

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING**

Tuesday, September 9, 2014, 6:00 pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

A G E N D A

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – August 26, 2014 (Recommend Approval)

b. Bills -

General Fund

\$ 39,111.19

(Recommend Approval)

4. **Correspondence**
 - a. Grand Traverse Conservation District report for August

5. **Reports**
 - a. Construction Report (Gourdie-Fraser)
 - b. Sheriff's Report
 - c. County Commissioner's Report
 - d. Personnel Committee Report
 - e. Clerk's Report
 - f. Supervisor's Report

6. **Unfinished Business**
 - a. Public Hearing on the Grand Traverse Metro Fire Department 2015 Budget

7. **New Business**
 - a. Proposed review and acceptance of Road Names (Brookside Commons PUD)

8. **Public Comment**

9. **Other Business**

10. **Adjournment**

Kay Schumacher, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Kay Schumacher, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
August 26, 2014

Chuck Korn, Township Supervisor, called the Town Board Meeting to order on August 26, 2014 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Bob Featherstone, Kit Wilson, Molly Agostinelli, Denise Schmuckal, Jeane Blood Law, Kay Schumacher and Chuck Korn

1. Public Comment (6:01)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Agostinelli moved and Schmuckal seconded to approve the agenda as presented.

Yeas: Agostinelli, Schmuckal, Blood Law, Featherstone, Wilson, Schumacher, Korn

Nays: None

3. Consent Calendar (6:02)

a. Minutes

August 12, 2014 Regular Meeting (Recommend Approval)

b. Bills

General Fund	\$50,155,21
(Recommend Approval)	

c. MTT Update (Receive and File)

Featherstone moved and Blood Law seconded to adopt the consent calendar as presented.

Yeas: Featherstone, Blood Law, Agostinelli, Wilson, Schmuckal, Schumacher, Korn

Nays: None

4. Correspondence (6:03)

a. July 2014 Grand Traverse Conservation District report

5. Reports**a. TCAPS Report – Operating Millage (6:03)**

Paul Soma, TCAPS Superintendent, and Board Member Scott Harris, addressed the board regarding the millage coming up in November. They stressed that the millage was a renewal millage for operation expenses which is assessed upon non-homestead properties in the township. Soma recognizes that he needs to reach out to townships to help get the word out about the millage which makes up 36% of the total operation budget. Soma said TCPAS serves the community by offering Early Childhood programs and helps students to excel in AP and advanced classes resulting in a \$2 million savings for parents in college costs. Board members asked questions and discussed tactics regarding informing senior voters.

b. County Commissioner's Report (6:17)

Commissioner Herb Lemcool reported that on September 19th there will be a poverty simulation held and the housing task force is working to reduce the housing shortage in the area. He also touched upon the Senior Center renovation project and said that there will be a 911 surcharge millage on the ballot in November which would add a 911 surcharge rate of \$1.05 per phone line.

c. Personnel Committee Report (6:27)

No report

d. Building Committee Report (6:27)

Bill Mouser said that the islands on Woodmere have deteriorated and there is dead foliage and weeds in the medians. He added that there was not going to be any major redesigns to the islands. Traverse Outdoors bid \$2,220 for irrigation repairs and \$10,375 for landscaping. Mouser recommended that the Traverse Outdoors bid be accepted.

Featherstone moved and Schmuckal second to accept the bid from Traverse Outdoor in the amount of \$2,220 for irrigation repairs and \$10,375 for landscaping to be taken from the Community Awareness Fund.

*Yeas: Featherstone, Schmuckal, Schumacher, Blood Law, Agostinelli,
Wilson, Korn*

Nays: None

Mouser also asked the board to address the parking lot drainage issues. Water flows incorrectly so that in the winter, ice sheets form making the lot dangerous. Joswiak engineered the project and five bids were received. Mouser recommends Modall LLC to complete the project for \$15,405.95. Board members discussed the bids.

Schmuckal moved and Blood Law supported to award the contract for parking lot drainage repairs to Modall LLC.

Yeas: Schmuckal, Blood Law, Wilson, Schumacher, Korn

Nays: Featherstone, Agostinelli

e. Clerk's Report (6:50)

Included in Board packets

f. Supervisor's Report (6:50)

Korn said that the Township has been asked to appoint a representative to the Housing Task Force to study affordable housing in the region. Blood Law agreed to act as the Township representative. Korn added that TC Talus is in the middle of 30 day review for their long term transportation plan which includes the Hartman-Hammond option and they have gotten only a few comments.

6. Unfinished Business

None

7. New Business

a. Request from Jim Cook for LaFranier Road Design Cost Share (6:52)

Jim Cook, on behalf of the Grand Traverse County Road Commission, requested that the township consider sharing the cost of the Construction Document Preparation for the LaFranier Road project. Board members said that a motion was made previously which approved up to \$400,000 for the cost share of the project and asked if the extra \$30,000 contingency could go toward these preparation costs. The total share that the township would be asked to bear is \$54,000. Board members discussed the matter. Korn said that he would attend the Road Commission meeting and the County Commission meeting to discuss the matter with those boards. Board members agreed to hold a special meeting on Tuesday, September 2, 2014 at 5 p.m. to further discuss the request.

The road project on Zimmerman was discussed as it relates to the water main installation. A Road Commission document which outlined the road work that will take place was reviewed with Engineer Jennifer Hodges from Gourdie-Fraser. She said that the water main would be installed prior to the road restoration effort and that it was a great coordination between the governmental entities. She recommended striking items 2 b. and 2 d. from the agreement.

Agostinelli moved and Schmuckal supported to allow the Supervisor to enter into the agreement with the Road Commission for the restoration of Zimmerman Road with items 2 b. and 2 d. excluded.

*Yeas: Agostinelli, Schmuckal, Wilson, Featherstone, Blood Law,
Schumacher, Korn*

Nays: None

8. Public Comment: (7:33)

None

9. Other Business (7:33)

Special Meeting

10. Adjournment

Wilson moved to adjourn the meeting at 7:33pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Kay Schumacher, Clerk
Charter Township of Garfield
3848 Veterans Drive
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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN General						
08/25/2014	GEN	33096	0147	ALWAYS CARE	INSURANCE	1,160.90
08/25/2014	GEN	33097	0375	FIFTH THIRD BANK	ELECTIONS	643.27
08/25/2014	GEN	33098	0050	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES	12.99
08/25/2014	GEN	33099	0386	NORTH WOODS BUSINESS FORMS	LASER CHECKS	195.95
08/25/2014	GEN	33100	0181	OLSON, BZDOK, & HOWARD	LEGAL	328.75
08/25/2014	GEN	33101	0145	PRIORITY HEALTH	INSURANCE	13,380.11
08/25/2014	GEN	33102	0040	TEMPERATURE CONTROL	SERVICES	436.00
08/25/2014	GEN	33103	0391	THE GUARDIAN	INSURANCE - 00 367813	676.93
09/04/2014	GEN	33104	0130	ANNE WENDLING	SERVICES	402.00
09/04/2014	GEN	33105	0250	AT & T	PHONE SERVICES	653.81
09/04/2014	GEN	33106	0878	AT&T	PHONE SERVICES	1,191.60
09/04/2014	GEN	33107	0395	CHARTER	SERVICES	109.99
09/04/2014	GEN	33108	0065	CHERRYLAND ELECTRIC COOP.	SERVICES	2,544.50
09/04/2014	GEN	33109	0065	CHERRYLAND ELECTRIC COOP.	SERVICES	277.47
09/04/2014	GEN	33110	0064	CITY OF TRAVERSE CITY	SERVICES	681.60
09/04/2014	GEN	33111	0048	CONSUMERS ENERGY	SERVICES	94.11
09/04/2014	GEN	33112	0070	ELMERS CRANE	SERVICES FOR SILVER LAKE PARK	1,775.00
09/04/2014	GEN	33113	0001	GARFIELD CHARTER TOWNSHIP	HSA	505.78
09/04/2014	GEN	33114	0569	GBS INC	SERVICES - ACCUCODING	2,301.73
09/04/2014	GEN	33115	0082	GRAND TRAVERSE COUNTY ACC REC	AUGUST PRIMARY ADVERTISING	86.40
09/04/2014	GEN	33116	0087	GRAND TRAVERSE COUNTY ROAD	SERVICES - DUST CONTROL	307.31
09/04/2014	GEN	33117	0913	GRAND TRAVERSE DIESEL SERVICE, INC	SERVICES - GENERATOR	306.95
09/04/2014	GEN	33118	0905	HOME DEPOT CREDIT SERVICES	SUPPLIES	363.64
09/04/2014	GEN	33119	0905	HOME DEPOT CREDIT SERVICES	PARK SUPPLIES	258.97
09/04/2014	GEN	33120	0006	ING	DEFERRED COMP-VF3202	1,752.00
09/04/2014	GEN	33121	0050	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES	285.66
09/04/2014	GEN	33122	0019	JEANE BLOOD LAW	MILEAGE	35.03
09/04/2014	GEN	33123	0498	NORTHERN MI JANITORIAL SUP	SUPPLIES	43.20
09/04/2014	GEN	33124	0151	PALLET PAPERS	PAPER SUPPLIES	169.72
09/04/2014	GEN	33125	0896	PICTOMETRY INTERNATIONAL CORP.	SERVICES	3,962.82
09/04/2014	GEN	33126	0193	PRINTING SYSTEM	ELECTION SUPPLIES	180.31
09/04/2014	GEN	33127	0472	RUBY CLEANING SERVICE	CLEANING	1,150.00
09/04/2014	GEN	33128	0472	RUBY CLEANING SERVICE	PARK CLEANING	315.00
09/04/2014	GEN	33129	0909	TRUGREEN	LAWN SERVICES	1,350.00
09/04/2014	GEN	33130	0909	TRUGREEN	LAWN SERVICES	71.00
09/04/2014	GEN	33131	0377	U.S. POSTAL SERVICE	POSTAGE	1,000.69
09/04/2014	GEN	33132	0202	UNITED WAY	UNITED WAY	100.00

GEN TOTALS:

Total of 37 Checks:
 Less 0 Void Checks:

Total of 37 Disbursements:

39,111.19
 0.00
 39,111.19

Monthly Parkland Responsibilities	Nature Center Visitation this 558	Nature Center	622
Coordinated trail steward activities, performed routine maintenance on all trails, and performed trailhead maintenance tasks where appropriate.	Program Participants this month 229	Participants July	233
	Drop ins this month 329	Drop ins July	389
	Nature Center Visitation this year 4,692	Nature Center Visitation to July	5,437
	Nature Center Visitation since 2008 53,597	Nature Center Visitation since 2008	48,905

Activity Detail	Conservation District Pillar	Location of activity	Property Owner	Staff Lead (initials)
Treated JK in Grand Traverse County (Clearcast): 16 stands, 2 acres	Stewardship (Boardman River and Non-parklands ISN)	Other	Private Property	KG/RR/C
Verified Brewery Terra Firma in Farmstead and Cropping Systems	Agriculture	On Farm	Private Property	JR/LS
Provided MAEAP updates for Leelanau/GT & Benzie/Manistee Farm Bureaus	Agriculture	Community Partner Location	N/A	JR/LS
Provided in person MAEAP updates for Leelanau, Benzie, Antrim, & GT CD board of director meetings	Agriculture	Community Partner Location	N/A	JR/LS
Assisted with GT County Household Hazardous Waste and Pesticide Collection	Agriculture	Community Partner Location	Grand Traverse County	JR/LS
Continued to work with the Grand Traverse	Parklands (including Parklands-	Other	Grand Traverse	RR/RC
Applied and received a soil erosion permit for constructing a boardwalk at Silver Lake Recreation Area	Parklands (including Parklands-based ISN)	Silver Lake Recreation Area	Garfield Township	TV

Pruned and mowed trails and disc golf course	Parklands (including Parklands-based ISN)	Silver Lake Recreation Area	Garfield Township TV
Repaired eroded portions of the ADA trail at Kid's Creek Park	Parklands (including Parklands-based ISN)	Kid's Creek Park	Garfield Township TV
Reordered and finished informative loop trail at the Commons	Parklands (including Parklands-based ISN)	Commons Natural Area	Garfield Township NT
Cleared and cleaned up an abandoned illegal camp off Long Lk Rd at the Commons	Parklands (including Parklands-based ISN)	Commons Natural Area	Garfield Township TV
Cleared and cleaned up two abandoned illegal camps at Miller Creek	Parklands (including Parklands-based ISN)	Miller Creek Nature Reserve	Garfield Township TV
Installed Miller Creek Nature Reserve sign off S. Airport Rd. adjacent to Aldi	Parklands (including Parklands-based ISN)	Miller Creek Nature Reserve	Garfield Township TV
Shopped for Bollards to prevent vehicle access for trailhead adjacent to Aldi	Parklands (including Parklands-based ISN)	Miller Creek Nature Reserve	Garfield Township TV
Repaired hill side trail erosion at Miller Creek adjacent to Aldi	Parklands (including Parklands-based ISN)	Miller Creek Nature Reserve	Garfield Township TV
Surveyed accesses for the proposed Ramoie trail Connector from Miller Creek to Boardman Valley	Parklands (including Parklands-based ISN)	Natural Education Reserve/Boardman Valley Nature Preserve	Garfield Township TV
Maintained, mowed, and pruned trails and trailheads at Hickory Meadows	Parklands (including Parklands-based ISN)	Hickory Meadows	Joint Recreational Authority
Installed temperature loggers at the mouth of Responded to property owner calls regarding	Stewardship (Boardman River and Boardman River and Non-parklands ISN)	Boardman River and Boardman River and its tributaries	N/A
downed trees on 3-occasions. Re-located the trees to allow for safe navigation and maintain habitat.	Stewardship (Boardman River and Boardman River and Non-parklands ISN)	Boardman River and Boardman River and its tributaries	N/A

Assisted with preparation and participated in the US Army Corps of Engineers Public Information Open House at the Civic Center.	Stewardship (Boardman River and Non-parklands ISN)	Other	Grand Traverse County	SL
Met with representatives from CRA, TART; GT County Rd. Comm., TCTALUS, Rotary & others regarding the Cass Road Bridge design as it relates to adding a separate recreation trail lane.	Parklands (including Parklands-based ISN)	Natural Education Reserve/Boardman Valley Nature Preserve	Grand Traverse County	SL
Finalized agreements, ordered materials, and started the replacement of a perched culvert on Kids Creek.	Stewardship (Boardman River and Non-parklands ISN)	Kid's Creek Park	Garfield Township	SL
Removed the last of the debris as part of the Boardman River Clean-up grant from the Great Lakes Commission.	Stewardship (Boardman River and Non-parklands ISN)	Boardman River and its tributaries	N/A	SL
Visited 4 area schools to meet with teachers about their 2014-15 GTSI programming.	Education GTSI	Gtraverse County	N/A	KMG
Secured 4 more GTSI partnerships for in-kind grant match funding	Education GTSI	Gtraverse County	N/A	KMG
EPA Education grant for Place-based education research may involve an area schools to be showcased in a case study.	Education GTSI	Other	N/A	KMG

Clerk's Report

For August 2014

Submitted 9/3/14

To The Garfield Township Board;

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that particular month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line Item Budget, which means that what is important is the final figure. Some line items may run over as long as the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of August in the General Fund, you will find that we had a total of \$148,054.49 Revenues and \$137,382.97 Expenditures. For the year we have a total of \$2,918,729.72 Revenues and \$1,966,682.24 Expenditures.

If you have any questions or would like further clarification please feel free to contact me at: 231-941-1620.

Kay Schumacher

Township Clerk

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 08/31/2014	ACTIVITY FOR MONTH 08/31/2014	AVAILABLE BALANCE
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000						
101-000-403.000	CURRENT REAL PROPERTY TAXES	1,895,779.00	1,895,779.00	1,806,439.93	8,039.56	89,339.07
101-000-407.000	DEL PERSONAL PROP TAXES	0.00	0.00	1,650.60	259.64	(1,650.60)
101-000-412.000	SWAMP TAX COLLECTIONS	40.00	40.00	0.00	0.00	40.00
101-000-414.000	Protested R/E Interest	0.00	0.00	7,775.11	119.20	(7,775.11)
101-000-423.000	TRAILER PARK FEES	6,100.00	6,100.00	4,811.00	604.00	1,289.00
101-000-445.000	PENALTIES & INT. ON TAXES	7,500.00	7,500.00	909.17	120.29	6,590.83
101-000-476.000	BUILDING PERMITS	150,000.00	150,000.00	134,593.00	32,890.00	15,407.00
101-000-476.001	PLANNING FEES	25,000.00	25,000.00	4,800.00	800.00	20,200.00
101-000-476.002	MAINT INSPECTION FEES	1,500.00	1,500.00	2,040.00	450.00	(540.00)
101-000-476.003	TREASURER FEES	900.00	900.00	550.00	25.00	350.00
101-000-476.004	PARK USE FEES	2,000.00	2,000.00	1,960.00	260.00	40.00
101-000-476.005	ZONING FEES	0.00	0.00	7,090.00	3,070.00	(7,090.00)
101-000-574.000	STATE SHARED REVENUE	1,200,000.00	1,200,000.00	581,404.00	0.00	618,596.00
101-000-574.001	STATE SHARED REV. - LIQUOR LA	20,000.00	20,000.00	18,270.45	18,229.20	1,729.55
101-000-575.000	Road Right of Way	17,561.00	17,561.00	16,454.10	0.00	1,106.90
101-000-612.000	CHARGES FOR TOWNSHIP SERVICES	15,000.00	15,000.00	1,291.05	155.67	13,708.95
101-000-627.000	TAX COLLECTION FEES	22,000.00	22,000.00	22,057.50	0.00	(57.50)
101-000-656.000	Ordinance Enforcement Fees	0.00	0.00	625.02	0.00	(625.02)
101-000-664.000	EARNED INTEREST	15,000.00	15,000.00	14,606.34	0.00	393.66
101-000-668.000	RENTS	40,000.00	40,000.00	30,300.19	4,512.79	9,699.81
101-000-668.002	RENTS & ROYALTIES CABLE VIS	180,000.00	180,000.00	191,279.32	65,536.70	(11,279.32)
101-000-668.003	RENTS & ROYALTIES CABLE EQUIP	14,000.00	14,000.00	13,590.30	4,474.80	409.70
101-000-670.000	UNREALIZED LOSS ON INVESTMENT	0.00	0.00	47,724.00	0.00	(47,724.00)
101-000-672.003	S/A ROADS	33,000.00	33,000.00	0.00	0.00	33,000.00
101-000-672.006	S/A MILFOIL	42,000.00	42,000.00	0.00	0.00	42,000.00
101-000-672.007	S/A LIGHTS	60,000.00	60,000.00	0.00	0.00	60,000.00
101-000-676.000	REIMBURSEMENTS	0.00	0.00	1.00	0.00	(1.00)
101-000-676.001	Reimbursed Treasurer Legal Fees	0.00	0.00	8,507.64	8,507.64	(8,507.64)
Total Dept 000		3,747,380.00	3,747,380.00	2,918,729.72	148,054.49	828,650.28
TOTAL Revenues		3,747,380.00	3,747,380.00	2,918,729.72	148,054.49	828,650.28
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		3,747,380.00	3,747,380.00	2,918,729.72	148,054.49	828,650.28

GL NUMBER	DESCRIPTION	2014		YTD BALANCE 08/31/2014	ACTIVITY FOR MONTH 08/31/2014	AVAILABLE BALANCE	% BDC USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 101-TOWNBOARD							
101-101-701.100	WAGES - TRUSTEE	12,000.00	12,000.00	5,600.00	1,000.00	6,400.00	46.67
101-101-701.101	WAGES - FILE CLERK	22,000.00	22,000.00	15,697.63	1,488.00	6,302.37	71.35
101-101-701.102	WAGES - TRUSTEE	12,000.00	12,000.00	7,550.00	1,400.00	4,450.00	62.92
101-101-701.103	WAGES - TRUSTEE	12,000.00	12,000.00	6,550.00	1,250.00	5,450.00	54.58
101-101-701.104	WAGES - TRUSTEE	12,000.00	12,000.00	6,550.00	1,150.00	5,450.00	54.58
101-101-701.105	WAGES - RECEPTIONIST	34,156.78	34,156.78	25,527.84	2,599.36	8,628.94	74.74
101-101-726.000	SUPPLIES	5,500.00	5,500.00	5,378.53	295.43	121.47	97.79
101-101-726.001	POSTAGE	12,000.00	12,000.00	6,553.87	0.00	5,446.13	54.62
101-101-726.002	SUPPLIES - COPIER MAINTENANCE	7,000.00	7,000.00	4,748.84	522.22	2,251.16	67.84
101-101-801.002	LEGAL SERVICES - TOWNBOARD	10,000.00	10,000.00	3,135.76	433.75	6,864.24	31.36
101-101-801.003	LEGAL - WATER & SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-101-801.004	LEGAL -Tax Tribunal	10,000.00	10,000.00	3,012.46	50.00	6,987.54	30.12
101-101-802.000	AUDIT AND ACCOUNTING	16,000.00	16,000.00	15,794.40	0.00	205.60	98.72
101-101-805.000	CONTRACTED AND OTHER SERVICES	3,000.00	3,000.00	2,379.00	411.00	621.00	79.30
101-101-900.000	PRINTING & PUBLISHING	3,000.00	3,000.00	739.16	0.00	2,260.84	24.64
101-101-901.000	ADVERTISING	6,000.00	6,000.00	1,883.65	172.00	4,116.35	31.39
101-101-960.000	EDUCATION & TRAINING	4,000.00	4,000.00	1,021.58	0.00	2,978.42	25.54
101-101-965.101	DUES & PUBLICATIONS -TOWNBOARD	1,000.00	1,000.00	285.99	0.00	714.01	28.60
101-101-965.102	DUES - MICHIGAN TOWNSHIP ASSO	7,500.00	7,500.00	5,869.36	0.00	1,630.64	78.26
Total Dept 101-TOWNBOARD		192,156.78	192,156.78	118,278.07	10,771.76	73,878.71	61.55
Dept 171-TOWNSHIP SUPERVISOR							
101-171-701.201	WAGES - SUPERVISOR	69,363.00	69,363.00	45,523.74	5,361.92	23,839.26	65.63
101-171-701.202	WAGES - ASST. ASSESSOR	42,239.00	42,239.00	28,007.81	3,249.60	14,231.19	66.31
101-171-701.203	WAGES - ASSESSMENT CLERK	17,882.00	17,882.00	12,005.92	1,378.39	5,876.08	67.14
101-171-701.204	WAGES - APPRAISER	48,300.00	48,300.00	32,108.34	3,723.20	16,191.66	66.48
101-171-701.205	WAGES - ASSESSOR	84,993.00	84,993.00	55,551.98	6,537.92	29,441.02	65.36
101-171-726.000	SUPPLIES	1,000.00	1,000.00	63.04	0.00	936.96	6.30
101-171-805.000	CONTRACTED AND OTHER SERVICES	19,738.00	19,738.00	8,457.82	0.00	11,280.18	42.85
101-171-860.200	MILEAGE - SUPERVISOR	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-171-860.201	MILEAGE - ASSESSOR	1,000.00	1,000.00	107.08	0.00	892.92	10.71
101-171-860.202	MILEAGE - ASST. ASSESSOR	100.00	100.00	0.00	0.00	100.00	0.00
101-171-860.203	MILEAGE - APPRAISER	100.00	100.00	0.00	0.00	100.00	0.00
101-171-860.204	MILEAGE - ASSESSMENT CLERK	100.00	100.00	0.00	0.00	100.00	0.00
101-171-860.205	SUPERVISOR MISC	500.00	500.00	0.00	0.00	500.00	0.00
101-171-900.000	PRINTING & PUBLISHING	4,900.00	4,900.00	4,810.01	0.00	89.99	98.16
101-171-960.000	EDUCATION & TRAINING	6,750.00	6,750.00	1,017.24	0.00	5,732.76	15.07
101-171-965.000	DUES & PUBLICATIONS	1,700.00	1,700.00	1,310.00	602.50	390.00	77.06
Total Dept 171-TOWNSHIP SUPERVISOR		300,165.00	300,165.00	188,962.98	20,853.53	111,202.02	62.95
Dept 191-ELECTIONS							
101-191-701.000	WAGES	15,000.00	15,000.00	7,775.25	7,775.25	7,224.75	51.84
101-191-726.000	SUPPLIES	6,000.00	6,000.00	4,871.48	855.78	1,128.52	81.19
101-191-726.001	POSTAGE	8,000.00	8,000.00	2,347.43	0.00	5,652.57	29.34
101-191-860.000	MILEAGE	400.00	400.00	0.00	0.00	400.00	0.00
101-191-901.000	ADVERTISING	300.00	300.00	66.50	66.50	233.50	22.17
101-191-935.010	MACHINE MAINTENANCE	3,000.00	3,000.00	747.65	0.00	2,252.35	24.92
101-191-935.015	COMPUTER SUPPORT SYSTEMS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
Total Dept 191-ELECTIONS		36,200.00	36,200.00	15,808.31	8,697.53	20,391.69	43.67

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP
 PERIOD EN 08/31/2014

GL NUMBER	DESCRIPTION	2014		ACTIVITY FOR MONTH	YTD BALANCE	AVAILABLE BALANCE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 215-TOWNSHIP CLERK							
101-215-701.300	WAGES - CLERK	69,363.00	69,363.00	5,361.92	45,523.74	23,839.26	65.63
101-215-701.302	WAGES - DEPUTY CLERK	40,600.00	40,600.00	3,123.08	26,525.99	14,074.01	65.33
101-215-701.303	WAGES - ACCOUNTANT	10,000.00	10,000.00	0.00	3,060.00	6,940.00	30.60
101-215-726.000	SUPPLIES	500.00	500.00	195.95	195.95	304.05	39.19
101-215-860.300	MILEAGE - CLERK	400.00	400.00	0.00	128.24	271.76	32.06
101-215-860.301	MILEAGE - DEPUTY CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-956.016	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
101-215-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	32.88	3,393.80	1,106.20	75.42
101-215-965.000	DUES & PUBLICATIONS	550.00	550.00	280.00	513.50	36.50	93.36
Total Dept 215-TOWNSHIP CLERK		126,813.00	126,813.00	8,993.83	79,341.22	47,471.78	62.57
Dept 247-BOARD OF REVIEW							
101-247-701.400	WAGES - B OF R	1,500.00	1,500.00	100.00	700.00	800.00	46.67
101-247-701.401	WAGES - B OF R	1,500.00	1,500.00	100.00	700.00	800.00	46.67
101-247-701.402	WAGES - B OF R	1,500.00	1,500.00	100.00	700.00	800.00	46.67
101-247-701.403	WAGES - B OF R	500.00	500.00	0.00	0.00	500.00	0.00
101-247-960.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
Total Dept 247-BOARD OF REVIEW		5,200.00	5,200.00	300.00	2,100.00	3,100.00	40.38
Dept 253-TOWNSHIP TREASURER							
101-253-701.500	WAGES - TREASURER	69,363.00	69,363.00	5,361.92	45,523.74	23,839.26	65.63
101-253-701.501	WAGES - ASSISTANT	17,882.00	17,882.00	827.05	8,422.41	9,459.59	47.10
101-253-701.502	WAGES - DEPUTY TREASURER	42,762.97	42,762.97	3,608.65	29,776.36	12,986.61	69.63
101-253-726.000	SUPPLIES	2,000.00	2,000.00	236.03	1,362.01	637.99	68.10
101-253-726.001	POSTAGE	7,000.00	7,000.00	0.00	3,486.98	3,513.02	49.81
101-253-801.000	LEGAL SERVICES	3,000.00	3,000.00	1,120.99	8,401.37	(5,401.37)	280.05
101-253-809.000	Bank Fees	300.00	300.00	0.00	155.00	145.00	51.67
101-253-860.500	MILEAGE - TREASURER	600.00	600.00	31.64	532.24	67.76	88.71
101-253-860.501	MILEAGE - DEPUTY TREASURER	200.00	200.00	0.00	20.31	179.69	10.16
101-253-900.000	PRINTING & PUBLISHING	400.00	400.00	0.00	0.00	400.00	0.00
101-253-901.000	ADVERTISING	100.00	100.00	0.00	36.78	63.22	36.78
101-253-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	0.00	644.50	3,855.50	14.32
101-253-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	185.00	315.00	37.00
Total Dept 253-TOWNSHIP TREASURER		148,607.97	148,607.97	11,186.28	98,546.70	50,061.27	66.31
Dept 258-COMPUTER SUPPORT							
101-258-726.000	SUPPLIES	5,000.00	5,000.00	0.00	793.34	4,206.66	15.87
101-258-935.010	MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-258-935.015	COMPUTER SUPPORT SYSTEMS	25,000.00	25,000.00	949.75	16,964.52	8,035.48	67.86
101-258-935.016	COMPUTER NETWORK	18,000.00	18,000.00	109.99	1,477.15	16,522.85	8.21
Total Dept 258-COMPUTER SUPPORT		51,000.00	51,000.00	1,059.74	19,235.01	31,764.99	37.72
Dept 265-TOWNSHIP HALL							
101-265-701.011	Maintenance Wages	12,000.00	12,000.00	1,364.16	7,231.75	4,768.25	60.26
101-265-726.003	SUPPLIES-MAINTANCE	3,000.00	3,000.00	62.18	1,331.82	1,668.18	44.39
101-265-850.000	TELEPHONE	17,000.00	17,000.00	1,225.82	14,693.39	2,306.61	86.43
101-265-920.601	HEATING / GAS	12,000.00	12,000.00	282.43	6,338.54	5,661.46	52.82
101-265-920.602	WATER / SEWER	5,000.00	5,000.00	528.37	2,526.27	2,473.73	50.53

GL NUMBER	DESCRIPTION	2014		YTD BALANCE 08/31/2014	ACTIVITY FOR MONTH 08/31/2014	AVAILABLE BALANCE	% B DGT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-265-920.603	LIGHTS BUILDING	13,500.00	13,500.00	7,439.07	1,309.00	6,060.93	55.10
101-265-935.601	SNOW PLOWING	8,000.00	8,000.00	5,355.00	0.00	2,645.00	66.94
101-265-935.602	LAWN MAINTENANCE	11,000.00	11,000.00	5,475.34	866.00	5,524.66	49.78
101-265-935.603	CLEANING SERVICE	13,000.00	13,000.00	9,976.45	1,393.75	3,023.55	76.74
101-265-935.604	RUBBISH REMOVAL	1,000.00	1,000.00	553.00	79.00	447.00	55.30
101-265-935.605	BUILDING REPAIR	15,000.00	15,000.00	4,763.01	935.01	10,236.99	31.75
101-265-935.606	ELECTRONIC PROTECTION SYSTEM	1,500.00	1,500.00	1,038.24	0.00	461.76	69.22
101-265-935.608	MAINTENANCE-OTHER	15,000.00	15,000.00	9,158.08	3,086.00	5,841.92	61.05
Total Dept 265-TOWNSHIP HALL		127,000.00	127,000.00	75,879.96	11,131.72	51,120.04	59.75
Dept 301-POLICE SERVICES							
101-301-830.000	POLICE CONTRACT	942,450.00	942,450.00	684,135.00	0.00	258,315.00	72.59
101-301-830.001	POLICE CONTRACT - DETECTIVE	82,915.00	82,915.00	60,731.25	0.00	22,183.75	73.25
Total Dept 301-POLICE SERVICES		1,025,365.00	1,025,365.00	744,866.25	0.00	280,498.75	72.64
Dept 371-TOWNSHIP BUILDING INSPECTOR							
101-371-701.703	WAGES - BUILDING	64,260.00	64,260.00	41,979.84	4,943.08	22,280.16	65.33
101-371-701.704	WAGES - BUILDING	22,000.00	22,000.00	9,219.00	1,186.50	12,781.00	41.90
101-371-701.705	WAGES - CONSTRUCTION BOARD	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-726.000	SUPPLIES	600.00	600.00	0.00	0.00	600.00	0.00
101-371-860.703	MILEAGE - BUILDING INSPECTOR	300.00	300.00	0.00	0.00	300.00	0.00
101-371-860.704	MILEAGE - BUILDING INSPECTOR	300.00	300.00	0.00	0.00	300.00	0.00
101-371-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	192.00	0.00	808.00	19.20
101-371-965.000	DUES & PUBLICATIONS	500.00	500.00	125.00	0.00	375.00	25.00
Total Dept 371-TOWNSHIP BUILDING INSPECTOR		89,960.00	89,960.00	51,515.84	6,129.58	38,444.16	57.27
Dept 400-PLANNING COMMISSION							
101-400-701.800	WAGES - PLANNING	2,000.00	2,000.00	1,000.00	100.00	1,000.00	50.00
101-400-701.801	WAGES - PLANNING	2,000.00	2,000.00	900.00	100.00	1,100.00	45.00
101-400-701.802	WAGES - PLANNING	2,000.00	2,000.00	1,100.00	100.00	900.00	55.00
101-400-701.804	WAGES - PLANNING	2,000.00	2,000.00	700.00	100.00	1,300.00	35.00
101-400-701.805	WAGES - PLANNING	2,000.00	2,000.00	1,000.00	100.00	1,000.00	50.00
101-400-701.806	WAGES - PLANNING	2,000.00	2,000.00	500.00	100.00	1,500.00	25.00
101-400-701.808	WAGES - PLANNING	2,000.00	2,000.00	1,000.00	0.00	1,000.00	50.00
101-400-801.000	LEGAL SERVICES	15,000.00	15,000.00	214.00	0.00	14,786.00	1.43
101-400-805.000	CONTRACTED AND OTHER SERVICES	5,000.00	5,000.00	1,072.00	105.00	3,928.00	21.44
101-400-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-901.000	ADVERTISING	2,000.00	2,000.00	504.70	115.45	1,495.30	25.24
101-400-960.000	EDUCATION & TRAINING	700.00	700.00	0.00	0.00	700.00	0.00
101-400-965.000	DUES & PUBLICATIONS	600.00	600.00	0.00	0.00	600.00	0.00
Total Dept 400-PLANNING COMMISSION		38,300.00	38,300.00	7,990.70	820.45	30,309.30	20.86
Dept 401-TOWNSHIP PLANNER							
101-401-701.900	WAGES - PLANNER	65,934.00	65,934.00	43,086.98	5,071.84	22,847.02	65.35
101-401-701.901	WAGES - ASSISTANT PLANNER	50,315.58	50,315.58	32,877.40	3,870.40	17,438.18	65.34
101-401-726.000	SUPPLIES	1,000.00	1,000.00	273.80	97.90	726.20	27.38
101-401-860.900	MILEAGE - TOWNSHIP PLANNER	150.00	150.00	0.00	0.00	150.00	0.00
101-401-860.901	MILEAGE - ASSISTANT PLANNER	150.00	150.00	0.00	0.00	150.00	0.00
101-401-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP

GL NUMBER	DESCRIPTION	2014		YTD BALANCE 08/31/2014	ACTIVITY FOR MONTH 08/31/2014		AVAILABLE BALANCE	% BDC USED
		ORIGINAL BUDGET	AMENDED BUDGET					
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
101-401-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	616.00	0.00	0.00	3,884.00	13.69
101-401-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	690.00	0.00	0.00	310.00	69.00
Total Dept 401-TOWNSHIP PLANNER		125,049.58	125,049.58	77,544.18	9,040.14		47,505.40	62.01
Dept 410-ZONING BOARD OF APPEALS								
101-410-701.001	WAGES - ZONING	1,200.00	1,200.00	100.00	0.00	0.00	1,100.00	8.33
101-410-701.002	WAGES - ZONING	1,200.00	1,200.00	100.00	0.00	0.00	1,100.00	8.33
101-410-701.003	WAGES - ZONING	1,200.00	1,200.00	100.00	0.00	0.00	1,100.00	8.33
101-410-701.004	WAGES - ZONING	1,200.00	1,200.00	100.00	0.00	0.00	1,100.00	8.33
101-410-701.005	WAGES - ZONING	1,200.00	1,200.00	100.00	0.00	0.00	1,100.00	8.33
101-410-801.000	LEGAL SERVICES	2,000.00	2,000.00	247.50	0.00	0.00	1,752.50	12.38
101-410-805.000	CONTRACTED AND OTHER SERVICES	500.00	500.00	131.00	0.00	0.00	369.00	26.20
101-410-901.000	ADVERTISING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00
101-410-960.000	EDUCATION & TRAINING	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00
Total Dept 410-ZONING BOARD OF APPEALS		11,000.00	11,000.00	878.50	0.00		10,121.50	7.99
Dept 412-ZONING ADMINISTRATOR								
101-412-701.601	WAGES	33,862.00	33,862.00	23,477.78	3,076.92		10,384.22	69.33
101-412-701.602	WAGES ZONING	12,480.00	12,480.00	7,776.44	828.24		4,703.56	62.31
101-412-726.000	SUPPLIES	1,500.00	1,500.00	20.00	0.00		1,480.00	1.33
101-412-860.601	MILEAGE - ZONING ADMIN	200.00	200.00	0.00	0.00		200.00	0.00
101-412-860.602	MILEAGE - DEPT ZONING	200.00	200.00	0.00	0.00		200.00	0.00
101-412-960.000	EDUCATION & TRAINING	1,500.00	1,500.00	0.00	0.00		1,500.00	0.00
101-412-965.000	DUES & PUBLICATIONS	300.00	300.00	0.00	0.00		300.00	0.00
Total Dept 412-ZONING ADMINISTRATOR		50,042.00	50,042.00	31,274.22	3,905.16		18,767.78	62.50
Dept 448-STREET LIGHTS - TOWNSHIP								
101-448-920.005	STREET LIGHTS TOWNSHIP	92,000.00	92,000.00	59,729.76	6,574.85		32,270.24	64.92
Total Dept 448-STREET LIGHTS - TOWNSHIP		92,000.00	92,000.00	59,729.76	6,574.85		32,270.24	64.92
Dept 747-COMMUNITY PROMOTIONS								
101-747-880.003	COM. PROM. - TRAVERSE BAY EDC	15,000.00	15,000.00	15,000.00	0.00		0.00	100.00
101-747-880.004	COM. PROM. - TC-TALUS	3,000.00	3,000.00	2,500.00	0.00		500.00	83.33
101-747-880.007	COM. PROM. - COMMUNITY AWAREN	10,000.00	10,000.00	12,372.90	0.00		(2,372.90)	123.73
101-747-880.009	COM. PROM. - TREE CARE	2,500.00	2,500.00	0.00	0.00		2,500.00	0.00
101-747-880.011	COM. PROM. - P.E.G.	80,000.00	80,000.00	66,598.55	0.00		13,401.45	83.25
101-747-880.017	COM. PROM. - TV BOARD	2,000.00	2,000.00	970.00	0.00		1,030.00	48.50
101-747-880.018	COM. PROM. - MILFOIL	8,000.00	8,000.00	0.00	0.00		8,000.00	0.00
Total Dept 747-COMMUNITY PROMOTIONS		120,500.00	120,500.00	97,441.45	0.00		23,058.55	80.86
Dept 806-TOWNSHIP VEHICLES								
101-806-862.000	GAS & CAR WASHES	2,000.00	2,000.00	1,773.36	331.86		226.64	88.67
101-806-863.000	OIL CHANGES	300.00	300.00	0.00	0.00		300.00	0.00
101-806-864.000	MISCELLANEOUS	2,000.00	2,000.00	408.00	0.00		1,592.00	20.40
Total Dept 806-TOWNSHIP VEHICLES		4,300.00	4,300.00	2,181.36	331.86		2,118.64	50.73

GL NUMBER	DESCRIPTION	2014		YTD BALANCE 08/31/2014	ACTIVITY FOR MONTH 08/31/2014	AVAILABLE BALANCE	% BDC USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 851-EMPLOYEE BENEFITS & INSURANCES							
101-851-701.000	WAGES	30,000.00	30,000.00	14,674.56	468.00	15,325.44	48.92
101-851-873.001	PENSIONS	100,000.00	100,000.00	70,072.98	0.00	29,927.02	70.07
101-851-873.002	RETIREMENT BENEFITS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-851-873.010	SOCIAL SECURITY - EMPLOYER	80,000.00	80,000.00	44,453.36	5,207.31	35,546.64	55.57
101-851-873.020	VACATION & SICK PAY	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	200,000.00	200,000.00	158,550.20	31,037.12	41,449.80	79.28
101-851-873.040	INSURANCE - EMPLOYEE LIFE	10,000.00	10,000.00	7,104.63	874.11	2,895.37	71.05
101-851-912.001	INSURANCE - LIABILITY	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-851-912.002	INSURANCE - WORKMENS COMP.	5,000.00	5,000.00	252.00	0.00	4,748.00	5.04
Total Dept 851-EMPLOYEE BENEFITS & INSURANCES		462,500.00	462,500.00	295,107.73	37,586.54	167,392.27	63.81
Dept 900-CAPITAL OUTLAY							
101-900-970.002 CAPITAL OUTLAY - TOWNSHIP HAL							
101-900-970.004 CAPITAL OUTLAY - VEHICLES							
Total Dept 900-CAPITAL OUTLAY		30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
TOTAL Expenditures		3,036,159.33	3,036,159.33	1,966,682.24	137,382.97	1,069,477.09	64.78
Fund 101 - GENERAL OPERATING FUND:							
TOTAL EXPENDITURES		3,036,159.33	3,036,159.33	1,966,682.24	137,382.97	1,069,477.09	64.78



GRAND TRAVERSE METRO FIRE DEPARTMENT 2015 BUDGET TIMELINE

Below is the timeline for approving Metro's 2015 Budget:

- June 24, 2014:** Begin discussion regarding 2015 Budget

- July 9, 2014:** 2015 Budget Workshop with Metro Board
9am - 11am

- July 22, 2014:** Metro's Board to approve 2015 Budget, pending Townships approval

- August, 2014:** Take Metro's 2015 Budget to Township Boards for approval

- September, 2014** Public Hearings and Final Approval by the Townships

- Sept. 23, 2014:** Final approval of Metro's 2015 Budget by the Board

- Sept. 30, 2014:** Notify GT County of Townships millage rate for Metro!



GRAND TRAVERSE METRO FIRE DEPARTMENT 2015 BUDGET ASSUMPTIONS/ISSUES Preliminary - 2.2 mils

Below are assumptions/issues for the 2015 Budget:

- 1) 1.78% increase in Townships real property taxable valuations.
(at 2.1 mils, this impact is approx \$55,147 of additional revenue from Townships in 2015).
- 2) Wages and Benefits
 - * Wage increases for firefighters, administrative and fire inspectors
 - * Budgeted 20% increase in health insurance premiums
 - * Increase PT FF hourly rate by \$0.75. Effective 9/1/14, Michigan minimum wage will increase by \$0.75/hour.
- 3) Purchase pick-up truck for Station #1 out of PIF funds - to use as a pull/utility vehicle.
- 4) In 2015, payments for Tanker 12 Cherryland loan will be paid out of the Public Improvement Fund (\$62,492) (same as in 2013 and 2014).
- 5) Lease payment for Engine 8 is \$99,500 per year out of the General Fund. (purchased 2013)
- 6) \$68,000 of new debt is budgeted for in 2015. This consists of 1/2 year payments for new Station 8 debt of \$2.0 million at 3.2% for 20 years.
Annually this payment equates to approx. \$136,000 or .09 mils.
- 7) 2015 Budget represents the 4th year in a row that GT Metro will not be allocating funds for future growth of the department.
- 8) The budget presented results in a millage of 2.35 mils in order to have a balanced budget.
Adjusting the millage to 2.2 mils results in a **(\$232,396)** loss
- 9) To hold the tax increase to 2.2 mils, it is the recommendation of the GT Metro Board to ask the Townships to contribute a maximum of \$232,396 to reduce the impact of the 2015 budgeted loss.
The maximum exposure to each township is as follows:

Garfield	\$	113,998	49.1%
East Bay	\$	74,750	32.2%
Acme	\$	43,648	18.8%
	\$	<u>232,396</u>	

BUDGET WORKSHEET

M/IGTFX

7/30/2014	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June				
Class: 206 - METRO FIRE								
Revenues								
Dept: 000								
Acct Class: 000 Revenues								
600.001 Acme Township - Conl	574,905	585,030	585,030	572,353	572,353	620,966	0	0
600.002 East Bay Twp. Contr	992,318	1,005,039	1,005,039	1,016,225	1,016,225	1,063,428	0	0
600.003 Garfield Charter Twp.	1,489,059	1,510,699	1,510,699	1,504,520	1,504,520	1,621,804	0	0
600.GTC G.T. County - Approp	0	0	0	0	0	0	0	0
650.000 MI Tax Tribunal Refunds	0	-10,000	-10,000	0	0	-5,000	0	0
664.000 Eamed Interest	4,826	4,000	4,000	1,969	3,000	4,000	0	0
667.100 EMS Firefighter Revenue	96,484	85,603	97,603	58,667	109,000	95,810	0	0
668.100 Simulator Revenue	3,894	5,000	5,000	0	1,000	5,000	0	0
668.500 Cost Recovery Revenue	80,572	70,000	70,000	16,480	60,000	70,000	0	0
668.600 911 Memorial Donations	3,585	0	1,000	1,790	2,000	0	0	0
669.000 Plan Reviews	52,813	30,000	30,000	26,103	50,000	50,000	0	0
669.001 Refunds and Donations	9,438	3,000	12,000	23,270	30,000	12,000	0	0
669.002 Sale of Surplus Assets	1,000	5,000	5,000	0	0	5,000	0	0
669.003 Federal Gov'l Grant Refund	0	0	0	0	0	0	0	0
669.006 Misc. Grant Receipts	43,621	0	35,173	37,504	35,173	0	0	0
Revenues	3,352,515	3,293,371	3,350,544	3,258,881	3,383,271	3,543,008	0	0
Class: 990 DEBT SERVICE								
675.000 Debt Proceeds	600,000	0	360,000	360,000	360,000	0	0	0
DEBT SERVICE	600,000	0	360,000	360,000	360,000	0	0	0
Dept: 000	3,952,515	3,293,371	3,710,544	3,618,881	3,743,271	3,543,008	0	0
Total Revenues	3,952,515	3,293,371	3,710,544	3,618,881	3,743,271	3,543,008	0	0
Expenditures								
Dept: 336 METRO FIRE EXPENDITURES								
Acct Class: 701 PERSONNEL SERVICES								
702.000 Wages and Salaries	965,644	1,034,077	1,034,077	463,428	1,034,077	1,087,083	0	0
702.001 Longevity	20,188	23,000	23,000	0	23,000	29,000	0	0
702.010 Overtime Wages	23,327	24,000	24,000	10,709	24,000	24,000	0	0
703.000 Metro Firefighters Comp.	48,252	90,000	90,000	20,630	67,000	90,000	0	0
703.001 Metro Fire Officers Salaries	11,900	12,000	12,000	6,000	12,000	12,000	0	0
703.200 Metro FF Wages	537,822	525,546	525,546	252,196	547,000	560,400	0	0
703.300 Part-time Administrative	31,768	50,000	50,000	19,021	50,000	50,000	0	0
703.400 Juvenile Firesetters	0	0	0	0	0	0	0	0
705.000 Personal Day Payout	32,224	25,000	25,000	0	26,000	25,000	0	0
715.000 FICA/Medicare	46,811	53,141	53,141	22,455	53,141	56,183	0	0
701 Medicare/Salaried Only	16,310	17,965	17,965	7,320	17,965	18,643	0	0
Health/Dental/Optical Ins.	297,316	348,000	348,000	194,252	348,000	403,000	0	0

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BUDGET WORKSHEET

M/UGTFX

5/30/2014	Prior Year Actual	Current Year			(6)	(7)	(8)	
		Original Budget	Amended Budget	Actual Thru June				Estimated Total
Acct: 206 - METRO FIRE								
Expenditures								
Dept: 336 METRO FIRE EXPENDITURES								
Acct Class: 701 PERSONNEL SERVICES								
716.003 Life Ins./LTD/STD	14,126	20,000	20,000	7,926	16,000	20,000	0	0
717.001 AD&D Insurance	8,847	10,000	10,000	9,374	10,000	10,000	0	0
718.000 Retirement	159,266	159,000	159,000	73,758	163,330	168,500	0	0
719.000 Workers Comp. Insurance	55,681	60,000	60,000	55,919	60,000	65,000	0	0
PERSONNEL SERVICES	2,269,482	2,451,729	2,451,729	1,142,988	2,451,513	2,618,809	0	0
Acct Class: 726 SUPPLIES								
727.000 Office Supplies	11,671	13,500	13,500	5,630	12,000	11,750	0	0
729.000 Printing and Binding	4,981	7,300	7,300	1,434	5,500	6,800	0	0
730.000 Postage	2,437	2,500	2,500	1,424	2,500	2,500	0	0
743.000 Other Supplies	17,767	24,000	24,000	8,004	22,000	24,000	0	0
745.000 Uniforms and Accessories	20,386	20,500	20,500	10,135	20,500	20,500	0	0
745.002 Fire Gear & PPE	36,265	39,500	39,500	2,575	36,000	38,500	0	0
748.000 Fuel, Oil, Grease	56,769	64,000	64,000	24,976	59,000	61,500	0	0
760.000 Medical Supplies	5,804	12,500	12,500	3,361	10,000	10,000	0	0
SUPPLIES	156,080	183,800	183,800	57,539	167,500	175,550	0	0
Acct Class: 800 CONTRACTUAL SERVICES								
800.000 Legal Fees	27,181	18,000	18,000	3,264	25,000	20,000	0	0
810.000 Subscriptions	2,691	6,000	6,000	4,696	5,500	3,500	0	0
810.001 Dues	7,186	7,500	7,500	2,966	7,000	7,500	0	0
818.000 Contract Services	31,178	34,800	75,526	51,520	75,500	34,300	0	0
830.000 Fire Hydrant Maintenance	6,330	20,000	20,000	0	6,330	20,000	0	0
850.001 Telephone	26,973	25,000	25,000	13,968	28,000	28,800	0	0
CONTRACTUAL SERVICES	101,539	111,300	152,026	76,414	147,330	114,100	0	0
Acct Class: 900 OTHER SERVICES AND CHARGES								
910.000 Fleet & Liability Property Ins	60,476	66,100	66,100	65,144	66,100	68,000	0	0
920.000 Heat Utilities	28,970	30,000	30,000	28,617	40,617	32,000	0	0
921.000 Electric Utilities	47,496	48,000	48,000	23,504	48,500	47,000	0	0
923.000 Sewer and Water Utilities	13,538	15,900	15,900	5,583	15,000	16,000	0	0
924.000 Waste Disposal	5,447	4,950	4,950	3,027	5,500	6,200	0	0
930.000 Bldg. Repair and Maintenance	57,736	50,000	50,000	30,299	56,000	51,000	0	0
932.000 Equipment Repair & Maint.	14,840	15,000	15,000	11,199	15,000	15,000	0	0
932.001 Radio/Pager Repair and Maint.	3,846	6,500	6,500	2,236	4,500	7,000	0	0
932.100 SCBA Repair/Maintenance	2,182	7,000	7,000	4,611	7,000	10,000	0	0
934.000 Vehicle Repair and Maintenance	95,318	100,000	100,000	55,428	100,000	102,000	0	0
934.500 Simulator Expenses	2,186	13,300	13,300	0	3,000	2,500	0	0
911 Memorial Costs	380	0	0	0	0	0	0	0
900 Ground Care and Maintenance	36,060	33,500	33,500	8,563	30,000	34,000	0	0

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BUDGET WORKSHEET

M/GTFX

5/30/2014	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Requested	Recommended	Adopted
Actual	Budget	Budget	June	Total				
Fund: 206 - METRO FIRE								
Expenditures								
Dept: 336 METRO FIRE EXPENDITURES								
Acct Class: 900 OTHER SERVICES AND CHARGES								
955.000 Employee Physicals & Wellness	43,750	42,000	42,000	20,986	42,000	43,700	0	0
956.000 Employee Train. and Develop.	50,358	51,000	51,000	19,747	47,000	50,000	0	0
956.001 Computer Support	25,013	22,500	22,500	9,932	22,500	23,500	0	0
OTHER SERVICES AND CHARGES	487,596	505,750	505,750	288,876	502,717	507,900	0	0
Acct Class: 970 CAPITAL OUTLAY								
976.001 Building Improvement	27,634	37,000	37,000	5,716	37,000	33,000	0	0
977.000 Machinery and Equipment	96,195	68,500	95,443	74,384	115,443	134,500	0	0
978.000 Vehicles Acquisition	229,335	0	380,680	380,702	380,702	0	0	0
980.000 Office Equipment	2,878	2,000	2,000	0	2,000	2,000	0	0
980.100 Computer Replacement	8,472	9,000	9,000	4,095	9,000	12,000	0	0
CAPITAL OUTLAY	364,514	116,500	524,123	464,897	544,145	181,500	0	0
Acct Class: 990 DEBT SERVICE								
990.000 Debt payment	97,991	206,065	573,000	473,131	573,000	132,630	0	0
990.005 Interest Expense	5,129	8,922	5,800	4,917	6,600	34,715	0	0
DEBT SERVICE	103,120	214,987	578,800	478,048	579,600	167,345	0	0
Acct Class: 992 CONTINGENCY								
992.000 Contingency	0	10,000	10,000	0	0	10,000	0	0
CONTINGENCY	0	10,000	10,000	0	0	10,000	0	0
Acct Class: 993 EMERGENCY CONT FUND								
993.001 Emergency Cont. Fund	0	200	200	0	0	200	0	0
EMERGENCY CONT FUND	0	200	200	0	0	200	0	0
Acct Class: 999 TRANSFERS OUT								
999.100 Transfer to Public Imp. Fund	0	0	0	0	0	0	0	0
TRANSFERS OUT	0	0	0	0	0	0	0	0
METRO FIRE EXPENDITURES	3,482,331	3,594,266	4,406,428	2,508,762	4,392,805	3,775,404	0	0
Total Expenditures	3,482,331	3,594,266	4,406,428	2,508,762	4,392,805	3,775,404	0	0
METRO FIRE	470,184	-300,895	-695,884	1,110,119	-649,534	-232,396	0	0

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BUDGET WORKSHEET

M/IGTFX

5/30/2014	Prior	Current Year			(6)	(7)	(8)
	Year	Original	Amended	Actual Thru			
Actual	Budget	Budget	June	Total	Requested	Recommended	Adopted
Fund: 207 - METRO PUBLIC IMPROVEMENT FUND							
Revenues							
Dept: 000							
Acct Class: 000 Revenues							
603.000 Misc. Revenues	0	0	0	0	0	0	0
664.000 Earned Interest	1,892	2,000	2,000	946	1,500	2,000	0
669.006 Misc. Grant Receipts	0	0	0	0	0	0	0
699.100 Transfer in - Fund Balance	0	0	0	0	0	0	0
Revenues	1,892	2,000	2,000	946	1,500	2,000	0
Dept: 000	1,892	2,000	2,000	946	1,500	2,000	0
Total Revenues	1,892	2,000	2,000	946	1,500	2,000	0
Expenditures							
Dept: 337 PIF METRO EXPENDITURES							
Acct Class: 970 CAPITAL OUTLAY							
975.000 Land Acquisition	0	0	0	0	300,000	0	0
976.001 Building Improvement	0	0	0	0	0	0	0
976.002 Building Acquisitions	0	0	0	0	0	0	0
976.200 Station #12 Construction	0	0	0	0	0	0	0
977.000 Machinery and Equipment	24,667	0	0	0	0	0	0
970 Vehicles Acquisition	0	0	0	0	0	50,000	0
970 Office Equipment	0	0	0	0	0	0	0
CAPITAL OUTLAY	24,667	0	0	0	300,000	50,000	0
Acct Class: 990 DEBT SERVICE							
990.000 Debt payment	62,491	62,492	62,492	36,453	62,492	62,492	0
DEBT SERVICE	62,491	62,492	62,492	36,453	62,492	62,492	0
Acct Class: 992 CONTINGENCY							
992.000 Contingency	0	5,000	5,000	0	0	5,000	0
CONTINGENCY	0	5,000	5,000	0	0	5,000	0
PIF METRO EXPENDITURES	87,158	67,492	67,492	36,453	362,492	117,492	0
Total Expenditures	87,158	67,492	67,492	36,453	362,492	117,492	0
METRO PUBLIC IMPROVEMENT FUND	-85,266	-65,492	-65,492	-35,507	-360,992	-115,492	0
Grand Total:	364,916	-366,387	-761,376	1,074,612	-1,010,526	-347,888	0



**GRAND TRAVERSE METRO FIRE DEPARTMENT
2015 BUDGET WORKSHEET - PRELIMINARY
NET TAXABLE VALUE ALLOCATION
Preliminary**

	2015
TOTAL BUDGETED EXPENDITURES:	\$ 3,775,404
LESS: OTHER REVENUE ITEMS:	\$ 236,810
NET EXPENDITURES TO BE ALLOC.	<u>\$ 3,538,594</u>
TOWNSHIP ASSESSED VALUES, net	<u>1,502,817,154</u>

Milage rate to breakeven 2.35
382,678
(reduce to get to 2.1 mils)

ALLOCATION BASED ON TAXABLE VALUE - 2.2 MILS					
		2015 BUDGETED TWP REVENUE	2014 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	18.8%	620,966	585,030	35,936	6.14%
EAST BAY	32.2%	1,063,428	1,005,039	58,389	5.81%
GARFIELD	49.1%	1,621,804	1,510,699	111,105	7.35%
TOTAL		3,306,198	3,100,768	205,430	6.63%

		2014 TAXABLE VALUE (net of personal prop.)	2013 TAXABLE VALUE (net of personal prop.)	DIFFERENCE	% CHANGE
ACME		282,257,218	278,585,713	3,671,505	1.32%
	% of total	18.8%	18.9%		
EAST BAY		483,376,426	478,590,034	4,786,392	1.00%
	% of total	32.2%	32.4%		
GARFIELD		737,183,510	719,380,319	17,803,191	2.47%
	% of total	49.1%	48.7%		
TOTAL		1,502,817,154	1,476,556,066	26,261,088	1.78%



**GRAND TRAVERSE METRO FIRE DEPARTMENT
2015 BUDGET WORKSHEET - PRELIMINARY
MILLAGE EXAMPLE**

MARKET VALUE	TAXABLE VALUE	MILLAGE RATE	PROJECTED PROPERTY TAX
\$ 200,000	\$ 100,000	2.1	\$ 210.00
\$ 200,000	\$ 100,000	2.2	\$ 220.00
Tax Increase			\$ (10.00)
\$ 400,000	\$ 200,000	2.1	\$ 420.00
\$ 400,000	\$ 200,000	2.2	\$ 440.00
Tax Increase			\$ (20.00)

AVERAGE PER TOWNSHIP:

ACME TWP	\$ 84,838	2.1	\$ 178.16
	\$ 84,838	2.2	\$ 186.64
Tax Increase			\$ (8.48)
EAST BAY TWP	\$ 64,185	2.1	\$ 134.79
	\$ 64,185	2.2	\$ 141.21
Tax Increase			\$ (6.42)
GARFIELD TWP	\$ 110,522	2.1	\$ 232.10
	\$ 110,522	2.2	\$ 243.15
Tax Increase			\$ (11.05)

Average taxable value per parcel:

	Taxable Value - Real	Parcel Count	Average
Acme	282,257,218	3,327	84,838
Bay	483,376,426	7,531	64,185
Field	737,183,510	6,670	110,522

GRAND TRAVERSE METRO FIRE DEPARTMENT

DECEMBER, 2014 PROJECTION

TOWNSHIP ALLOCATION

	GARFIELD	EAST BAY	ACME	TOTAL	
	48.72%	32.41%	18.87%		
2014 Budgeted Township Allocations	\$ 71,938	\$ 47,855	\$ 27,863	\$ 147,656	
Amount projected to be under budget	\$ (22,582)	\$ (15,022)	\$ (8,746)	\$ (46,350)	-31%
Net Amount to be allocated - projected	\$ 49,356	\$ 32,833	\$ 19,116	\$ 101,306	

GT METRO

2014 Budget Reconciliation:

Amended - Budgeted revenues over expenses	\$ (695,884)
2014 Projected expenses over revenues	\$ (649,533)
Amount projected to be under budget	\$ 46,350



**GRAND TRAVERSE COUNTY
GEOGRAPHIC INFORMATION SYSTEMS
400 BOARDMAN AVENUE
TRAVERSE CITY, MICHIGAN 49684-2577
(231) 922-4771 OR (231) 922-4775**

March 17, 2014

Garfield Township Board
c/o B. Kay Schumacher - Clerk
3848 Veterans Dr
Traverse City, MI 49684

Re: Proposed Road names (BROOKSIDE COMMONS P.U.D.)

Dear Township Board Members:

Please be advised that per my conversation with Ms. Petra H. Kuehnis, RLA, (Mansfield Land Use Consultants) regarding proposed names of roads to be utilized in the Brookside Commons P.U.D. development, in Section 07, T27N-R11W, that I have reserved the following names in the Grand Traverse County Master Street Index: (see attached drawing)

Petoskey Dr	(new)
Sprucewood Dr	(new)
Norway Ln	(new)
Agate Way	(new)
Rosewood Dr	(existing – extension)
Zimmerman Rd	(existing – extension)

Note: When the proposed development is finalized, appropriate road signage will be required to be installed, by developers of “Brookside Commons P.U.D.”, at all intersections, in accordance with the Grand Traverse County “Street & Road and Numbering Ordinance (Ordinance No. 6 – amended 1998).

If you have any questions or require further assistance regarding this matter, please contact me.

Sincerely yours,

Rainer E. Reichert
Grand Traverse County GIS/Equalization

cc: Ms. Peta H. Kuehnis, RLA (Mansfield) -email