

**CHARTER TOWNSHIP OF GARFIELD**  
**TOWN BOARD MEETING**  
**July 14, 2015**

Chuck Korn called the Town Board Meeting to order on July 14, 2015 at 6:03p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

## Pledge of Allegiance

## Roll call of Board Members

Present: Bob Featherstone, Molly Agostinelli, Kit Wilson, Denise Schmuckal,  
Jeane Blood Law, Lanie McManus and Chuck Korn

## 1. Public Comment (6:03)

None

## **2. Review and Approval of the Agenda - Conflict of Interest (6:04)**

*Agostinelli moved and Schmuckal seconded to approve the agenda as presented.*

*Yeas: Agostinelli, Schmuckal, Wilson, McManus, Featherstone, Blood Law, Korn*

Nays: None

### 3. Consent Calendar (6:04)

**a. Minutes**

June 23, 2015 Special Meeting (Recommend Approval)

June 23, 2015 Regular Meeting (Recommend Approval)

### **b. Bills**

General Fund	\$409,775.87
(Recommend Approval)	

Gourdie-Fraser

Developer's Escrow Fund	\$ 1,500.00
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Utility Receiving Fund	64,261.50
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Total	\$ 65,761.50
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### c. MTT Update (Receive and File)

**d. Acceptance of facilities for Zimmerman Road Water Main Extension  
(Recommend Approval)**

**e. 2014 Audit Report (Recommend Approval)**

- f. Ordinance No. 69, Charter Township of Garfield Fire Prevention Ordinance. Introduce and schedule for Public Hearing on July 28, 2015. (Recommend Approval)**
- g. PD 2015-50 – Brookside Commons Planned Unit Development – Major Amendment SUP 2009-01-A. Introduce and schedule for Public Hearing on August 11, 2015. (Recommend Approval)**

*Agostinelli asked to remove Consent Calendar items d. and e. to New Business c. and d. Featherstone moved and Agostinelli seconded to adopt the consent calendar as amended.*

*Yeas: Featherstone, Agostinelli, Schmuckal, Blood Law, Wilson, McManus, Korn  
Nays: None*

**4. Correspondence (6:08)**

McManus said an email was received from Cindy Smith who reiterated her displeasure with her lawn on Zimmerman Road after work was completed. McManus will follow up on the up on the problem with Jennifer Hodges and make sure the problem is solved.

**5. Reports**

**a. Construction Report (6:09)**

No report

**b. Sheriff's Department Report (6:10)**

Deputy Mike Mikowski reported that June was a busy month in Garfield Township with a total of 1,706 calls. Police officers participated in the bike rodeo at the Cherry Festival last week. An officer was reassigned to the narcotics department just in time for a major drug incident combined with a garage fire where over 100 marijuana plants, guns and cash were found. Officers are working with the Land Conservancy to clean up campsites and traffic enforcement is continuing with the new electronic speed sign.

**c. County Commissioner's Report (6:19)**

County Commissioner Chris Maxbauer said there were no plans to build a \$1.6 million Commission on Aging building. Planner John Sych was merely looking at options for the county and the Record Eagle misunderstood. New 911 Motorola radios were purchased so that fire and safety people could do their jobs efficiently. There was no creation of new deficit to purchase the equipment.

**d. Treasurer's Report (6:28)**

Blood Law gave a report which showed a slight decrease of 5.16% in state revenue sharing. Overall, revenue sharing is up by 5% for the year.

**e. Clerk's Report (6:29)**

McManus submitted a report in writing and said that she attended the Michigan Association of Municipal Clerks Conference and was elected to their Board of Directors for a two year term.

**f. Supervisor's Report (6:30)**

Korn said that he went to a mediation in a marijuana operation in the township and also said that the Cedar Run/Harris Road water project has begun.

**6. Unfinished Business (6:32)****a. Consideration of Purchase Agreement for property for water tower for NW Storage Project**

Korn said that the survey has been prepared and the attorney has reviewed the purchase agreement. Board members discussed the agreement.

*Featherstone moved and Blood Law seconded to accept the Purchase Agreement between Barkley Properties, a Domestic Limited Liability Company and Charter Township of Garfield, as presented, for property to locate a water tower for the NW Storage Project.*

*Yeas: Featherstone, Blood Law, McManus, Agostinelli, Schmuckal, Wilson, Korn  
Nays: None*

**7. New Business****a. Presentation by John Sych – Joint Housing Task Force Report (6:36)**

John Sych was present to report on the Joint Housing Task Force which had representatives from the city, the townships and the county to address housing issues in our community. The Commission began meeting in October and ended in April. Sych passed out a summary of their discussions. Discussion centered around market development opportunities, partnerships with Non-Profit and Private Developers, housing resources, and awareness. A Target Market analysis showed that the annual demand of housing is high in the area and there seems to be a "missing middle" in terms of the types of housing. The task force has developed a Community Wide Proclamation for housing which states that an organization or municipality supports the goals for housing issues in the community. Board members commented on the median income and rental price range and discussed that there were not many units for rent under \$600 per month.

**b. Consideration of Community-Wide Proclamation for Housing (6:52)**

*Agostinelli moved and Schmuckal supported to adopt the Community-Wide Proclamation for Housing.*

*Yeas: Agostinelli, Schmuckal, Wilson, Blood Law, Featherstone, McManus, Korn  
Nays: None*

**c. Acceptance of facilities for Zimmerman Road Water Main Extension (6:53)**

Board members discussed the acceptance of facilities in light of the outstanding complaint referenced above. They agreed to accept the facilities and gather more information from Jennifer Hodges.

*Agostinelli moved and Featherstone seconded to accept the facilities for the Zimmerman Road water main extension.*

*Yeas: Agostinelli, Featherstone, Wilson, Schmuckal, Blood Law, McManus, Korn  
Nays: None*

**d. 2014 Audit Report (6:57)**

Agostinelli asked about the repeat finding regarding internal controls and preparation of the financial documents. McManus said that it was standard language from the State since the township did not have a CPA on staff to prepare such documents. She further explained that it is very common for municipalities of this size to have this finding in their audits year after year. McManus will inquire regarding financial adjustments in the prior period, but they could be a result of tax collections or special assessment transfers.

*Schmuckal moved and Blood Law seconded to accept the 2014 Audit Report as presented.*

*Yeas: Schmuckal, Blood Law, Wilson, Featherstone, Agostinelli, McManus, Korn  
Nays: None*

**8. Public Comment: (7:06)**

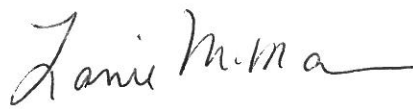
Brian Belcher of Metro Fire asked if there were any questions about the Fire Prevention Ordinance and commented on brush burning permits in the Ag District and fee changes.

**9. Other Business (7:17)****10. Adjournment**

*Schmuckal moved to adjourn the meeting at 7:18 p.m.*



Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
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Lanie McManus, Clerk  
Charter Township of Garfield  
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