
2007	1.037
2008	1.023
2009	1.044
2010	0.997
2011	1.017
2012	1.027
2013	1.024
2014	1.016
2015	1.016
2016	1.003
2017	1.009

OWNER
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

ENGINEER
Gourdie-Fraser
123 W. Front Street
Traverse City, MI 49684

CONTRACTOR
Elmer's Crane and Dozer
3600 Rennie School Road
Traverse City, MI 49685

CONTRACT AMOUNT
ORIGINAL: \$47,137.00

COMPLETION DATE
ORIGINAL: 09/07/2016

DATES OF ESTIMATES
FROM: 08/17/16

REVISED: \$61,202.00

REVISED

TO: 09/30/16

APPLICATION FOR PROGRESS PAYMENT

Payment No. 2

Project: The Crown Booster Station

GFA Project No: 14416

Item	Description of Item	Unit	CONTRACT ITEMS (Original)			Contract Items (Revised)			THIS PERIOD			TOTAL TO DATE		
			Qty.	Unit Cost	Item Cost	Qty.	Unit Cost	Item Cost	Qty.	Item Cost	%	Qty.	Item Cost	%
1	Water Main, 8" Ductile Iron	LF	50	\$395.00	\$19,750.00	50	\$395.00	\$19,750.00				50	\$19,750.00	100%
2	Tapping Sleeve & Valve, 8"	EA	2	\$2,708.00	\$5,412.00	2	\$2,708.00	\$5,412.00				2	\$5,412.00	100%
3	Packaged Booster Station Installation	LS	1	\$8,410.00	\$8,410.00	1	\$8,410.00	\$8,410.00				1	\$8,410.00	100%
4	Site Electrical	LS	1	\$5,000.00	\$5,000.00	1	\$5,000.00	\$5,000.00			100%	1	\$5,000.00	100%
5	Site Drainage and Restoration	LS	1	\$6,665.00	\$6,665.00	1	\$6,665.00	\$6,665.00			15%	1	\$6,665.00	100%
6	Landscaping	LS	1	\$2,000.00	\$2,000.00	1	\$2,000.00	\$2,000.00			100%	1	\$2,000.00	100%
CO#1	Added check valves and fittings					1	\$14,065.00	\$14,065.00				1	\$14,065.00	100%
									\$47,137.00			\$7,984.75		\$61,202.00

Payment No. 2

GFA Project No: 14416

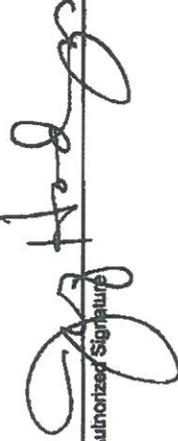
Project: The Crown Booster Station

Ten thousand two hundred forty six dollars and thirty eight cents
 Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

The undersigned CONTRACTOR certifies that: (1) Any previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials, and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interest and encumbrances (except such as are covered by Bond acceptable to OWNER indemnifying OWNER against any such lien, claim, security interest, or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the contract Documents and not defective as that term is defined in the Contract Documents

Dated: 10-19-2016

GOURDIE-FRASER
 (ENGINEER)


 Authorized Signature

Date: 10-20-16

Elmer's Crane and Dozer
 (CONTRACTOR)


 Authorized Signature

CONTRACT CHANGE ORDER #2 SUMMARY

DATE OF ISSUANCE: October 19, 2016
OWNER: Charter Township of Garfield
CONTRACTOR: Elmer's Crane & Dozer
Project Name: The Crown Booster Station
GFA Project No: 14416
ENGINEER: GFA

You are directed to make the following changes in the Contract Documents:

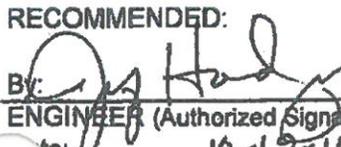
Description: Additional cost for site electrical, additional shrubs

Reason for Change Order: Electrical cost is higher than estimated, The Crown requested more coverage

Attachments: See Breakdown on Page 2 Attachment, Invoice & email regarding trees

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$47,137.00	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Net Increase from Previous: Change Orders <u>1</u> To <u>1</u> \$14,065.00	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Contract Price Prior to this Change Order: \$61,202.00	Net Increase this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Net Increase of this Change Order: \$1,240.00	Contract Times with all Approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Contract Price with all Approved Change Order: \$62,442.00	

RECOMMENDED:

By: 
ENGINEER (Authorized Signature)
 Date: 10-19-16

APPROVED:

By: _____
OWNER (Authorized Signature)
 Date: _____

ACCEPTED

By: 
CONTRACTOR (Authorized Signature)
 Date: 10-20-16

From: Steve Folkersma [<mailto:SFolkersma@teamelmers.com>]
Sent: Thursday, September 29, 2016 1:46 PM
To: Bob O'Brien <bob@gfa.tc>
Subject: RE: Crown Booster

600 for three

From: Bob O'Brien [<mailto:bob@gfa.tc>]
Sent: Thursday, September 29, 2016 10:05 AM
To: Steve Folkersma
Cc: Jennifer Hodges
Subject: Crown Booster

Steve: Got a call from the Developer at the Crown. Indicated that a couple of the shrubs need to be straightened and is not satisfied with the "coverage of the shrubs".

I'm not sure we can get the coverage they are after with the location of the manhole that is there. I stopped on my way home and think the plants look good. I agree that a couple need to be straightened. Shouldn't be a problem with the stakes that are in.

Can you give us a cost/shrub to add 2 or 3 more shrubs? Once we get the price we will get with the Township and see how they want to proceed.

Thanks

Bob

Robert J. O'Brien, PE
Project Manager



123 W Front Street | Traverse City, MI 49684
tel (231) 946.5674 | cell (231) 342.8893
fax (231) 946.3703

[website](#) | [mobile website](#) | [grant blog](#) | [vCard](#) | [map](#) | [email](#)



Confidentiality Note: This e-mail and any attachments are confidential and may be protected by legal privilege. If you have received this e-mail in error, please notify us immediately by returning it to the sender and delete this copy from your system. Thank you.



CEM Support Center

Consumers Energy, CEM Support Center, Lansing Service Center, Rm. 122, 530 W. Willow St., P.O. Box 30162 Lansing, MI 48909-7862

August 17, 2016

ELECTRIC SERVICE

NOTIFICATION #s:
1035592238

GARFIELD CHARTER TOWNSHIP
3848 VETERANS DR
TRAVERSE CITY, MI 49684-4519

ELECTRIC UG DISTRIBUTION:

1035349748

REFERENCE: 2400 E CROWN DR, TRAVERSE CITY

Dear Valued Customer,

Thank you for contacting Consumers Energy for your energy needs. Please note the Notification Number above and include it on any correspondence you send. Please note the Account Number, located above the Account Name on your invoice, when submitting payment.

A copy of our proposed design drawings are enclosed.

The estimated cost for your energy request is as follows:

Refundable Agreement for Installation of Electric Facilities:	\$ 5,825.00
Non Refundable Agreement for Installation of Electric Facilities:	
Overhead Electric Service	
Underground Electric Service:	\$ 65.00
Excess Footage Charge:	
Temporary Electric Service:	
Winter Construction Costs:	\$ -
Additional Costs (See Invoice):	
Total Estimated Cost	\$ 5,890.00
Less Prepayment Received:	\$ -
Total Estimated Cost Due:	\$ 5,890.00

Costs may also result from practical difficulties encountered during construction and additional payment may be required if:

- Work presently designed is done outside normal business hours.
- Change to the location of the service entrance.
- Changes to the design or route.
- Other construction delays.

Enclosed is a copy of the Agreement for Installation or Modification of Electric Facilities and invoice that is valid for 60 days from the date of this letter and is subject to change thereafter. This cost estimate includes only work required for Consumers Energy and does not reflect any work or costs that may be required by other parties, including other utilities. Please review and sign the Agreement for Installation of Electric Facilities and return in the envelope provided or email to: POBoxCEServiceRequest@cmsenergy.com. You will receive a copy of the agreement after it is signed and dated by a Consumers Energy company representative. Once we receive your payment and any required easements, contracts, permits or inspections we can proceed with your request. Payment in full is required before the installation will be scheduled for construction.

CONTACT OUR SECURE CREDIT/DEBIT CARD PAYMENT CENTER @ 1-855-581-3753 TO PAY "FEE FREE" WITH YOUR VISA OR MASTERCARD.

Please review all attached materials carefully and direct inquiries for your request to:
DAVID C WARREN at 231-929-6288

**CONTRACT CHANGE ORDER #2
(ATTACHMENT)**

PROJECT: The Crown Booster Station

CHANGE ORDER: #2

The following items summarize changes being made to the Contract Documents:

ITEM NO.	COMPLETE DESCRIPTION OF CHANGES	DECREASE CONTRACT	INCREASE CONTRACT
4	Site Electrical - additional cost (invoice attached) 3 Additional Shrubs Deduct Gravel Drive		890.00 600.00 (250.00)
	Total Decrease	\$0.00	
	Total Increase		\$1,240.00
	Net Increase		\$1,240.00

The sum of **\$1,240.00** is hereby added to the total Contract Price and the total adjusted Contract Price to date thereby is **\$62,442.00**. The time provided for completion in the Contract is unchanged. This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto.

Accepted by Contractor



Date:

10-20-16

**Charter Township Treasurers Report
Ending 9/30/16**

6. c.



Acc't.	Unrestricted Funds	General Fund	06/30/16	09/30/16	Difference	Maturity Date	Rate
7118	General Fund	Checking	1,803,264	1,749,810	(53,454)	N/A	
5605	General Chase High Yield	Savings	168,493	168,527	34	N/A	
4670	General Fund Managed	Invest	1,288,907	1,285,252	(3,655)	N/A	
220	Chemical-Closed 2/11/16 purchased LMCU CD	CD	-	-	-	N/A	
25	Chemical - CD	CD	188,315	190,447	-	6/4/17	0.50%
740	Huntington - CD	CD	80,332	80,333	1	10/17/17	0.71%
604	Mbank CD -	CD	95,318	95,318	(0)	9/24/17	1.00%
605	Mbank CD -	CD	95,318	95,318	(0)	9/24/17	1.00%
606	Mbank CD -	CD	60,201	60,201	-	9/24/17	1.00%
S101	4-Front Credit Union - CD	CD	206,057	206,394	337	7/8/17	0.65%
300	NW Consumers CU	CD	165,245	165,578	333	2/23/17	0.80%
332	NW Consumers CU	CD	59,008	59,127	119	9/28/18	0.80%
662	Traverse City State Bank	CD	262,707	264,487	1,779	3/12/18	0.89%
55	1st Community Bank	CD	210,315	211,263	948	8/2/18	0.50%
460	First Merit	CD	250,000	250,000	-	2/22/19	0.90%
615	First National Bank of America	CD	254,372	255,253	882	4/14/18	1.39%
1	Team 1 Credit Union	CD	250,000	250,000	-	3/2/18	1.35%
982	Credit Union One	CD	255,046	256,009	963	2/25/18	1.50%
119	Honor Bank (Purchased from General 5/5/15)	CD	252,513	252,513	0	11/28/19	2.00%
40	Lake Mich Credit Union - Opened 2/11/16	CD	252,036	252,036	-	8/11/17	1.39%
Total Unrestricted Funds - Available for Spending			6,197,447	6,147,868	(51,712)		

Restricted Funds			Current Month	Current Month	Difference	Date
7118	Park Fund	Checking	1,024,460	762,322	(262,138)	N/A
7118	Roads	Checking	543,126	562,439	19,313	N/A
8728	Fire Fund	Checking	135,619	149,355	13,736	N/A
4654	Fire Fund Managed	Invest	781,465	780,400	(1,065)	N/A
7134	Receiving Fund	Checking	3,746,731	5,473,830	1,727,099	N/A
6025	Chemical Receiving Fund CD	CD	1,000,000	1,000,000	-	6/22/2017 0.70%
4662	Receiving Fund Managed	Invest	5,191,255	5,190,302	(953)	N/A
7940	DPW Fund Managed	Invest	109,734	109,202	(532)	N/A
7126	Tax Fund	Checking	20,002	903,674	883,672	N/A
4750	General Employee Flex	Checking	7,273	2,629	(4,644)	N/A
3734	Retirement Rec Fund	Checking	96,331	95,842	(489)	N/A
2343	Insurance Funding	Checking	381,091	378,170	(2,921)	N/A
8681	Trust & Agency	Checking	194,877	195,602	725	N/A
1111	Special Lights	Checking	6,277	6,278	1	N/A
3801	Special Milfoil/Water/Sewer/Roads	Checking	31,585	74,832	43,247	N/A
Total Restricted Funds - Restricted Use			13,269,826	15,684,878	2,415,052	

TOTAL		\$ 19,467,273	\$ 21,832,745	\$ 2,363,340	*
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Major Decreases in Accounts

* Park Fund Checking - AJ'S Excavating \$209k Buffalo Ridge Trail Phase # 3. Popp \$25K Demolition of Building Boardman Property

Respectfully Submitted:

Jeane Blood Law 9/31/16

Jeane Blood Law, Treasurer

From: Lautzenheiser, Scot [slautzenheiser@wadetrim.com]
nt: Tuesday, October 18, 2016 3:02 PM
o: Brian VanDenBrand
Cc: AJ Zirkel
Subject: RE: Buffalo Ridge - pay request
Attachments: CTG2001 Change Order 1 - 20161018.pdf

Hello Brian,

Please find the attached change order #1 for Buffalo Ridge Trail. This is a final change order which reflects actual as-built quantities, therefore there are some items that decrease the overall project costs as well as those that increase it. A brief explanation of these changes/items is as follows:

Clay Drain Tile #1-4: During excavation, AJ's Excavating encountered four separate existing drain tiles which necessitated replacement. These were old unmapped clay field tiles. Due to the unknown nature of their function, replacement was necessary in order to not disrupt existing drainage patterns.

Pasture Fence: This increase in quantity was due to a miscalculation on our plan sheets.

Subgrade Undercut Excavation and Backfill (361.86 CYD @ \$48/CYD and 361.87 CYD @ \$18.99/CYD): AJ's Excavating removed and replaced an additional 723.73 CYD of unsuitable soils prior to verifying limits of poor soils with engineer and obtaining approval from Owner to replace poor soils. Per our specifications (Unit prices section/Item 10 Subgrade undercut), the quantity and actual limits of subgrade undercut shall be as determined in field and approved by engineer. During construction, AJ's did not verify limits of unsuitable soil removal with Wade Trim, and therefore there was no way for Wade Trim to verify the actual as-built quantities for subgrade undercut that were exceeded. As a compromise being paid for the entire additional subgrade undercut quantity of 723.73 which would be a \$34,739.04 increase, AJ's willing to split the costs of the subgrade undercut quantity overage (361 CYD @ \$48/CYD= \$17,369.28), but wants to be paid for the remaining quantity as subbase CIP (361.87 CYD @ \$18.99/CYD= \$6,871.91) to cover the cost of his materials. In this scenario, AJ's is asking for a total of **\$24,241.19**. This is a cost savings to the Township of \$10,497.85 from if the entire quantity was paid at \$48/CYD.

Subbase, CIP: This was additional subbase required for trail construction due to field conditions. Minor variations from the estimated plan quantity are expected on certain unit items.

Shared Use Trail, HMA: This was a reduction in HMA quantity. Minor variations from the estimated plan quantity are expected on certain unit items.

Culvert, 12": Additional lineal footage required to extend culvert end sections beyond side slopes.

Gate Valve Structure: AJ's was able to avoid disruption/adjusting of this gate valve structure.

Please let me know if you have any questions.

Thanks
Scot

From: Brian VanDenBrand [<mailto:Bvandenbrand@garfield-twp.com>]
Sent: Wednesday, October 12, 2016 8:23 AM
To: Lautzenheiser, Scot <slautzenheiser@wadetrim.com>
Cc: AJ Zirkel <aj@ajsexcavating.com>
Subject: Buffalo Ridge - pay request

od morning Scot,

Would you be able to provide me with a quick explanation of the additional soil excavation costs (and cost sharing) that I can provide to the Township Board for their next meeting? (October 25). I know that we would all like to get the final pay requests and project extras taken care of.

anks man.

Brian VanDenBrand

Deputy Planner
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Phone: 231-941-1620
bvandenbrand@garfield-twp.com

Please consider the environment before printing this message.

This electronic mail message and any attached files contain information intended for the exclusive use of the individual or entity to whom it is addressed and may contain information that is proprietary, privileged and/or confidential under applicable law. If you are not the intended recipient, please notify the sender by electronic mail or telephone and delete the original message without making any copies; any unauthorized viewing, copying, disclosure or distribution of this information may be subject to legal restriction and penalty.

Section 00 6363 Change Order Form

Project: **Buffalo Ridge Trail Phase II**

Date **October 18, 2016**

Contractor: **AJ's Excavating, Inc.**

Project No. **CTG 2001.01C**

This Change Order, when approved, will constitute authority for Extra Work as indicated below:

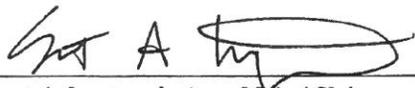
Description of Work and Reason	Unit	As-Built Quant.	Unit Price	Amount of Increase	Amount of Decrease
Clay Drain Tile #1, fixed on July 20, 2016 (7' of 6" corrugated, 2 couplers)	L.S.	1	\$79.47	\$79.47	
Clay Drain Tile #2, fixed on July 21, 2016 (20' of 6" corrugated, 2 ferncos)	L.S.	1	\$145.97	\$145.97	
Clay Drain Tile #3, fixed on July 25, 2016 (25' of 6" corrugated, 2 ferncos)	L.S.	1	\$122.38	\$122.38	
Clay Drain Tile #4, fixed on July 27, 2016 (120' of 6" corrugated, 2 ferncos, 2 couplers)	L.S.	1	\$344.73	\$344.73	
Pasture Fence 134'	FT.	134	\$8.00	\$1,072.00	
Subgrade Undercut Excavation and Backfill	CYD.	361.86	\$48.00	\$17,369.28	
Subgrade Undercut Excavation and Backfill	CYD.	361.87	\$18.99	\$6,871.91	
Subbase, CIP	CYD.	89.92	\$18.99	\$1,707.58	
Shared Use Trail, HMA	TON	(36)	\$97.46		\$3,508.56
Culvert 12"	FT.	12	\$24.00	\$288.00	
Gate Valve Structure Cover	EA.	(1)	\$200.00		\$200.00
Recommend changes and extras, up to and including this recommendation, are equal to a net increase of <u>8.86%</u> of the Contract Price.			Totals:	\$28,001.32	\$3,708.56
			Net Increase:	\$24,292.76	

Do Not Pay From This Document

Approved: Wade Trim, Inc.

Accepted: _____

Charter Township of Garfield

By: 
Scot A. Lautzenheiser, LLA, ASLA

Accepted: _____

AJ's Excavating, Inc.

Garfield Township Hall Parking Lot

	2" to 8"	over 8"	salt/sand	Loader per hr.	Truck per hr.
Alpers Exc	\$98.00	\$98.00	\$78.00	\$165.00	\$130.00
Svec	\$70.00	\$105.00	\$60.00	\$120.00	\$110.00
AMO	\$120.00	\$180.00	\$80.00	\$125.00	\$125.00
Elmers	\$180.00	\$360.00	\$230.00	\$150.00	\$125.00
Basch	\$175.00	\$225.00	\$90.00	\$120.00	\$98.00

Best value recommendation is SVEC

Silver Lake Recreation Area Parking Lot

	2" to 8"	over 8"	salt/sand
Alpers Exc	\$108.00	\$108.00	\$92.00
Svec	\$120.00	\$180.00	\$100.00
AMO	\$140.00	\$210.00	55.00/30.00
Elmers	\$210.00	\$420.00	\$210.00

Best value recommendation is Alpers

Silver Lake Recreation Area Path/sidewalk snowblowing

	2" to 8"	over 8"
AMO	\$180.00	\$270.00
Elmers	\$195.00	\$390.00
R and R	\$128.00	\$225.00

Best value recommendation is R and R

Barnes Trail snowblowing

	2" to 8"	over 8"	salt/sand
AMO	\$130.00	\$195.00	\$90.00
Elmers	\$210.00	\$420.00	\$210.00
R and R	\$112.00	\$185.00	\$165.00

Best value recommendation is R and R

**Snow Removal Bid Packages were provided to these Vendors
Notice and Forms were Posted to the Township web site
Forms were available for pick up at the Township Offices**

Global Outdoor Services

Denali Services

IRT Commercial Services

Landgreen Lawn Care

Elmers Crane and Dozer

SVEC

AMO Inc

T Basch

N.W. Michigan Contractors

Double R

Alpers Excavating

Snow Removal Services

Biding Contractors Contact Information

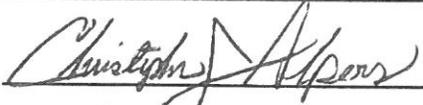
Contractor: Alpers Excavating, Inc.

Address: 16 S West Silver Lake Road

Address: Traverse City, Michigan 49685

Phone: 231-943-4710

email: pjalpers@charter.net

Authorized Signature: 

Print Name Signature: Christopher J. Alpers

Title: Vice President / Estimator

Date: 10/6/2016

Charter Township of Garfield

3848 Veterans Drive
Traverse City Michigan 49684
(231) 941-1620

Request For Bid

Snow Removal Services

Alpers

Issue Date: Sept 28th 2016

Acceptance date: October 7th 2016

Acceptance Time: 2:00 PM

Acceptance Location: Garfield Township Hall

Garfield Township is requesting bids for snow removal at four specified locations. The plowing and snow blowing may be bid separately or as a package.

Project Documents

Request For Bid Form.

Charter Township of Garfield minimum insurance requirements.

Request for Bid notification will be posted on the Charter Township of Garfield website, www.garfield-twp.com . Printed documents may be obtained at the Charter Township of Garfield offices located at 3848 Veterans Drive Traverse City Michigan 49684, during regular township hours.

Contract period is for the 2016,2017 winter season.

Bids will remain open to acceptance for a period of 30 days.

Contractors are responsible for any permits or licenses that may be required.

The low responsive, responsible bidder will be recommended for contract award. Owner reserves the right to reject bids, to waive irregularities and to accept a bid that is in the best interest of the Owner.

Inquiries or questions should be directed to Bill Mouser at (213) 941-1620 or cell (517) 420-2386.

Snow Removal Scope of Work

Charter Township of Garfield parking lot at 3848 Veterans Drive.

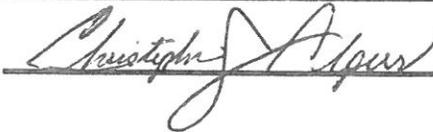
Snow Plowing Criteria

- 1 Monday thru Thursday the parking lot is to be plowed upon an accumulation of two (2") inches. Friday, Saturday and Sunday the parking lot is to be plowed upon an accumulation of four (4") inches. Under any circumstance or accumulation the parking lot is to be clear of snow each Monday at 7:00 am.
- 2 The Parking lot shall be completely plowed by 7:00 AM.
- 3 Provide pricing, per application for salt and sand applications at owners direction.
- 4 At owners direction plowing services shall be available for evening or weekend events that may be scheduled at the Township Hall.
- 5 At owners direction additional plowing shall be provided if heavy accumulations occur during business hours.
- 6 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 7 Contractor and Township officials will have a preseason meeting to review where snow will be stockpiled on site.
- 8 Contractor will provide pricing for removal of snow from the site should accumulations of stockpiles restrict parking on site. Removal of snow from the site will be at the direction of Garfield Township officials.
- 9 Contractor to repair damaged turf and sprinkler heads as soon as possible in the spring. Final payment will not be released until such repairs have been completed.
- 10 Snow fall depth will be as reported at Cherry Capital Airport.
- 11 Contractor shall provide to Garfield Township 3 bags of ice melt at the start of the season.

Snow Plowing 2" to 8"	\$ 98.00	Per Occurrence
Snow Plowing in excess of 8"	\$ 98.00	Per Occurrence
Salt and Sand	\$ 78.00	Per Occurrence
Hourly Rate For Loader	\$ 165.00 - 5 yard Loader	
Hourly Rate For Dump Truck	\$ 130.00 - 40 yard Dump Trailer	

Contractor Name: Alpers Excavating, Inc.

Authorized Signature: _____



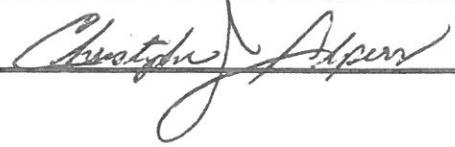
Silver Lake Recreation Area

Road and Parking Lot Snow Plowing Criteria

- 1 The access road and parking lot adjacent to the restroom building is to be plowed upon an accumulation of 4 inches.
- 2 The access road and parking lot adjacent to the restroom building shall be completely plowed by 9 am.
- 3 The sidewalk from the parking lot to the Restroom building shall be cleared of snow when the parking lot is plowed. Salt and sand each occurrence.
- 4 Provide pricing for salt and sand applications of parking lot only, at owners direction.
- 5 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 6 Contractor and Township officials will have a preseason meeting to review where snow will be stockpiled on site.
- 7 Contractor to repair damaged turf and sprinkler heads as soon as possible in the spring. Final payment will not be released until such repairs have been completed.
- 8 Snow fall depth will be as reported at Cherry Capital Airport.
- 9 Contractor is to provide Garfield Township 2 bags of ice melt at the start of the season.

Snow Plowing 4" to 8"	\$ 108.00	Per Occurrence
Snow Plowing in excess of 8"	\$ 108.00	Per Occurrence
Salt and Sand	\$ 92.00	Per Occurrence

Contractor Name: Alpers Excavating, Inc.

Authorized Signature: 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES OWNED BY THE CERTIFICATE HOLDER. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Peterson McGregor & Associates 1368 Business Park Drive Traverse City MI 49696	CONTACT NAME: Micki Gee PHONE (A/C No., Ext.): 231-922-7220 E-MAIL ADDRESS: mgee@team-pma.com	FAX (A/C No.): 231-922-7275
	INSURER(S) AFFORDING COVERAGE	
INSURED ALPEX-1 Alpers Excavating, Inc. 16 S. West Silver Lake Rd. Traverse City MI 49685	INSURER A: Accident Fund Insurance Co.	NAIC # 10166
	INSURER B: Hastings Mutual Insurance Co.	NAIC # 14176
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 1950484095 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

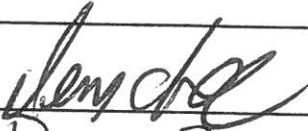
INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B X	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y		GPP9988260	6/1/2016	6/1/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			ACV9988261	6/1/2016	6/1/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B X	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$0			ULC9988262	6/1/2016	6/1/2017	EACH OCCURRENCE \$5,000,000 AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WCV6070671	1/1/2016	1/1/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder is listed as additional insured with respects to general liability

CERTIFICATE HOLDER Charter Township of Garfield 3848 Veterans Dr. Traverse City MI 49684	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

Snow Removal Services

Biding Contractors Contact Information

Contractor: Svec Construction
Address: 2748 Garfield Rd. N. Suite 18
Address: _____
Phone: 231-946-2540
email: _____
Authorized Signature: 
Print Name Signature: Dennis Svec
Title: Owner
Date: 10/7/16

DENNIS @ SVEC CONSTRUCTION . COM

Snow Removal Scope of Work

Charter Township of Garfield parking lot at 3848 Veterans Drive.

Snow Plowing Criteria

- 1 Monday thru Thursday the parking lot is to be plowed upon an accumulation of two (2") inches. Friday, Saturday and Sunday the parking lot is to be plowed upon an accumulation of four (4") inches. Under any circumstance or accumulation the parking lot is to be clear of snow each Monday at 7:00 am.
- 2 The Parking lot shall be completely plowed by 7:00 AM.
- 3 Provide pricing, per application for salt and sand applications at owners direction.
- 4 At owners direction plowing services shall be available for evening or weekend events that may be scheduled at the Township Hall.
- 5 At owners direction additional plowing shall be provided if heavy accumulations occur during business hours.
- 6 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 7 Contractor and Township officials will have a preseason meeting to review where snow will be stockpiled on site.
- 8 Contractor will provide pricing for removal of snow from the site should accumulations of stockpiles restrict parking on site. Removal of snow from the site will be at the direction of Garfield Township officials.
- 9 Contractor to repair damaged turf and sprinkler heads as soon as possible in the spring. Final payment will not be released until such repairs have been completed.
- 10 Snow fall depth will be as reported at Cherry Capital Airport.
- 11 Contractor shall provide to Garfield Township 3 bags of ice melt at the start of the season.

Snow Plowing 2" to 8"	\$ <u>70⁰⁰</u>	Per Occurrence
Snow Plowing in excess of 8"	\$ <u>105⁰⁰</u>	Per Occurrence
Salt and Sand	\$ <u>60⁰⁰</u>	Per Occurrence
Hourly Rate For Loader	\$ <u>120⁰⁰</u>	
Hourly Rate For Dump Truck	\$ <u>110⁰⁰</u>	

Contractor Name: Dennis Svec

Authorized Signature: _____

Silver Lake Recreation Area

Road and Parking Lot Snow Plowing Criteria

- 1 The access road and parking lot adjacent to the restroom building is to be plowed upon an accumulation of 4 inches.
- 2 The access road and parking lot adjacent to the restroom building shall be completely plowed by 9 am.
- 3 The sidewalk from the parking lot to the Restroom building shall be cleared of snow when the parking lot is plowed. Salt and sand each occurrence.
- 4 Provide pricing for salt and sand applications of parking lot only, at owners direction.
- 5 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 6 Contractor and Township officials will have a preseason meeting to review where snow will be stockpiled on site.
- 7 Contractor to repair damaged turf and sprinkler heads as soon as possible in the spring. Final payment will not be released until such repairs have been completed.
- 8 Snow fall depth will be as reported at Cherry Capital Airport.
- 9 Contractor is to provide Garfield Township 2 bags of ice melt at the start of the season.

Snow Plowing 4" to 8"	\$ <u>120⁰⁰</u>	Per Occurrence
Snow Plowing in excess of 8"	\$ <u>180⁰⁰</u>	Per Occurrence
Salt and Sand	\$ <u>100⁰⁰</u>	Per Occurrence

Contractor Name: Dennis Syec

Authorized Signature: 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Fitzmaurice-Garvin Insurance Agency 735 Woodmere Ave Traverse City MI 49686	CONTACT NAME: Kitty Avey	PHONE (A/C, No, Ext): 231-947-9532	FAX (A/C, No): 231-947-1521
		E-MAIL ADDRESS: kitty@fg-ins.com		
		INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED	Svec Construction Co Inc and CDC Real Estate LLC 2748 Garfield Rd N Ste 18 Traverse City MI 49686	INSURER A:	Cincinnati Insurance Company	10677
		INSURER B:	Cincinnati Casualty Company	28665
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			EPP 0113525	10/01/2016	10/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Fire Legal Liability \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	EPP 0113525	10/01/2016	10/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$	N	N	EPP 0113525	10/01/2016	10/01/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	EWC 0298571	01/01/2016	01/01/2017	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Per form GA233 included.

CERTIFICATE HOLDER Garfield Township	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Kitty Avey</i>

Garfield Township Insurance Requirements:

The Contractor will maintain at its expense during the term of this Contract, the following insurance:

1. Worker's Compensation Insurance with Michigan statutory limits and Employer's Liability Insurance with a minimum limit of \$100,000 each accident for any employees.
2. Comprehensive General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as an "additional insured" on General Liability policy with respect to the services provided under this contract.
3. Automobile Liability Insurance covering all owned, hired, and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of Michigan No-Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage.

Snow Removal Services

Bidding Contractors Contact Information

Contractor: T. Basch Inc.
Address: 463 W. Welch Ct.
Address: Traverse City MI 49686
Phone: 947-9225
email: baschson@aol.com.

Authorized Signature: Kathleen Basch
Print Name Signature: KATHLEEN BASCH
Title: Office Mgr.
Date: 10/7/16

Note: Insurance certificate to be issued upon award of contract.

Snow Removal Scope of Work

Charter Township of Garfield parking lot at 3848 Veterans Drive.

Snow Plowing Criteria

- 1 Monday thru Thursday the parking lot is to be plowed upon an accumulation of two (2") inches. Friday, Saturday and Sunday the parking lot is to be plowed upon an accumulation of four (4") inches. Under any circumstance or accumulation the parking lot is to be clear of snow each Monday at 7:00 am.
- 2 The Parking lot shall be completely plowed by 7:00 AM.
- 3 Provide pricing, per application for salt and sand applications at owners direction.
- 4 At owners direction plowing services shall be available for evening or weekend events that may be scheduled at the Township Hall.
- 5 At owners direction additional plowing shall be provided if heavy accumulations occur during business hours.
- 6 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 7 Contractor and Township officials will have a preseason meeting to review where snow will be stockpiled on site.
- 8 Contractor will provide pricing for removal of snow from the site should accumulations of stockpiles restrict parking on site. Removal of snow from the site will be at the direction of Garfield Township officials.
- 9 Contractor to repair damaged turf and sprinkler heads as soon as possible in the spring. Final payment will not be released until such repairs have been completed.
- 10 Snow fall depth will be as reported at Cherry Capital Airport.
- 11 Contractor shall provide to Garfield Township 3 bags of ice melt at the start of the season.

Snow Plowing 2" to 8"	\$	<u>175.00</u>	Per Occurrence
Snow Plowing in excess of 8"	\$	<u>225.00</u>	Per Occurrence
Salt and Sand	\$	<u>90.00</u>	Per Occurrence
Hourly Rate For Loader	\$	<u>120.00</u>	
Hourly Rate For Dump Truck	\$	<u>98.00</u>	

Contractor Name: T. Batsch Inc.

Authorized Signature: Kathleen Batsch

Snow Removal Services

Biding Contractors Contact Information

Contractor: AMO, INC
Address: 1570 S. GARFIELD RD
Address: TRAVERSE CITY, MI 49696
Phone: 231 932 7379
email: briah@amoinc.info

Authorized Signature: *Brian Voorhees*
Print Name Signature: BRIAN VOORHEES
Title: OPERATIONS MANAGER
Date: 10/3/2016

Snow Removal Scope of Work

Charter Township of Garfield parking lot at 3848 Veterans Drive.

Snow Plowing Criteria

- 1 Monday thru Thursday the parking lot is to be plowed upon an accumulation of two (2") inches. Friday, Saturday and Sunday the parking lot is to be plowed upon an accumulation of four (4") inches. Under any circumstance or accumulation the parking lot is to be clear of snow each Monday at 7:00 am.
- 2 The Parking lot shall be completely plowed by 7:00 AM.
- 3 Provide pricing, per application for salt and sand applications at owners direction.
- 4 At owners direction plowing services shall be available for evening or weekend events that may be scheduled at the Township Hall.
- 5 At owners direction additional plowing shall be provided if heavy accumulations occur during business hours.
- 6 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 7 Contractor and Township officials will have a preseason meeting to review where snow will be stockpiled on site.
- 8 Contractor will provide pricing for removal of snow from the site should accumulations of stockpiles restrict parking on site. Removal of snow from the site will be at the direction of Garfield Township officials.
- 9 Contractor to repair damaged turf and sprinkler heads as soon as possible in the spring. Final payment will not be released until such repairs have been completed.
- 10 Snow fall depth will be as reported at Cherry Capital Airport.
- 11 Contractor shall provide to Garfield Township 3 bags of ice melt at the start of the season.

Snow Plowing 2" to 8"	\$ <u>120.00</u>	Per Occurrence
Snow Plowing in excess of 8"	\$ <u>180.00</u>	Per Occurrence
Salt and Sand	\$ <u>80.00</u>	Per Occurrence
Hourly Rate For Loader	\$ <u>125.00</u>	
Hourly Rate For Dump Truck	\$ <u>125.00</u>	

Contractor Name: AMO, INC.

Authorized Signature: *Brian Croft*

Silver Lake Recreation Area

Road and Parking Lot Snow Plowing Criteria

- 1 The access road and parking lot adjacent to the restroom building is to be plowed upon an accumulation of 4 inches.
- 2 The access road and parking lot adjacent to the restroom building shall be completely plowed by 9 am.
- 3 The sidewalk from the parking lot to the Restroom building shall be cleared of snow when the parking lot is plowed. Salt and sand each occurrence.
- 4 Provide pricing for salt and sand applications of parking lot only, at owners direction.
- 5 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 6 Contractor and Township officials will have a preseason meeting to review where snow will be stockpiled on site.
- 7 Contractor to repair damaged turf and sprinkler heads as soon as possible in the spring. Final payment will not be released until such repairs have been completed.
- 8 Snow fall depth will be as reported at Cherry Capital Airport.
- 9 Contractor is to provide Garfield Township 2 bags of ice melt at the start of the season.

Snow Plowing 4" to 8"	\$	<u>140⁰⁰</u>	Per Occurrence
Snow Plowing in excess of 8"	\$	<u>210⁰⁰</u>	Per Occurrence

Salt and Sand	\$	<u>30.00</u> SIDEWALK	Per Occurrence
	\$	<u>55.00</u> PARKING LOT	

Contractor Name: AMO, INC.

Authorized Signature: Brian Workman

PRICES ARE BASED ON RECEIVING THE ENTIRE COMPLEX

Silver Lake Recreation Area

Paved Walking Path Snow Blowing Criteria

- 1 The paved walking path and sidewalk to the Dog Park entry is to be cleared upon an accumulation of four inches. (4").
- 2 The paved walking path and sidewalk to the Dog Park entry is to be cleared by 9 am.
- 3 Contractor is responsible for placing, maintaining and removing edge of pavement markers.

Snow Blowing the walking path and sidewalk, 4" to 8" \$ 180.00 Per Occurrence
 Snow Blowing more than 8" \$ 270.00 Per Occurrence

Contractor Name: AMO, INC.

Authorized Signature: [Signature]

PRICES ARE BASED ON RECEIVING THE ENTIRE COMPLEX

Tart Historic Barns Trail from Silver Drive to Wyatt Road

Snow Blowing Criteria

- 1 The Trail shall be cleared Monday thru Friday before 7:00 AM.
- 2 The Trail is to be plowed upon an accumulation of 2 inches.
- 3 Provide pricing for salt and sand applications, at owners direction.
- 5 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 6 Contractor to repair damaged turf as soon as possible in the spring. Final payment will not be released

Cost to snow blow the walking path \$ 130.00 Per Occurrence
 Snow Blowing more than 8" \$ 195.00 Per Occurrence
 Salt and Sand \$ 90.00 Per Occurrence

Contractor Name: AMO, INC.

Authorized Signature: [Signature]

Garfield Township Insurance Requirements:

The Contractor will maintain at its expense during the term of this Contract, the following insurance:

1. Worker's Compensation Insurance with Michigan statutory limits and Employer's Liability Insurance with a minimum limit of \$100,000 each accident for any employees.
2. Comprehensive General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as an "additional insured" on General Liability policy with respect to the services provided under this contract.
3. Automobile Liability Insurance covering all owned, hired, and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of Michigan No-Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage.

Snow Removal Services

Bidding Contractors Contact Information

Contractor: DOUBLE R CO.
Address: 1132 S. GARFIELD AVE
Address: TRAVERSE CITY MI 49686
Phone: 231-218-5456
email: DOUBLE RCO@ATT.NET
Authorized Signature: R Ramoie
Print Name Signature: ROD RAMOIE
Title: OWNER
Date: 10-6-16

NOTE

LAFRANIER HILL WALKS

ONE SIDE 95⁰⁰,
TWO SIDES 165⁰⁰
SALT + SAND 135⁰⁰,

R Ramoie

Silver Lake Recreation Area

Road and Parking Lot Snow Plowing Criteria

- 1 The access road and parking lot adjacent to the restroom building is to be plowed upon an accumulation of 4 inches.
- 2 The access road and parking lot adjacent to the restroom building shall be completely plowed by 9 am.
- 3 The sidewalk from the parking lot to the Restroom building shall be cleared of snow when the parking lot is plowed. Salt and sand each occurrence.
- 4 Provide pricing for salt and sand applications of parking lot only, at owners direction.
- 5 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 6 Contractor and Township officials will have a preseason meeting to review where snow will be stockpiled on site.
- 7 Contractor to repair damaged turf and sprinkler heads as soon as possible in the spring. Final payment will not be released until such repairs have been completed.
- 8 Snow fall depth will be as reported at Cherry Capital Airport.
- 9 Contractor is to provide Garfield Township 2 bags of ice melt at the start of the season.

Snow Plowing 4" to 8"	\$ <u>238⁰⁰</u>	Per Occurrence
Snow Plowing in excess of 8"	\$ <u>365⁰⁰</u>	Per Occurrence
Salt and Sand	\$ <u>210⁰⁰</u>	Per Occurrence

Contractor Name: Double R. Co

Authorized Signature: R. Pomeroy

Silver Lake Recreation Area

Paved Walking Path Snow Blowing Criteria

- 1 The paved walking path and sidewalk to the Dog Park entry is to be cleared upon an accumulation of four inches. (4").
- 2 The paved walking path and sidewalk to the Dog Park entry is to be cleared by 9 am.
- 3 Contractor is responsible for placing, maintaining and removing edge of pavement markers.

Snow Blowing the walking path and sidewalk, 4" to 8"

\$ 128⁰⁰ Per Occurrence

Snow Blowing more than 8"

\$ 225⁰⁰ Per Occurrence

Contractor Name:

DOUBLE R. CO.

Authorized Signature:

R. Ranore

Tart Historic Barns Trail from Silver Drive to Wyatt Road

Snow Blowing Criteria

- 1 The Trail shall be cleared Monday thru Friday before 7:00 AM.
- 2 The Trail is to be plowed upon an accumulation of 2 inches.
- 3 Provide pricing for salt and sand applications, at owners direction.
- 5 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 6 Contractor to repair damaged turf as soon as possible in the spring. Final payment will not be released

Cost to snow blow the walking path

\$ 112⁰⁰ Per Occurrence

Snow Blowing more than 8"

\$ 185⁰⁰ Per Occurrence

Salt and Sand

\$ 165⁰⁰ Per Occurrence

Contractor Name:

DOUBLE R. CO.

Authorized Signature:

R. Ranore

Snow Removal Services

Bidding Contractors Contact Information

Contractor: ELMER'S Cranes and Dozer, Inc
Address: 3600 Rennis School Rd
Address: Traverse City, MI 49685
Phone: 231-943-3443
email: Sendres@TEAMELMERS.COM

Authorized Signature: 
Print Name Signature: STEVE ENNOWS
Title: PROJECT MANAGER
Date: 9/29/16

E. Mouser

Charter Township of Garfield

3848 Veterans Drive
Traverse City Michigan 49684
(231) 941-1620

Request For Bid

Snow Removal Services

Issue Date: Sept 28th 2016

Acceptance date: October 7th 2016

Acceptance Time: 2:00 PM

Acceptance Location: Garfield Township Hall

Garfield Township is requesting bids for snow removal at four specified locations. The plowing and snow blowing may be bid separately or as a package.

Project Documents

Request For Bid Form.

Charter Township of Garfield minimum insurance requirements.

Request for Bid notification will be posted on the Charter Township of Garfield website, www.garfield-twp.com . Printed documents may be obtained at the Charter Township of Garfield offices located at 3848 Veterans Drive Traverse City Michigan 49684, during regular township hours.

Contract period is for the 2016,2017 winter season.

Bids will remain open to acceptance for a period of 30 days.

Contractors are responsible for any permits or licenses that may be required.

The low responsive, responsible bidder will be recommended for contract award. Owner reserves the right to reject bids, to waive irregularities and to accept a bid that is in the best interest of the Owner.

Inquiries or questions should be directed to Bill Mouser at (213) 941-1620 or cell (517) 420-2386.

Snow Removal Scope of Work

Charter Township of Garfield parking lot at 3848 Veterans Drive.

Snow Plowing Criteria

- 1 Monday thru Thursday the parking lot is to be plowed upon an accumulation of two (2") inches. Friday, Saturday and Sunday the parking lot is to be plowed upon an accumulation of four (4") inches. Under any circumstance or accumulation the parking lot is to be clear of snow each Monday at 7:00 am.
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- 4 At owners direction plowing services shall be available for evening or weekend events that may be scheduled at the Township Hall.
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- 7 Contractor and Township officials will have a preseason meeting to review where snow will be stockpiled on site.
- 8 Contractor will provide pricing for removal of snow from the site should accumulations of stockpiles restrict parking on site. Removal of snow from the site will be at the direction of Garfield Township officials.
- 9 Contractor to repair damaged turf and sprinkler heads as soon as possible in the spring. Final payment will not be released until such repairs have been completed.
- 10 Snow fall depth will be as reported at Cherry Capital Airport.
- 11 Contractor shall provide to Garfield Township 3 bags of ice melt at the start of the season.

Snow Plowing 2" to 8"	\$	<u>180-</u>	Per Occurrence
Snow Plowing in excess of 8"	\$	<u>360-</u>	Per Occurrence
Salt and Sand	\$	<u>230-</u>	Per Occurrence
Hourly Rate For Loader	\$	<u>150-</u>	
Hourly Rate For Dump Truck	\$	<u>125-</u>	

Contractor Name: ELMERS CRANE + DOZER INC

Authorized Signature:  / STEVE ENDRESS

Silver Lake Recreation Area

Road and Parking Lot Snow Plowing Criteria

- 1 The access road and parking lot adjacent to the restroom building is to be plowed upon an accumulation of 4 inches.
- 2 The access road and parking lot adjacent to the restroom building shall be completely plowed by 9 am.
- 3 The sidewalk from the parking lot to the Restroom building shall be cleared of snow when the parking lot is plowed. Salt and sand each occurrence.
- 4 Provide pricing for salt and sand applications of parking lot only, at owners direction.
- 5 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 6 Contractor and Township officials will have a preseason meeting to review where snow will be stockpiled on site.
- 7 Contractor to repair damaged turf and sprinkler heads as soon as possible in the spring. Final payment will not be released until such repairs have been completed.
- 8 Snow fall depth will be as reported at Cherry Capital Airport.
- 9 Contractor is to provide Garfield Township 2 bags of ice melt at the start of the season.

Snow Plowing 4" to 8"	\$	<u>210 -</u>	Per Occurrence
Snow Plowing in excess of 8"	\$	<u>420 -</u>	Per Occurrence
Salt and Sand	\$	<u>210 -</u>	Per Occurrence

Contractor Name: ELMERS CRANE + DOZER INC

Authorized Signature: STEVE ENORES / STEVE ENORES

Silver Lake Recreation Area

Paved Walking Path Snow Blowing Criteria

- 1 The paved walking path and sidewalk to the Dog Park entry is to be cleared upon an accumulation of four inches. (4").
- 2 The paved walking path and sidewalk to the Dog Park entry is to be cleared by 9 am.
- 3 Contractor is responsible for placing, maintaining and removing edge of pavement markers.

Snow Blowing the walking path and sidewalk, 4" to 8"	\$	<u>195-</u>	Per Occurrence
Snow Blowing more than 8"	\$	<u>390-</u>	Per Occurrence

Contractor Name: ELMER'S CRANE + DOZER INC.

Authorized Signature: SEEL / STEVE ENROSS

Tart Historic Barns Trail from Silver Drive to Wyatt Road

Snow Blowing Criteria

- 1 The Trail shall be cleared Monday thru Friday before 7:00 AM.
- 2 The Trail is to be plowed upon an accumulation of 2 inches.
- 3 Provide pricing for salt and sand applications, at owners direction.
- 5 Contractor is responsible for placing, maintaining and removing edge of pavement markers.
- 6 Contractor to repair damaged turf as soon as possible in the spring. Final payment will not be released

Cost to snow blow the walking path	\$	<u>260-</u>	Per Occurrence
Snow Blowing more than 8"	\$	<u>520-</u>	Per Occurrence
Salt and Sand	\$	<u>295-</u>	Per Occurrence

Contractor Name: ELMER'S CRANE + DOZER INC.

Authorized Signature: SEEL / STEVE ENROSS

Garfield Township Insurance Requirements:

The Contractor will maintain at its expense during the term of this Contract, the following insurance:

1. Worker's Compensation Insurance with Michigan statutory limits and Employer's Liability Insurance with a minimum limit of \$100,000 each accident for any employees.
2. Comprehensive General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as an "additional insured" on General Liability policy with respect to the services provided under this contract.
3. Automobile Liability Insurance covering all owned, hired, and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of Michigan No-Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage.



CERTIFICATE OF LIABILITY INSURANCE

OP ID: MK

DATE (MM/DD/YYYY)

05/04/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER David Chapman Agency, Inc. 5700 W. Mt. Hope Highway Lansing, MI 48917- Steve Grinnell		CONTACT NAME: Marci Kohler PHONE (A/C, No, Ext): 517-319-8239 FAX (A/C, No): 517-321-9443 E-MAIL ADDRESS: mkohler@davidchapmanagency.com PRODUCER CUSTOMER ID #: ELMCR-2	
INSURED Elmer's Crane and Dozer Inc. PO Box 6150 Traverse City, MI 49696-6150	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Safety National Casualty		15105
	INSURER B : Charter Oak Fire Insurance Co		25615
	INSURER C : Travelers Property & Casualty		25674
	INSURER D : LLOYD'S OF LONDON		
	INSURER E : Chubb Group of Insurance Co.		
INSURER F :			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
B	GENERAL LIABILITY			VTC20COBA097213COF15	01/01/2016	01/01/2017	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5,000
	<input checked="" type="checkbox"/> XCU						PERSONAL & ADV INJURY	\$ 1,000,000
	<input checked="" type="checkbox"/> Contractual Liab						GENERAL AGGREGATE	\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							\$
C	AUTOMOBILE LIABILITY			VTC2JCAP8A097213COF15	01/01/2016	01/01/2017	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS						Retention	\$ 100,000
	<input checked="" type="checkbox"/> NON-OWNED AUTOS				\$			
C	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		VTSMJCUP8A097237TIL15	01/01/2016	01/01/2017	EACH OCCURRENCE	\$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	\$ 10,000,000
	<input type="checkbox"/> DEDUCTIBLE							\$
	<input checked="" type="checkbox"/> RETENTION \$ 10,000							\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			ELMER-C	05/01/2016	04/30/2017	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	<input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
D	Professional			BO621PELM00315	10/01/2015	10/01/2016	E&O	1,000,000
E	Install/Bldrs Risk			6696120	01/01/2016	01/01/2017	Limit	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

INFONLY

For information purposes on above date of issue only.

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

David J. Chapman

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