

CHARTER TOWNSHIP OF GARFIELD TOWN BOARD MEETING

Tuesday, August 11, 2015 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

AGENDA

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – July 28, 2015 Regular Meeting (Recommend Approval)

b. Bills -

General Fund
(Recommend Approval)

\$ 19,181.61

| | |
|------------------------|------------------|
| Gourdie-Frasier | |
| Developer's Escrow | \$ 345.00 |
| Utility Receiving Fund | <u>45,155.90</u> |
| Total | \$ 45,500.90 |
| (Recommend Approval) | |

- c. Application for Progress Payment #1 to Elmer's Crane & Dozer, Inc. for Harris Road/Cedar Run Road Water Main Extension in the amount of \$318,018.60

4. Correspondence

5. Reports

- a. Construction Report
- b. Sheriff's Report
- c. County Commissioner's Report
- d. Building Committee Report
- e. Clerk's Report
- f. Supervisor's Report

6. Unfinished Business

- a. PD 2015-53 - Public Hearing – Major Amendment to the Brookside Commons Planned Unit Development

7. New Business

- a. Grand Traverse Metro Fire 2016 Timeline/Budget Assumptions/Issues
- b. Review and acceptance of the names for roads within the "The Ridges at 45" as "Ridge Boulevard" and "Orchard Circle"

8. Public Comment

9. Other Business

10. Adjournment

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
July 28, 2015

Chuck Korn called the Town Board Meeting to order on July 28, 2015 at 6:00p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Bob Featherstone, Molly Agostinelli, Kit Wilson, Denise Schmuckal, Jeane Blood Law, Lanie McManus and Chuck Korn

1. Public Comment (6:01)

Wayne Fisher of Oak Terrace Drive expressed his concerns with property taxes and road taxes. He thinks that property taxes and road taxes should be combined and proposed a solution to the road condition problem.

2. Review and Approval of the Agenda - Conflict of Interest (6:03)

Featherstone moved and Blood Law seconded to approve the agenda as amended replacing "Construction Report" with "Planning Commission Report" under Reports.

*Yeas: Featherstone, Blood Law, Agostinelli, Schmuckal, Wilson, McManus, Korn
 Nays: None*

3. Consent Calendar (6:04)

a. Minutes

July 14, 2015 Regular Meeting (Recommend Approval)

b. Bills

| | |
|----------------------|--------------|
| General Fund | \$ 75,586.53 |
| (Recommend Approval) | |

c. Resolution 2015-11-T, a Resolution in Support of Michigan Coastal Zone Management Grant for Boardman Lake Trail and Boardman River Trail Planning. (Recommend Approval)

Item c. was added to the consent calendar at the meeting. Ms. Wilson asked for a moment to review the item.

Agostinelli moved and Blood Law seconded to adopt the consent calendar as amended.

Yeas: Agostinelli, Blood Law, Featherstone, Schmuckal, Wilson, McManus, Korn

Nays: None

4. Correspondence (6:07)

a. Letter of Information from Jason D. Oberle of the Bureau of Indian Affairs of the United States Department of the Interior

Board members asked about the potential tax loss from the tax rolls. Discussion centered upon what could be done about the trust acquisition and the Township's lack of authority. Korn added that the tribe was interested in hooking up to the Township's water and sewer and that they might also be interested in the Township's essential services.

b. Letter of Information regarding the General Fire Fund Balance Differences

Blood Law detailed the Fire Fund Balance differences and how the process had changed with the new BS&A software.

5. Reports

a. Planning Commission Report (6:13)

Wilson reported that there was a large turnout of Lonetree residents at the Planning Commission meeting opposed to a connection with the new Brookside neighborhood. She added that staff was researching the PUD's approval documents. The Board also discussed fire safety in light of the proposed connections.

b. GT Metro Fire Department Report (6:16)

Assistant Chief Terry Flynn said that July was a busy month and there were two fires after the report was written. Fire numbers are at a slight increase over last year.

c. County Commissioner's Report (6:19)

County Commissioner Alisa Kroupa said that because so many false articles appear in the media, they are working on hiring a communications person and will be developing policies for print media and communications. The final approval for the 911 project will come forward for a vote this week. The Commission has an energy audit recommendation and talk continues regarding the Boardman Dam Project. A new invoice will be coming in front of Commissioners in light of so many errors on the last one. The Commission is looking at a Coastal Zone Management Land grant application to finish the Boardman Lake Trail. The interim human resources person will be finalizing the interview panel for the Human Resource Director and the County Administrator position has been rewritten and posted.

d. Building Committee Report (6:24)

Agostinelli said that the committee met and are trying to get a resolution to the proposed canopies on the township building. They have contacted a masonry person to look at the bricks on the township hall and hope to have another mason look at the bricks, as well.

e. Treasurer's Report (6:25)

Blood Law presented a report that spanned March 31- June 30 and explained a few changes.

f. Clerk's Report (6:26)

McManus said that the state's RFP for new election equipment and software is out. The state is still looking at options for purchasing and payments. She told the board to plan for election worker training in the budget. McManus added that the state approved the last appraisal for the Boardman acquisition which means that 75% of the purchase price will be reimbursed to the township.

f. Supervisor's Report (6:29)

Korn said he met with the DEQ regarding the west side water project and met with Meadow Lane about more units for the trailer park. He also met with Metro Fire regarding their budget and had a meeting regarding CPO's. He also talked to the Road Commission about the Cedar Run portion of the water project.

6. Unfinished Business (6:31)**a. Public Hearing – Ordinance No. 69, Charter Township of Garfield Fire Prevention Ordinance (6:35)**

Fire Marshal Brian Belcher gave an overview of changes proposed in the new Fire Prevention Ordinance. He reviewed language pertaining to special events, tents and canopies, open burning and sky lanterns. Agostinelli asked about the Barns and special events permits and was told it would not affect any events if the Barns had already been inspected.

Korn opened the Public Hearing at 6:39pm and seeing no one wishing to speak, closed the Public Hearing.

Wilson moved and Schmuckal seconded to adopt Ordinance No. 69, Charter Township of Garfield Fire Prevention Ordinance.

*Yeas: Wilson, Schmuckal, Blood Law, Featherstone, Agostinelli, McManus, Korn
Nays: None*

b. Consideration of Resolution 2015-10-T, a Resolution Adopting a Revised Fee Schedule for the Grand Traverse Metro Fire Department Fire Prevention Bureau Covering Various Plan Review, Permit, Inspection and Appeal Fees (6:40)

Fire Marshal Brian Belcher said it has been several years since the fee schedule was updated. Rates went up by 20% but there is a 30% discount for residents serviced by Metro. If work is performed without a permit, the cost will be three times the original amount. Board members discussed the proposed fee schedule.

Agostinelli moved and Schmuckal supported to adopt Resolution 2015-10-T, a Resolution Adopting a Revised Fee Schedule for the Grand Traverse Metro Fire Department Fire Prevention Bureau Covering Various Plan Review, Permit, Inspection and Appeal Fees

*Yeas: Agostinelli, Schmuckal, Wilson, Featherstone, Blood Law, McManus, Korn
Nays: None*

c. Consideration of Request for Change Order for Garfield Township Canopy (6:47)

Korn explained that underground electric was found where they wanted to locate a post so the canopy had to be made slightly larger and some costs increased as a result. The cost of the concrete almost doubled, which raised concerns with board members. Board members discussed getting a completion date for the project from Eckler and inquired about the original bid. Board members expressed dissatisfaction with the already dug holes in the ground and thought they are a safety hazard at this point and it was important to complete the project despite the increased cost.

Featherstone moved and Agostinelli seconded to reluctantly accept the request for change order from Eckler Building Solutions in the amount of \$4,279.00.

*Yeas: Featherstone, Agostinelli, Blood Law, Wilson, McManus, Schmuckal, Korn
Nays: None*

Blood Law expressed concerns and said that due diligence needed to be done next time and bids should be more detailed.

7. New Business

a. Grand Traverse Sheriff's Office Calls for Service (7:03)

Chris Barsheff commented on two pie charts which showed 2014 calls for service and calls for service for 2015 year to date in Garfield Township. He said that the figures included only non-criminal, criminal and traffic crashes only. Garfield pays 36.9% of the total CPO budget, yet calls are always near 45%.

Korn commented that it may be a good time to discuss another CPO in Garfield Township since the data points in that direction.

Schmuckal expressed concerns that the Personnel Committee was not involved in a meeting regarding the CPO's. Barsheff added that the department tried to mount the speed indicator machine in Lonetree, but there were no posts to which it could be attached. He mentioned that Harris Road was opened today and may help alleviate the increase in traffic and speed issue.

8. **Public Comment: (7:21)**
None

9. **Other Business (7:21)**

10. **Adjournment**
Wilson moved to adjourn the meeting at 7:21.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|-------------------------|------|-------|--------|--------------------------------|--------------------------|----------|
| Bank GEN General | | | | | | |
| 07/27/2015 | GEN | 34112 | 0147 | ALWAYSCARE | EMPLOYEE INSURANCE | 1,361.70 |
| 07/27/2015 | GEN | 34113 | 0907 | CDM MOBILE SHREDDING, LLC | SHREDDING | 210.00 |
| 07/27/2015 | GEN | 34114 | 0375 | FIFTH THIRD BANK | 5473785400032465 | 913.52 |
| 07/27/2015 | GEN | 34115 | 0568 | NORTHERN OFFICE EQUIP | CONTRACTED SVCS - COPIER | 567.92 |
| 07/27/2015 | GEN | 34116 | 0391 | THE GUARDIAN | EMPLOYEE INSURANCE | 914.18 |
| 07/29/2015 | GEN | 34117 | 0065 | CHERRYLAND ELECTRIC COOP. | ELECTRIC | 2,259.84 |
| 07/29/2015 | GEN | 34118 | 0065 | CHERRYLAND ELECTRIC COOP. | LIGHTS | 284.62 |
| 07/29/2015 | GEN | 34119 | 0313 | GRAND TRAVERSE CONSERVATION DI | PARK MAINTENANCE | 1,567.38 |
| 07/29/2015 | GEN | 34120 | 0050 | INTEGRITY BUSINESS SOLUTIONS | SUPPLIES | 143.85 |
| 07/29/2015 | GEN | 34121 | 0019 | JEANE BLOOD LAW | MILEAGE | 91.43 |
| 07/29/2015 | GEN | 34122 | 0915 | SUPERFLEET | GAS | 233.02 |
| 07/29/2015 | GEN | 34123 | MISC | WADE TRIM | PROFESSIONAL SERVICES | 2,227.22 |
| 08/04/2015 | GEN | 34124 | 0130 | ANNE WENDLING | CONTRACTED SVCS | 242.50 |
| 08/04/2015 | GEN | 34125 | 0064 | CITY OF TRAVERSE CITY | 170975-120456 | 36.00 |
| 08/04/2015 | GEN | 34126 | 0048 | CONSUMERS ENERGY | 1000 1813 1597 | 70.04 |
| 08/04/2015 | GEN | 34127 | 0001 | GARFIELD CHARTER TOWNSHIP | HSA | 76.59 |
| 08/04/2015 | GEN | 34128 | 0867 | LAUTNER IRRIGATION INC | PARK SPRINKLER SYSTEM | 218.75 |
| 08/04/2015 | GEN | 34129 | 0557 | MAPLE RIVER DIRECT MAIL | POSTAGE | 31.25 |
| 08/04/2015 | GEN | 34130 | 0395 | SPECTRUM BUSINESS | INTERNET | 65.00 |
| 08/04/2015 | GEN | 34131 | 0209 | STATE OF MICHIGAN (P) | WITHHOLDING | 2,511.99 |
| 08/04/2015 | GEN | 34132 | 0202 | UNITED WAY | UNITED WAY | 85.00 |
| 08/04/2015 | GEN | 34133 | 0006 | VRAC | DEFERRED COMP | 1,838.00 |
| 08/05/2015 | GEN | 34134 | 0064 | CITY OF TRAVERSE CITY | 170975-94720 LIGHTS | 661.90 |
| 08/05/2015 | GEN | 34135 | 0569 | GBS INC | PETITIONS | 46.54 |
| 08/05/2015 | GEN | 34136 | 0190 | GILL-ROY'S HARDWARE | SUPPLIES | 9.52 |
| 08/05/2015 | GEN | 34137 | 0916 | GRID4 COMMUNICATIONS, INC. | PHONES | 1,048.85 |
| 08/05/2015 | GEN | 34138 | 0472 | RUBY CLEANING SERVICE | CLEANING SVC. | 1,150.00 |
| 08/05/2015 | GEN | 34139 | 0472 | RUBY CLEANING SERVICE | CLEANING SVC. | 315.00 |

GEN TOTALS:

Total of 28 Checks:
 Less 0 Void Checks:

19,181.61
 0.00

Total of 28 Disbursements:

19,181.61

PH 231.946.5874
FAX 231.946.3703
www.gfa.tc

July 31, 2015

**SUMMARY OF JULY BILLINGS FOR
APPROVAL FROM GARFIELD TOWNSHIP**

I. Developer's Escrow Fund

1. Engineering services for plan review and construction services.

Chelsea Park

Project# 15208 Invoice No. 1520801 345.00

I. Total 345.00

II. Utility Receiving Fund

1. Engineering consulting services for

NW Service District Water System Infrastructure

Project# 15029C Invoice No. 150293119 115.00

2. Engineering, survey and construction consulting services for PS#1

General Water & Sewer Infrastructure

Project# 15029C Invoice No. 150293120 800.00

3. Engineering, survey and construction consulting services for

Zimmerman Road Watermain Extension

Project# 14283 Invoice No. 1428307 4,730.00

4. Engineering and construction services for watermain extension.

Harris and Cedar Run Road

Project# 15062 Invoice No. 1506205 39,160.90

5. Engineering and construction services to upgrade existing pumping station.

Pump Station #3 Upgrades

Project# 15107 Invoice No. 1510703 350.00

III. Total 45,155.90

GRAND TOTAL \$45,500.90

Invoice



Gourdie-Fraser, Inc.
123 West Front Street, PO Box 927
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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

July 31, 2015
Project No: 15208
Invoice No: 1520801

Re: Chelsea Park
Services Performed: Plan review, construction observation, review record drawings and turnover documentation the water main and sanitary sewer extension to service the existing Chelsea Park development.
Project Location: Hartman Road, Traverse City, Garfield Township, Grand Traverse County, Michigan.

Professional Services from June 28, 2015 to July 31, 2015
Fee

| Billing Phase | Fee | Percent Complete | Earned | Previous Fee Billing | Current Fee Billing |
|-------------------------------------|----------|------------------|--------|----------------------|---------------------|
| Plan Review | 1,500.00 | 23.00 | 345.00 | 0.00 | 345.00 |
| Construction Observation/Inspection | 1,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Close Out/Project Turnover | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Fee | 4,000.00 | | 345.00 | 0.00 | 345.00 |
| Total Fee | | | | | 345.00 |
| Total this Invoice | | | | | \$345.00 |

Invoice



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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

July 31, 2015
Project No: 15029C
Invoice No: 150293119

Re NW Service District Water System Infrastructure

Services Performed: Engineering and survey consulting services as detailed below.

Professional Services from June 28, 2015 to July 31, 2015

Professional Personnel

| | Hours | Amount |
|--|---------------------------|-----------------|
| Project Manager | | |
| HODGES, JENNIFER | 1.00 | |
| Tank site purchase/coordination with property owner. | | |
| Totals | 1.00 | |
| Total Labor | | 115.00 |
| | Total this Invoice | \$115.00 |

Invoice



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123 West Front Street, PO Box 927
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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

July 31, 2015
Project No: 15029C
Invoice No: 150293120

Re: General Water & Sewer Infrastructure

Services Performed: Engineering and survey consulting services as detailed below.

Professional Services from May 27, 2015 to July 31, 2015

Professional Personnel

| | Hours | Amount |
|--|-------|------------------------------------|
| Project Manager | | |
| HODGES, JENNIFER | 2.00 | |
| Pump station #1rehab memo/cost analysis. | | |
| Project Engineer | | |
| BURTT, ERIC | 6.00 | |
| PS#9 site evaluation, pump manufacturer research, rehabilitation memo and cost analysis. | | |
| Totals | 8.00 | |
| Total Labor | | 800.00 |
| | | Total this Invoice \$800.00 |

| |
|----------------|
| Invoice |
|----------------|

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MR CHUCK KORN
 CHARTER TWP OF GARFIELD
 3848 VETERANS DR
 TRAVERSE CITY, MI 49684

July 31, 2015
 Project No: 14283
 Invoice No: 1428307

Re: Zimmerman Road Watermain Extension
 Services Performed: Engineering, survey and construction services for design, site inspections, final plans, construction administration and close out for the extension of the existing 16" watermain along Zimmerman Road that currently terminates at Panorama Lane and extend to the north side of North Long Lake Road.

Professional Services from June 28, 2015 to July 31, 2015

Fee

| Billing Phase | Fee | Percent Complete | Earned | Previous Fee Billing | Current Fee Billing |
|-----------------------------|-------------------|------------------|------------------|---------------------------|---------------------|
| Preliminary Design | 16,000.00 | 100.00 | 16,000.00 | 16,000.00 | 0.00 |
| Final Design | 22,000.00 | 100.00 | 22,000.00 | 22,000.00 | 0.00 |
| Coordination / Negotiations | 3,000.00 | 100.00 | 3,000.00 | 3,000.00 | 0.00 |
| Construction Staking | 3,200.00 | 52.00 | 1,664.00 | 1,664.00 | 0.00 |
| Construction Observation | 43,000.00 | 78.00 | 33,540.00 | 28,810.00 | 4,730.00 |
| Construction Administration | 15,000.00 | 100.00 | 15,000.00 | 15,000.00 | 0.00 |
| Close Out | 3,000.00 | 100.00 | 3,000.00 | 3,000.00 | 0.00 |
| Total Fee | 105,200.00 | | 94,204.00 | 89,474.00 | 4,730.00 |
| | | Total Fee | | | 4,730.00 |
| | | | | Total this Invoice | \$4,730.00 |

Invoice



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MR CHUCK KORN
 CHARTER TWP OF GARFIELD
 3848 VETERANS DR
 TRAVERSE CITY, MI 49684

July 31, 2015
 Project No: 15062
 Invoice No: 1506205

Re: Harris & Cedar Run Road Watermain Extension
 Services Performed: Engineering, survey and construction services for design, site inspections, final plans, construction administration and close out for the extension of the existing 16" low pressure watermain along Harris Road (between North Long Lake Road and Cedar Run Road) and west along Cedar Run Road to the address of 5256 Cedar Run Road. Installation of 16" low pressure watermain along east Cedar Run Road and connection to the existing Grayhawk watermain. Appurtenances shall include valves, hydrants and water service leads.

Professional Services from June 28, 2015 to July 31, 2015
Fee

| Billing Phase | Fee | Percent Complete | Earned | Previous Fee Billing | Current Fee Billing |
|-----------------------------|-------------------|------------------|-------------------|----------------------|---------------------|
| Final Design | 82,875.00 | 100.00 | 82,875.00 | 82,875.00 | 0.00 |
| Bidding | 5,525.00 | 100.00 | 5,525.00 | 2,762.50 | 2,762.50 |
| Construction Staking | 23,250.00 | 50.00 | 11,625.00 | 0.00 | 11,625.00 |
| Construction Observation | 113,150.00 | 14.00 | 15,841.00 | 0.00 | 15,841.00 |
| Construction Administration | 22,100.00 | 40.00 | 8,840.00 | 0.00 | 8,840.00 |
| Record Drawings / Close Out | 18,600.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Fee | 265,500.00 | | 124,706.00 | 85,637.50 | 39,068.50 |
| | | Total Fee | | | 39,068.50 |

Reimbursable Expenses

| | | | | | |
|---------------|----------------------------|-------------------------------|---------------------------|--------------|--------------------|
| Miscellaneous | | | | | |
| 7/9/2015 | TRAVERSE CITY RECORD EAGLE | LEGAL NOTICE REQUEST FOR BIDS | | 92.40 | |
| | Total Reimbursables | | | 92.40 | 92.40 |
| | | | Total this Invoice | | \$39,160.90 |

Invoice



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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

July 31, 2015

Project No: 15107

Invoice No: 1510703

Re: Pump Station #3 Upgrades

Services Performed: Engineering and construction services for design, bidding, observation, administration and closeout services to upgrade existing pumping station to replace the existing pumps, mechanical, electrical and SCADA telemetry.

Professional Services from June 28, 2015 to July 31, 2015

Fee

| Billing Phase | Fee | Percent Complete | Earned | Previous Fee Billing | Current Fee Billing |
|-----------------------------|-----------|------------------|-----------|---------------------------|---------------------|
| Preliminary Design | 4,500.00 | 100.00 | 4,500.00 | 4,500.00 | 0.00 |
| Final Design | 7,000.00 | 100.00 | 7,000.00 | 6,650.00 | 350.00 |
| Bidding Services | 2,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Construction Observation | 3,500.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Construction Administration | 4,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Close Out | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Fee | 23,500.00 | | 11,500.00 | 11,150.00 | 350.00 |
| | | Total Fee | | | 350.00 |
| | | | | Total this Invoice | \$350.00 |

OWNER
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

ENGINEER
Gourdie-Fraser
123 W. Front Street
Traverse City, MI 48684

CONTRACTOR
Elmer's Crane & Dozer, Inc.
3600 Rennie School Rd.
Traverse City, MI 49685

CONTRACT AMOUNT
ORIGINAL: 1,895,340.00

COMPLETION DATE
ORIGINAL: September 30, 2015

DATES OF ESTIMATES
FROM: June 30, 2015

REVISED:

REVISED:

TO: July 20, 2015

APPLICATION FOR PROGRESS PAYMENT

Payment No. 1

Project: Harris Rd./Cedar Run Rd. Water Main Extension

GFA Project No: 15062

| Item | Description of Item | Unit | CONTRACT ITEMS (Original) | | | Contract Items (Revised) | | | THIS PERIOD | | | TOTAL TO DATE | | |
|------|--|------|---------------------------|--------------|--------------|--------------------------|---------------|---------------------|---------------------|---------------------|-----|---------------------|--------------|-----|
| | | | Qty. | Cost/ Unit | Item Cost | Qty. | Unit | Item Cost | Qty | Item Cost | % | Qty | Item Cost | % |
| 1 | Water Main, 16" C905 (Low Pressure) | LF | 8,760 | \$87.00 | \$752,120.00 | | | | 1,241 | \$107,987.00 | 14% | 1,241 | \$107,987.00 | 14% |
| 2 | Water Main, 12" C800 (High Pressure) | LF | 5,280 | \$53.00 | \$280,370.00 | | | | 1,901 | \$100,753.00 | 36% | 1,901 | \$100,753.00 | 36% |
| 3 | Bore & Jack, in Place, 24" | LF | 325 | \$310.00 | \$100,750.00 | | | | | \$0.00 | 0% | | \$0.00 | 0% |
| 4 | Bore & Jack, in Place, 30" | LF | 400 | \$365.00 | \$146,000.00 | | | | | \$0.00 | 0% | | \$0.00 | 0% |
| 5 | Water Service Lead, 1" | LF | 230 | \$26.00 | \$5,980.00 | | | | 74 | \$1,924.00 | 32% | 74 | \$1,924.00 | 32% |
| 6 | Gate Valve and Box, 16" | EA | 9 | \$8,535.00 | \$76,815.00 | | | | 2 | \$13,070.00 | 22% | 2 | \$13,070.00 | 22% |
| 7 | Gate Valve and Box, 12" | EA | 9 | \$2,410.00 | \$21,680.00 | | | | 3 | \$7,230.00 | 33% | 3 | \$7,230.00 | 33% |
| 8 | Tapping Sleeve and Valve, 12" | EA | 1 | \$5,600.00 | \$5,600.00 | | | | | \$0.00 | 0% | | \$0.00 | 0% |
| 9 | Curb Stop and Box, 1" | EA | 22 | \$185.00 | \$4,070.00 | | | | 7 | \$1,295.00 | 32% | 7 | \$1,295.00 | 32% |
| 10 | Cooperation Stop, 1" | EA | 22 | \$345.00 | \$7,590.00 | | | | 7 | \$2,415.00 | 32% | 7 | \$2,415.00 | 32% |
| 11 | Fire Hydrant Assembly | EA | 22 | \$6,240.00 | \$137,280.00 | | | | 5 | \$31,200.00 | 23% | 5 | \$31,200.00 | 23% |
| 12 | Connect to Existing Water Main | EA | 1 | \$8,000.00 | \$8,000.00 | | | | | \$0.00 | 0% | | \$0.00 | 0% |
| 13 | Asphalt, Drive Replacement | SY | 300 | \$21.00 | \$6,300.00 | | | | | \$0.00 | 0% | | \$0.00 | 0% |
| 14 | Asphalt, Shoulder Replacement (Cedar Run Road) | SY | 5,000 | \$7.25 | \$36,250.00 | | | | | \$0.00 | 0% | | \$0.00 | 0% |
| 15 | Asphalt, Road Replacement (Lone Tree Road) | SY | 75 | \$21.00 | \$1,575.00 | | | | | \$0.00 | 0% | | \$0.00 | 0% |
| 16 | Concrete Curb | LF | 1,200 | \$18.50 | \$19,800.00 | | | | | \$0.00 | 0% | | \$0.00 | 0% |
| 17 | Traffic Control | LS | 1 | \$175,000.00 | \$175,000.00 | | | | 0.50 | \$87,500.00 | 50% | 0.50 | \$87,500.00 | 50% |
| 18 | Tree Replacement | EA | 10 | \$315.00 | \$3,150.00 | | | | | \$0.00 | 0% | | \$0.00 | 0% |
| 19 | Restoration and Clean-up | LS | 1 | \$115,000.00 | \$115,000.00 | | | | | \$0.00 | 0% | | \$0.00 | 0% |
| | | | | | | \$1,895,340.00 | \$0.00 | \$353,354.00 | \$353,354.00 | \$353,354.00 | | \$353,354.00 | | |

Payment No. 1

Project: Harris Rd./Cedar Run Rd. Water Main Extension

GFA Project No: 15062

The undersigned CONTRACTOR certifies that: (1) Any previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials, and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interest and encumbrances (except such as are covered by Bond acceptable to OWNER indemnifying OWNER against: any such lien, claim, security interest, or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the contract Documents and not defective as that term is defined in the Contract Documents

Three hundred eighteen thousand eighteen dollars and sixty cents
Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 8-5-2015

GOURDIE-FRASER
 (ENGINEER)

[Signature]
 Authorized Signature

Date: 8/5/15

[Signature]
 (CONTRACTOR)

[Signature]
 Authorized Signature

Charter Township of Garfield**Construction Update****August 5, 2015****Water Projects****Northwest Service District – Water System Improvements**

GFA is continuing to work on the overall project with our goal to have piping, tank and booster station completed by December 2015.

Brookside

All utilities have been installed and scheduling a walkthrough with DPW to facilitate turnover.

Zimmerman Road

Project has been accepted and turned over to the Township. Elmers was onsite last week and completed some outstanding restoration items per resident complaints.

Crown Development

GFA has submitted project to MDEQ for permits. Project is scheduled to be bid out next week with work to begin in August.

Harris / Cedar Run Road Watermain Extension

All watermain has been installed along Harris Road consistent with the timeline of July 31st. The road has been milled and being prepared for paving to complete the Road Commission portion of the Rehabilitation. Elmer's is proceeding forward with the installation of watermain on Cedar Run Road with anticipated completion of at the end of September.

Tank Site Purchase

The agreement was signed for the 3 acre tank purchase with Garfield Township and Barkley Properties last week. The access easement will be presented to the Board next for approval.

General Utilities**GTCRC - Lafranier Road / Garfield Road**

GFA is working with the GTCRC with shop drawing reviews, construction meetings, permit issuance, and construction inspection with respect to the utility adjustments. Three (3) particular projects are occurring next year that will potentially impact the utilities and GFA along with the GTC DPW have been providing assistance.

Lafranier Road: Project has been completed and site walkthrough done. Awaiting record drawings and punchlist

Garfield Road: Completed

Garfield Road: Utilities have been installed, road milled and anticipate paving next week.

Pump Station #3

Under contract, final design has been completed and permits and bidding anticipated to occur by the end of August.

Pump Station #1

Memo and cost estimate for repairs has been provided to Township / DPW and proceeding with work

Pump Station #9

Memo and cost estimate for repairs has been provided to Township / DPW and proceeding with work

Cass Road 20" Watermain (exposed)

A portion of the watermain installed in 2004 that feeds the McCrae tank was found to be exposed in October. The location is at the Miller Creek Crossing within the existing Railroad Right of Way. GFA has been researching and coordinating with the MDEQ, Railroad, Soil Erosion and Conservation District. The circumstances appear to be related to an ongoing bank erosion related to undersized culverts that has been occurring since the 1990s. The Railroad has been uncooperative to work with the Township to correct. It has been the recommendation of GFA to continue to monitor the pipe and insulate during these weather conditions until Spring. At such time, GFA will re-address again with the Railroad.

Plan Reviews

Buffalo Ridge

Utilities have been installed and scheduling a site walkthrough to facilitate closeout / turnover with developer

Carson Square

Construction has begun and GFA is onsite performing construction oversight.

The Ridges at 45 (Maple Ridge Apartments)

A preliminary plan review has been completed by GFA. Currently awaiting final drawings to complete review.

Chelsea Park

Final plans have been submitted and GFA conducted review / comments last week back to developer.

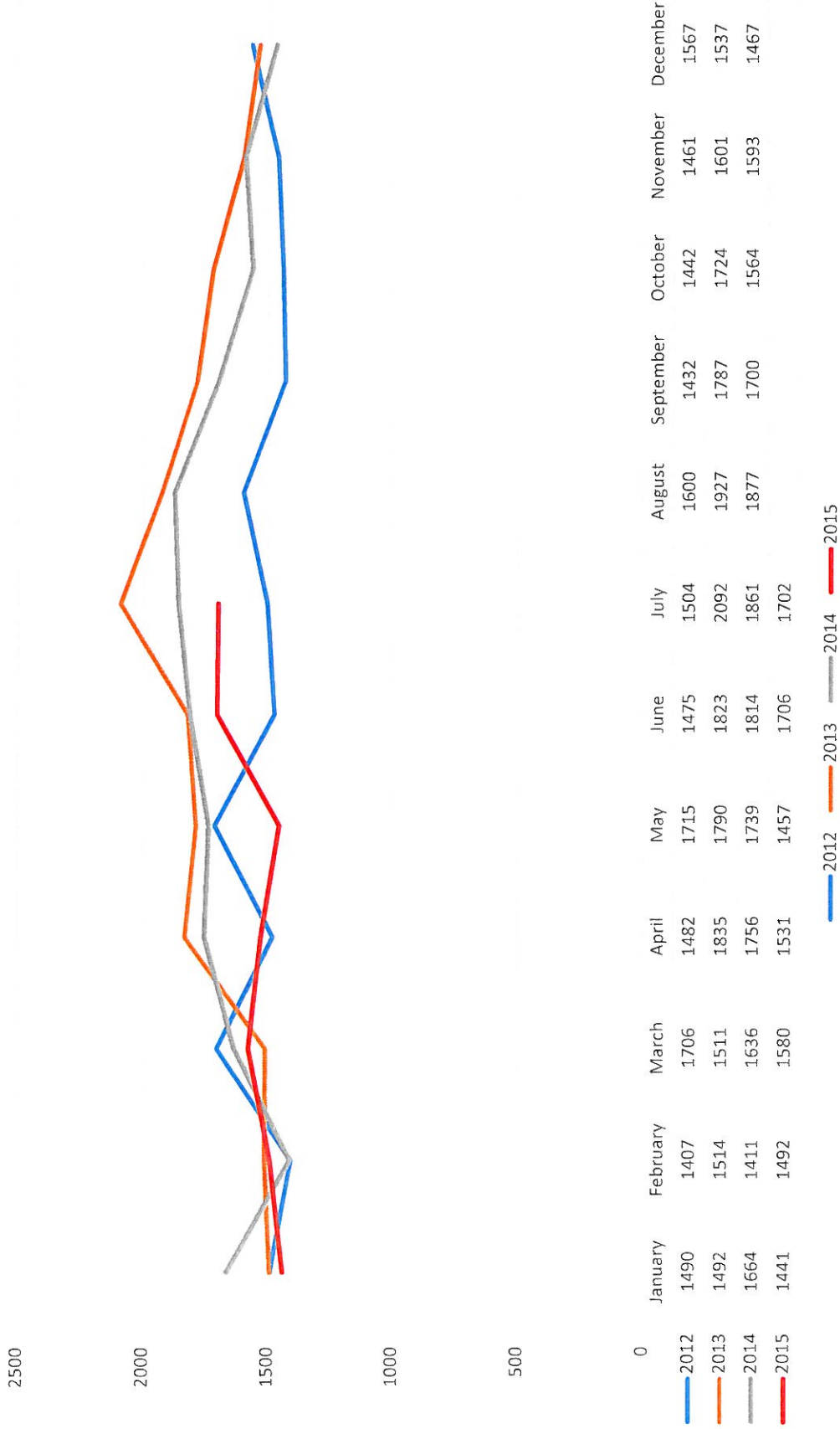
Grand Traverse Sheriff Department Calls for Service Statistics

Month July Year 2015

| Day of Week | Mon | Tues | Weds | Thurs | Fri | Sat | Sun | TOTAL |
|------------------|-----------|-------|-----------------|-------|---------|-----|----------|-------|
| | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Hour of Day | 549 | 590 | 739 | 779 | 790 | 538 | 486 | 4,471 |
| | 177 | 98 | 95 | 53 | 53 | 51 | 81 | 133 |
| | 186 | 205 | 223 | 224 | 241 | 238 | 281 | 256 |
| Location | Citations | | Traffic Crashes | | Arrests | | *Other | |
| | | Fatal | PIA | PDA | OWI | MIP | Criminal | |
| 01 Acme | 23 | 0 | 4 | 13 | 0 | 0 | 5 | 166 |
| 02 Blair | 53 | 0 | 6 | 13 | 1 | 0 | 51 | 339 |
| 03 East Bay | 40 | 0 | 4 | 28 | 1 | 0 | 31 | 312 |
| 04 Fife Lake | 20 | 0 | 2 | 7 | 0 | 3 | 4 | 69 |
| 05 Garfield | 115 | 0 | 9 | 65 | 8 | 3 | 94 | 809 |
| 06 Grant | 3 | 0 | 0 | 3 | 0 | 0 | 3 | 12 |
| 07 Green Lake | 26 | 0 | 2 | 10 | 1 | 2 | 12 | 168 |
| 08 Long Lake | 10 | 1 | 1 | 4 | 1 | 0 | 8 | 105 |
| 09 Mayfield | 8 | 0 | 1 | 7 | 0 | 0 | 3 | 53 |
| 10 Peninsula | 10 | 0 | 2 | 7 | 1 | 1 | 2 | 68 |
| 11 Paradise | 17 | 0 | 0 | 6 | 0 | 0 | 9 | 83 |
| 12 Union | 1 | 0 | 0 | 0 | 0 | 0 | 3 | 18 |
| 13 Whitewater | 8 | 1 | 1 | 7 | 1 | 0 | 4 | 80 |
| 29 Fife Lake Vlg | 3 | 0 | 0 | 1 | 0 | 0 | 1 | 27 |
| 30 Kingsley Vlg | 10 | 0 | 0 | 2 | 0 | 0 | 3 | 40 |
| 66 Traverse City | 12 | 0 | 0 | 0 | 1 | 1 | 63 | 0 |
| 84 Out of County | 0 | 0 | 0 | 0 | 0 | 0 | 29 | 0 |
| Totals | 359 | 2 | 32 | 173 | 15 | 10 | 325 | 2,349 |
| | | | | | | | | 842 |
| | | | | | | | | 1,073 |
| | | | | | | | | 207 |
| | | | | | | | | 4,471 |

*Other Calls for Service Include: 911 Hangups; BOI; Follow-up to Complaints; Motorist Assistants; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts
 Ticket stats are based on what District Court has entered as of 7/31/15.
 Arrest Stats are as of 8/02/15.

GTSO Garfield Township Calls for Service

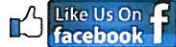




Grand Traverse County Sheriff's Office

851 Woodmere Ave, Traverse City, MI 49686

Phone: 231-955-5000 • Web: www.gtsheriff.org • Email: info@gtsheriff.org



Facebook: Grand Traverse Sheriff's Office

Our agency has partnered with the National Association of Town Watch, which is the nation's premiere non-profit crime prevention organization dedicated to the development and promotion of crime prevention in communities across the nation. NATW is a network of law enforcement agencies, neighborhood watch groups, civic groups, state and regional crime prevention associations and concerned citizens. Through that network, NATW was able to launch the annual National Night Out campaign.

"The introduction of National Night Out, "America's Night Out Against Crime", began in 1984 as an effort to promote involvement in crime prevention activities, police-community partnerships, neighborhood camaraderie and send a message to criminals letting them know that neighborhoods are organized and fighting back. NATW's National Night Out program culminates annually, on the first Tuesday of August." (www.natw.org).

We aim to build on our relationship with neighborhood groups throughout the county and to employ a proactive approach to reducing crime. We hope to grow small neighborhood communities that will work closely with our community police officers who are assigned to various townships. Using a 21st century approach, we will create an avenue for effective two way communication, which will allow for the better sharing of information, reporting of crime tips, dissemination of crime prevention techniques and much more.

We are your Garfield Township community police officers and are proud to serve your community. We are looking forward to developing a partnership in the fight against crime. You can expect to receive additional information in the near future regarding our community partnership program. If you are interested in organizing a community watch group in your neighborhood, please contact our community police office phone number below.

We patrol the Garfield Township community as a regular part of our job function with the Sheriff's Office. We handle various complaints, solve various problems for citizens and work closely with township officials to make sure the needs and expectations of the community are met. We attend the township board meetings monthly and provide a report related to GTSO's activities in the township.



Christopher Barsheff
Lieutenant



Christopher Halleck
Deputy



Michael Makowski
Deputy



Bradley Kirkpatrick
Deputy

Garfield Township Hall, 3848 Veterans Drive, Traverse City, MI 49684
Office (231) 941-9222





GRAND TRAVERSE COUNTY SHERIFF'S OFFICE

Thomas J. Bensley, Sheriff • Nathan Alger, Undersheriff

Administration

851 Woodmere Avenue, Traverse City, MI 49686-3349 • (231) 995-5000 • F AX (231) 995-5010

Corrections

320 Washington Street, Traverse City, MI 49684-2583 • (231) 922-4530 • F AX (231) 922-4415

NATIONAL NIGHT OUT: August 4th 2015

GRAND TRAVERSE COUNTY SHERIFF TO JOIN COMMUNITIES NATIONWIDE FOR 'AMERICA'S NIGHT OUT AGAINST CRIME'

On Tuesday, August 4th neighborhoods throughout Grand Traverse County are being invited to join forces with thousands of communities nationwide for the "32nd Annual National Night Out" (NNO) crime and drug prevention event. National Night Out, which is sponsored by the National Association of Town Watch (CNATW) and co-sponsored locally by the Grand Traverse County Sheriff's Office, will involve over 16,540 communities from all 50 states, U.S. territories, Canadian cities and military bases around the world. In all, over 38.1 million people are expected to participate in 'America's Night Out against Crime'. NNO 2015 corporate sponsors are ADT, Nextdoor.com, Associa and FunFlicks.

National Night Out is designed to: (1) Heighten crime and drug prevention awareness; (2) Generate support for, and participation in, local anticrime efforts; (3) Strengthen neighborhood spirit and police-community partnerships; and (4) Send a message to criminals letting them know neighborhoods are organized and fighting back.

From 6 to 10 p.m. on August 4th, residents in neighborhoods throughout Grand Traverse County and across the nation, are asked to lock their doors, turn on outside lights and spend the evening outside with neighbors and police.

National Project Coordinator Matt Peskin said, "This is a night for America to stand together to promote awareness, safety and neighborhood unity. National Night Out showcases the vital importance of police-community partnerships and citizen involvement in our fight to build a safer nation. On NNO, we invite neighborhoods nationwide to join us in *Giving Crime & Drugs A Going Away Party.*"

We will be using this event to build on our relationship with the community and to establish networks of people and community groups who can help us prevent and reduce crime in the area. Our Community Police Officers who are assigned to various townships within the county will be patrolling in neighborhoods and talking to residents about our future goals and plans of bringing crime prevention and awareness into the 21st Century. We hope to continue our involvement in this national event annually and to increase the communities' involvement.

Contact: Lt Chris Barsheff, 231-995-5044



Clerk's Report

For July 2015

Submitted 8/6/15

To The Garfield Township Board;

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that particular month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line Item Budget, which means that what is important is the final figure. Some line items may run over as long as the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of July in the General Fund, you will find that we had a total of \$677,183.26 Revenues and \$423,045.71 Expenditures. For the year we have a total of \$2,728,74.31 Revenues and \$1,936,355.60 Expenditures.

If you have any questions or would like further clarification please feel free to contact me at: 231-941-1620.

Lanie McManus

Township Clerk

| GL NUMBER | DESCRIPTION | 2015 ORIGINAL BUDGET | 2015 AMENDED BUDGET | YTD BALANCE 07/31/2015 | ACTIVITY FOR MONTH 07/31/2015 | AVAILABLE BALANCE |
|---|-------------------------------|----------------------|---------------------|------------------------|-------------------------------|---------------------|
| Fund 101 - GENERAL OPERATING FUND | | | | | | |
| Revenues | | | | | | |
| Dept 000 | | | | | | |
| 101-000-403.000 | CURRENT REAL PROPERTY TAXES | 1,928,007.24 | 1,928,007.24 | 1,709,972.71 | 452,282.48 | 218,034.53 |
| 101-000-407.000 | DEL PERSONAL PROP TAXES | 0.00 | 0.00 | 524.51 | 0.00 | (524.51) |
| 101-000-412.000 | SWAMP TAX COLLECTIONS | 40.68 | 40.68 | 0.00 | 0.00 | 40.68 |
| 101-000-414.000 | Protected R/E Interest | 0.00 | 0.00 | 1,949.61 | 40.62 | (1,949.61) |
| 101-000-423.000 | TRAILER PARK FEES | 6,203.70 | 6,203.70 | 4,232.50 | 605.50 | 1,971.20 |
| 101-000-445.000 | PENALTIES & INT. ON TAXES | 7,627.50 | 7,627.50 | 5,386.55 | 0.00 | 2,240.95 |
| 101-000-476.000 | BUILDING PERMITS | 175,000.00 | 175,000.00 | 115,201.00 | 7,587.00 | 59,799.00 |
| 101-000-476.001 | PLANNING FEES | 6,000.00 | 6,000.00 | 2,200.00 | 0.00 | 3,800.00 |
| 101-000-476.002 | MAINT INSPECTION FEES | 1,525.50 | 1,525.50 | 610.00 | 0.00 | 915.50 |
| 101-000-476.003 | TREASURER FEES | 915.30 | 915.30 | 525.00 | 0.00 | 390.30 |
| 101-000-476.004 | PARK USE FEES | 2,034.00 | 2,034.00 | 2,180.00 | 600.00 | (146.00) |
| 101-000-476.005 | ZONING FEES | 15,000.00 | 15,000.00 | 13,210.00 | 1,640.00 | 1,790.00 |
| 101-000-574.000 | STATE SHARED REVENUE | 1,220,400.00 | 1,220,400.00 | 611,784.00 | 198,931.00 | 608,616.00 |
| 101-000-574.001 | STATE SHARED REV. - LIQUOR LA | 20,340.00 | 20,340.00 | 440.00 | 0.00 | 19,900.00 |
| 101-000-575.000 | Road Right of Way | 17,859.54 | 17,859.54 | 14,843.63 | 14,843.63 | 3,015.91 |
| 101-000-612.000 | CHARGES FOR TOWNSHIP SERVICES | 15,000.00 | 15,000.00 | 6,837.65 | 226.95 | 8,162.35 |
| 101-000-627.000 | TAX COLLECTION FEES | 22,374.00 | 22,374.00 | 22,102.50 | 0.00 | 271.50 |
| 101-000-656.000 | Ordinance Enforcement Fees | 0.00 | 0.00 | 810.03 | 133.34 | (810.03) |
| 101-000-664.000 | EARNED INTEREST | 15,000.00 | 15,000.00 | 14,847.88 | 292.74 | 152.12 |
| 101-000-668.000 | RENTS | 40,680.00 | 40,680.00 | 31,841.64 | 0.00 | 8,838.36 |
| 101-000-668.002 | RENTS & ROYALTIES CABLE VIS | 250,000.00 | 250,000.00 | 131,961.30 | 0.00 | 118,038.70 |
| 101-000-668.003 | RENTS & ROYALTIES CABLE EQUIP | 14,238.00 | 14,238.00 | 8,573.40 | 0.00 | 5,664.60 |
| 101-000-670.000 | UNREALIZED LOSS ON INVESTMENT | 0.00 | 0.00 | 23,040.00 | 0.00 | (23,040.00) |
| 101-000-676.000 | REIMBURSEMENTS | 0.00 | 0.00 | 5,630.40 | 0.00 | (5,630.40) |
| Total Dept 000 | | 3,758,245.46 | 3,758,245.46 | 2,728,704.31 | 677,183.26 | 1,029,541.15 |
| TOTAL Revenues | | 3,758,245.46 | 3,758,245.46 | 2,728,704.31 | 677,183.26 | 1,029,541.15 |
| Fund 101 - GENERAL OPERATING FUND: | | | | | | |
| TOTAL REVENUES | | 3,758,245.46 | 3,758,245.46 | 2,728,704.31 | 677,183.26 | 1,029,541.15 |

| GL NUMBER | DESCRIPTION | 2015 ORIGINAL BUDGET | 2015 AMENDED BUDGET | YTD BALANCE 07/31/2015 | ACTIVITY FOR MONTH 07/31/2015 | AVAILABLE BALANCE | % BUDGET USED |
|---|--------------------------------|----------------------|---------------------|------------------------|-------------------------------|-------------------|---------------|
| Fund 101 - GENERAL OPERATING FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept 101-TOWNBOARD | | | | | | | |
| 101-101-701.100 | WAGES - TRUSTEE | 12,000.00 | 12,000.00 | 4,400.00 | 750.00 | 7,600.00 | 36.67 |
| 101-101-701.101 | WAGES - FILE CLERK | 22,352.00 | 22,352.00 | 14,342.16 | 1,867.75 | 8,009.84 | 64.16 |
| 101-101-701.102 | WAGES - TRUSTEE | 12,000.00 | 12,000.00 | 7,200.00 | 1,000.00 | 4,800.00 | 60.00 |
| 101-101-701.103 | WAGES - TRUSTEE | 12,000.00 | 12,000.00 | 5,650.00 | 850.00 | 6,350.00 | 47.08 |
| 101-101-701.104 | WAGES - TRUSTEE | 12,000.00 | 12,000.00 | 5,550.00 | 850.00 | 6,450.00 | 46.25 |
| 101-101-701.105 | WAGES - OFFICE MANAGER | 34,703.29 | 34,703.29 | 20,431.52 | 2,601.60 | 14,271.77 | 58.87 |
| 101-101-701.106 | WAGES - RECEPTIONIST | 7,000.00 | 7,000.00 | 6,226.49 | 1,119.37 | 773.51 | 88.95 |
| 101-101-726.000 | SUPPLIES | 6,500.00 | 6,500.00 | 1,094.09 | 245.17 | 5,405.91 | 16.83 |
| 101-101-726.001 | POSTAGE | 12,000.00 | 12,000.00 | 4,440.87 | 749.51 | 7,559.13 | 37.01 |
| 101-101-726.002 | SUPPLIES - COPIER MAINTENANCE | 7,000.00 | 7,000.00 | 4,902.81 | 881.64 | 2,097.19 | 70.04 |
| 101-101-801.002 | LEGAL SERVICES - TOWNBOARD | 15,000.00 | 15,000.00 | 9,734.01 | 384.85 | 5,265.99 | 64.89 |
| 101-101-801.003 | LEGAL - WATER & SEWER | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 101-101-801.004 | LEGAL -Tax Tribunal | 10,000.00 | 10,000.00 | 75.00 | 0.00 | 9,925.00 | 0.75 |
| 101-101-802.000 | AUDIT AND ACCOUNTING | 16,000.00 | 16,000.00 | 15,054.40 | 15,054.40 | 945.60 | 94.09 |
| 101-101-805.000 | CONTRACTED AND OTHER SERVICES | 3,000.00 | 3,000.00 | 3,268.87 | 210.00 | (268.87) | 108.96 |
| 101-101-900.000 | PRINTING & PUBLISHING | 3,000.00 | 3,000.00 | 1,573.31 | 572.00 | 1,426.69 | 52.44 |
| 101-101-901.000 | ADVERTISING | 3,500.00 | 3,500.00 | 2,149.95 | 338.20 | 1,350.05 | 61.43 |
| 101-101-960.000 | EDUCATION & TRAINING | 4,000.00 | 4,000.00 | 498.62 | 0.00 | 3,501.38 | 12.47 |
| 101-101-965.101 | DUES & PUBLICATIONS -TOWNBOARD | 1,000.00 | 1,000.00 | 1,253.49 | 273.49 | (253.49) | 125.35 |
| 101-101-965.102 | DUES - MICHIGAN TOWNSHIP ASSO | 6,500.00 | 6,500.00 | 5,719.59 | 0.00 | 780.41 | 87.99 |
| Total Dept 101-TOWNBOARD | | 202,555.29 | 202,555.29 | 113,565.18 | 27,747.98 | 88,990.11 | 56.07 |
| Dept 171-TOWNSHIP SUPERVISOR | | | | | | | |
| 101-171-701.201 | WAGES - SUPERVISOR | 70,472.81 | 70,472.81 | 40,627.82 | 5,420.98 | 29,844.99 | 57.65 |
| 101-171-701.202 | WAGES - ASST. ASSESSOR | 42,914.81 | 42,914.81 | 27,277.60 | 3,723.20 | 15,637.21 | 63.56 |
| 101-171-701.203 | WAGES - ASSESSMENT CLERK | 18,168.12 | 18,168.12 | 7,247.75 | 839.49 | 10,920.37 | 39.89 |
| 101-171-701.204 | WAGES - APPRAISER | 49,072.80 | 49,072.80 | 28,285.76 | 3,774.88 | 20,787.04 | 57.64 |
| 101-171-701.205 | WAGES - ASSESSOR | 86,252.81 | 86,252.81 | 49,712.84 | 6,634.84 | 36,539.97 | 57.64 |
| 101-171-726.000 | SUPPLIES | 1,000.00 | 1,000.00 | 2,386.72 | 157.48 | (1,386.72) | 238.67 |
| 101-171-805.000 | CONTRACTED AND OTHER SERVICES | 27,326.00 | 27,326.00 | 19,689.59 | 0.00 | 7,636.41 | 72.05 |
| 101-171-860.200 | MILEAGE - SUPERVISOR | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 101-171-860.201 | MILEAGE - ASSESSOR | 1,000.00 | 1,000.00 | 51.41 | 51.41 | 948.59 | 5.14 |
| 101-171-900.000 | PRINTING & PUBLISHING | 5,700.00 | 5,700.00 | 1,536.74 | 0.00 | 4,163.26 | 26.96 |
| 101-171-960.000 | EDUCATION & TRAINING | 4,075.00 | 4,075.00 | 4,873.67 | (58.05) | (798.67) | 119.60 |
| 101-171-960.200 | EDUCATION - SUPERVISOR | 1,000.00 | 1,000.00 | 1,000.00 | 1,000.00 | 0.00 | 100.00 |
| 101-171-965.000 | DUES & PUBLICATIONS | 1,800.00 | 1,800.00 | 249.50 | 0.00 | 1,550.50 | 13.86 |
| Total Dept 171-TOWNSHIP SUPERVISOR | | 309,782.35 | 309,782.35 | 182,939.40 | 21,544.23 | 126,842.95 | 59.05 |
| Dept 191-ELECTIONS | | | | | | | |
| 101-191-701.000 | WAGES | 15,000.00 | 15,000.00 | 8,623.00 | 0.00 | 6,377.00 | 57.49 |
| 101-191-726.000 | SUPPLIES | 6,000.00 | 6,000.00 | 3,041.93 | 0.00 | 2,958.07 | 50.70 |
| 101-191-726.001 | POSTAGE | 8,000.00 | 8,000.00 | 1,807.19 | 0.00 | 6,192.81 | 22.59 |
| 101-191-860.000 | MILEAGE | 400.00 | 400.00 | 64.98 | 0.00 | 335.02 | 16.25 |
| 101-191-901.000 | ADVERTISING | 300.00 | 300.00 | 80.50 | 0.00 | 219.50 | 26.83 |
| 101-191-935.010 | MACHINE MAINTENANCE | 3,000.00 | 3,000.00 | 773.00 | 0.00 | 2,227.00 | 25.77 |
| 101-191-935.015 | COMPUTER SUPPORT SYSTEMS | 3,500.00 | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 0.00 |
| Total Dept 191-ELECTIONS | | 36,200.00 | 36,200.00 | 14,390.60 | 0.00 | 21,809.40 | 39.75 |
| Dept 215-TOWNSHIP CLERK | | | | | | | |

PERIOD ENDING 07/31/2015

| GL NUMBER | DESCRIPTION | 2015 ORIGINAL BUDGET | 2015 AMENDED BUDGET | YTD BALANCE 07/31/2015 | ACTIVITY FOR MONTH 07/31/2015 | AVAILABLE BALANCE | % BDTG USED |
|--|----------------------------|----------------------|---------------------|------------------------|-------------------------------|-------------------|--------------|
| Fund 101 - GENERAL OPERATING FUND | | | | | | | |
| Expenditures | | | | | | | |
| 101-215-701.300 | WAGES - CLERK | 70,472.81 | 70,472.81 | 42,214.35 | 34,112.41 | 28,258.46 | 59.90 |
| 101-215-701.302 | WAGES - DEPUTY CLERK | 41,249.66 | 41,249.66 | 21,878.81 | (25,614.51) | 19,370.85 | 53.04 |
| 101-215-701.303 | WAGES - ACCOUNTANT | 10,000.00 | 10,000.00 | 3,725.00 | 330.00 | 6,275.00 | 37.25 |
| 101-215-726.000 | SUPPLIES | 500.00 | 500.00 | 990.48 | 0.00 | (490.48) | 198.10 |
| 101-215-860.300 | MILEAGE - CLERK | 400.00 | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 101-215-860.301 | MILEAGE - DEPUTY CLERK | 400.00 | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 101-215-956.016 | MISCELLANEOUS | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-215-960.000 | EDUCATION & TRAINING | 5,500.00 | 5,500.00 | 2,373.09 | 24.13 | 3,126.91 | 43.15 |
| 101-215-965.000 | DUES & PUBLICATIONS | 650.00 | 650.00 | 151.50 | 0.00 | 498.50 | 23.31 |
| Total Dept 215-TOWNSHIP CLERK | | 129,672.47 | 129,672.47 | 71,333.23 | 8,852.03 | 58,339.24 | 55.01 |
| Dept 247-BOARD OF REVIEW | | | | | | | |
| 101-247-701.400 | WAGES - B OF R | 1,500.00 | 1,500.00 | 600.00 | 0.00 | 900.00 | 40.00 |
| 101-247-701.401 | WAGES - B OF R | 1,500.00 | 1,500.00 | 600.00 | 0.00 | 900.00 | 40.00 |
| 101-247-701.402 | WAGES - B OF R | 1,500.00 | 1,500.00 | 600.00 | 0.00 | 900.00 | 40.00 |
| 101-247-701.403 | WAGES - B OF R | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-247-960.000 | EDUCATION & TRAINING | 200.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| Total Dept 247-BOARD OF REVIEW | | 5,200.00 | 5,200.00 | 1,800.00 | 0.00 | 3,400.00 | 34.62 |
| Dept 253-TOWNSHIP TREASURER | | | | | | | |
| 101-253-701.500 | WAGES - TREASURER | 70,472.81 | 70,472.81 | 40,627.82 | 5,420.98 | 29,844.99 | 57.65 |
| 101-253-701.501 | WAGES - ASSISTANT | 18,168.12 | 18,168.12 | 6,552.65 | 839.54 | 11,615.47 | 36.07 |
| 101-253-701.502 | WAGES - DEPUTY TREASURER | 38,608.00 | 38,608.00 | 22,250.42 | 2,969.84 | 16,357.58 | 57.63 |
| 101-253-726.000 | SUPPLIES | 2,000.00 | 2,000.00 | 1,469.83 | 442.38 | 530.17 | 73.49 |
| 101-253-726.001 | POSTAGE | 7,000.00 | 7,000.00 | 2,868.69 | 16.69 | 4,131.31 | 40.98 |
| 101-253-801.000 | LEGAL SERVICES | 3,000.00 | 3,000.00 | 517.60 | 15.00 | 2,482.40 | 17.25 |
| 101-253-809.000 | Bank Fees | 300.00 | 300.00 | 10.00 | 0.00 | 290.00 | 3.33 |
| 101-253-860.500 | MILEAGE - TREASURER | 700.00 | 700.00 | 557.19 | 91.43 | 142.81 | 79.60 |
| 101-253-860.501 | MILEAGE - DEPUTY TREASURER | 200.00 | 200.00 | 36.80 | 0.00 | 163.20 | 18.40 |
| 101-253-900.000 | PRINTING & PUBLISHING | 400.00 | 400.00 | 1,150.14 | 775.14 | (750.14) | 287.54 |
| 101-253-901.000 | ADVERTISING | 100.00 | 100.00 | 45.14 | 0.00 | 54.86 | 45.14 |
| 101-253-960.000 | EDUCATION & TRAINING | 4,500.00 | 4,500.00 | 546.19 | 0.00 | 3,953.81 | 12.14 |
| 101-253-965.000 | DUES & PUBLICATIONS | 500.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Total Dept 253-TOWNSHIP TREASURER | | 145,948.93 | 145,948.93 | 76,632.47 | 10,571.00 | 69,316.46 | 52.51 |
| Dept 258-COMPUTER SUPPORT | | | | | | | |
| 101-258-726.000 | SUPPLIES | 5,000.00 | 5,000.00 | 1,620.80 | 0.00 | 3,379.20 | 32.42 |
| 101-258-935.010 | MACHINE MAINTENANCE | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 101-258-935.015 | COMPUTER SUPPORT SYSTEMS | 20,000.00 | 20,000.00 | 14,915.35 | 0.00 | 5,084.65 | 74.58 |
| 101-258-935.016 | COMPUTER NETWORK | 3,500.00 | 3,500.00 | 2,990.00 | 65.00 | 510.00 | 85.43 |
| Total Dept 258-COMPUTER SUPPORT | | 31,500.00 | 31,500.00 | 19,526.15 | 65.00 | 11,973.85 | 61.99 |
| Dept 265-TOWNSHIP HALL | | | | | | | |
| 101-265-701.011 | Maintenance Wages | 12,000.00 | 12,000.00 | 4,625.38 | 476.04 | 7,374.62 | 38.54 |
| 101-265-726.003 | SUPPLIES-MAINTANCE | 3,000.00 | 3,000.00 | 1,587.69 | 209.05 | 1,412.31 | 52.92 |
| 101-265-850.000 | TELEPHONE | 17,000.00 | 17,000.00 | 6,929.33 | 1,215.28 | 10,070.67 | 40.76 |
| 101-265-920.601 | HEATING / GAS | 12,000.00 | 12,000.00 | 8,113.66 | 288.79 | 3,886.34 | 67.61 |
| 101-265-920.602 | WATER / SEWER | 5,000.00 | 5,000.00 | 1,712.78 | 725.40 | 3,287.22 | 34.26 |

2015 ORIGINAL BUDGET /31/2015

2015 AMENDED BUDGET

ACTIVITY FOR MONTH 07/31/2015

YTD BALANCE 07/31/2015
 AVAILABLE BALANCE
 % BDDT USED


| GL NUMBER | DESCRIPTION | 2015 ORIGINAL BUDGET | 2015 AMENDED BUDGET | YTD BALANCE 07/31/2015 | ACTIVITY FOR MONTH 07/31/2015 | AVAILABLE BALANCE | % BDDT USED |
|---|-------------------------------|----------------------|---------------------|------------------------|-------------------------------|-------------------|---------------|
| Fund 101 - GENERAL OPERATING FUND | | | | | | | |
| Expenditures | | | | | | | |
| 101-265-920.603 | LIGHTS BUILDING | 13,500.00 | 13,500.00 | 6,343.40 | 2,093.77 | 7,156.60 | 46.99 |
| 101-265-935.601 | SNOW PLOWING | 8,000.00 | 8,000.00 | 1,748.00 | 0.00 | 6,252.00 | 21.85 |
| 101-265-935.602 | LAWN MAINTENANCE | 10,000.00 | 10,000.00 | 5,278.67 | 580.00 | 4,721.33 | 52.79 |
| 101-265-935.603 | CLEANING SERVICE | 15,000.00 | 15,000.00 | 7,560.00 | 1,150.00 | 7,440.00 | 50.40 |
| 101-265-935.604 | RUBBISH REMOVAL | 1,000.00 | 1,000.00 | 553.00 | 79.00 | 447.00 | 55.30 |
| 101-265-935.605 | BUILDING REPAIR | 15,000.00 | 15,000.00 | 3,626.00 | 2,830.00 | 11,374.00 | 24.17 |
| 101-265-935.606 | ELECTRONIC PROTECTION SYSTEM | 1,500.00 | 1,500.00 | 1,377.49 | 354.75 | 122.51 | 91.83 |
| 101-265-935.608 | MAINTENANCE-OTHER | 15,000.00 | 15,000.00 | 5,759.72 | 797.50 | 9,240.28 | 38.40 |
| Total Dept 265-TOWNSHIP HALL | | 128,000.00 | 128,000.00 | 55,215.12 | 10,799.58 | 72,784.88 | 43.14 |
| Dept 301-POLICE SERVICES | | | | | | | |
| 101-301-830.000 | POLICE CONTRACT | 942,450.00 | 942,450.00 | 693,992.00 | 229,764.00 | 248,458.00 | 73.64 |
| 101-301-830.001 | POLICE CONTRACT - DETECTIVE | 82,915.00 | 82,915.00 | 60,731.25 | 20,243.75 | 22,183.75 | 73.25 |
| Total Dept 301-POLICE SERVICES | | 1,025,365.00 | 1,025,365.00 | 754,723.25 | 250,007.75 | 270,641.75 | 73.61 |
| Dept 371-TOWNSHIP BUILDING INSPECTOR | | | | | | | |
| 101-371-701.703 | WAGES - BUILDING | 65,288.16 | 65,288.16 | 37,626.66 | 5,022.16 | 27,661.50 | 57.63 |
| 101-371-701.704 | WAGES - BUILDING | 22,000.00 | 22,000.00 | 8,113.11 | 1,119.30 | 13,886.89 | 36.88 |
| 101-371-701.705 | WAGES - CONSTRUCTION BOARD | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 101-371-726.000 | SUPPLIES | 600.00 | 600.00 | 638.15 | 0.00 | (38.15) | 106.36 |
| 101-371-960.000 | EDUCATION & TRAINING | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 101-371-965.000 | DUES & PUBLICATIONS | 500.00 | 500.00 | 351.85 | 50.00 | 148.15 | 70.37 |
| Total Dept 371-TOWNSHIP BUILDING INSPECTOR | | 90,388.16 | 90,388.16 | 46,729.77 | 6,191.46 | 43,658.39 | 51.70 |
| Dept 400-PLANNING COMMISSION | | | | | | | |
| 101-400-701.800 | WAGES - PLANNING | 2,000.00 | 2,000.00 | 1,000.00 | 200.00 | 1,000.00 | 50.00 |
| 101-400-701.801 | WAGES - PLANNING | 2,000.00 | 2,000.00 | 1,000.00 | 300.00 | 1,000.00 | 50.00 |
| 101-400-701.802 | WAGES - PLANNING | 2,000.00 | 2,000.00 | 1,000.00 | 200.00 | 1,000.00 | 50.00 |
| 101-400-701.804 | WAGES - PLANNING | 2,000.00 | 2,000.00 | 1,100.00 | 200.00 | 900.00 | 55.00 |
| 101-400-701.805 | WAGES - PLANNING | 2,000.00 | 2,000.00 | 1,000.00 | 200.00 | 1,000.00 | 50.00 |
| 101-400-701.806 | WAGES - PLANNING | 2,000.00 | 2,000.00 | 1,000.00 | 200.00 | 1,000.00 | 50.00 |
| 101-400-701.808 | WAGES - PLANNING | 2,000.00 | 2,000.00 | 800.00 | 100.00 | 1,200.00 | 40.00 |
| 101-400-801.000 | LEGAL SERVICES | 10,000.00 | 10,000.00 | 22,961.88 | 4,487.10 | (12,961.88) | 229.62 |
| 101-400-805.000 | CONTRACTED AND OTHER SERVICES | 5,000.00 | 5,000.00 | 4,094.00 | 0.00 | 906.00 | 81.88 |
| 101-400-900.000 | PRINTING & PUBLISHING | 1,000.00 | 1,000.00 | 182.00 | 0.00 | 818.00 | 18.20 |
| 101-400-901.000 | ADVERTISING | 1,000.00 | 1,000.00 | 837.25 | 0.00 | 162.75 | 83.73 |
| 101-400-960.000 | EDUCATION & TRAINING | 2,000.00 | 2,000.00 | 1,210.96 | 0.00 | 789.04 | 60.55 |
| 101-400-965.000 | DUES & PUBLICATIONS | 350.00 | 350.00 | 0.00 | 0.00 | 350.00 | 0.00 |
| Total Dept 400-PLANNING COMMISSION | | 33,350.00 | 33,350.00 | 36,186.09 | 5,887.10 | (2,836.09) | 108.50 |
| Dept 401-TOWNSHIP PLANNER | | | | | | | |
| 101-401-701.900 | WAGES - PLANNER | 66,988.45 | 66,988.45 | 38,571.37 | 5,147.92 | 28,417.08 | 57.58 |
| 101-401-701.901 | WAGES - DEPUTY PLANNER | 51,120.63 | 51,120.63 | 29,464.80 | 3,932.80 | 21,655.83 | 57.64 |
| 101-401-726.000 | SUPPLIES | 1,000.00 | 1,000.00 | 1,504.99 | 38.98 | (504.99) | 150.50 |
| 101-401-860.900 | MILEAGE - TOWNSHIP PLANNER | 150.00 | 150.00 | 138.04 | 0.00 | 11.96 | 92.03 |
| 101-401-860.901 | MILEAGE - DEPUTY PLANNER | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 |
| 101-401-900.000 | PRINTING & PUBLISHING | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 101-401-960.000 | EDUCATION & TRAINING | 4,500.00 | 4,500.00 | 3,257.64 | 0.00 | 1,242.36 | 72.39 |

| GL NUMBER | DESCRIPTION | 2015 ORIGINAL BUDGET | 2015 AMENDED BUDGET | YTD BALANCE 07/31/2015 | ACTIVITY FOR MONTH 07/31/2015 | AVAILABLE BALANCE | % BDCGT USED |
|--|-------------------------------|----------------------|---------------------|------------------------|-------------------------------|-------------------|--------------|
| Fund 101 - GENERAL OPERATING FUND | | | | | | | |
| Expenditures | | | | | | | |
| 101-401-965.000 | DUES & PUBLICATIONS | 1,000.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| Total Dept 401-TOWNSHIP PLANNER | | 126,909.08 | 126,909.08 | 72,936.84 | 9,119.70 | 53,972.24 | 57.47 |
| Dept 410-ZONING BOARD OF APPEALS | | | | | | | |
| 101-410-701.001 | WAGES - ZONING | 1,200.00 | 1,200.00 | 400.00 | 100.00 | 800.00 | 33.33 |
| 101-410-701.002 | WAGES - ZONING | 1,200.00 | 1,200.00 | 300.00 | 0.00 | 900.00 | 25.00 |
| 101-410-701.003 | WAGES - ZONING | 1,200.00 | 1,200.00 | 400.00 | 100.00 | 800.00 | 33.33 |
| 101-410-701.004 | WAGES - ZONING | 1,200.00 | 1,200.00 | 400.00 | 100.00 | 800.00 | 33.33 |
| 101-410-701.005 | WAGES - ZONING | 1,200.00 | 1,200.00 | 300.00 | 100.00 | 900.00 | 25.00 |
| 101-410-801.000 | LEGAL SERVICES | 2,000.00 | 2,000.00 | 5,399.83 | 3,574.10 | (3,399.83) | 269.99 |
| 101-410-805.000 | CONTRACTED AND OTHER SERVICES | 1,000.00 | 1,000.00 | 92.00 | 0.00 | 908.00 | 9.20 |
| 101-410-901.000 | ADVERTISING | 1,000.00 | 1,000.00 | 145.13 | 0.00 | 854.87 | 14.51 |
| 101-410-960.000 | EDUCATION & TRAINING | 1,500.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| Total Dept 410-ZONING BOARD OF APPEALS | | 11,500.00 | 11,500.00 | 7,436.96 | 3,974.10 | 4,063.04 | 64.67 |
| Dept 412-ZONING ADMINISTRATOR | | | | | | | |
| 101-412-701.601 | WAGES | 40,640.00 | 40,640.00 | 28,938.42 | 4,230.76 | 11,701.58 | 71.21 |
| 101-412-701.602 | WAGES ZONING | 15,000.00 | 15,000.00 | 6,698.68 | 813.00 | 8,301.32 | 44.66 |
| 101-412-726.000 | SUPPLIES | 500.00 | 500.00 | 776.66 | 0.00 | (276.66) | 155.33 |
| 101-412-860.601 | MILEAGE - ZONING ADMIN | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 |
| 101-412-860.602 | MILEAGE - DEPT ZONING | 150.00 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 |
| 101-412-960.000 | EDUCATION & TRAINING | 2,000.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 101-412-965.000 | DUES & PUBLICATIONS | 500.00 | 500.00 | 320.00 | 0.00 | 180.00 | 64.00 |
| Total Dept 412-ZONING ADMINISTRATOR | | 58,940.00 | 58,940.00 | 36,733.76 | 5,043.76 | 22,206.24 | 62.32 |
| Dept 448-STREET LIGHTS - TOWNSHIP | | | | | | | |
| 101-448-920.005 | STREET LIGHTS TOWNSHIP | 92,000.00 | 92,000.00 | 40,836.68 | 7,157.91 | 51,163.32 | 44.39 |
| Total Dept 448-STREET LIGHTS - TOWNSHIP | | 92,000.00 | 92,000.00 | 40,836.68 | 7,157.91 | 51,163.32 | 44.39 |
| Dept 747-COMMUNITY PROMOTIONS | | | | | | | |
| 101-747-880.003 | COM. PROM. - TRAVERSE BAY EDC | 15,000.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 | 0.00 |
| 101-747-880.004 | COM. PROM. - TC-TALUS | 3,000.00 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 101-747-880.007 | COM. PROM. - COMMUNITY AWAREN | 15,000.00 | 15,000.00 | 5,204.81 | 0.00 | 9,795.19 | 34.70 |
| 101-747-880.009 | COM. PROM. - TREE CARE | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 101-747-880.011 | COM. PROM. - P.E.G. | 90,000.00 | 90,000.00 | 69,506.45 | 23,187.14 | 20,493.55 | 77.23 |
| 101-747-880.017 | COM. PROM. - TV BOARD | 2,000.00 | 2,000.00 | 1,330.00 | 160.00 | 670.00 | 66.50 |
| 101-747-880.018 | COM. PROM. - MILFOIL | 8,000.00 | 8,000.00 | 0.00 | 0.00 | 8,000.00 | 0.00 |
| Total Dept 747-COMMUNITY PROMOTIONS | | 135,500.00 | 135,500.00 | 76,041.26 | 23,347.14 | 59,458.74 | 56.12 |
| Dept 806-TOWNSHIP VEHICLES | | | | | | | |
| 101-806-862.000 | GAS & CAR WASHES | 3,000.00 | 3,000.00 | 1,193.91 | 233.02 | 1,806.09 | 39.80 |
| 101-806-863.000 | OIL CHANGES | 300.00 | 300.00 | 40.30 | 0.00 | 259.70 | 13.43 |
| 101-806-864.000 | MISCELLANEOUS | 2,000.00 | 2,000.00 | 580.00 | 0.00 | 1,420.00 | 29.00 |
| Total Dept 806-TOWNSHIP VEHICLES | | 5,300.00 | 5,300.00 | 1,814.21 | 233.02 | 3,485.79 | 34.23 |

EXPENDITURE REPORT - GARFIELD TOWNSHIP

PERIOD END: 07/31/2015

| GL NUMBER | DESCRIPTION | 2015 ORIGINAL BUDGET | 2015 AMENDED BUDGET | YTD BALANCE 07/31/2015 | ACTIVITY FOR MONTH 07/31/2015 | AVAILABLE BALANCE | % BDT USED |
|---|-------------------------------|----------------------|---------------------|------------------------|-------------------------------|-------------------|------------|
| Fund 101 - GENERAL OPERATING FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept 851-EMPLOYEE BENEFITS & INSURANCES | | | | | | | |
| 101-851-701.000 | WAGES | 6,000.00 | 6,000.00 | 6,358.61 | 928.61 | (358.61) | 105.98 |
| 101-851-873.001 | John Hancock 403B | 80,000.00 | 80,000.00 | 80,876.03 | 0.00 | (876.03) | 101.10 |
| 101-851-873.010 | SOCIAL SECURITY - EMPLOYER | 80,000.00 | 80,000.00 | 39,515.41 | 5,379.64 | 40,484.59 | 49.39 |
| 101-851-873.020 | VACATION & PERSONAL PAYOUT | 2,500.00 | 2,500.00 | 1,275.40 | 0.00 | 1,224.60 | 51.02 |
| 101-851-873.030 | INSURANCE - EMPLOYEE HEALTH | 240,000.00 | 240,000.00 | 142,790.60 | 25,281.52 | 97,209.40 | 59.50 |
| 101-851-873.040 | INSURANCE - EMPLOYEE LIFE | 10,000.00 | 10,000.00 | 6,490.08 | 914.18 | 3,509.92 | 64.90 |
| 101-851-912.001 | INSURANCE - LIABILITY | 13,000.00 | 13,000.00 | 2,000.00 | 0.00 | 11,000.00 | 15.38 |
| 101-851-912.002 | INSURANCE - WORKMENS COMP. | 7,000.00 | 7,000.00 | 103.00 | 0.00 | 6,897.00 | 1.47 |
| Total Dept 851-EMPLOYEE BENEFITS & INSURANCES | | 438,500.00 | 438,500.00 | 279,409.13 | 32,503.95 | 159,090.87 | 63.72 |
| Dept 900-CAPITAL OUTLAY | | | | | | | |
| 101-900-970.002 | CAPITAL OUTLAY - TOWNSHIP HAL | 40,000.00 | 40,000.00 | 19,387.50 | 0.00 | 20,612.50 | 48.47 |
| 101-900-970.004 | CAPITAL OUTLAY - VEHICLES | 30,000.00 | 30,000.00 | 28,718.00 | 0.00 | 1,282.00 | 95.73 |
| Total Dept 900-CAPITAL OUTLAY | | 70,000.00 | 70,000.00 | 48,105.50 | 0.00 | 21,894.50 | 68.72 |
| TOTAL Expenditures | | 3,076,611.28 | 3,076,611.28 | 1,936,355.60 | 423,045.71 | 1,140,255.68 | 62.94 |
| Fund 101 - GENERAL OPERATING FUND: | | | | | | | |
| TOTAL EXPENDITURES | | 3,076,611.28 | 3,076,611.28 | 1,936,355.60 | 423,045.71 | 1,140,255.68 | 62.94 |

| | | |
|--|---|---------------------------------------|
|  Charter Township of Garfield Planning Department Report No. PD 2015-53 | | |
| Prepared: | August 6, 2015 | Pages: 1 of 2 |
| Meeting: | August 11, 2015 Township Board | Attachments: <input type="checkbox"/> |
| Subject: | Brookside Commons PUD – Major Amendment | |
| File No. | SUP #2009-01-A | Parcel No. 05-008-022-01 |
| Applicant: | Mansfield Land Use Consultants | |
| Owner: | WODA | |

SUBJECT PROPERTY:

The Brookside Commons Planned Unit Development, which is located to the northwest of the intersection of N. Long Lake and Zimmerman Roads.

PURPOSE OF APPLICATION:

The application requests a major PUD amendment to allow a reduction in setbacks, parking spaces and carports. This application was introduced as a consent calendar item on July 14, 2015, and scheduled for a public hearing before the Township Board on August 11, 2015.

STAFF COMMENT:

The Brookside Commons PUD was approved by the Garfield Township Board on February 26, 2009 and is currently under construction. As the project is nearing completion, the applicant has proposed some changes in final design, including a reduction in the overall number of parking spaces, a reduction in the amount of covered parking, and improvements to pedestrian/non-motorized circulation. The application also requests a reduction in the side yard setback for the residential buildings (Building Number 1 and 2) located along N. Long Lake Road, which elevates the requests to major amendment status.

On June 24, 2015, the Planning Commission recommended that the Board approve the application.

ACTION REQUESTED:

Following an opportunity for public hearing, if the Board is prepared to approve the application, the following motion is offered to for consideration (*Note: a motion to adopt the suggested motion as written in PD Report 2015-53 will be adequate*):

(MOTION) THAT the Findings of Fact originally adopted for the Brookside Commons Planned Unit Development do not require modification as they remain current and valid for Major Amendment Application #SUP-2009-01-A (*Note: Staff has reviewed the prior findings and made this determination*); and further

THAT Application #SUP-2009-01-A for a Major Amendment to the Brookside Commons Planned Unit Development be approved, subject to the following conditions:

1. Regarding the pedestrian trails located along N. Long Lake Road and Zimmerman Road:
 - a. The applicant may choose to construct each out of either 6-foot concrete or 8-foot blacktop (both to match), and the walkways to be built on the future commercial development sites shall also match this construction.
 - b. The applicant shall provide a means to ensure perpetual public access to the trails for Planning Department review and approval.
2. At any point in the future, the applicant may choose to construct additional carports in appropriate locations as deemed appropriate by Staff, apartment management, and MSHDA. A land use permit shall be required.
3. The applicant shall work with the owners of the adjacent Lone Tree I condominium to establish mutual, perpetual cross-access agreements between Lone Tree I and Brookside Commons, specifically Rosewood Drive and Lone Pine Drive within the Lone Tree I condominium.
4. The applicant shall provide two (2) full sized plan sets, one (1) 11x17" plan set, and one electronic copy of the full application (in PDF format) with all updates as required by the conditions of this approval and indicating compliance with all provisions of the Zoning Ordinance.
5. The applicant shall record promptly the Report and Decision Order (RDO) and any amendment to such order with the Grand Traverse County Register of Deeds in the chain of title for each parcel or portion thereof to which the RDO pertains. A copy of each recorded document shall be filed with the Township within ninety (90) days of final approval by the Township or approval shall be considered to have expired.

Any additional information that the Township Board determines necessary or appropriate may be added to the above motion.

If the Board is not prepared to decide upon application, then the above motion would be premature and the application should be tabled.

Haggard's

PLUMBING and HEATING

"Business of Quality and Service"

"Charlevoix-the-Beautiful"

haggards@freeway.net

Date: Monday, July 27, 2015

To: Garfield Charter Township Board of Trustees
3848 Veterans Drive
Traverse City, MI 49684
Attn: Lanie McManus

RE: An application for a Major Amendment to the Brookside Commons Planned Unit Development, which is located at the northwest corner of the intersection of North Long Lake Road and Zimmerman Road.

To Whom it May Concern,

Upon reviewing the above Notice of Public Hearing of the Zoning Board of Appeals, I would like to express my support with the above case's requests. Haggard's Plumbing & Heating is not at all opposed to the changes of the property and/or the request to the Zoning Board. If a property owner is fortunate enough to have the ability and the resources in this time of economical struggles to either build and/or improve their existing property, we would like to see their request granted. It would prove positive for the local, county, state and country to do all we can to improve and promote growth in any way possible.

Sincerely,

Haggard's Plumbing & Heating



GRAND TRAVERSE METRO FIRE DEPARTMENT 7. a. 2016 BUDGET TIMELINE

Below is the timeline for approving Metro's 2016 Budget:

- June 23, 2015:** Begin discussion regarding 2016 Budget

- July 7, 2015:** 2016 Budget Workshop with Metro Board
9am - 11am

- July 28, 2015** Metro's Board to approve 2016 Budget, pending Townships approval

- August, 2015:** Take Metro's 2016 Budget to Township Boards for approval

- September, 2015** Public Hearings and Final Approval by the Townships

- Sept. 22, 2015:** Final approval of Metro's 2016 Budget by the Board

- Sept. 30, 2015:** Notify GT County of Townships millage rate for Metro!



GRAND TRAVERSE METRO FIRE DEPARTMENT 2016 BUDGET ASSUMPTIONS/ISSUES Preliminary

Below are assumptions/issues for the 2016 Budget:

- 1) 2.3% increase in Townships real property taxable valuations.
(at 2.35 mills, this impact is approx \$81,000 of additional revenue from Townships in 2016).
- 2) Wages and Benefits
 - * Wage increases for firefighters, administrative and fire inspectors
 - * Budgeted 10% increase in health insurance premiums
 - * Increase PT FF hourly rate by \$0.35. Effective 1/1/16, Michigan minimum wage will increase by \$0.35/hour to \$8.50 per hour.
- 3) Purchase new Squad 11 out of PIF funds (similar to truck purchased in 2015)
- 4) In 2016, payments for Tanker 12 Cherryland loan will be paid out of the Public Improvement Fund (\$62,492) (same as previous years)

Lease payment for Engine 8 is \$99,500 per year out of the General Fund. (purchased 2013)
- 6) Monies transferred to Public Improvement Fund ("PIF") represents funds to pay for Station 8 construction debt only. This is the fifth year in a row where monies won't be transferred to PIF to save for future capital needs.
- 7) **Payments for Station 8 debt of \$185,387 are included in the PIF budget - which is 0.12 mills.**
Debt total \$2,250,000 for 15 years at 2.9%, with a balloon payment or refinance after 10 years.
- 8) The General Fund budget presented results in a millage of 2.46 mills in order to have a balanced budget.
- 9) **Metro Board Recommendation:** To approve a 2.4 mills 2016 Budget for Metro, resulting in a loss (use of fund balance) of (\$92,536) for the General Fund.
- 10) The 2016 Budget for the Public Improvement Fund results in a loss (use of fund balance) of (\$115,492). The 2016 projected end of year fund balance for PIF is \$263,780.
- 11) Based on the **combined** budgets presented (for general fund and PIF), Metro is budgeting a use of approximately 12% or (\$208,028) of its projected 12/31/2015 combined fund balance of \$1,756,000.

**GRAND TRAVERSE METRO FIRE DEPARTMENT
TOWNSHIP FUNDING OPTIONS
2016 BUDGET**



Note: GT Metro is requesting 2.4 mills from each of its Townships to fulfill its 2016 Budget. The below chart shows different funding scenarios for the Township's to evaluate.

| Township | 2.4 Mills 0.0024 | 2.3 Mills 0.0023 | 2.2 Mills 0.0022 | 2.1 Mills 0.0021 |
|----------|---------------------|---------------------|---------------------|---------------------|
|----------|---------------------|---------------------|---------------------|---------------------|

Garfield Township: 48.9%

| | | | | |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| Net Taxable Value | 751,415,592 | 751,415,592 | 751,415,592 | 751,415,592 |
| Property Tax Revenue | \$ 1,803,397 | \$ 1,728,256 | \$ 1,653,114 | \$ 1,577,973 |
| Township Allocation | 0 | 75,142 | 150,283 | 225,425 |
| Total 2016 Revenue to Metro | \$ 1,803,397 | \$ 1,803,397 | \$ 1,803,397 | \$ 1,803,397 |

East Bay Township: 32.1%

| | | | | |
|------------------------------------|---------------------|---------------------|---------------------|---------------------|
| Net Taxable Value | 493,460,516 | 493,460,516 | 493,460,516 | 493,460,516 |
| Property Tax Revenue | \$ 1,184,305 | \$ 1,134,959 | \$ 1,085,613 | \$ 1,036,267 |
| Township Allocation | 0 | 49,346 | 98,692 | 148,038 |
| Total 2016 Revenue to Metro | \$ 1,184,305 | \$ 1,184,305 | \$ 1,184,305 | \$ 1,184,305 |

Acme Township: 19.0%

| | | | | |
|------------------------------------|----------------|----------------|----------------|----------------|
| Net Taxable Value | 292,463,461 | 292,463,461 | 292,463,461 | 292,463,461 |
| Property Tax Revenue | \$ 701,912 | \$ 672,666 | \$ 643,420 | \$ 614,173 |
| Township Allocation | 0 | 29,246 | 58,493 | 87,739 |
| Total 2016 Revenue to Metro | 701,912 | 701,912 | 701,912 | 701,912 |

Note: GT Metro's 2015 budget was approved at 2.35 mills. Potential Township payment of 0.15 Mills is as follows:

| | 2015 Budgeted Add'l Pymt |
|----------|--------------------------|
| Garfield | \$ 113,998 |
| East Bay | \$ 74,750 |
| Acme | \$ 43,648 |
| | \$ 232,396 |

**GRAND TOWNSHIP FIRE DEPARTMENT
OPERATING AND CAPITAL BUDGET
2016 BUDGET**



| Description | 2013 | | 2014 | | 2015 | | 2016 | |
|-------------|-------|----------|-------|----------|-------|----------|-------|----------|
| | Mills | (budget) | Mills | (budget) | Mills | (budget) | Mills | (budget) |

| | | | | | | | | |
|-----------------------------------|------------------|------------------|------------------|------------------|------------|--|--|--|
| Township Millage Rate | 2.1 Mills | 2.2 Mills | 2.35 Mills | 2.40 Mills | (proposed) | | | |
| Township Net Taxable Value | \$ 1,452,320,006 | \$ 1,476,556,066 | \$ 1,502,817,154 | \$ 1,537,339,569 | | | | |

| | | | | | | | | |
|--|--------------|-------|--------------|-------|--------------|-------|--------------|-------|
| Net Operating Expenses (net of other revenues) | 2,853,643 | 1.96 | 3,063,874 | 2.08 | 3,371,249 | 2.24 | 3,497,306 | 2.27 |
| | | | | 5.60% | | 8.11% | | 1.41% |
| Debt Payments - General Fund | 103,119 | 0.071 | 219,335 | 0.149 | 167,345 | 0.111 | 99,457 | 0.065 |
| Transfer to PIF - Sta8 debt pymt | - | - | - | - | - | - | 185,387 | 0.121 |
| Total Operating Expenses | \$ 2,956,762 | 2.04 | \$ 3,283,209 | 2.22 | \$ 3,538,594 | 2.35 | \$ 3,782,150 | 2.46 |

PIF Vehicle & Debt Payments: (use of PIF fund balance)

| | | | | | | | | |
|--|--------|-------|--------|-------|---------|-------|---------|-------|
| Debt Payments - PIF | 62,491 | 0.043 | 62,491 | 0.042 | 62,492 | 0.042 | 62,492 | 0.041 |
| Vehicles - paid PIF cash | - | - | - | - | 50,000 | 0.033 | 50,000 | 0.033 |
| Total PIF Vehicle & Debt Payments | 62,491 | 0.043 | 62,491 | 0.042 | 112,492 | 0.075 | 112,492 | 0.073 |



**GRAND TRAVERSE METRO FIRE DEPARTMENT
2016 BUDGET WORKSHEET - PRELIMINARY
NET TAXABLE VALUE ALLOCATION
Preliminary**

| | |
|--------------------------------------|----------------------|
| TOTAL BUDGETED EXPENDITURES: | 2016 |
| | \$ 4,023,960 |
| LESS: OTHER REVENUE ITEMS: | \$ 241,810 |
| NET EXPENDITURES TO BE ALLOC. | \$ 3,782,150 |
| TOWNSHIP ASSESSED VALUES, net | 1,537,339,569 |

Millage rate to breakeven **2.46**
 92,536 Use of fund balance
 (reduce to get to 2.4 mills)

| ALLOCATION BASED ON TAXABLE VALUE - 2.4 MILLS | | | | | |
|---|-------|------------------------------|------------------------------|----------------|--------------|
| | | 2016 BUDGETED TWP REVENUE | 2015 BUDGETED TWP REVENUE | DIFFERENCE | % CHANGE |
| ACME | 19.0% | 701,912 | 663,304 | 38,608 | 5.82% |
| EAST BAY | 32.1% | 1,184,305 | 1,135,935 | 48,370 | 4.26% |
| GARFIELD | 48.9% | 1,803,397 | 1,732,381 | 71,016 | 4.10% |
| TOTAL | | 3,689,614 | 3,531,620 | 157,994 | 4.47% |

| | 2015 TAXABLE VALUE | 2014 TAXABLE VALUE | DIFFERENCE | % CHANGE |
|--------------|-------------------------|-----------------------|-------------------|--------------|
| | (net of personal prop.) | | | |
| ACME | 292,463,461 | 282,257,218 | 10,206,243 | 3.62% |
| % of total | 19.0% | 18.8% | | |
| EAST BAY | 493,460,516 | 483,376,426 | 10,084,090 | 2.09% |
| % of total | 32.1% | 32.2% | | |
| GARFIELD | 751,415,592 | 737,183,510 | 14,232,082 | 1.93% |
| % of total | 48.9% | 49.1% | | |
| TOTAL | 1,537,339,569 | 1,502,817,154 | 34,522,415 | 2.30% |

BUDGET WORKSHEET
2016 Proposed Metro Budget

M/GT/FX

| M / 2015 | Prior Year Actual | Current Year | | | Estimated Total | (6) Requested | (7) Recommended | (8) Adopted |
|--------------------------------------|-------------------|------------------|------------------|------------------|-----------------|------------------|------------------|-------------|
| | | Original Budget | Amended Budget | Actual Thru June | | | | |
| 206 - METRO FIRE | | | | | | | | |
| Revenues | | | | | | | | |
| Dept: 000 | | | | | | | | |
| Acct Class: 000 Revenues | | | | | | | | |
| 600.001 Acme Township - Cont. | 577,176 | 663,304 | 663,304 | 630,192 | 0 | 701,912 | 701,912 | 0 |
| 600.002 East Bay Twp. Contr | 1,026,182 | 1,135,935 | 1,135,935 | 1,023,828 | 0 | 1,184,305 | 1,184,305 | 0 |
| 600.003 Garfield Charter Twp. | 1,522,962 | 1,732,381 | 1,732,381 | 1,616,030 | 0 | 1,803,397 | 1,803,397 | 0 |
| 650.000 MI Tax Tribunal Refunds | 0 | -5,000 | -5,000 | -527 | 0 | -5,000 | -5,000 | 0 |
| 664.000 Earned Interest | 5,484 | 4,000 | 4,000 | 2,189 | 0 | 4,000 | 4,000 | 0 |
| 667.100 EMS Firefighter Revenue | 134,341 | 95,810 | 95,810 | 49,619 | 0 | 95,810 | 95,810 | 0 |
| 668.100 Simulator Revenue | 0 | 5,000 | 5,000 | 0 | 0 | 2,000 | 2,000 | 0 |
| 668.500 Cost Recovery Revenue | 49,775 | 70,000 | 70,000 | 27,810 | 0 | 60,000 | 60,000 | 0 |
| 668.600 911 Memorial Donations | 2,861 | 0 | 0 | 717 | 0 | 0 | 0 | 0 |
| 669.000 Plan Reviews | 60,052 | 50,000 | 50,000 | 37,987 | 0 | 60,000 | 60,000 | 0 |
| 669.001 Refunds and Donations | 43,198 | 12,000 | 12,000 | 22,101 | 0 | 20,000 | 20,000 | 0 |
| 669.002 Sale of Surplus Assets | 18,100 | 5,000 | 5,000 | 1,800 | 0 | 5,000 | 5,000 | 0 |
| 669.006 Misc. Grant Receipts | 55,513 | 0 | 11,930 | 11,930 | 0 | 0 | 0 | 0 |
| Revenues | 3,495,644 | 3,768,430 | 3,780,360 | 3,423,676 | 0 | 3,931,424 | 3,931,424 | 0 |
| Acct Class: 990 DEBT SERVICE | | | | | | | | |
| Debt Proceeds | 360,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| DEBT SERVICE | 360,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Dept: 000 | 3,855,644 | 3,768,430 | 3,780,360 | 3,423,676 | 0 | 3,931,424 | 3,931,424 | 0 |
| Total Revenues | 3,855,644 | 3,768,430 | 3,780,360 | 3,423,676 | 0 | 3,931,424 | 3,931,424 | 0 |
| Expenditures | | | | | | | | |
| Dept: 336 METRO FIRE EXPENDITURES | | | | | | | | |
| Acct Class: 701 PERSONNEL SERVICES | | | | | | | | |
| 702.000 Wages and Salaries | 1,034,857 | 1,111,083 | 1,137,318 | 498,123 | 0 | 1,249,295 | 1,249,295 | 0 |
| 702.001 Longevity | 22,649 | 29,000 | 29,000 | 0 | 0 | 32,000 | 32,000 | 0 |
| 702.010 Overtime Wages | 22,885 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 703.000 Metro Firefighters Comp. | 50,030 | 90,000 | 86,794 | 16,196 | 0 | 55,000 | 55,000 | 0 |
| 703.001 Metro Fire Officers Salaries | 12,000 | 12,000 | 12,000 | 5,700 | 0 | 12,000 | 12,000 | 0 |
| 703.200 Metro FF Wages | 568,487 | 560,400 | 534,165 | 264,786 | 0 | 547,600 | 547,600 | 0 |
| 703.300 Part-time Administrative | 39,671 | 50,000 | 50,000 | 20,792 | 0 | 50,000 | 50,000 | 0 |
| 705.000 Personal Day Payout | 28,186 | 25,000 | 25,650 | 211 | 0 | 29,500 | 29,500 | 0 |
| 715.000 FICA/Medicare | 50,761 | 74,826 | 73,194 | 31,146 | 0 | 74,078 | 74,078 | 0 |
| 715.001 Medicare/Salaried Only | 17,091 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 716.000 Health/Dental/Optical Ins. | 322,550 | 403,000 | 403,000 | 228,544 | 0 | 423,000 | 423,000 | 0 |
| Life Ins./LTD/STD | 14,265 | 20,000 | 20,000 | 4,814 | 0 | 17,000 | 17,000 | 0 |
| 717.001 AD&D Insurance | 9,374 | 10,000 | 10,000 | 9,761 | 0 | 11,000 | 11,000 | 0 |
| 718.000 Retirement | 166,142 | 168,500 | 172,688 | 75,892 | 0 | 188,538 | 188,538 | 0 |

BUDGET WORKSHEET
2016 Proposed Metro Budget

MI/GTFX

| | Prior Year Actual | Current Year | | | (6) Requested | (7) Recommended | (8) Adopted |
|--|-------------------------|--------------------|-------------------|---------------------|------------------|--------------------|------------------|
| | | Original Budget | Amended Budget | Actual Thru June | | | |
| 0/2015 | | | | | | | |
| 206 - METRO FIRE | | | | | | | |
| Expenditures | | | | | | | |
| Dept: 336 METRO FIRE EXPENDITURES | | | | | | | |
| Acct Class: 701 PERSONNEL SERVICES | | | | | | | |
| 719.000 Workers Comp. Insurance | 63,919 | 65,000 | 65,000 | 58,447 | 0 | 69,000 | 69,000 |
| PERSONNEL SERVICES | 2,422,867 | 2,618,809 | 2,618,809 | 1,214,412 | 0 | 2,758,011 | 2,758,011 |
| Acct Class: 726 SUPPLIES | | | | | | | |
| 727.000 Office Supplies | 11,137 | 11,750 | 11,750 | 4,664 | 0 | 13,250 | 13,250 |
| 729.000 Printing and Binding | 3,549 | 6,800 | 6,800 | 2,274 | 0 | 5,000 | 5,000 |
| 730.000 Postage | 2,426 | 2,500 | 2,500 | 974 | 0 | 2,500 | 2,500 |
| 743.000 Other Supplies | 20,918 | 24,000 | 24,000 | 7,320 | 0 | 21,500 | 21,500 |
| 745.000 Uniforms and Accessories | 20,862 | 20,500 | 20,500 | 9,746 | 0 | 21,500 | 21,500 |
| 745.002 Fire Gear & PPE | 34,182 | 38,500 | 38,500 | 15,242 | 0 | 30,000 | 30,000 |
| 748.000 Fuel, Oil, Grease | 58,647 | 61,500 | 61,500 | 16,967 | 0 | 61,000 | 61,000 |
| 760.000 Medical Supplies | 10,810 | 10,000 | 10,000 | 5,375 | 0 | 9,700 | 9,700 |
| SUPPLIES | 162,531 | 175,550 | 175,550 | 62,562 | 0 | 164,450 | 164,450 |
| Acct Class: 800 CONTRACTUAL SERVICES | | | | | | | |
| 801.000 Legal Fees | 11,666 | 20,000 | 20,000 | 5,634 | 0 | 15,000 | 15,000 |
| 810.000 Subscriptions | 5,532 | 3,500 | 3,500 | 3,290 | 0 | 4,000 | 4,000 |
| Dues | 7,111 | 7,500 | 7,500 | 4,450 | 0 | 7,500 | 7,500 |
| 816.000 Contract Services | 69,989 | 34,300 | 34,300 | 18,959 | 0 | 33,600 | 33,600 |
| 830.000 Fire Hydrant Maintenance | 20,055 | 20,000 | 20,000 | 0 | 0 | 20,055 | 20,055 |
| 850.001 Telephone | 33,630 | 28,800 | 28,800 | 16,232 | 0 | 35,100 | 35,100 |
| CONTRACTUAL SERVICES | 147,983 | 114,100 | 114,100 | 48,565 | 0 | 115,255 | 115,255 |
| Acct Class: 900 OTHER SERVICES AND CHARGES | | | | | | | |
| 910.000 Fleet & Liability Property Ins | 65,894 | 68,000 | 68,000 | 65,138 | 0 | 68,000 | 68,000 |
| 920.000 Heat Utilities | 38,111 | 32,000 | 32,000 | 21,444 | 0 | 38,000 | 38,000 |
| 921.000 Electric Utilities | 46,160 | 47,000 | 47,000 | 19,742 | 0 | 46,000 | 46,000 |
| 923.000 Sewer and Water Utilities | 14,472 | 16,000 | 16,000 | 5,818 | 0 | 16,000 | 16,000 |
| 924.000 Waste Disposal | 6,660 | 6,200 | 6,200 | 969 | 0 | 2,000 | 2,000 |
| 930.000 Bldg. Repair and Maintenance | 61,421 | 51,000 | 51,000 | 28,358 | 0 | 55,000 | 55,000 |
| 932.000 Equipment Repair & Maint. | 15,650 | 15,000 | 15,000 | 5,732 | 0 | 15,000 | 15,000 |
| 932.001 Radio/Pager Repair and Maint. | 4,261 | 7,000 | 7,000 | 828 | 0 | 7,500 | 7,500 |
| 932.100 SCBA Repair/Maintenance | 4,774 | 10,000 | 10,000 | 1,736 | 0 | 10,000 | 10,000 |
| 934.000 Vehicle Repair and Maintenance | 123,473 | 102,000 | 102,000 | 47,737 | 0 | 64,000 | 64,000 |
| 934.100 Vehicle R&M - parts | 0 | 0 | 0 | 32 | 0 | 43,000 | 43,000 |
| 934.500 Simulator Expenses | 28 | 2,500 | 2,500 | 158 | 0 | 2,500 | 2,500 |
| 911 Memorial Costs | 17,693 | 0 | 0 | 0 | 0 | 0 | 0 |
| Ground Care and Maintenance | 22,275 | 34,000 | 34,000 | 11,640 | 0 | 28,000 | 28,000 |
| 955.000 Employee Physicals & Wellness | 40,162 | 43,700 | 43,700 | 19,843 | 0 | 43,700 | 43,700 |
| 956.000 Employee Train. and Develop. | 51,908 | 50,000 | 50,000 | 33,145 | 0 | 51,500 | 51,500 |

BUDGET WORKSHEET
2016 Proposed Metro Budget

M/GTFX

| | Prior | Current Year | | | (6) | (7) | (8) | |
|--|-----------------|--------------------|-------------------|---------------------|--------------------|------------------|------------------|----------|
| | Year Actual | Original Budget | Amended Budget | Actual Thru June | Estimated Total | Requested | Recommended | Adopted |
| 0/2015 | | | | | | | | |
| 207 - METRO PUBLIC IMPROVEMENT FUND | | | | | | | | |
| Revenues | | | | | | | | |
| Dept: 000 | | | | | | | | |
| Acct Class: 000 Revenues | | | | | | | | |
| 664.000 Earned Interest | 1,688 | 2,000 | 2,000 | 622 | 0 | 2,000 | 2,000 | 0 |
| 669.006 Misc. Grant Receipts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 699.100 Transfer in - Fund Balance | 0 | 0 | 0 | 0 | 0 | 185,387 | 185,387 | 0 |
| Revenues | 1,688 | 2,000 | 2,000 | 622 | 0 | 187,387 | 187,387 | 0 |
| Acct Class: 990 DEBT SERVICE | | | | | | | | |
| 675.000 Debt Proceeds | 0 | 0 | 0 | 0 | 0 | 2,250,000 | 2,250,000 | 0 |
| DEBT SERVICE | 0 | 0 | 0 | 0 | 0 | 2,250,000 | 2,250,000 | 0 |
| Dept: 000 | 1,688 | 2,000 | 2,000 | 622 | 0 | 2,437,387 | 2,437,387 | 0 |
| Total Revenues | 1,688 | 2,000 | 2,000 | 622 | 0 | 2,437,387 | 2,437,387 | 0 |
| Expenditures | | | | | | | | |
| Dept: 337 PIF METRO EXPENDITURES | | | | | | | | |
| Acct Class: 970 CAPITAL OUTLAY | | | | | | | | |
| 975.000 Land Acquisition | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 976.300 Station #8 Construction | 8,114 | 0 | 11,000 | 7,571 | 0 | 2,250,000 | 2,250,000 | 0 |
| 977.000 Machinery and Equipment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Vehicles Acquisition | 0 | 50,000 | 55,522 | 55,522 | 0 | 50,000 | 50,000 | 0 |
| CAPITAL OUTLAY | 8,114 | 50,000 | 66,522 | 63,093 | 0 | 2,300,000 | 2,300,000 | 0 |
| Acct Class: 990 DEBT SERVICE | | | | | | | | |
| 990.000 Debt payment | 62,492 | 62,492 | 62,492 | 36,453 | 0 | 184,165 | 184,165 | 0 |
| 990.005 Interest Expense | 0 | 0 | 0 | 0 | 0 | 63,714 | 63,714 | 0 |
| DEBT SERVICE | 62,492 | 62,492 | 62,492 | 36,453 | 0 | 247,879 | 247,879 | 0 |
| Acct Class: 992 CONTINGENCY | | | | | | | | |
| 992.000 Contingency | 0 | 5,000 | 5,000 | 0 | 0 | 5,000 | 5,000 | 0 |
| CONTINGENCY | 0 | 5,000 | 5,000 | 0 | 0 | 5,000 | 5,000 | 0 |
| PIF METRO EXPENDITURES | 70,606 | 117,492 | 134,014 | 99,546 | 0 | 2,552,879 | 2,552,879 | 0 |
| Total Expenditures | 70,606 | 117,492 | 134,014 | 99,546 | 0 | 2,552,879 | 2,552,879 | 0 |
| METRO PUBLIC IMPROVEMENT FUND | -68,918 | -115,492 | -132,014 | -98,924 | 0 | -115,492 | -115,492 | 0 |
| Grand Total | -606,513 | -122,466 | -138,988 | 1,619,412 | 0 | -208,028 | -208,028 | 0 |



**GT METRO FIRE DEPARTMENT
DEBT AND CAPITAL OUTLAY
2016 BUDGET
Preliminary**

| YEAR | ITEM | DESCRIPTION | FINANCING | | Budget | | Projected | | | | |
|--------------------|--|-------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---|
| | | | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | | |
| 2011 | Tanker 12 Cherryland Interest Free Loan 1st pymt 5/2011 5,207.63/month Payments thru PIF | \$ | 374,949 | 62,495 | 15,623 | - | - | - | - | - | - |
| | | | Principal | 62,494 | 62,495 | 15,623 | - | - | - | - | - |
| | | | Interest | - | - | - | - | - | - | - | - |
| | | | 62,494 | 62,495 | 15,623 | - | - | - | - | - | |
| 2013 | Engine 8 (360,000 interest free CEC) Matures 12/1/19 | \$ | 600,000 | 97,198 | 97,808 | 98,428 | - | - | - | - | - |
| | | | Principal | 96,598 | 97,198 | 97,808 | 98,428 | - | - | - | - |
| | | | Interest | 2,859 | 2,258 | 1,649 | 1,029 | - | - | - | - |
| | | | 99,457 | 99,457 | 99,457 | 99,457 | 99,457 | 99,457 | 99,457 | 99,457 | |
| 2015 | New Station 8 Payments thru PIF | \$ | 2,250,000 | 121,673 | 125,227 | 128,886 | - | - | - | - | - |
| | | | Principal | 36,032 | 121,673 | 125,227 | 128,886 | - | - | - | - |
| | | | Interest | 31,856 | 63,714 | 60,160 | 56,501 | - | - | - | - |
| | | | 67,888 | 185,387 | 185,387 | 185,387 | 185,387 | 185,387 | 185,387 | 185,387 | |
| | | | 0.1234 | | | | | | | | |
| 2016 | | | 50,000 | 50,000 | 50,000 | 55,000 | 55,000 | 55,000 | 55,000 | 60,000 | |
| 2017 | | | - | - | 56,500 | 113,000 | 113,000 | 113,000 | 113,000 | 113,000 | |
| 2020 | | | - | - | - | - | - | - | 56,500 | 56,500 | |
| GRAND TOTAL | | | 50,000 | 50,000 | 50,000 | 55,000 | 55,000 | 55,000 | 55,000 | 60,000 | |
| | | | 195,124 | 281,366 | 295,158 | 340,314 | 397,844 | 354,887 | 354,887 | 354,887 | |
| | | | 34,715 | 65,973 | 61,809 | 57,530 | - | - | - | - | |
| | | | 279,839 | 397,339 | 406,967 | 452,844 | 452,844 | 409,887 | 409,887 | 414,887 | |
| | | | 0.1862 | 0.2595 | 0.2595 | 0.2831 | 0.2776 | 0.2463 | 0.2463 | 0.2444 | |

Mills: (2% increase in taxable value 2017-2021)

1,537,339,569 1,568,086,360 1,599,448,088 1,631,437,049 1,664,065,790 1,697,347,106 2% increase



Charter Township of Garfield

Grand Traverse County

3848 VETERANS DRIVE
TRAVERSE CITY, MICHIGAN 49684
PH: (231) 941-1620 • FAX: (231) 941-1588

7. b.

To: Township Board

From: Sara Kopriva, AICP, Zoning Administrator

Date: August 3, 2015

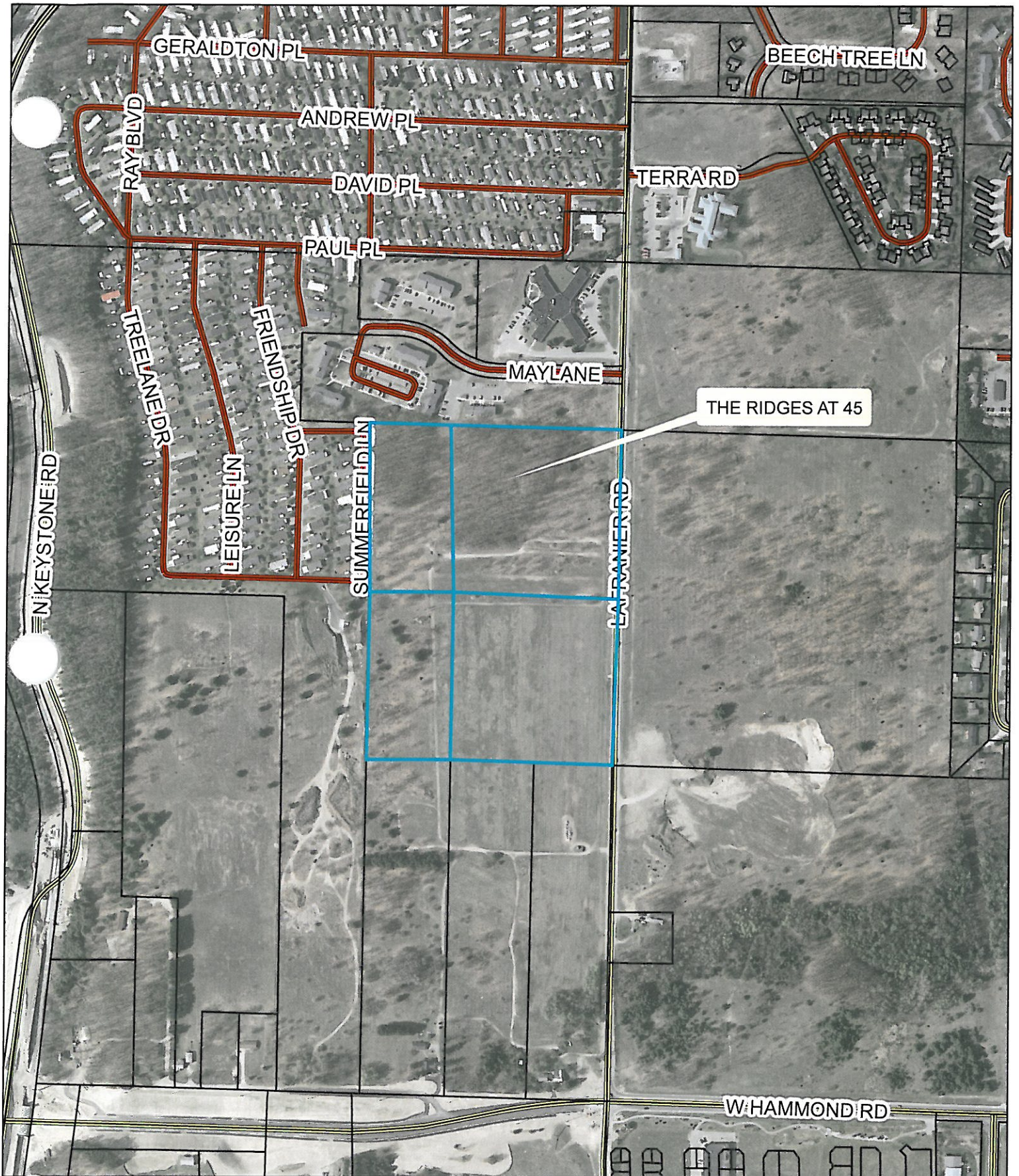
RE: Road Naming "Ridge Blvd" and "Orchard Cir"

The Ridges at 45, formally known as Maple Ridge, is a 30 acre multiple family development approximately ¼ mile North of Hammond Rd that was approved by special use permit by the Planning Commission on May 27, 2015. This property was also subject to a rezoning that the Township Board took action on at the March 10, 2015 meeting.

Prior to obtaining any permits, the developer is required to obtain addresses for the buildings and new interior drives are proposed for all of the apartment buildings. At this time, they need to name the interior drives to comply with the County Addressing Ordinance. The proposed names for the roads are Ridge Boulevard and Orchard Circle.

Since these drives are interior to a new development and only affecting the properties within the development, no neighboring parcels were notified of the proposed names.

If you have any additional questions or would like any additional information, please feel free to contact me.



Parcel Map

2010 Aerial

This map is based on digital databases prepared by the Charter Township of Garfield. The Township does not warrant, expressly or irraglady, or accept any responsibility for any errors, omissions, or that the information contained in the map or the digital databases is currently or positionally accurate.

Garfield Charter Township
 3848 Veterans Drive
 Traverse City, MI 49684
 Phone: 231.941.1620
 Fax: 231.941.1688
www.garfield-twp.com



NOT A LEGAL SURVEY

Zoning Dept 8/3/2015



GRAND TRAVERSE COUNTY
GEOGRAPHIC INFORMATION SYSTEMS
400 BOARDMAN AVENUE
TRAVERSE CITY, MICHIGAN 49684-2577
(231) 922-4775

July 28, 2015

Garfield Township Board
c/o Lanie McManus
Township Clerk
Garfield Charter Twp.
3848 Veterans Dr.
Traverse City, MI 49684

Re: Proposed naming of ingress/egress drives within a proposed new apartment complex

Dear Township Board Members:

Please be advised that per my conversation with Mr. Douglas E. Meekhoff, Senior Project Manager (WESTWIND CONSTRUCTION) regarding naming of 2 interior ingress/egress drives within the proposed "THE RIDGES AT 45 " apartment complex, that I have reserved the following names in the Grand Traverse County Master Street Index:

RIDGE BLVD.
ORCHARD CIR.

The proposed apartment complex is located in Section 23, T27N-R11W. on parcels 28-05-023-026-20, 28-05-023-026-30, 28-05-023-25-20, 28-05-023-025-40.

Note: When the proposed development is finalized, appropriate road signage will be required to be installed, by developer/owner's, at the intersections of Ridge Bld./Lafranier Rd. & Orchard Cir./Lafranier Bld. & at 2 internal intersections of Ridge Bld./Orchard Cir. within the apartment complex, in accordance with the Grand Traverse County "Street & Road and Numbering Ordinance (Ordinance No. 6 - amended 1998).

Please forward minutes of the Garfield Twp. Board's minutes accepting the proposed names to me, so that I may keep my records current regarding this matter.

If you have any questions or require further assistance regarding this matter, please contact me.

Sincerely yours,


Rainer E. Reichert
Grand Traverse County GIS/Equalization

cc: Mr. Douglas E. Meekhoff - email
Amy DeHaan (Garfield Twp. Assessor) & Sara Kopriva (Garfield Zoning) - email