Charter Township of Garfield

Grand Traverse County

3848 VETERANS DRIVE
TRAVERSE CITY, MICHIGAN 49684
PH: (231) 941-1620 • FAX: (231) 941-1588

www.Garfield-twp.com

LAND USE PERMIT APPLICATION

1) Owner / Applicant Information

Owner:	Applicant:
Address:	Address:
City, State, Zip Code	City, State, Zip Code
Phone Numbers	Phone Numbers

An applicant who is acting as the authorized agent for the owner of the property listed above shall provide a date of birth and Drivers License number.

Date of Birth _____ Drivers License # _____

2) Property Information

Property Address: _____

Parcel ID #: 28-05- _____

Subdivision Name: _____ Lot # _____

Proposed Use: _____ Current Use: _____

3) Request

Single Family Home: _____ Duplex: _____ Multi-Family: _____ Change of Use _____

Commercial Building: _____ Industrial Building: _____ Grading: _____ Road _____

Accessory Structure: _____ Addition: _____ Deck: _____ Other: _____

Description: _____

---------- Application continued on the other side ----------

4) **Permits:**
The following agency permits are required (if applicable) prior to the issuance of a Land Use Permit and at the time of submittal of the application:

- Soil Erosion Permit from Drain Commissioners office
- Health Department (well/septic) or DPW Permit (water /sewer)
- Driveway Permit (Road Commission or M-DOT)
- Any required MDNRE permits

5) **Dimensional Site Plan:**
Please provide a detailed sketch is required, which includes all structures on the property, proposed structures with dimensions, parcel dimensions, setbacks, Road Right of Way, and height.

6) **Affidavit:**
The undersigned affirms that he/she or they is (are) the owner, or authorized agent of the owner, involved in the application and all of the information submitted in this application, including any supplemental information, is in all respects true and correct. The undersigned further acknowledges that willful misrepresentation of information will terminate this permit application and any permit associated with this document.

_____	_____	_____
Owner signature	Print Name	Date
_____	_____	_____
Applicants signature	Print Name	Date

Land Use Permits are valid for one year
A minimum 24 hour review period is required for all land use permit applications.
The issuance of a Land Use Permit does not negate the need to acquire a Building Permit.