

**CHARTER TOWNSHIP OF GARFIELD  
TOWN BOARD MEETING  
June 9, 2015**

Chuck Korn called the Town Board Meeting to order on June 9, 2015 at 6:01 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

**Pledge of Allegiance**

**Roll call of Board Members**

Present: Bob Featherstone, Molly Agostinelli, Kit Wilson, Denise Schmuckal, Jeane Blood Law, Lanie McManus, and Chuck Korn

**1. Public Comment (6:01)**

None

**2. Review and Approval of the Agenda - Conflict of Interest (6:01)**

*Agostinelli moved and Schmuckal seconded to approve the agenda as presented.*

*Yeas: Agostinelli, Schmuckal, Featherstone, Wilson, Blood Law, McManus, Korn*

*Nays: None*

**3. Consent Calendar (6:02)**

**a. Minutes**

May 26, 2015

(Recommend Approval)

**b. Bills**

General Fund \$287,274.06

(Recommend Approval)

Gourdie-Fraser

Developer's Escrow Fund \$ 1,155.00

Utility Receiving Fund 24,642.00

Grand Total \$ 25,797.00

(Recommend Approval)

**c. MTT Update (Receive and File)**

**d. Reappointment of Michael Grouleau to the City of Traverse City and Charter Township of Garfield Recreational Authority for a term of three (3) years to expire June 30, 2018. (Recommend Approval)**

**e. Consideration of Resolution #2015-08-T(b), a Resolution Scheduling Public Hearing on Assessment Roll for Forestlane Subdivision Roads (Recommend Approval)**

*Blood Law moved and Wilson seconded to adopt the consent calendar as presented.*

*Yeas: Blood Law, Wilson, Schmuckal, Featherstone, Agostinelli, McManus, Korn  
Nays: None*

**4. Correspondence (6:04)**

**a. Grand Traverse Conservation District Staff Report – Activity for May 2015**

**5. Reports**

**a. Sheriff's Report (6:04)**

Deputy Chris Barsheff reported that in May 2015 there were 1,457 calls in Garfield Township. Deputy Shea is working on an embezzlement case from Qdoba of approximately \$14,500. Cases were solved concerning the theft of alcohol from WalMart and vehicles that were broken into, stolen and taken to the Commons last fall. Barsheff added that the AT&T store had been broken into, but there were no leads at this time. The Verizon property final clean up will happen tomorrow. Deputy Halleck spoke at the Traverse Bay Area Security Association annual meeting which discussed active shooters and bank robberies. Community officers will be back on bike patrols later this month. He thanked the board for the new traffic sign which is working well and gave examples of the range of data which can be collected by the sheriff's department.

**b. County Commissioner's Report (6:19)**

Christine Maxbauer, County Commissioner, attended a GFOA Conference and was very excited to learn about open data sets where people make apps for problem solving. She got lots of tips at this conference and was also excited to learn more about results based budgeting and how it works. She thanked Korn for attending the 40<sup>th</sup> Anniversary celebration at Commission on Aging and shared that she learned that Grand Traverse County was the fastest growing county in the state.

**c. Building Committee Report (6:34)**

Board members commented that the parking lot project looked good.

**d. Treasurer's Report (6:35)**

Blood Law said that the finance committee met and received a preliminary audit report. The committee had some figures to review for the next budget cycle and the fund balance will be built up. Blood Law said she gave committee members scenarios of different millage impacts. Board members discussed employee reviews being completed before the budget was passed. Blood Law commented that she would like a list of committed funds for projects as well as a list of possible future projects.

**e. Clerk's Report (6:45)**

McManus said that she spoke with auditors and they are wrapping up the recent audit. When she receives the final audit, she will send it electronically to board members. McManus will be attending the Michigan Municipal Clerks Association meeting and will not be present at the next board meeting.

**f. Supervisor's Report (6:49)**

Korn said that Brownfield developments are being considered downtown. WODA has asked if the Board would be interested in touring the Boardman Lake site. The tour will be two weeks from this evening, June 23<sup>rd</sup> at 5pm, Board members can meet at the site located behind Station 11. The North West water project bidding is out for the next section of pipe. The tower project is moving along and he should have a property purchase agreement to be considered in two weeks.

**6. Unfinished Business (6:50)**

None

**7. New Business****a. Consideration of adoption of FOIA Procedures and Guidelines (6:51)**

Korn said that the FOIA Procedures and Guidelines have been reviewed by MTA's counsel. Board members discussed verbal requests and written requests and talked about the difference between a simple request for information or a FOIA request. All agreed that guidelines were needed in differentiating between the requests and determining when a written request is needed to be submitted. References to the "city" will be cleaned up, as well as, the language pertaining to verbal and written requests and this item will be brought back in two weeks.

**b. Consideration of the naming of a new road in Sec. 06, T27N-R11W, Grand Traverse County, Mi of "Windy Acres Lane" (6:58)**

Board members questioned if this was a private easement or a road and said the proposed road name needed to be approved by most of the property owners before the township board could approve it. Questions were also raised about a possible property split on the proposed road. The matter will be postponed until the next meeting for more information.

**8. Public Comment: (7:02)**

None

**9. Other Business (7:02)**

On Thursday June 18<sup>th</sup> from 4-6 p.m. the Personnel Committee will be attending a meeting on Personal Liability and Employee Suits and Why Employees Quit.

**10. Adjournment**

*Featherstone moved and Wilson seconded to adjourn the meeting at 7:03pm.*



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Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684



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Lanie McManus, Clerk  
Charter Township of Garfield  
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