

**CHARTER TOWNSHIP OF GARFIELD  
TOWN BOARD MEETING  
August 11, 2015**

Chuck Korn called the Town Board Meeting to order on August 11, 2015 at 6:00p.m.at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

**Pledge of Allegiance**

**Roll call of Board Members**

Present: Bob Featherstone, Molly Agostinelli, Kit Wilson, Denise Schmuckal, Jeane Blood Law, Lanie McManus and Chuck Korn

Staff Present: Rob Larrea

**1. Public Comment (6:01)**

None

**2. Review and Approval of the Agenda - Conflict of Interest (6:04)**

*Agostinelli moved and Schmuckal seconded to approve the agenda as presented.*

*Yeas: Agostinelli, Schmuckal, Wilson, McManus, Featherstone, Blood Law, Korn*

*Nays: None*

**3. Consent Calendar (6:02)**

**a. Minutes**

July 28, 2015 Regular Meeting (Recommend Approval)

**b. Bills**

General Fund	\$19,181.61
(Recommend Approval)	

Gourdie-Fraser

Developer's Escrow Fund	\$ 345.00
Utility Receiving Fund	<u>45,155.90</u>
Total	\$ 45,500.90

**c. Application for Progress Payment #1 to Elmer's Crane and Dozer, Inc. for Harris Road/Cedar Run Road Water Main Extension in the amount of \$318,018.60 (Recommend Approval)**

*Featherstone moved and Blood Law seconded to adopt the consent calendar as presented.*

*Yeas: Featherstone, Blood Law, Agostinelli, Schmuckal, Wilson, McManus, Korn*

Nays: None

**4. Correspondence (6:04)**

- a. Conservation District report for July 2015

**5. Reports**

**a. Construction Report (6:04)**

A construction update was submitted in writing. Schmuckal inquired about maintenance on the LaFranier sidewalk. Korn said that it could be a future topic of discussion.

**b. Sheriff's Department Report (6:06)**

Lt. Chris Barsheff reported 1,702 calls in Garfield for the month of July. He noted that even though the Cherry Festival was in full swing, calls stayed relatively consistent. He spoke about some internal personnel changes. He introduced literature on the National Night Out on August 4<sup>th</sup> which is designed to bring officers into the neighborhoods to mingle with the public and create a working relationship with officers. He would like to hold a safety fair in the future so people can interact with public safety staff. He described the power of Facebook in locating lost people and said it has been a useful tool.

**c. County Commissioner's Report (6:16)**

County Commissioner Chris Maxbauer said the East Bay waste drop off site on Rasho Road is open from 7-7 daily for brush, logs or stumps. She said that the declaration of a state of emergency has helped and the mess is being cleaned up slowly. She also thanked everyone who has stepped up to help in the clean-up efforts.

**d. Building Committee Report (6:21)**

Agostinelli reported that concrete footings have been poured and they hope that they are back on schedule for when the canopies arrive.

**e. Clerk's Report (6:22)**

McManus submitted her report in writing and added that her office is auditing the qualified voter file for the March 2016 election.

**f. Supervisor's Report (6:23)**

Korn said that he met with the City Manager regarding the Boardman Trail and met with Consumers Power regarding the franchise agreement. They are also working with Charter Communications on a franchise agreement. Korn reported that Charter agreed to remove our Township phone number from customer bills. A bid went out for the Forestlane Subdivision paving project and Korn may get an estimate on Oak Terrace to see about an SAD there.

Agostinelli asked to discuss the dam removal project and the Township's role in that project. Korn said he would put that on the next agenda.

**6. Unfinished Business (6:27)****a. PD 2015-53 – Public Hearing - Major Amendment to the Brookside Commons Planned Unit Development**

Larrea said this was a major PUD amendment to allow a reduction in setbacks, parking spaces and carports. Korn opened the Public Hearing at 6:29pm and seeing no one wishing to speak, closed the Public Hearing.

*Featherstone moved and Blood Law seconded THAT the Findings of Fact originally adopted for the Brookside Commons Planned Unit Development do not require modification as they remain current and valid for Major amendment Application #SUP-2009-01-A and further THAT Application #SUP-2009-01-A for a Major Amendment to the Brookside Commons Planned Unit Development be approved, subject to the following conditions:*

1. *Regarding the pedestrian trails located along N. Long Lake Road and Zimmerman Road:
  - a. *The applicant may choose to construct each out of either 6-foot concrete or 8-foot blacktop (both to match), and the walkways to be built on the future commercial development sites shall also match this construction.*
  - b. *The applicant shall provide a means to ensure perpetual public access to the trails for Planning Department review and approval.**
2. *At any point in the future, the applicant may choose to construct additional carports in appropriate locations as deemed appropriate by Staff, apartment management, and MSHDA. A land use permit shall be required.*
3. *The applicant shall work with the owner of the adjacent Lone Tree I condominium to establish mutual, perpetual cross-access agreements between Lone Tree I and Brookside Commons, specifically Rosewood Drive and Lone Pine Drive within the Lone Tree I condominium.*
4. *The applicant shall provide two (2) full sized plan sets, one (1) 11x17" plan set, and one electronic copy of the full application (in PDF format) with all updates as required by the conditions of this approval and indicating compliance with all provisions of the Zoning Ordinance.*
5. *The applicant shall record promptly the Report and Decision Order (RDO) and any amendment to such order with the Grand Traverse County Register of Deeds in the chain of title for each parcel or portion thereof to which the RDO pertains. A copy of each recorded document shall be filed with the Township within ninety (90) days of final approval by the Township or approval shall be considered to have expired.*

*Yeas: Featherstone, Blood Law, McManus, Agostinelli, Schmuckal, Wilson, Korn  
Nays: None*

**7. New Business****a. Grand Traverse Metro Fire 2016 Timeline/Budget Assumptions/Issues****(6:31)**

Chief Pat Parker said that the proposed 2016 budget was approved by the Metro Board. He reviewed the budget with Board members and said that a 2% cost of living increase was included, as well as, a \$.35 increase for minimum wage workers. A new medical vehicle (squad) for Station 11, as well as a new tanker truck and the new fire station in Acme would be paid out of Public Improvement Funds (PIF). The budget also includes a lease payment of approximately \$100,000 on engine A. The new proposed Acme fire station is in the 2016 budget with a full year of payments, though the station will be amortized over 15 years to save \$195,000 in interest. Parker said that the board cut the budget to 2.4 mills and they will be dipping into their general fund and PIF to make up the difference. He presented options for funding the millage. Board members asked questions regarding the amortization and the new fire station payment, property options, wages, cost recovery revenues, and health increases. Board members asked for more information on personnel costs, and asked about tax valuation increases over time.

*Schmuckal moved and Blood Law seconded to hold a public hearing on August 25<sup>th</sup> for the purpose of hearing comments on the Grand Traverse Metro 2016 Budget.*

*Yeas: Schmuckal, Blood Law, Featherstone, Agostinelli, McManus, Wilson, Korn  
Nays: None*

**b. Review and Acceptance of the Names for Roads Within the “The Ridges at 45” as “Ridge Boulevard” and “Orchard Circle”**

*Agostinelli moved and Featherstone seconded to approve and accept the Names for Roads Within the “The Ridges at 45” as “Ridge Boulevard” and “Orchard Circle.”*

*Yeas: Agostinelli, Featherstone, Wilson, Schmuckal, Blood Law, McManus, Korn  
Nays: None*

**8. Public Comment: (7:06)**

County Commissioner Alisa Kroupa said that the County was disappointed that the Record-Eagle disclosed the name of a candidate for the County Administrator position in light of the fact that applications are being accepted until August 25<sup>th</sup>. She reported that the Boardman River Dam team has only raised \$2.5 million of the \$8 million needed. The County is looking into other sources of funding besides the taxpayers and there is a possibility of a partnership with the city. The County board has requested all invoices from the Boardman Dam project for review.

**9. Other Business (7:17)**

Blood Law said brush passes are being distributed at the Township Hall and are good until August 22<sup>nd</sup>. The finance committee met and plans to implement a new policy to deal with excess land, equipment etc. that the township owns.

McManus said she distributed budget plans to the department heads to begin the process of budgeting for the 2016 year.

**10. Adjournment**

*Schmuckal moved and Featherstone seconded to adjourn the meeting at 7:14pm.*



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Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686



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Lanie McManus, Clerk  
Charter Township of Garfield  
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