

**CHARTER TOWNSHIP OF GARFIELD  
TOWN BOARD MEETING  
August 23, 2016**

Chuck Korn called the Town Board Meeting to order on August 23, 2016 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

**Pledge of Allegiance**

**Roll call of Board Members**

Present: Molly Agostinelli, Denise Schmuckal, Kit Wilson, Jeane Blood Law, and Chuck Korn

Absent and Excused: Bob Featherstone, Lanie McManus

Also Present: Brian VanDenBrand and Rob Larrea

**1. Public Comment (6:00)**

Bill Rokos of Silver Pines Road commented on the proposed disc golf course and was opposed to the idea.

Mary MacDonald of Lake Drive commented on the proposed disc golf course and is opposed to it.

Larry Sparks of NW Silver Lake Road commented on the proposed disc golf course and is against the course.

Rob Dowell of Highland Drive is opposed to the proposed disc golf course.

Kathy Boyd of Lake Drive said she is opposed to the disc golf course.

Todd Lewis is promoting disc golf and said the activity is one for all ages and is a service to the community.

**2. Review and Approval of the Agenda - Conflict of Interest (6:12)**

Korn added New Business item e. – Exterior Building Repairs. Agostinelli asked to move New Business Item e. to be New Business Item f. and make New Business Item e. – Silver Lake Park Master Plan and Discussion. This would make New Business Item g. – Exterior Building Repairs to the Township Hall.

*Agostinelli moved and Wilson seconded to approve the agenda as amended.*

*Yeas: Agostinelli, Wilson, Schmuckal, Blood Law, Korn*

*Nays: None*

**3. Consent Calendar (6:15)**

**a. Minutes**

July 26, 2016 Meeting (Recommend Approval)

**b. Bills**

<b>General Fund</b>	<b>\$277,466.42</b>
<b>(Recommend Approval)</b>	
<b>General Fund</b>	<b>\$115,634.23</b>
<b>(Recommend Approval)</b>	
<b>Gourdie-Fraser</b>	
Developers Escrow Fund	\$ 660.00
Utility Receiving Fund	<u>16,248.75</u>
	<b>\$ 16,908.75</b>
<b>(Recommend Approval)</b>	

**c. MTT Update (Receive and File)**

**d. Acceptance of documentation for the sanitary Pump Station #1 Improvements and Final Payout Application from Franklin Holwerda Company in the amount of \$62,000.00 (Recommend Approval)**

**e. PD 2016-54 – Correction of legal notice of Zoning Ordinance amendment (Recommend Approval)**

Wilson asked to remove the MTT update to Item #4.

*Schmuckal moved and Wilson seconded to adopt the consent calendar as amended.*

*Yeas: Wilson, Agostinelli, Schmuckal, Blood Law, Korn*

*Nays: None*

**4. Items removed from the Consent Calendar**

**a. MTT Update**

Wilson shared concerns with pending appeals and noted that some are PILOT projects. She asked that the committee on appeals meet to discuss the matter.

**5. Correspondence**

- a. Email from Dan Cline regarding West Boardman Lake Trail Completion Project
- b. Note from Swartzendruber regarding lack of sidewalks along Veterans Drive
- c. Email from Michelle regarding article in paper
- d. Letter from Jennifer Hodges regarding DNR Aquatic Habitat Grant Program
- e. Email from Stuart Saints regarding good use of taxpayer money
- f. Email from Lisa McManus regarding development in green area
- g. Email from David Worthington (DEQ) regarding SAW grants

**6. Reports****a. Road Commission Report (6:22)**

Road Commission Manager Jim Cook updated board members on projects that were funded this season in the county. The percentage of roads in good condition continues to go up. He added that they will ask for a millage renewal this fall during the general election.

**b. Construction Report (6:26)**

Jennifer Hodges from Gourdie-Fraser reported that the Crown Booster Station is completed and the Northwest water project is moving forward. The township has received notification that a SAW Grant application that was submitted three years ago has been funded. She continues with plan reviews. She noted a letter under correspondence and said she will be submitting a pre-proposal for a DNR aquatic habitat grant as well.

**c. Sheriff's Department Report (6:29)**

Deputy Chris Barsheff said that there is an issue with reporting the monthly stats at the present time. Active shooter training has been popular for businesses in the townships. The Sheriff's department will be in the schools to discuss social media and a few other issues. On September 8<sup>th</sup> Target will be hosting a Prepare Fair and the public can help to plan for an emergency. It will be a great opportunity for the community.

**d. Metro Fire Report (6:32)**

Metro Chief Pat Parker reported that there were 28 significant calls this month and lots of car accidents. The department is down 100 calls, but that is due to the huge storm from last year. Station 12 will be receiving a new boat for water rescues.

**e. County Commissioner's Report (6:35)**

Alisa Kroupa reported that the Comprehensive Annual Financial Report shows that the county is still negative by about 4 million dollars. They are moving forward with plans to move out of debt and the pension board will begin its work soon. The county is also excited about the Prepare Fair hosted by Target. The County Emergency Management team has helped to put it together. She added that Grand Traverse County is supporting Operation Cherry Tree which is a 25 county pilot program focusing on delivering veteran benefits locally.

Christine Maxbauer encouraged the public to attend the Prepare Fair on Sept. 8 from 4 p.m. to 7 p.m. She is also encouraged by those chosen to serve on the Pension Board. She mentioned an erroneous mailing on behalf of the COA Loan Closet and said it is not true that the Loan Closet is closing and that a follow-up letter will be sent out.

**f. Clerk's Report (6:48)**

Submitted in writing.

**g. Supervisor's Report (6:48)**

Korn reported that Metro Budget has been worked on. Discussions with the City on water and sewer contracts are ongoing. He visited Bob Featherstone at his home and said that Bob is doing better.

**7. Unfinished Business****a. Discussion regarding the Oak Terrace Road project (6:49)**

Korn said that the Oak Terrace Road project bids came in much too high. The difference was well over 5% of the expected cost. The township decided to wait and rebid the project this fall to be done first thing in the spring season. The residents of Oak Terrace will be notified.

**8. New Business****a. Grand Traverse Metro Fire Department 2017 Budget Timelines and introduction of Resolution 2016-25-T, approving 2017 Budget Resolution for Grand Traverse Metro Emergency Services Authority, Charter Township of Garfield, County of Grand Traverse, Michigan (6:52)**

Pat Parker presented the 2017 budget for Grand Traverse Metro Fire Department. They are still asking for the same 2.35 mills that was proposed in 2016. The budget proposes a 2% in wage increases and there was not much of an increase in health care premiums. Another squad is needed at Station 12 and they would like to replace it with a pick-up truck. The proposed budget also adds \$50,000 into the public improvement fund. Future projects include about \$350,000 in improvements to Station 11 that have been identified. A public hearing on the proposed budget is set for September.

**b. Consideration of Resolution 2016-24-T, a resolution adopting Michigan Township Participating Plan Risk Reduction Grant Program application (6:56)**

Blood Law informed board members that she would like to have approval to write a Par Plan Grant application for video cameras which would possibly be located in the Township Hall and in the Silver Lake park. The grant would cover up to \$5,000 of the costs associated with the cameras.

*Agostinelli moved and Schmuckal seconded to adopt Resolution 2016-24-T, a resolution adopting Michigan Township Participating Plan Risk Reduction Grant Program application.*

*Yeas: Agostinelli, Schmuckal, Wilson, Blood Law, Korn*

*Nays: None*

**c. Request to allow mobile food vending for events in Township parks (7:01)**

VanDenBrand said that if the Board is supportive of such a concept to allow food vendors at special events in the Township park, rules could be considered. Board members decided that the Parks and Recreation Commission should discuss the matter and then bring a recommendation forward to the Township Board. Board members also shared concerns with hours of operation, a limit on the number of vehicles and trash.

**d. Presentation regarding the Boardman Lake Trail and consideration of Resolution 2016-26-T, a resolution of support for the Boardman Lake Trail (7:05)**

Julie Clark, Executive Director of TART Trails briefed board members on the preliminary design and reminded them that they are not being asked to commit any funds at this time. She talked about the trail and the history of it and reviewed its connections to the regional system. Scott Post and Matt Levandoski of Prien and Newhof Designs talked about completing the loop beginning at 14<sup>th</sup> Street and ending at Medalie Park. They discussed each of the four sections and what they include and involve. Julie then talked about budgets and cost scenarios and said that the trail would cost approximately 5.3 million dollars to fund. She also talked about trail maintenance and gave the board three possible options to fund maintenance. Board members discussed the designs and the funding. She added that the resolution was simply needed so that the design process could move forward.

*Agostinelli moved and Wilson seconded to adopt Resolution 2016-26-T, a resolution of support for the Boardman Lake Trail.*

*Yeas: Agostinelli, Wilson, Blood Law, Schmuckal, Korn*

*Nays: None*

**e. Discussion regarding Master Plan of Silver Lake Recreation Area (7:52)**

Agostinelli said that trees are being taken down in Silver Lake Recreation Area to make way for a Disc Golf course but the Township Board never approved such a project. Volunteers removed trees without full board approval of such a project. It also was discussed that the Parks and Recreation Commission did not approve a revised Master Plan for the Silver Lake Recreation Area. Board members questioned if the proper process was followed for such an error to occur. An agreement was signed and no one on the board approved such a contract. Board members also noted that the public never got a chance to weigh in on the decision to place a disc golf park in the Silver Lake Recreation Area. The Planning Department said that the project is on hold right now and all work has been stopped. They will stabilize the soil while working towards a solution to the problem. Board members asked if DEQ could evaluate the site and said that the Board has set guidelines for what are administrative decisions. Board members agreed to discuss the use first and then move forward with what is decided. For the future, Board members also suggested that a member of the Parks and

Recreation Commission give a report at the Township Board meetings and include their minutes in the Township Board packets.

**f. PD 2016-53 – Discussion regarding a Disc Golf Course at Silver Lake Recreation Area (8:15)**

Board Members and staff agreed to go back to the drawing board on the Disc Golf project to gain public input and study the Parks and Recreation Master Plan.

**g. Building Repairs (8:15)**

Korn said that repairs to the stucco and columns are needed and three bids were included for Board action. Korn recommends that the low bid of \$17,950 from Surfaces, Inc. be accepted.

*Wilson moved to accept the bid in the amount of \$17,950 from Surfaces, Inc. for exterior repairs to the Garfield Township Hall. Schmuckal supported the motion.*

*Yeas: Wilson, Schmuckal, Agostinelli, Blood Law, Korn*

*Nays: None*

**9. Public Comment: (8:17)**

Dr. Tom Auer of Franklin Woods Drive commented on the TART trail on Boardman Lake.

Richard Little of Long Lake Road commented on the proposed disc golf course.

Lisa McManus appreciated that the board has worked to make things transparent.

She also said a master plan needs to be followed.

Valerie Handy, Chair of the Parks and Rec Commission let board members know the background of what happened. She looks forward to the full process.

Todd Lewis commented that the Master Plan does need to be looked at and studied and said that recreation is important to a community and people of all ages play the sport.

Shawna Bradford of NW Silver Lake Road thanked the board members for their actions on the disc golf course and any changes in the Master Plan need to respect the quiet area.

Eric Kluzak supports the disc golf course.

Dale Hansen of South Silver Lake Road commented on the proposed disc golf course.

Devon Johnson of Boone Road commented on the proposed disc golf course.

Chester Deet supports Boardman Lake Trail and said it is vital for the community.

Paul Wylie of NW Silver Lake Road asked for a recent copy of the master plan for Silver Lake Recreation Area.

Matt Powers commented on the proposed disc golf course.

Alisa Kroupa commented on the Amendment to the Master Plan for Silver Lake Park and also commented on the need for a Parks Ordinance.

Kathy Boyd of Lake Drive commented on the proposed Disc Golf Course.

Travis Lund commented on the disc golf course.

**10. Other Business (8:51)**

*Schmuckal moved and Blood Law supported to move the November meeting*

*dates to the 15<sup>th</sup> and the 29<sup>th</sup> due to the election and the Thanksgiving holiday.*

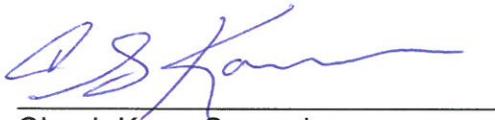
*Yeas: Schmuckal, Blood Law, Agostinelli, Wilson, Korn*

*Nays: None*

Agostinelli would like to see that the Board has more updates and information brought forward from other parties involved in the township governing process. She added that maybe a Board member should serve on the Parks and Recreation Commission. Korn made note that there would be openings on December 31st.

**11. Adjournment (8:54)**

Korn adjourned the meeting at 8:54pm.



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Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684



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Lanie McManus, Clerk  
Charter Township of Garfield  
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