

CHARTER TOWNSHIP OF GARFIELD TOWN BOARD MEETING

Tuesday, August 12, 2014 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

AGENDA

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

- a. Minutes – July 14, 2014 Special Meeting (Recommend Approval)
July 22, 2014 Regular Meeting (Recommend Approval)
July 31, 2014 Special Meeting (Recommend Approval)
August 5, 2014 Special Meeting (Recommend Approval)

b. Bills -

General Fund (Recommend Approval)	\$ 70,049.37
Gourdie-Frasier	
Developer's Escrow	\$ 2,145.00
Utility Receiving Fund	<u>3,525.00</u>
Total	5,670.00
(Recommend Approval)	

c. Application for Final Progress Payment – Pineview Drive Sewer Extension
(Recommend Approval)

4. **Correspondence**

5. **Reports**

- a. Construction Report
- b. Sheriff's Report
- c. GT Metro Fire Department Report
- d. County Commissioner's Report
- e. Building Committee Report
- f. Treasurer's Report
- g. Clerk's Report
- h. Supervisor's Report

6. **Unfinished Business**

7. **New Business**

- a. Grand Traverse Metro Fire 2015 Timeline/Budget Assumptions/Issues
- b. Consideration of bids for Silver Lake Dog Park Drinking Fountains

8. **Public Comment**

9. **Other Business**

10. **Adjournment**

Kay Schumacher, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Kay Schumacher, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD SPECIAL MEETING
July 14, 2014**

Chuck Korn, Township Supervisor, called the Town Board Meeting to order on July 14, 2014 at 4:01 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Kit Wilson, Molly Agostinelli, Jeane Blood Law, Denise Schmuckal,
Kay Schumacher and Chuck Korn
Absent and Excused: Bob Featherstone

1. Business to come before the Board

- a. 2013 Audit Report review with Tobin representative, Lynn Crewes.**
Questions and answers were given concerning the 2013 audit.

Schmuckal moved and Agostinelli supported to approve the 2013 audit.

*Yeas: Schmuckal, Agostinelli, Wilson, Schumacher, Blood Law, Korn
Nays: None*

- b. Approval of salary for new Deputy Treasurer**

Schmuckal reported that the personnel committee had agreed upon \$38,000 starting salary for Chloe Macomber. The Board discussed the issues and agreed. Blood-Law stated that Chloe Macomber was satisfied with \$38,000.

Schmuckal moved and Wilson seconded to approve \$38,000 for the remainder of 2014, to be reviewed during budget sessions.

*Yeas: Schmuckal, Wilson, Blood Law, Agostinelli, Schumacher, Korn
Nays: None*

2. Public Comment

None

3. Adjournment

Korn adjourned the meeting at 4:43pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Kay Schumacher, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
July 22, 2014**

Chuck Korn, Township Supervisor, called the Town Board Meeting to order on July 22, 2014 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Bob Featherstone, Kit Wilson, Molly Agostinelli, Jeane Blood Law, Denise Schmuckal, Kay Schumacher and Chuck Korn

Also Present: Rob Larrea, Planning Director; Peter Doren, Township Attorney

1. Public Comment (6:01)

Pat Heintz with Bishop & Heintz spoke on behalf of the Grand Traverse Mall and stated that there was an error on page ten of his documents and that a reference to April 1st should be a reference to April 9th.

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Agostinelli moved and Schmuckal seconded to approve the agenda as presented.

*Yeas: Agostinelli, Schmuckal, Featherstone, Blood Law, Wilson, Schumacher, Korn
Nays: None*

3. Consent Calendar (6:02)

a. Minutes

July 8, 2014
(Recommend Approval)

b. Bills

General Fund	\$335,907.93
(Recommend Approval)	

c. MTT Update (Receive and File)

Featherstone moved and Agostinelli seconded to adopt the consent calendar as presented

*Yeas: Featherstone, Agostinelli, Wilson, Blood Law, Schmuckal, Schumacher, Korn
Nays: None*

4. Correspondence (6:03)

Korn acknowledged that a packet of materials had been received from Attorney Pat Heintz.

5. Reports**a. Grand Traverse Metro Fire Department Report (6:04)**

Terry Flynn reported that there were a couple fires in the township over the past few weeks and that it had been a busy month. Calls in the region were up by 10% over last year and figures for mutual aid will be addressed.

b. County Commissioner's Report (6:06)

Christine Maxbauer reported that Committee on Aging ballot request for a millage renewal would be discussed by the full board next week.

c. Personnel Committee Report (6:07)

No report

d. Clerk's Report (6:07)

Schumacher said that 790 absentee ballots have been received and that she would like to sign an agreement for a CPA accounting firm to come from Wexford County one day a month at a cost of \$75 per hour and \$35 per hour travel time. The board reached a consensus and agreed to the request.

e. Supervisor's Report (6:10)

Korn reported that he is keeping busy with the County's water and sewer projects.

6. Unfinished Business (6:10)**a. Public Hearing – PD 2014-46 – Buffalo Ridge Center PUD – 3639
Marketplace Circle**

The proposed Buffalo Ridge PUD is located on 34.41 acres and is zoned C-2 General Business District. The application proposes a commercial redevelopment Planned Unit Development project that will preserve several acres of sensitive wetlands. The redevelopment of the northern half of the existing outlet mall will include a 14 screen movie theater, an additional commercial building, and parking areas. The south half of the development will remain in its present state until future redevelopment opportunities are explored and proper applications made. The Planning Commission recommended approval to the Board on June 11, 2014. Doug Mansfield is representing the owners of the Carmike Theater project and introduced several key people working on the project. Mansfield said that all existing connecting drives will remain and the project also includes a trail extension along US 31. All municipal entities have approved the plans and they have met all expectations of governing agencies and their goals and objectives. Jim Scales, attorney for Buffalo Ridge, said that every issue raised by the Grand Traverse Mall had been dealt with by Township officials. The Findings of Fact show that the PUD meets all standards. He added that the proposed PUD is a good use of the property and meets all intents and purposes of a PUD.

Korn opened the Public Hearing at 6:22pm.

Pat Heintz of Bishop and Heintz, spoke on behalf of the Grand Traverse Mall. He stated that he was concerned that there was no traffic study required by the Planning Commission for the proposed Buffalo Ridge PUD, yet the Grand Traverse Mall had to complete an extensive traffic study for approval. Mr. Heintz stated that they commissioned a limited traffic analysis on the proposed PUD and stated that the Findings of Fact could not be adopted based on the traffic studies results. Heintz also disapproved of the proposed project's stormwater plan being deferred to the township engineer for review, and that no bond was required for the proposed PUD. Heintz further stated that this PUD should be subject to the same standards that the Grand Traverse Mall was held to when it was built.

Clive Johnson from Gosling Czubak, stated that he was contracted by the Grand Traverse Mall to look into the stormwater system for Buffalo Ridge and had concerns with the current system.

Dick Bon Sallette, a resident of Creekside Condominiums said that there is no catch basin that overflows and sees no issues with the stormwater system as stated by Mr. Johnson. He added that the easement between Creekside and the Mall needs to remain open.

Attorney Jim Scales said that comparisons to the Grand Traverse Mall are not accurate. Buffalo Ridge is only a proposed redevelopment of a piece of property. Grand Traverse Mall was built from the ground up, thus there were many more requirements for approval. There is no need for a traffic study in this proposed redevelopment and the Grand Traverse Mall is simply trying to delay the project because of movie theater competition. He said that the trail is being provided as part of the conditions and that stormwater can be dealt with after approval in the permit process. There is no need for a market study since the project is located in a large scale commercial area and is already an existing shopping area. Preserving the access to Kohl's is a condition of approval.

Korn closed the Public Hearing at 6:54pm.

Board members discussed the issue. Some Board members spoke to residents and many said that there was no problem with the project since it was only upgrading what was already in place. Wilson said that the Planning Commission worked hard, did their homework and followed the law in every aspect of this project. There is a letter from MDOT stating that a traffic study was not required to access US 31 and the township engineer is working with the applicant on the storm water review, which is common. Township Attorney Peter Doren told the board that if there was sufficient information and evidence presented by the applicant and the staff, they could make a decision and adopt the Findings of Fact. He does not believe that an amendment made during the process requires the applicant to reapply. He read the letter from MDOT dated July 22, 2014 into

the record and it is attached. Doren said that the Board could ask for further traffic studies but found no defects in the process. The board agreed that they were reluctant to see concerns with traffic since it is a redevelopment of an existing shopping area. The township engineer continues to work with the applicant's engineer to review and upgrade the stormwater system and final approval is required as part of the permitting phase.

Wilson moved and Schmuckal seconded THAT the Proposed Findings of Fact for Planned Unit Development Application #2014-02, Buffalo Ridge Center dated July 22, 2014 BE APPROVED.

*Yeas: Wilson, Schmuckal, Featherstone, Agostinelli, Schumacher, Blood Law, Korn
Nays: None*

Wilson moved and Schmuckal seconded THAT the Township Board authorize a Special Use Permit for Planned Unit Development Application #2014-02, Buffalo Ridge Center, for the reasons set forth in the adopted Findings of Fact, subject to the following conditions:

- 1. Prior to the issuance of building or land use permits, all necessary reviews and permits shall be obtained from agencies with jurisdiction, and all conditions of approval shall be met.*
- 2. Approval is subject to Planning Department review and approval of final site plans indicating compliance with all provisions of the zoning ordinance, with all conditions of approval, with the representations made in the application materials, and with the adopted Findings of Fact.*
- 3. The asphalt bike path along US-31 shall be constructed to a width of 10 feet and shall be constructed within one (1) year of the date of project approval. Any stream crossing shall be constructed by way of a bridge or bottomless span. Construction of the pathway and all wetland and stream crossings is subject to DEQ approval. A performance bond or letter of credit in an amount 10% over the estimated pathway construction cost shall be provided to the Township prior to the issuance of a Certificate of Occupancy for the theater.*
- 4. The pervious path to connect to the Creekside subdivision shall be connected of crushed limestone and shall be regularly maintained by Buffalo Ridge Center.*
- 5. Internal sidewalks shall be constructed of raised, curbed concrete so as to limit vehicle intrusion with the walkway. Site plans shall be updated accordingly.*
- 6. Buffalo Ridge Center shall regularly maintain (stripe/paint) the bike lanes and crosswalks so that such are clearly visible and understood to function for that purpose.*
- 7. Prior to the issuance of any land use or building permits the Applicant shall have protected the sensitive wetland areas with a conservation easement acceptable to the township.*
- 8. Trees that are to be retained shall be appropriately marked and protected*

- prior to and throughout site construction.*
9. *All signs shall require Planning Commission approval. Approval of the present application does not include any sort of sign approval regardless of signs being shown on structure elevations or site plans.*
 10. *All existing connections to adjacent properties shall remain open.*
 11. *The hours of operation for snow removal, other parking lot maintenance, trash removal, and truck deliveries including the parking of idling trucks on the West and South sides of boundaries of the PUD shall be limited to the hours of 6:00am to 11:00 pm except in emergency situations. Equipment operation shall be in such a manner as to minimize back-up beepers, the operation of large engines and heavy equipment which will disrupt the night time peace and serenity of adjoining neighbors.*
 12. *Buffalo Ridge Center will prepare and file a "best management practices program" for maintaining parking lots and storm drainage systems associated with the project so as to minimize the potential for contamination of stormwater and shall implement such program on a regular and continuing basis. Such plan and compliance with it shall be subject to review and approval by the Township Engineer.*
 13. *The applicant shall record promptly the Report and Decision Order (RDO) and any amendment to such order with the Grand Traverse County Register of Deeds in the chain of title for each parcel or portion thereof to which the RDO pertains. Alternatively, a Memorandum of RDO may be prepared by the Township in such recordable form as deemed appropriate and shall then be recorded promptly by the applicant with the Grand Traverse County Register of Deeds. A copy of each recorded document shall be filed with the Township within ninety (90) days of final approval by the Township or approval shall be considered to have expired. No land use permits shall be issued until all recorded documents have been provided to the Township.*
 14. *The PUD is subject to representations and other matters consistent with the application, as amended and clarified, and supporting materials.*
 15. *That the Township Board authorizes the Planning Director to prepare the Report and Decision Order consistent with the motion and to be brought back to the Township Board for approval.*

*Yeas: Wilson, Schmuckal, Agostinelli, Blood Law, Featherstone, Schumacher, Korn
Nays: None*

Township Attorney Doren said that a Special Board meeting should be held to adopt the Report and Decision Order on this matter and that any appeal period would be thirty (30) days from the date of the adopted Report and Decision Order.

Schmuckal moved and Featherstone seconded to hold a Special Township Board meeting on Thursday, July 31, 2014 at 5:00pm for the purpose of adopting the Report and Decision Order in the Buffalo Ridge matter.

*Yeas: Schmuckal, Featherstone, Agostinelli, Schumacher, Blood Law, Wilson, Korn
Nays: None*

7. New Business

a. Consideration of Resolution 2014-12-T, a Resolution adopting the Hickory Hills Multi-Season Recreation Master Plan as a roadmap for the future growth of Hickory Hills (7:19)

This resolution indicated township support of the Plan.

Schmuckal moved and Wilson seconded to adopt Resolution 2014-12-T, a Resolution adopting the Hickory Hills Multi-Season Recreation Master Plan as a roadmap for the future growth of Hickory Hills.

*Yeas: Schmuckal, Wilson, Featherstone, Agostinelli, Schumacher, Blood Law, Korn
Nays: None*

b. Jim Johnson – County Road Commission – LaFranier Road Project (7:20)

Jim Johnson, from the Grand Traverse County Road Commission, was present to answer any questions that the board may have regarding the LaFranier Road project. The hill, which is currently a 12% grade, is proposed to be rebuilt to an 8% grade. Accesses to neighborhoods will be affected in that area due to the grade change. Contingencies are built into the costs and according to state funding guidelines, the project needs to be completed by end of next year. The funding timeline was discussed as well as turn lanes and a pedestrian pathway. The Road Commission is proposing a three way split for the monetary portion not funded by the state which would be approximately \$370,000 each for the township, the county and the road commission.

Wilson moved and Schmuckal seconded to fund an equal monetary match with Grand Traverse County and the Grand Traverse County Road Commission.

*Yeas: Wilson, Schmuckal, Agostinelli, Featherstone, Schumacher, Blood Law, Korn
Nays: None*

Agostinelli made a motion to move the 2013 surplus and put it into the road fund for the township's share. Featherstone supported the motion.

*Yeas: Agostinelli, Featherstone, Wilson, Blood Law, Schumacher, Schmuckal, Korn
Nays: None*

c. Consideration of purchase of real estate (Recommend going into closed session) (7:41)

Schmuckal moved and Wilson seconded to go into closed session for the purpose of discussing a real estate purchase.

Korn called the meeting back to order at 8:00pm.

Agostinelli moved and Schmuckal seconded to allow the Supervisor to enter into an agreement to purchase property for a water tower.

*Yeas: Agostinelli, Schmuckal, Schumacher, Wilson, Blood Law, Featherstone, Korn
Nays: None*

8. Public Comment: (8:02)

Herb Lemcool asked the Board to consider street lighting on the new LaFranier Road. He is also concerned about putting a pathway along LaFranier if it does not get plowed.

9. Other Business (8:02)

None

10. Adjournment

Schmuckal moved and Wilson seconded to adjourn the meeting at 8:02pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Kay Schumacher, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

CHARTER TOWNSHIP OF GARFIELD
SPECIAL TOWN BOARD MEETING
July 31, 2014

Molly Agostinelli, Township Supervisor, called the Special Town Board Meeting to order on July 31, 2014 at 5:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Bob Featherstone, Kit Wilson, Molly Agostinelli, Jeane Blood Law, Denise Schmuckal, and Kay Schumacher

Absent and Excused: Chuck Korn

Staff Present: Rob Larrea

1. Business to Come Before the Board

a. Special Use Permit #2014-02, Buffalo Ridge Center – Review and Action

A public hearing was held on the Buffalo Ridge Center PUD application on July 22, 2014. Following approval of Findings in support of its decision, the Township Board adopted a motion to approve the application, subject to a number of conditions. Some board members had concerns about the project and brought up possible legal conflicts regarding the project and the procedures that were taken in the approval process. Board discussion centered around a second legal opinion and a conflict in the PUD ordinance as written concerning this project.

Schumacher moved THAT Report and Decision Order for Special Use Permit #2014-02, Buffalo Ridge Center, be adopted. Featherstone seconded the motion.

Yeas: Schumacher, Featherstone, Agostinelli

Nays: Schmuckal, Wilson, Blood Law

The motion was defeated due to a tied vote. A second special meeting was decided on for Tuesday, August 5, 2014 at 4pm in the Feiger Room and the differences between the attorney opinions will be worked out by that time.

2. Public Comment

Joe Serafa sympathizes with the decision made at this time by the board. He added that Attorney Doren did speak to staff, did research, and spoke with the other attorney.

3. **Adjournment**

Schmuckal moved and Featherstone seconded to adjourn the meeting at 5:19pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Kay Schumacher, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

CHARTER TOWNSHIP OF GARFIELD
SPECIAL TOWN BOARD MEETING
August 5, 2014

Chuck Korn, Township Supervisor, called the Special Town Board Meeting to order on August 5, 2014 at 4:00 p.m. at the Feiger Meeting Room in the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Bob Featherstone, Kit Wilson, Molly Agostinelli, Jeane Blood Law, Denise Schmuckal, Kay Schumacher, and Chuck Korn

Also Present: Planning Director Rob Larrea, Township Attorney Peter Doren and Township Attorney Jeffrey Jocks

1. Business to Come Before the Board

a. Special Use Permit #2014-02, Buffalo Ridge Center – Review and Action

Agostinelli moved and Featherstone supported to go into closed session at 4:02pm to discuss attorney opinions.

Yeas: Agostinelli, Featherstone, Wilson, Schmuckal, Schumacher, Blood Law, Korn

Nays: None

The board moved out of closed session at 4:24pm and resumed the meeting at 4:25pm.

Schumacher moved and Agostinelli seconded THAT the Report and Decision Order #2014-02, Buffalo Ridge Center, be adopted.

Yeas: Schumacher, Agostinelli, Wilson, Blood Law, Schmuckal, Featherstone, Korn

Nays: None

2. Public Comment

Pat Heintz commented on behalf of the Grand Traverse Mall citing that a tie vote at the July 31st meeting was not allowable under Robert's Rules of Order. He cited Section 8.10 of the ordinance which states that the board can approve, deny or approve with conditions and said that procedurally, the board was out of order and could not approve the PUD request at this time.

3. **Adjournment**

Korn moved to adjourn the meeting at 4:29pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Kay Schumacher, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
07/21/2014	GEN	32956	0071	86TH DISTRICT COURT	REQ & ORDER TO SEIZE PROPERTY (KEENAN)	15.00
07/22/2014	GEN	32957	0147	ALWAYS CARE	INSURANCE	1,411.78
07/22/2014	GEN	32958	0910	CHERRYLAND AUTO GLASS	REPLACE WINDSHIELD	395.00
07/22/2014	GEN	32959	0064	CITY OF TRAVERSE CITY	SERVICES	6.43
07/22/2014	GEN	32960	0158	DATAMALL SERVICES	2014 SUMMER PROPERTY TAX	884.56
07/22/2014	GEN	32961	0875	EAST BAY PROFESSIONALS, INC	SERVICES	360.00
07/22/2014	GEN	32962	0375	FIFTH THIRD BANK	EDUCATION	667.97
07/22/2014	GEN	32963	0375	FIFTH THIRD BANK	SUPPLIES	168.51
07/22/2014	GEN	32964	0911	KLM LANDSCAPE	SERVICES - MAY-JUNE	3,780.00
07/22/2014	GEN	32965	0434	LAND INFORMATION ACCESS ASSOC	CONTRACT	22,570.05
07/22/2014	GEN	32966	0181	OLSON, BZDOK, & HOWARD	LEGAL - STATEMENT 9	221.50
07/22/2014	GEN	32967	0021	PITNEY BOWES INC.	POSTAGE	720.00
07/22/2014	GEN	32968	0616	SANDRA ANDERSON	SERVICES	148.50
07/22/2014	GEN	32969	0036	SMITH HAUGHY RICE & ROEGGE	LEGAL	1,580.98
07/22/2014	GEN	32970	0074	TOBIN & CO	F-65 PREPARATION	325.00
07/22/2014	GEN	32971	0909	TRUGREEN	LAWN SERVICE - SILVER LAKE PARK	2,025.00
07/31/2014	GEN	32972	0078	AMERICAN PLANNING ASSOCIATION	MEMBERSHIP - BRIAN VAN DEN BRAND	250.00
07/31/2014	GEN	32973	0250	AT & T	TELEPHONE - ACCT #831-000-0742 314	656.68
07/31/2014	GEN	32974	0064	CITY OF TRAVERSE CITY	SERVICES - ACCT #170975-94720	642.02
07/31/2014	GEN	32975	0018	ESS	ELECTION SUPPLIES	22.25
07/31/2014	GEN	32976	0375	FIFTH THIRD BANK	EDUCATION, SUPPLIES	403.51
07/31/2014	GEN	32977	0049	FISH	SERVICES - WINDOW CLEANING	475.00
07/31/2014	GEN	32978	0001	GARFIELD CHARTER TOWNSHIP	HSA	555.54
07/31/2014	GEN	32979	0313	GRAND TRAVERSE CONSERVATION DI	CONTRACT	7,451.50
07/31/2014	GEN	32980	0905	HOME DEPOT CREDIT SERVICES	PARK SUPPLIES - FENCING	887.11
07/31/2014	GEN	32981	0006	ING	DEFERRED COMP	1,752.00
07/31/2014	GEN	32982	0050	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES	22.89
07/31/2014	GEN	32983	0890	JIMMY JOHN'S	SUPPLIES FOR ELECTION	337.65
07/31/2014	GEN	32984	0867	LAUTNER IRRIGATION INC	SUPPLIES FOR SILVER LAKE PARK	419.04
07/31/2014	GEN	32985	0134	NORTHERN FIRE AND SAFETY	SERVICES	95.00
07/31/2014	GEN	32986	0568	NORTHERN OFFICE EQUIP	COPIER	588.64
07/31/2014	GEN	32987	0151	PALLET PAPERS	SUPPLIES	186.72
07/31/2014	GEN	32988	0616	SANDRA ANDERSON	SERVICES	110.00
07/31/2014	GEN	32989	0391	THE GUARDIAN	INSURANCE	698.13
07/31/2014	GEN	32990	0067	TRAVERSE CITY RECORD EAGLE	SUBSCRIPTION	265.99
08/07/2014	GEN	33031	0148	AMERICAN WASTE	UNITED WAY	100.00
08/07/2014	GEN	33032	0148	AMERICAN WASTE	SERVICES - ACCT#3394830	162.00
08/07/2014	GEN	33033	0148	AMERICAN WASTE	SERVICES - ACCT# 3394810	24.00
08/07/2014	GEN	33034	0148	AMERICAN WASTE	SERVICES - ACCT# 3032250	60.00
08/07/2014	GEN	33035	0878	AT&T	SERVICES - ACCT #3394790	79.00
08/07/2014	GEN	33036	0878	AT&T	SERVICES - ACCT#231 941-1588 366 2	218.29
08/07/2014	GEN	33037	0395	CHARTER	TELEPHONE - ACCT#231 941-1683 735 2	790.74
08/07/2014	GEN	33038	0065	CHERRYLAND ELECTRIC COOP.	SERVICES - ACCT#8245 12 111 0096395	109.99
08/07/2014	GEN	33039	0064	CITY OF TRAVERSE CITY	SERVICES - ACCT #1267	2,799.34
08/07/2014	GEN	33040	0064	CITY OF TRAVERSE CITY	SERVICES - ACCT #170975-120456	36.00
08/07/2014	GEN	33041	0064	CITY OF TRAVERSE CITY	SERVICES - ACCT #170975-118686	8.13
08/07/2014	GEN	33042	0048	CONSUMERS ENERGY	SERVICES - ACCT #170975-118688	8.13
08/07/2014	GEN	33043	0048	CONSUMERS ENERGY	SERVICES - ACCT #1000 0031 1801	6,768.80
08/07/2014	GEN	33044	0102	DTE ENERGY	SERVICES - ACCT #1000 1813 1597	109.18
08/07/2014	GEN	33045	0102	DTE ENERGY	SERVICES - ACCT #4591 568 0005 2	41.17
08/07/2014	GEN	33046	0001	GARFIELD CHARTER TOWNSHIP	SERVICES - ACCT #4591 568 0001 1	241.26
08/07/2014	GEN	33047	0190	GILL-ROY'S HARDWARE	HSA	555.54
08/07/2014	GEN	33048	0006	ING	SUPPLIES	62.18
08/07/2014	GEN	33049	0050	INTEGRITY BUSINESS SOLUTIONS	DEFERRED COMP	1,752.00
08/07/2014	GEN	33050	0019	JEANE BLOOD	SUPPLIES	12.08
08/07/2014	GEN	33051	0019	JEANE BLOOD	SUPPLIES	194.97
08/07/2014	GEN				JULY MILEAGE	31.64

Bank GEN General

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
08/07/2014	GEN	33052	0472	RUBY CLEANING SERVICE	JULY CLEANING	1,393.75
08/07/2014	GEN	33053	0045	STAPLES	SUPPLIES	235.37
08/07/2014	GEN	33054	0211	STATE OF MICHIGAN	PROPERTY TAX APPEAL-CAROL SCHIFMAN	25.00
08/07/2014	GEN	33055	0211	STATE OF MICHIGAN	PROPERTY TAX APPEAL - SARAH CARROLL	25.00
08/07/2014	GEN	33056	0209	STATE OF MICHIGAN (P)	PAYROLL TAXES	2,290.91
08/07/2014	GEN	33057	0237	SUSAN YOUNKER	ELECTION	200.00
08/07/2014	GEN	33058	0067	TRAVERSE CITY RECORD EAGLE	ADVERTISING	353.95
08/07/2014	GEN	33059	0909	TRUGREEN	LAWN SERVICE	71.00
08/07/2014	GEN	33060	0202	UNITED WAY	UNITED WAY	190.00

GEN TOTALS:

Total of 66 Checks:
 Less 0 Void Checks:

70,049.37
 0.00

Total of 66 Disbursements:

70,049.37



PH 231.946.5874

FAX 231.946.3703

www.gfa.tc

August 6, 2014

**SUMMARY OF JUNE BILLINGS FOR
APPROVAL FROM GARFIELD TOWNSHIP**

I. Developer's Escrow Fund

- 1. Engineering services for utility review and construction services.

YMCA

Project# 13006 Invoice No. 1300605 570.00

- 2. Engineering services for plan review and construction services.

Brookside Commons P.U.D. Sewer & Water Extension

Project# 13407 Invoice No. 1340701 1,575.00

I. Total 2,145.00

II. Utility Receiving Fund

- 1. Engineering consulting services for the Township, municipal utilities.

Project# 14029C Invoice No. 140293010 230.00

- 2. Engineering consulting services for NW Service District Water System Infrastructure

Project# 14029C Invoice No. 14029309 3,295.00

III. Total 3,525.00

GRAND TOTAL \$5,670.00

Invoice



Gourdie-Fraser, Inc.
123 West Front Street, PO Box 927
Traverse City, MI 49685-0927
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

PH 231 946.5874
FAX 231 946 3703
WWW gourdiefraser.com

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

July 31, 2014
Project No: 13006
Invoice No: 1300605

Re: Y.M.C.A.

Services Performed: Plan review, construction observation, inspection, review record drawings and project close out for the water and sewer service lead.

Project Location: Southeast intersection of Wyatt and West Silver Lake Road, Traverse City, Garfield Township, Grand Traverse County, Michigan.

Professional Services from April 28, 2014 to July 26, 2014
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Plan Review	650.00	100.00	650.00	650.00	0.00
Construction Observation/Inspection	850.00	100.00	850.00	850.00	0.00
Close Out/Project Turnover	500.00	44.00	220.00	0.00	220.00
Add'l Construction Observation/Inspect	750.00	47.00	350.00	0.00	350.00
Total Fee	2,750.00		2,070.00	1,500.00	570.00
		Total Fee			570.00
				Total this Invoice	\$570.00

Invoice



Gourdie-Fraser, Inc.
123 West Front Street, PO Box 927
Traverse City, MI 49685-0927
Phone: 231-946-5874, Fax: 231-946-9634
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A/R email: melanie@gfa.tc

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WWW.gourdiefraser.com

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

August 6, 2014
Project No: 13407
Invoice No: 1340701

Re: Brookside Commons P.U.D. Sewer and Water Extension

Services Performed: Plan review, construction observation, inspection and project close for the water main and sewer extension.

Project Location: Brookside Commons development at the NW intersection of Zimmerman and North Long Lake Road, Traverse City, Garfield Township, Grand Traverse County, Michigan.

Professional Services from June 22, 2014 to July 26, 2014
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Plan Review	1,750.00	90.00	1,575.00	0.00	1,575.00
Construction Observation/Inspection	1,750.00	0.00	0.00	0.00	0.00
Project Turnover	500.00	0.00	0.00	0.00	0.00
Total Fee	4,000.00		1,575.00	0.00	1,575.00
		Total Fee			1,575.00
				Total this Invoice	\$1,575.00

Invoice



Gourdie-Fraser, Inc.
123 West Front Street, PO Box 927
Traverse City, MI 49685-0927
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

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FAX 231.946.3703

WWW.gourdiefraser.com

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

August 6, 2014
Project No: 14029C
Invoice No: 14029310

Re: General Water & Sewer Infrastructure

Services Performed: Engineering and survey consulting services as detailed below.

Professional Services from June 22, 2014 to July 26, 2014

Professional Personnel

	Hours	Amount
Project Manager		
HODGES, JENNIFER	2.00	
Lafranier Road Reconstruction - Discussion with Twp & Road Commission / Sending Record Drawings		
Totals	2.00	
Total Labor		230.00
		Total this Invoice \$230.00

Invoice



Gourdie-Fraser, Inc.
123 West Front Street, PO Box 927
Traverse City, MI 49685-0927
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

PH 231.946.5874
FAX 231.946.3703
www.gourdiefraser.com

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

August 6, 2014
Project No: 14029C
Invoice No: 14029309

Re: Northwest Service District - Water System Improvements

Services Performed: Engineering and survey consulting services as detailed below.

Coordination of utility installation with GTCRC (Zimmerman Road)

1. Preliminary utility layouts, overall mapping updates.
2. Special committee meeting to discuss overall project, property purchase and ability to negotiate with GTCRC contractor.
3. Schedule / price negotiations with Elmer's and GTCRC.
4. Preparation for MDEQ meeting to discuss improvements and pressure issues at Crown, BS#5.
5. Discussions with MDEQ on project status, permitting process.

Coordination of utility installation with Brookside (WODA Group)

1. Preliminary utility layouts, overall mapping updates.
2. Meeting with WODA and township to discuss schedule, ability to coordinate, price negotiations.

Professional Services from June 22, 2014 to July 26, 2014

Professional Personnel

	Hours	Amount
Project Manager		
HODGES, JENNIFER	25.00	
Design Engineer		
KOBYLSKI, KYLE	4.25	
Design CAD Technician II		
TAYLOR, JERRY	.50	
Totals	29.75	
Total Labor		3,295.00
	Total this Invoice	\$3,295.00

APPLICATION FOR PROGRESS PAYMENT

Payment No. 2

Project: Pineview Drive Sewer Extension

GFA Project No: 13208

Original Contract Amount
 Change Orders
 Adjusted Contract Amount to Date
 Total Cost of Work Performed to date
 MINUS Retainage in Accordance with the Contract
 MINUS Additional Retainage
 Net Amount Earned on Contract and Extra Work to Date
 PLUS Value of Materials Stored at Close of This Period
 Subtotal
 MINUS Amount of Previous Payments

143,534.62
 -5,230.14
 138,304.48
 138,304.48
 0.00
 138,304.48
 138,304.48
 125,902.12

Percent Complete:
 100%
 0%
 0%

BALANCE DUE THIS PAYMENT

12,402.36

CHANGE ORDERS	
No./Date	Amount
#1 8-5-2014	-\$5,230.14
TOTAL	-\$5,230.14

Payment No.	Amount
1	125,902.12
TOTAL	125,902.12

OWNER

Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

ENGINEER

Gourdie-Fraser
123 W. Front Street
Traverse City, MI 49684

CONTRACTOR

CJ's Excavating
9051 E. 48 1/2 Rd.
Cadillac, MI 49601

CONTRACT AMOUNT

ORIGINAL: \$143,534.62

COMPLETION DATE

ORIGINAL: November 15, 2013

DATES OF ESTIMATES

FROM: December 1, 2014

REVISED: \$138,404.48

REVISED: April 17, 2014

TO: June 18, 2014

APPLICATION FOR PROGRESS PAYMENT

Payment No. 2

Project: Pineview Drive Sewer Extension

GFA Project No: 13208

Item	Description of Item	Unit	CONTRACT ITEMS (Original)			Contract Items (Revised)			THIS PERIOD			TOTAL TO DATE					
			Qty.	Unit	Cost	Qty.	Unit	Cost	Qty.	Item	Cost	Qty.	Item	Cost	%		
1	Sanitary Sewer, 8", PVC, SDR 35	LF	1,425	\$32.91	\$46,896.75	1071	\$32.91	\$35,246.61				1,071	\$35,246.61	100%			
2	Sanitary Sewer, 8", PVC, SDR 26	LF	150	\$37.69	\$5,653.50	371	\$37.69	\$13,982.99				371	\$13,982.99	100%			
3	Sanitary Sewer Lead, 6", SCH 40	LF	540	\$27.65	\$14,931.00	515	\$27.65	\$14,239.75				515	\$14,239.75	100%			
4	Wye Assembly, 6"	EA	17	\$700.68	\$11,911.56	18	\$700.68	\$12,612.24				18	\$12,612.24	100%			
5	Manholes, 4' diameter	EA	6	\$3,386.14	\$20,316.84	6	\$3,386.14	\$20,316.84				6	\$20,316.84	100%			
6	IPP Manhole, 4' diameter	EA	1	\$4,606.29	\$4,606.29	0	\$4,606.29	\$0.00				0	\$0.00	0%			
7	Connect to Existing Sewer Manhole	EA	1	\$3,611.28	\$3,611.28	1	\$3,611.28	\$3,611.28				1	\$3,611.28	100%			
8	Patch Driveway, Asphalt	SY	300	\$27.26	\$8,178.00	317.2	\$27.26	\$8,646.87				317.2	\$8,646.87	100%			
9	Patch Driveway, Concrete	SF	350	\$7.80	\$2,730.00	318	\$7.80	\$2,480.40				318	\$2,480.40	100%			
10	Patch Road, Asphalt	SY	620	\$22.83	\$14,154.60	810	\$22.83	\$18,492.30	139	\$3,173.37	22%	810	\$18,492.30	100%			
11	Tree Replacement	EA	3	\$623.20	\$1,869.60	0	\$623.20	\$0.00				0	\$0.00	100%			
12	Site Restoration & Cleanup	LS	1	\$8,675.20	\$8,675.20	1	\$8,675.20	\$8,675.20	0.3	\$2,602.56	30%	1	\$8,675.20	100%			
									\$138,304.48			\$138,304.48			\$138,304.48		

Project: Pineview Drive Sewer Extension

GFA Project No: 13208

The undersigned CONTRACTOR certifies that: (1) Any previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials, and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interest and encumbrances (except such as are covered by Bond acceptable to OWNER indemnifying OWNER against any such lien, claim, security interest, or encumbrance); (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective as that term is defined in the Contract Documents; (4) all maintenance and operating instructions, schedules, guarantees, Bonds, certificates of inspection, marked-up record documents and other documents in accordance with the Contract Documents have been delivered to the OWNER and Engineer; (5) all corrections, incomplete, and defective work have been completed to the acceptance of the Owner and Engineer; (6) the final Application for Payment shall be accompanied (except as previously delivered) by: (i) all documentation called for in the Contract Documents, including but not limited to the evidence of insurance required by subparagraph 5.4.13, (ii) consent of the surety, if any, to final payment, and (iii) complete and legally effective releases or waivers (satisfactory to OWNER) of all Liens arising out of or filed in connection with the Work; and (7) this final payment satisfies the Contract terms and conditions.

Twelve thousand four hundred and two dollars and thirty six cents
Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: _____

GOURDIE-FRASER
(ENGINEER)

Authorized Signature

CJ's Excavating
(CONTRACTOR)

Authorized Signature

Date: _____

CONTRACT CHANGE ORDER #1 SUMMARY

DATE OF ISSUANCE: August 5, 2014
 OWNER: Charter Township of Garfield
 CONTRACTOR: CJ's Excavating, Inc.
 Project Name: Pineview Drive Sewer Extension
 Project No: 13208
 ENGINEER: Gourdie-Fraser

You are directed to make the following changes in the Contract Documents:

Description: Final Balancing Change Order

Reason for Change Order: Project is Completed

Attachments: See Breakdown on Page 2.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$143,534.62	Original Contract Times: Substantial Completion: <u>11/15/2013</u> Ready for Final Payment: <u>12/15/2013</u> (days or dates)
Net Increase (Decrease) from Previous: Change Orders <u>n/a</u> To <u>n/a</u>	Contract Times prior to this Change Order: Substantial Completion: <u>11/15/2013</u> Ready for Final Payment: <u>12/15/2013</u> (days or dates)
Contract Price Prior to this Change Order: \$143,534.62	Net Increase this Change Order: Substantial Completion: <u>04/17/2014</u> Ready for Final Payment: <u>06/13/2014</u> (days or dates)
Net Increase Decrease of this Change Order: \$5,230.14	Contract Times with all Approved Change Orders: Substantial Completion: <u>04/17/2014</u> Ready for Final Payment: <u>06/13/2014</u> (days or dates)
Contract Price with all Approved Change Order: \$138,304.48	

RECOMMENDED:

APPROVED:

ACCEPTED

By:

By:

By:

ENGINEER (Authorized Signature)

OWNER (Authorized Signature)

CONTRACTOR (Authorized Signature)

Date:

Date:

Date:

CONTRACT CHANGE ORDER
(ATTACHMENT)

PROJECT: Pineview Drive Sewer Extension

CHANGE ORDER: #1 - Final Balancing

The following items summarize changes being made to the Contract Documents:

ITEM NO.	COMPLETE DESCRIPTION OF CHANGES	DECREASE CONTRACT	INCREASE CONTRACT
1	Deduct 354 LF of Sanitary Sewer, 8", PVC, SDR 35 @ \$32.91/LF	\$11,650.14	
2	Add 221 LF of Sanitary Sewer, 8", PVC, SDR 26 @ \$37.61/LF		\$8,329.49
3	Deduct 25 LF of Sanitary Sewer Lead, 6", SCH 40 @ \$27.65/LF	\$691.25	
4	Add 1 EA of Wye Assembly, 6" @ \$700.68/EA		\$700.68
6	Deduct 1 EA of IPP Manhole, 4' diameter @ \$4,606.29/EA	\$4,606.29	
8	Add 317.2 SY of Patch Driveway, Asphalt @ \$27.26/SY		\$468.87
9	Deduct 32 SF of Patch Driveway, Concrete @ \$7.80/SF	\$249.60	
10	Add 190 SY of Patch Road, Asphalt @ \$22.83/SY		\$4,337.70
11	Deduct 3 EA Tree Replacement @ \$623.20/EA	\$1,869.60	
	Total Decrease	\$19,066.88	
	Total Increase		\$13,836.74
	Net-Increase Decrease	\$5,230.14	

The sum of \$5,230.14 is hereby deducted from the total Contract Price and the total adjusted Contract Price to date thereby is \$138,304.48. The time provided for completion in the Contract is unchanged. This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto.

Accepted by Contractor _____ Date: _____

Charter Township of Garfield**Construction Update****August 7, 2014****Water Projects****Northwest Service District – Water System Improvements**

The overall need for the project is beginning with intentions for Brookside Development to start in the next couple months and pressure problems becoming exacerbated with the irrigation season. The acquisition of property is underway along with immediate installation of some utilities as other entities are doing work in areas where proposed watermain are planned. GFA is working on a schedule for the overall project with our goal to have piping, tank and booster station completed by December 2015.

Zimmerman Road

The Township board provided authorization to GFA to coordinate installation of the proposed 16" watermain consecutive with the Grand Traverse Road Commission Road Improvements project. Negotiations with the GTCRC contractor Elmer's has occurred and prices provided were consistent with current bid prices for the area. GFA is working diligently to complete design, drawings / specifications, permits and coordination with all parties.

The road project was intended to be completed prior to school being back in session, however with this opportunity to coordinate projects both the Township and GTCRC have agreed to work together to complete by November 1st. The watermain installation is scheduled to begin around August 25th with road improvements to start approximately a month later.

Brookside

The proposed development is installing utilities along North Long Lake / Zimmerman Road that is consistent with locations the Township needs to install a parallel watermain. There is potential to coordinate work and cost savings to have utilities installed at same time. GFA is working with developer conducting plan reviews and assisting with Twp utility layout and permits.

Eaglehurst and Crown Development

Some of the residents are experiencing significant pressure fluctuations and low pressure as a direct result of significant system usage this summer. The proposed NW water project will alleviate these problems but is 18 months until completion. In the interim GFA is working with the DPW to perform some operation and control modifications at SilverPines Booster Station #3 and Herkner Booster Station #5 to reduce the occurrence.

General Utilities

Pineview Sewer Extension

Final pay application and change order are in the packet for approval. CJs completed the project including restoration in April. GFA has received closeout documents and completing record drawings and will deliver to the DPW and Township acceptance.

Lafranier Road

GFA is working with the GTCRC with plan reviews, cost estimates with respect to the utility adjustments. The lowering of the hill will affect a 12" forcemain and 8" sewer and the primary 20" watermain that feeds the eastern side of Garfield Township.

Pump Station #3

DPW has been continuing to maintain this 25 year old station but is extreme need of pump replacements, electrical / instrumentation upgrades. The Township had pursued SAW Grant money to assist but was not selected during the lottery process. Cost estimates for the work have been provided to the Township for the rehabilitation.

Grand Traverse Sheriff Department Calls for Service Statistics

Month July Year 2014

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL						
		646	823	826	773	528	563	562	4,721					
Hour of Day	0	1	2	3	4	5	6	7	8	9	10	11	244	
	175	120	102	49	54	63	84	134	20	21	22	23	249	
	12	13	14	15	16	17	18	19	20	21	22	23	249	
Location	Citations		Traffic Crashes				Arrests			*Other	Criminal	Non-Criminal	Traffic Crashes	Total
	Fatal	PIA	PDA	OWI	MIP	Criminal								
01 Acme	44	0	2	15	3	0	7	226	25	58	17	326		
02 Blair	54	0	2	21	2	1	26	309	101	106	23	539		
03 East Bay	59	0	7	18	3	3	18	359	86	145	25	615		
04 Fife Lake	27	0	0	6	1	0	3	95	9	13	6	123		
05 Garfield	170	0	6	67	10	2	68	999	368	421	73	1,861		
06 Grant	1	0	1	6	0	0	2	25	6	10	7	48		
07 Green Lake	13	0	1	9	1	0	6	186	36	72	10	304		
08 Long Lake	11	0	0	3	2	0	6	98	27	66	3	194		
09 Mayfield	14	0	1	6	0	1	1	62	9	17	7	95		
10 Peninsula	13	0	0	6	0	0	3	94	18	41	6	159		
11 Paradise	20	0	1	8	1	0	6	87	19	22	9	137		
12 Union	6	0	0	0	1	0	0	37	6	4	0	47		
13 Whitewater	8	0	1	5	0	0	1	81	5	25	6	117		
29 Fife Lake Vlg	0	0	1	0	0	0	3	21	13	13	1	48		
30 Kingsley Vlg	20	0	0	2	0	0	10	65	18	23	2	108		
66 Traverse City	14	0	0	0	4	3	91	0	0	0	0	0		
84 Out of County	0	0	0	0	0	0	23	0	0	0	0	0		
Totals	474	0	23	172	28	10	274	2,744	746	1,036	195	4,721		

*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts
 Ticket stats are based on what District Court has entered as of 8/01/14.
 Arrest Stats are as of 8/03/14.



GRAND TRAVERSE METRO FIRE DEPARTMENT

From the Desk of ASSISTANT CHIEF TERRY FLYNN

5. c.

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtfire.org Email: Info@gtfire.org

GTMESA 2014 August Report

Incidents of Interest for the last 30 days-

1. Vehicle accident w/injuries 4500 US 31 N (Acme Twp.)
2. RV Fire 2160 Peachwood Ln (East Bay Twp.)
3. Vehicle accident w/injuries Park/Premier (Garfield Twp.)
4. Building Fire 407 S. Union (Traverse City)
5. Vehicle accident w/injuries Rennie Lake /Supply Rd (East Bay Twp.)
6. Vehicle accident w/injuries Cedar Run/North Royal Dr (Garfield Twp.)
7. Vehicle Fire 3100 South Airport Rd (Garfield Twp.)
8. Brush Fire 474 River Rd (East Bay Twp.)
9. Vehicle accident w/injuries 2227 US 31 N (East Bay Twp.)
10. Building Fire 10401 Watson Rd (Whitewater Twp.)
11. Building Fire 3362 E Hammond Rd (Garfield Twp.)
12. Vehicle accident w/injuries US 31 S/South Airport (Garfield Twp.)
13. Grass Fire 829 Glenview Dr (Garfield Twp.)
14. Dryer Fire 1300 Birch Tree Ln (Garfield Twp.)
15. Vehicle fire US 31 N/Angell Rd (Acme Twp.)
16. Vehicle fire 3275 W. South Airport Rd (Garfield Twp.)
17. Vehicle accident w/injuries 2640 Crossing Circle (Garfield Twp.)
18. Deep Fryer Fire 1964 US 31 N – Bob Evans (East Bay Twp.)

<u>Mutual Aid/ Automatic Aid Given (YTD)</u>		28	<u>Aid Received (YTD)</u>	
Traverse City	3		Blair	1
GT Rural	16			
Paradise	2			
Whitewater	14			
Peninsula	2			
Blair	7			

Total Calls 2014 YTD- 2715

Sta 11 -1044 Sta 1 -604 Sta 8- 427 Sta 9- 98 Sta 12- 542

2013 YTD- 2529

Sta 11- 956 Sta 1- 592 Sta 8 – 408 Sta 9- 62 Sta 12- 511

**Charter Township of Garfield
Township Hall Tree Maintenance**

Drawing Note

Basic Scope of Work

- A Trim and Shape shrubs.
- B Trim and Shape trees along parking lot.
- C Trim and Shape pine trees. Remove lower branches as much as possible to aid in lawn care.
- D Shape trees on each side of flag poles to eliminate branches coming in contact with flags.
- E Trim dead wood and shape large maple.
- F Remove marked spruce tree.
- G Trim and shape trees between sidewalk and curb.
- H Remove dying elm. Provide cost to grind stump and restore turf.
- I Remove marked trees (2) provide cost to grind stump and restore turf.
- J Trim and shape pines, trim trees branches away from building and roof.
- K Trim and shape trees around Basin A.
- L Remove deadwood from tree.



AERIAL BUCKET SERVICES, INC.

Master Arborist
Over 30 Years Experience



REMOVAL
TREE PRUNING
BRUSH CHIPPING
STUMP GRINDING
WINDOW WASHING
VIEW DEVELOPMENT

Thomas R. Park, *President* • 1611 Secor Farms Trail • Traverse City, Michigan 49684 • (231) 929-3131
www.aerialbucketservices.com • tom.abs@gmail.com *Fully Insured For Your Protection*

PROPOSAL SUBMITTED TO:

Charter Township of Gayfield
Name
3848 Veterans Dr
Address
TC MI 49684
City/State/ZIP

Bill=517-420-2386
Chuck 941-1620
Phone

7/30/14
Date

Job Name
Job Location

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

- 1- *Tree Trimming + Removals A, through L* *4000⁰⁰*
 - 2- *Stump grinding 3 Stumps plus cleanup.* *450⁰⁰*
- (Note, we do not bring in dirt and seed)*

WE PROPOSE TO HEREBY FURNISH MATERIAL AND LABOR — COMPLETE IN ACCORDANCE WITH ABOVE SPECIFICATIONS FOR THE SUM OF:

_____ Dollars (\$ _____)

TERMS: *Payment due upon completion of work specified above.*

AUTHORIZED SIGNATURE:

Tom Park

NOTE: This proposal may be withdrawn by Aerial Bucket Services, Inc. if not accepted within _____ days.

ACCEPTANCE OF PROPOSAL.

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____ Signature _____

Leonardo's Tree Service, Inc.

PO Box 1915
 Traverse City, MI. 49685-1915

Quote

Date	Quote #
6/12/2014	02-763

Name / Address
Garfield Township

Area
Job Notes1
Job Notes
Job Location

Phone #	E-mail
---------	--------

Description	Qty	Total
Proposal for tree trimming/removal. Take down dying Elm NE corner and marked Spruce along Veterans Dr. Trim remaining trees on grounds. Trim dead wood and live limbs back/off to provide clearances from sidewalks, parking and building. Clean up of resulting debris. Work to be performed on a Friday as Offices are closed. Thanks for considering Leonardo's. Paul Wiley, owner 231-342-1912 Additions to above: Take down and haul 2 Maples (1st and 3rd) to Right of entrance from Veterans and trim the ornamentals between drive way and building in lawn. Haul this debris away and grind/clean up the additional Maple stumps.		2,400.00
		725.00

Consider this quote good for 15 days.	Total
---------------------------------------	--------------

Leonardo's Tree Service, Inc.
 PO Box 1915
 Traverse City, MI. 49685-1915

Quote

Date	Quote #
6/12/2014	02-763

Name / Address
Garfield Township

Area
Job Notes1
Job Notes
Job Location

Phone #	E-mail
---------	--------

Description	Qty	Total
~~~~~ CHANGE ORDER ~~~~~ August 1, 2014 > Added 1 TC. (+\$725.00) Total change to estimate +\$725.00 ~~~~~		

Consider this quote good for 15 days.	<b>Total</b>	\$3,125.00
---------------------------------------	--------------	------------

**Charter Township Treasurers Report  
Ending June 30, 2014**

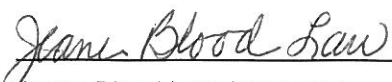
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Acct.	Unrestricted Funds	General Fund	Previous Report 3/14	Current Month 6/14	Difference	Maturity Date	Rate
7118	General Fund	Checking	2,475,320	2,239,960	(235,360)	N/A	
5605	General Chase High Yield	Savings	168,340	168,354	14	N/A	
4670	General Fund Managed	<i>Investments</i>	1,194,744	1,217,629	22,885	N/A	
220	Bank of Northern Michigan	CD	251,876	251,876	-	2/4/2016	0.75%
740	Huntington	CD	79,364	79,364	-	10/20/2014	0.61%
740	Huntington	CD	104,430	104,430	-	5/7/2015	0.61%
236	Mbank	CD	96,311	96,311	-	3/14/2015	1.74%
237	Mbank	CD	96,311	96,311	-	3/14/2015	1.74%
238	Mbank	CD	60,828	60,828	-	3/14/2015	1.74%
S101	Members Credit Union	CD	202,217	202,983	766	7/8/2014	1.51%
725	Northwestern Bank	CD	63,093	63,093	-	8/11/2015	0.65%
25	Northwestern Bank	CD	186,439	188,315	1,876	6/4/2017	0.50%
300	NW Consumers CU	CD	162,295	162,295	-	2/23/2017	0.80%
332	NW Consumers CU	CD	57,781	57,781	-	9/27/2015	1.00%
662	Traverse City State Bank	CD	256,337	256,337	-	3/12/2015	1.43%
55	1st Community Bank	CD	206,903	206,903	-	8/2/2014	0.75%
72	Citizens Bank	CD	250,000	250,000	-	2/21/2016	1.05%
<b>Total Unrestricted Funds - Available for Spending</b>			<b>5,912,589</b>	<b>5,702,770</b>	<b>(209,819)</b>		

Restricted Funds			Previous Report	Current Month	Difference	Maturity Date	
7118	Park Fund	Checking	770,166	803,011	32,845	N/A	
7118	Roads	Checking	362,733	362,733	(0)	N/A	
8728	Fire Fund	Checking	128,288	128,294	6	N/A	
4654	Fire Fund Managed	<i>Investments</i>	730,389	742,026	11,637	N/A	
7134	Receiving Fund	Checking	4,320,642	3,890,232	(430,410)	N/A	* See Below
4662	Receiving Fund	<i>Investments</i>	4,825,152	4,908,873	83,721	N/A	
7940	DPW	<i>Investments</i>	97,942	101,022	3,080	N/A	
7126	Tax Fund	Checking	30,589	22,154	(8,435)	N/A	
4750	General Employee Flex	Checking	8,156	51,836	43,680	N/A	
3734	Retirement Rec Fund	Checking	95,021	97,301	2,280	N/A	
2343	Insurance Funding	Checking	419,791	412,791	(7,000)	N/A	
923	Prescription Reimbnt	Checking	2,122	2,012	(110)	N/A	
8681	Trust & Agency	Checking	18,918	51,685	32,767	N/A	
1111	Special Lights	Checking	25,095	26,209	1,114	N/A	
3801	Special Milfoil/Water/Sewer/Roads	Checking	70,619	74,337	3,718	N/A	
<b>Total Restricted Funds - Restricted Use</b>			<b>11,905,623</b>	<b>11,674,517</b>	<b>(231,106)</b>		
<b>TOTAL</b>			<b>\$ 17,818,212</b>	<b>\$ 17,377,286</b>	<b>\$ (440,926)</b>		

* Receiving fund checking lower due to not receiving May's county payment until July (normally receive in June). As of July 31st the balance is \$4,449,869.

Respectfully Submitted:

 7/1/14  
Jeane Blood Law, Treasurer



## GRAND TRAVERSE METRO FIRE DEPARTMENT 2015 BUDGET TIMELINE

Below is the timeline for approving Metro's 2015 Budget:

- June 24, 2014:** Begin discussion regarding 2015 Budget
- July 9, 2014:** 2015 Budget Workshop with Metro Board  
9am - 11am
- July 22, 2014:** Metro's Board to approve 2015 Budget, pending Townships approval
- August, 2014:** Take Metro's 2015 Budget to Township Boards for approval
- September, 2014** Public Hearings and Final Approval by the Townships
- Sept. 23, 2014:** Final approval of Metro's 2015 Budget by the Board
- Sept. 30, 2014:** Notify GT County of Townships millage rate for Metro!



# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2015 BUDGET ASSUMPTIONS/ISSUES

### Preliminary - 2.2 mils

Below are assumptions/issues for the 2015 Budget:

- 1) 1.78% increase in Townships real property taxable valuations.  
(at 2.1 mils, this impact is approx \$55,147 of additional revenue from Townships in 2015).
- 2) Wages and Benefits
  - * Wage increases for firefighters, administrative and fire inspectors
  - * Budgeted 20% increase in health insurance premiums
  - * Increase PT FF hourly rate by \$0.75. Effective 9/1/14, Michigan minimum wage will increase by \$0.75/hour.
- 3) Purchase pick-up truck for Station #1 out of PIF funds - to use as a pull/utility vehicle.
- 4) In 2015, payments for Tanker 12 Cherryland loan will be paid out of the Public Improvement Fund (\$62,492) (same as in 2013 and 2014).
- 5) Lease payment for Engine 8 is \$99,500 per year out of the General Fund. (purchased 2013)
- 6) \$68,000 of new debt is budgeted for in 2015. This consists of 1/2 year payments for new Station 8 debt of \$2.0 million at 3.2% for 20 years.  
Annually this payment equates to approx. \$136,000 or .09 mils.
- 7) 2015 Budget represents the 4th year in a row that GT Metro will not be allocating funds for future growth of the department.
- 8) The budget presented results in a millage of 2.35 mils in order to have a balanced budget. Adjusting the millage to 2.2 mils results in a **(\$232,396)** loss
- 9) To hold the tax increase to 2.2 mils, it is the recommendation of the GT Metro Board to ask the Townships to contribute a maximum of \$232,396 to reduce the impact of the 2015 budgeted loss.  
The maximum exposure to each township is as follows:

Garfield	\$	113,998	49.1%
East Bay	\$	74,750	32.2%
Acme	\$	43,648	18.8%
	\$	<u>232,396</u>	

BUDGET WORKSHEET

MI/GTFX

	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June	Estimated Total			
7/30/2014								
Dept: 206 - METRO FIRE								
Revenues								
Dept: 000								
Acct Class: 000 Revenues								
600.001 Acme Township - ContL	574,905	585,030	585,030	572,353	572,353	620,966	0	0
600.002 East Bay Twp. Contr	992,318	1,005,039	1,005,039	1,016,225	1,016,225	1,063,428	0	0
600.003 Garfield Charter Twp.	1,489,059	1,510,699	1,510,699	1,504,520	1,504,520	1,621,804	0	0
600.GTC G.T. County - Approp	0	0	0	0	0	0	0	0
650.000 MI Tax Tribunal Refunds	0	-10,000	-10,000	0	0	-5,000	0	0
664.000 Earned Interest	4,826	4,000	4,000	1,969	3,000	4,000	0	0
667.100 EMS Firefighter Revenue	96,484	85,603	97,603	58,667	109,000	95,810	0	0
668.100 Simulator Revenue	3,894	5,000	5,000	0	1,000	5,000	0	0
668.500 Cost Recovery Revenue	80,572	70,000	70,000	16,480	60,000	70,000	0	0
668.600 911 Memorial Donations	3,585	0	1,000	1,790	2,000	0	0	0
669.000 Plan Reviews	52,813	30,000	30,000	26,103	50,000	50,000	0	0
669.001 Refunds and Donations	9,438	3,000	12,000	23,270	30,000	12,000	0	0
669.002 Sale of Surplus Assets	1,000	5,000	5,000	0	0	5,000	0	0
669.003 Federal Gov't Grant Refund	0	0	0	0	0	0	0	0
669.006 Misc. Grant Receipts	43,621	0	35,173	37,504	35,173	0	0	0
Revenues	3,352,515	3,293,371	3,350,544	3,258,881	3,383,271	3,543,008	0	0
Class: 990 DEBT SERVICE								
675.000 Debt Proceeds	600,000	0	360,000	360,000	360,000	0	0	0
DEBT SERVICE	600,000	0	360,000	360,000	360,000	0	0	0
Dept: 000	3,952,515	3,293,371	3,710,544	3,618,881	3,743,271	3,543,008	0	0
Total Revenues	3,952,515	3,293,371	3,710,544	3,618,881	3,743,271	3,543,008	0	0
Expenditures								
Dept: 336 METRO FIRE EXPENDITURES								
Acct Class: 701 PERSONNEL SERVICES								
702.000 Wages and Salaries	965,644	1,034,077	1,034,077	463,428	1,034,077	1,087,083	0	0
702.001 Longevity	20,188	23,000	23,000	0	23,000	29,000	0	0
702.010 Overtime Wages	23,327	24,000	24,000	10,709	24,000	24,000	0	0
703.000 Metro Firefighters Comp.	48,252	90,000	90,000	20,630	67,000	90,000	0	0
703.001 Metro Fire Officers Salaries	11,900	12,000	12,000	6,000	12,000	12,000	0	0
703.200 Metro FF Wages	537,822	525,546	525,546	252,196	547,000	560,400	0	0
703.300 Part-time Administrative	31,768	50,000	50,000	19,021	50,000	50,000	0	0
703.400 Juvenile Firesetters	0	0	0	0	0	0	0	0
705.000 Personal Day Payout	32,224	25,000	25,000	0	26,000	25,000	0	0
715.000 FICA/Medicare	46,811	53,141	53,141	22,455	53,141	56,183	0	0
701 Medicare/Salaried Only	16,310	17,965	17,965	7,320	17,965	18,643	0	0
Health/Dental/Optical Ins.	297,316	348,000	348,000	194,252	348,000	403,000	0	0

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BUDGET WORKSHEET

M/GTFX

5/30/2014	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June	Estimated Total			
Acct: 206 - METRO FIRE								
Expenditures								
Dept: 336 METRO FIRE EXPENDITURES								
Acct Class: 701 PERSONNEL SERVICES								
716.003 Life Ins./LTD/STD	14,126	20,000	20,000	7,926	16,000	20,000	0	0
717.001 AD&D Insurance	8,847	10,000	10,000	9,374	10,000	10,000	0	0
718.000 Retirement	159,266	159,000	159,000	73,758	163,330	168,500	0	0
719.000 Workers Comp. Insurance	55,681	60,000	60,000	55,919	60,000	65,000	0	0
<b>PERSONNEL SERVICES</b>	<b>2,269,482</b>	<b>2,451,729</b>	<b>2,451,729</b>	<b>1,142,988</b>	<b>2,451,513</b>	<b>2,618,809</b>	<b>0</b>	<b>0</b>
Acct Class: 726 SUPPLIES								
727.000 Office Supplies	11,671	13,500	13,500	5,630	12,000	11,750	0	0
729.000 Printing and Binding	4,981	7,300	7,300	1,434	5,500	6,800	0	0
730.000 Postage	2,437	2,500	2,500	1,424	2,500	2,500	0	0
743.000 Other Supplies	17,767	24,000	24,000	8,004	22,000	24,000	0	0
745.000 Uniforms and Accessories	20,386	20,500	20,500	10,135	20,500	20,500	0	0
745.002 Fire Gear & PPE	36,265	39,500	39,500	2,575	36,000	38,500	0	0
748.000 Fuel, Oil, Grease	56,769	64,000	64,000	24,976	59,000	61,500	0	0
760.000 Medical Supplies	5,804	12,500	12,500	3,361	10,000	10,000	0	0
<b>SUPPLIES</b>	<b>166,080</b>	<b>183,800</b>	<b>183,800</b>	<b>57,539</b>	<b>167,500</b>	<b>175,550</b>	<b>0</b>	<b>0</b>
Acct Class: 800 CONTRACTUAL SERVICES								
800.000 Legal Fees	27,181	18,000	18,000	3,264	25,000	20,000	0	0
810.000 Subscriptions	2,691	6,000	6,000	4,696	5,500	3,500	0	0
810.001 Dues	7,186	7,500	7,500	2,966	7,000	7,500	0	0
818.000 Contract Services	31,178	34,800	75,526	51,520	75,500	34,300	0	0
830.000 Fire Hydrant Maintenance	6,330	20,000	20,000	0	6,330	20,000	0	0
850.001 Telephone	26,973	25,000	25,000	13,968	28,000	28,800	0	0
<b>CONTRACTUAL SERVICES</b>	<b>101,539</b>	<b>111,300</b>	<b>152,026</b>	<b>76,414</b>	<b>147,330</b>	<b>114,100</b>	<b>0</b>	<b>0</b>
Acct Class: 900 OTHER SERVICES AND CHARGES								
910.000 Fleet & Liability Property Ins	60,476	66,100	66,100	65,144	66,100	68,000	0	0
920.000 Heat Utilities	28,970	30,000	30,000	28,617	40,617	32,000	0	0
921.000 Electric Utilities	47,496	48,000	48,000	23,504	48,500	47,000	0	0
923.000 Sewer and Water Utilities	13,538	15,900	15,900	5,583	15,000	16,000	0	0
924.000 Waste Disposal	5,447	4,950	4,950	3,027	5,500	6,200	0	0
930.000 Bldg. Repair and Maintenance	57,736	50,000	50,000	30,299	56,000	51,000	0	0
932.000 Equipment Repair & Maint.	14,840	15,000	15,000	11,199	15,000	15,000	0	0
932.001 Radio/Pager Repair and Maint.	3,846	6,500	6,500	2,236	4,500	7,000	0	0
932.100 SCBA Repair/Maintenance	2,182	7,000	7,000	4,611	7,000	10,000	0	0
934.000 Vehicle Repair and Maintenance	95,318	100,000	100,000	55,428	100,000	102,000	0	0
934.500 Simulator Expenses	2,186	13,300	13,300	0	3,000	2,500	0	0
911 Memorial Costs	380	0	0	0	0	0	0	0
900 Ground Care and Maintenance	36,060	33,500	33,500	8,563	30,000	34,000	0	0

BUDGET WORKSHEET

MI/GTFX

6/30/2014	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru June	Estimated Total			
Fund: 206 - METRO FIRE								
Expenditures								
Dept: 336 METRO FIRE EXPENDITURES								
Acct Class: 900 OTHER SERVICES AND CHARGES								
955.000 Employee Physicals & Wellness	43,750	42,000	42,000	20,986	42,000	43,700	0	0
956.000 Employee Train. and Develop.	50,358	51,000	51,000	19,747	47,000	50,000	0	0
956.001 Computer Support	25,013	22,500	22,500	9,932	22,500	23,500	0	0
OTHER SERVICES AND CHARGES	487,596	505,750	505,750	288,876	502,717	507,900	0	0
Acct Class: 970 CAPITAL OUTLAY								
976.001 Building Improvement	27,634	37,000	37,000	5,716	37,000	33,000	0	0
977.000 Machinery and Equipment	96,195	68,500	95,443	74,384	115,443	134,500	0	0
978.000 Vehicles Acquisition	229,335	0	380,680	380,702	380,702	0	0	0
980.000 Office Equipment	2,878	2,000	2,000	0	2,000	2,000	0	0
980.100 Computer Replacement	8,472	9,000	9,000	4,095	9,000	12,000	0	0
CAPITAL OUTLAY	364,514	116,500	524,123	464,897	544,145	181,500	0	0
Acct Class: 990 DEBT SERVICE								
990.000 Debt payment	97,991	206,065	573,000	473,131	573,000	132,630	0	0
990.005 Interest Expense	5,129	8,922	5,800	4,917	6,600	34,715	0	0
DEBT SERVICE	103,120	214,987	578,800	478,048	579,600	167,345	0	0
Acct Class: 992 CONTINGENCY								
992.000 Contingency	0	10,000	10,000	0	0	10,000	0	0
CONTINGENCY	0	10,000	10,000	0	0	10,000	0	0
Acct Class: 993 EMERGENCY CONT FUND								
993.001 Emergency Cont. Fund	0	200	200	0	0	200	0	0
EMERGENCY CONT FUND	0	200	200	0	0	200	0	0
Acct Class: 999 TRANSFERS OUT								
999.100 Transfer to Public Imp. Fund	0	0	0	0	0	0	0	0
TRANSFERS OUT	0	0	0	0	0	0	0	0
METRO FIRE EXPENDITURES	3,482,331	3,594,266	4,406,428	2,508,762	4,392,805	3,775,404	0	0
Total Expenditures	3,482,331	3,594,266	4,406,428	2,508,762	4,392,805	3,775,404	0	0
METRO FIRE	470,184	-300,895	-695,884	1,110,119	-649,534	-232,396	0	0

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BUDGET WORKSHEET

M/GTFX

5/30/2014	Prior	Current Year			Estimated	(6)	(7)	(8)
	Year	Original	Amended	Actual Thru		Total	Requested	Recommended
Actual	Budget	Budget	June	Total	Requested	Recommended	Adopted	
Fund: 207 - METRO PUBLIC IMPROVEMENT FUND								
Revenues								
Dept: 000								
Acct Class: 000 Revenues								
603.000 Misc. Revenues	0	0	0	0	0	0	0	0
664.000 Earned Interest	1,892	2,000	2,000	946	1,500	2,000	0	0
669.006 Misc. Grant Receipts	0	0	0	0	0	0	0	0
699.100 Transfer In - Fund Balance	0	0	0	0	0	0	0	0
Revenues	1,892	2,000	2,000	946	1,500	2,000	0	0
Dept: 000	1,892	2,000	2,000	946	1,500	2,000	0	0
Total Revenues	1,892	2,000	2,000	946	1,500	2,000	0	0
Expenditures								
Dept: 337 PIF METRO EXPENDITURES								
Acct Class: 970 CAPITAL OUTLAY								
975.000 Land Acquisition	0	0	0	0	300,000	0	0	0
976.001 Building Improvement	0	0	0	0	0	0	0	0
976.002 Building Acquisitions	0	0	0	0	0	0	0	0
976.200 Station #12 Construction	0	0	0	0	0	0	0	0
977.000 Machinery and Equipment	24,667	0	0	0	0	0	0	0
70 Vehicles Acquisition	0	0	0	0	0	50,000	0	0
00 Office Equipment	0	0	0	0	0	0	0	0
CAPITAL OUTLAY	24,667	0	0	0	300,000	50,000	0	0
Acct Class: 990 DEBT SERVICE								
990.000 Debt payment	62,491	62,492	62,492	36,453	62,492	62,492	0	0
DEBT SERVICE	62,491	62,492	62,492	36,453	62,492	62,492	0	0
Acct Class: 992 CONTINGENCY								
992.000 Contingency	0	5,000	5,000	0	0	5,000	0	0
CONTINGENCY	0	5,000	5,000	0	0	5,000	0	0
PIF METRO EXPENDITURES	87,158	67,492	67,492	36,453	362,492	117,492	0	0
Total Expenditures	87,158	67,492	67,492	36,453	362,492	117,492	0	0
METRO PUBLIC IMPROVEMENT FUND	-85,266	-65,492	-65,492	-35,507	-360,992	-115,492	0	0
Grand Total:	384,918	-366,387	-761,376	1,074,612	-1,010,526	-347,888	0	0

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**GRAND TRAVERSE METRO FIRE DEPARTMENT  
2015 BUDGET WORKSHEET - PRELIMINARY  
NET TAXABLE VALUE ALLOCATION  
Preliminary**

	<b>2015</b>
<b>TOTAL BUDGETED EXPENDITURES:</b>	\$ 3,775,404
<b>LESS: OTHER REVENUE ITEMS:</b>	\$ 236,810
<b>NET EXPENDITURES TO BE ALLOC.</b>	<b>\$ 3,538,594</b>
<b>TOWNSHIP ASSESSED VALUES, net</b>	<b>1,502,817,154</b>
<b>Milage rate to breakeven</b>	<b>2.35</b>
	382,678
	(reduce to get to 2.1 mils)

<b>ALLOCATION BASED ON TAXABLE VALUE - 2.2 MILS</b>					
		<b>2015 BUDGETED TWP REVENUE</b>	<b>2014 BUDGETED TWP REVENUE</b>	<b>DIFFERENCE</b>	<b>% CHANGE</b>
<b>ACME</b>	18.8%	620,966	585,030	35,936	6.14%
<b>EAST BAY</b>	32.2%	1,063,428	1,005,039	58,389	5.81%
<b>GARFIELD</b>	49.1%	1,621,804	1,510,699	111,105	7.35%
<b>TOTAL</b>		<b>3,306,198</b>	<b>3,100,768</b>	<b>205,430</b>	<b>6.63%</b>

	<b>2014 TAXABLE VALUE</b>	<b>2013 TAXABLE VALUE</b>	<b>DIFFERENCE</b>	<b>% CHANGE</b>
	(net of personal prop)	(net of personal prop)		
<b>ACME</b>	282,257,218	278,585,713	3,671,505	1.32%
% of total	18.8%	18.9%		
<b>EAST BAY</b>	483,376,426	478,590,034	4,786,392	1.00%
% of total	32.2%	32.4%		
<b>GARFIELD</b>	737,183,510	719,380,319	17,803,191	2.47%
% of total	49.1%	48.7%		
<b>TOTAL</b>	<b>1,502,817,154</b>	<b>1,476,556,066</b>	<b>26,261,088</b>	<b>1.78%</b>



**GRAND TRAVERSE METRO FIRE DEPARTMENT  
2015 BUDGET WORKSHEET - PRELIMINARY  
MILLAGE EXAMPLE**

MARKET VALUE	TAXABLE VALUE	MILLAGE RATE	PROJECTED PROPERTY TAX
\$ 200,000	\$ 100,000	2.1	\$ 210.00
\$ 200,000	\$ 100,000	2.2	\$ 220.00
Tax Increase			\$ (10.00)
\$ 400,000	\$ 200,000	2.1	\$ 420.00
\$ 400,000	\$ 200,000	2.2	\$ 440.00
Tax Increase			\$ (20.00)

**AVERAGE PER TOWNSHIP:**

<b>ACME TWP</b>	\$ 84,838	2.1	\$ 178.16
	\$ 84,838	2.2	\$ 186.64
Tax Increase			\$ (8.48)
<b>EAST BAY TWP</b>	\$ 64,185	2.1	\$ 134.79
	\$ 64,185	2.2	\$ 141.21
Tax Increase			\$ (6.42)
<b>GARFIELD TWP</b>	\$ 110,522	2.1	\$ 232.10
	\$ 110,522	2.2	\$ 243.15
Tax Increase			\$ (11.05)

**Average taxable value per parcel:**

	Taxable Value - Real	Parcel Count	Average
Acme	282,257,218	3,327	84,838
Bay	483,376,426	7,531	64,185
Field	737,183,510	6,670	110,522

# GRAND TRAVERSE METRO FIRE DEPARTMENT

## DECEMBER, 2014 PROJECTION


### TOWNSHIP ALLOCATION

	GARFIELD 48.72%	EAST BAY 32.41%	ACME 18.87%	TOTAL
2014 Budgeted Township Allocations	\$ 71,938	\$ 47,855	\$ 27,863	\$ 147,656
Amount projected to be under budget	\$ (22,582)	\$ (15,022)	\$ (8,746)	\$ (46,350) -31%
Net Amount to be allocated - projected	<b>\$ 49,356</b>	<b>\$ 32,833</b>	<b>\$ 19,116</b>	<b>\$ 101,306</b>

### GT METRO

#### 2014 Budget Reconciliation:

Amended - Budgeted revenues over expenses	\$ (695,884)
2014 Projected expenses over revenues	\$ (649,533)
Amount projected to be under budget	<b>\$ 46,350</b>

 <b>Charter Township of Garfield</b>		General:	<input checked="" type="checkbox"/>
		Budget Related:	<input checked="" type="checkbox"/>
		In Camera:	<input type="checkbox"/>
Department:	Planning	Report No.	PD 2014-51
Prepared:	August 7, 2014	Pages:	1 of 1
Meeting:	August 12, 2014 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Silver Lake Dog Park Drinking Fountains		

### STAFF COMMENT:

The 2014 Parks budget included \$10,000.00 to install two drinking water sources within the dog park at the Silver Lake Rec Area, which was established late last year. One drinking source each will be installed within the small dog and large dog enclosures. Drinking sources are known to make a dog park more safe and enjoyable to dogs and their owners, and the Park Commission anticipated this need in the 2014 budget.

Bill Mouser has received bids for the project, which includes running a water line from the restroom, removal and replacement of some concrete sidewalk, pouring concrete pads which include floor drains and drainstone, and finally installing the drinking fixtures themselves.

Cost estimates for the fountains are as follows:

- *MDF Fountain*: \$1,610 delivered for two “jug fillers.” Park users will bring their own bowls for their pet. The valves are auto-shut off and won’t be able to be left open. This company offers a vandal-resistant option that adds \$420.00 to the cost for a total of \$2,230 if the option is selected. This fixture can be installed on a “plate” mounted to the concrete pad, leading to easier future maintenance or replacement as necessary.
- *Kay Fountain*: \$1,703.00 delivered for two jug fillers similar to the above, but lacking the vandal-resistant feature. This fixture is set in the concrete pad, leading to more difficult future maintenance or replacement.

Cost estimates for labor are as follows:

- *Alpers Excavating*: \$8,725.00 to conduct all work except for drinking fountain installation.
- *Walters & Hemming*: \$25,609.00 to conduct all work above, and also including purchase and installation of two fountains.

Though this project was budgeted, Board approval is required because the cost exceeds \$5,000.00. *Staff’s recommendation* is to accept the Alpers Excavating bid, and to separately purchase the two MDF Fountain fixtures including the vandal-resistant option, which Bill will install. The total cost as recommended totals \$10,955.00, over the budgeted \$10,000.00. However, a springtime project to extend the sprinkler system to the dog park came in \$1,501.00 under budget, which may be used to make up for the shortfall.



# Quote

Quote	QTE28027
Date	7/31/2014
Page	1

5705 Commander Dr. Arlington, TN 38002-0587  
 (901) 867-0039 (800) 552-6331 Fax (901) 867-4008

**Bill To:**  
 GARFIELD TOWNSHIP  
 GARFIELD MI 49684

**Ship To:**  
 GARFIELD MI 49684

Purchase Order No.	Customer ID 517-420-2386	Shipping Method	Payment Terms NET 30	Req Ship Date 0/0/0000	Master No. 62,266
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Quantity	Item Number	Description	UOM	Discount	Unit Price	Ext. Price
2	MDF 24 SM	24" HIGH HYDRANT SM W/ACCESS DOOR TEXTURED BLACK	EA		590.00	\$1,180.00
2	TEMPLATE 6	TEMPLATE PLATE FOR 6" SURFACE MOUNT RING	EA		215.00	\$430.00
2	HB COVER	VANDAL RESISTENT COVER FOR HOSE BIBB W/LOCK 4LBS	EA		210.00	\$420.00

2030  
 - 420  
 \$1610

RECOMMENDED

PRODUCTION LEAD TIME IS CURRENTLY 4 WEEKS	<b>Subtotal</b>	\$2,030.00
ONE YEAR WARRANTY. LABOR NOT INCLUDED PRICES SUBJECT TO CHANGE WITHOUT NOTICE	<b>Freight</b>	\$200.00
<b>Original</b>	<b>Total</b>	<b>\$2,230.00</b>



# Kay Park Recreation

Making People Places, People Friendly Since 1954

Email Us: sales@kaypark.com or Call Us: (800) 553-2476

1301 Pine Street P.O. Box 477  
Janesville, IA 50647  
www.kaypark.com

## Sales Quote

Page 1 of 1

Quote ID: 07301402MI  
Quote Date: 07/30/2014  
Date Printed: 08/01/2014  
Prepared By: ROBERTS, SHERIE

XDIRECT REFERRAL

Quote To: GARFIELD TOWNSHIP  
3848 VETERANS DRIVE  
TRAVERSE CITY, MI 49684

Ship To: SAME

TRAVERSE CITY, MI 49684

Contact: BILL MOUSER  
Phone: 231-941-1620

Carrier: ABF

Payment Terms:

Fax:  
E-Mail: wmouse@garfield-twp.com

- 24 Hour Call Ahead
- Liftgate
- Residential Delivery

Item	Model and Description (Below)	Color Information (If Applicable)	Unit Price (\$)	Qty	Item Total (\$)
1.	KP70JF STEEL PEDESTAL JUG FILLER POWDER COATED SURFACE MOUNT	BLACK	\$759.00	2	\$1,518.00

Total Weight: 100 Lbs.

Bill's cell 517-420-2386

Sub-Total: \$1,518.00

Freight: \$185.00

Total Amount: \$1,703.00

- Freight charges do not include off loading unless liftgate is checked.
- Freight charges may vary due to fuel surcharges.
- Quote valid for 30 days.
- Site preparation not included.
- Assembly preparation not included.



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## Hydrants & Jug Fillers

Toll Free: 1-800-552-6331

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Model MDF24SM

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  - ▀ Wall Mounts
- Showers
- Pet Fountains
- Bottle Fillers
- Misters
- Play Towers
- Hydrants & Jug Fillers
- Warranty



Pedestal Hydrants are great for sports complexes, camps, parks, truck stops, rest areas or any place you need a water source for you hose. Made in the U.S.A.

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- ↓ [VectorWorks VWX](#)
- ↓ [OM / Submittal](#)
- ↓ [Specifications](#)

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#### Description Options Colors

- Solid engineering and intuitive design.
- Maintenance friendly and built "tank tough".
- Supplied with 3/4" anti-siphon vacuum breaker, frost resistant sill cock with removable handle.
- One piece welded construction with standard 3/16" wall or 304 schedule 10 stainless steel.
- Optional hose bib cover.
- Optional 6" stainless steel surface carrier is recommended for easier installation.
- Simple winterization if applicable.
- Supply connection stops above grade behind the access door
- Powder coated in your choice of color.
- Weight: 75 lbs.

[Request A Quote](#)

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Made in the USA

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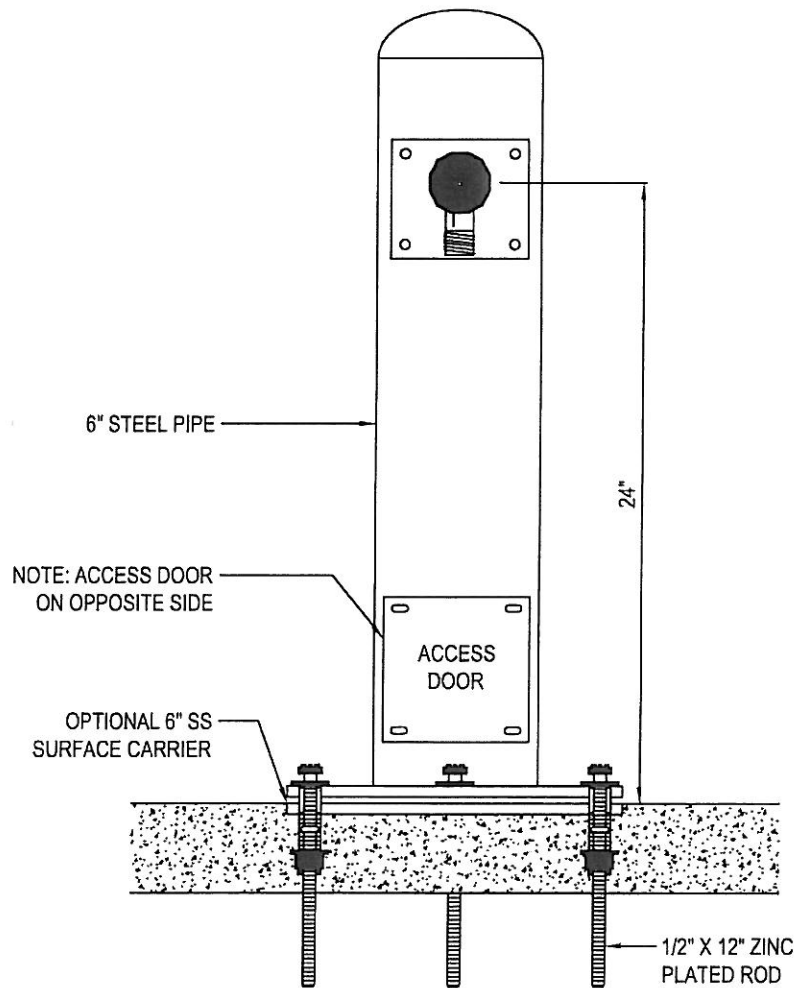
#### MostDependable.com

Most Dependable Fountains, Inc.  
 5705 Commander Drive, Arlington, TN 38002  
 Toll Free: 1-800-552-6331  
 Office: 1-901-867-0039



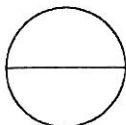


MOST DEPENDABLE FOUNTAINS INC.  
 5705 COMMANDER DR. P.O. BOX 587  
 ARLINGTON, TN 38002-0587  
 TOLL FREE: 1-800-552-6331  
 PHONE: (901) 867-0039  
 FAX: (901) 867-0159  
 www.mostdependable.com



**NOTES:**

1. SHOWN WITH OPTIONAL 6" STAINLESS STEEL SURFACE CARRIER.
2. INSTALLATION TO BE COMPLETED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS.
3. DO NOT SCALE DRAWING.
4. THIS DRAWING IS INTENDED FOR USE BY ARCHITECTS, ENGINEERS, CONTRACTORS, CONSULTANTS AND DESIGN PROFESSIONALS FOR PLANNING PURPOSES ONLY. THIS DRAWING MAY NOT BE USED FOR CONSTRUCTION.
5. ALL INFORMATION CONTAINED HEREIN WAS CURRENT AT THE TIME OF DEVELOPMENT BUT MUST BE REVIEWED AND APPROVED BY THE PRODUCT MANUFACTURER TO BE CONSIDERED ACCURATE.
6. CONTRACTOR'S NOTE: FOR PRODUCT AND COMPANY INFORMATION VISIT [www.CADdetails.com/info](http://www.CADdetails.com/info) AND ENTER REFERENCE NUMBER 3354-13.1.



**MODEL 24 SM**

SHOWN W/ OPTIONAL 6" SS SURFACE CARRIER

ALPERS EXCAVATING INC.

16 W SILVER LAKE ROAD SOUTH  
TRAVERSE CITY MICHIGAN 49685  
231-943-4710

July 7, 2014

Bill Mouser  
Garfield Township

RECOMMENDED

Re: Water lines and drains  
for dog park  
at East Silver Lake Recreation Park

We will do the following:

Saw cut and remove two sections of concrete sidewalk and haul away

Strip off top soil and save

Install a 1" copper water line from existing water line at drinking fountain to the two proposed dog waters that will be installed by others

Install two 11" x 11" floor drains with a 2' diameter drywell and 10 yards of drainstone for new concrete pads

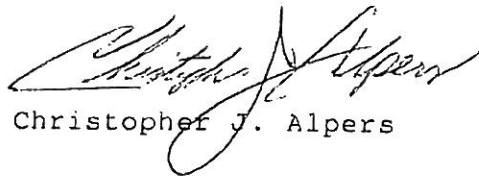
Install two 6' x 6' concrete pads for dog waters and floor drains

Replace two sections of concrete sidewalk

Spread top soil that was saved over areas that are disturbed

Cost.....\$8,725.00

Thank you for allowing us to bid on this project.

  
Christopher J. Alpers

CJA/pja



# Proposal

**Walters & Hemming, Inc.**  
421 W. Front Street  
Traverse City, MI 49684

Phone: (231) 946-5212  
Fax: (231) 946-6449  
www.waltersandhemming.com

Date: **July 11 2014**

Telephone: **517-420-2386**

Proposal Submitted to: **Garfield Township(Att. Bill Mouser)**  
Address: **E. Silver Lake Rd.**  
**Traverse City MI**

Job Location: **same**

We propose herby to furnish material and labor, complete in accordance with the specifications below, for the sum of:  
**Twenty Five Thousand Six Hundred Nine Dollars..... \$25,609.00**

Payment to be made as follows: **Upon Completion**

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and any other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

_____  
Authorized Signature

Note: This proposal may be withdrawn if not accepted within **30** days.

**We hereby submit specification and estimates for:**

- 2 Murdock Pet Drinking fountain**
- 1 Isolation shut off valve**
- 3/4" pex water piping**
- Misc. brass fittings**
- Concrete work trenching as per Elmer's Quote, included in total**

**Quote for labor and material to run water to dog park and install pet drinking fountain**  
**Elmer's to provide dry wells, cement pads, drains in pads and to trench in lines**

**permits**

**Acceptance of Proposal**

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Credit Cards Accepted**

**For In-Store Retail Sales Only**

Date of Acceptance _____

Signature: _____

Signature: _____

Please Sign And Return