

**CHARTER TOWNSHIP OF GARFIELD  
TOWN BOARD MEETING  
June 28, 2016**

Chuck Korn called the Town Board Meeting to order on June 28, 2016 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

**Pledge of Allegiance**

**Roll call of Board Members**

Present: Molly Agostinelli, Denise Schmuckal, Bob Featherstone, Kit Wilson, Lanie McManus, Jeane Blood Law, and Chuck Korn

Also Present: Brian VanDenBrand

**1. Public Comment (6:01)**  
None

**2. Review and Approval of the Agenda - Conflict of Interest (6:01)**  
*Agostinelli moved and Schmuckal seconded to approve the agenda as presented.*

*Yeas: Agostinelli, Schmuckal, McManus, Wilson, Featherstone, Blood Law, Korn  
Nays: None*

**3. Consent Calendar (6:01)**

**a. Minutes**

June 14, 2016 Meeting (Recommend Approval)

**b. Bills**

<b>General Fund</b>	<b>\$25,597.58</b>
<b>(Recommend Approval)</b>	

**Gourdle-Fraser**

<b>Developer's Escrow Fund</b>	<b>\$ 375.00</b>
<b>Utility Receiving Fund</b>	<b><u>\$10,053.61</u></b>
<b>Grand Total</b>	<b><u>\$10,428.61</u></b>

**c. Acceptance of Close-Out Documents for Chelsea Park/Avon Drive water and sewer project and turnover to Grand Traverse County for Operation and Maintenance (Recommend Approval)**

**d. Acceptance of Close-Out documents for Lone Tree Parcel 122 and Parcel 123 (Recommend Approval)**

**e. 2015 FYE Audlt (Recommend Approval)**

*Featherstone moved and Wilson seconded to adopt the consent calendar as presented.*

*Yeas: Featherstone, Wilson, McManus, Agostinelli, Schmuckal, Blood Law, Korn  
Nays: None*

**4. Items removed from the Consent Calendar**

None

**5. Correspondence**

None

**6. Reports****a. Construction Report**

No report

**b. County Commissioner's Report (6:05)**

Commissioner Chris Maxbauer briefed board members on the efforts to get a Veteran's Administration Hospital in the Grand Traverse region. Fellow Commissioner Dr. Bob Johnson and several lawmakers are leading the effort. Meetings continue and Maxbauer will keep the board informed.

Commissioner Alisa Kroupa said that the county hired a new human resources director and that the TCCI will be surveying the community regarding an east/west corridor. Kroupa also attended a dinner honoring County Parks and Recreation and Senior Center volunteers. She also spoke about the Senior Center renewal proposal that is on the August ballot.

**d. Clerk's Report (6:17)**

McManus said that absentee ballots are being sent out and are also being returned in great numbers.

**e. Treasurer's Report (6:17)**

Blood Law reported that the township took receipt of a new Ford F-150 truck and the old one will be put up for bids soon.

**g. Supervisor's Report (6:18)**

Korn reported that Metro Fire is beginning its 2017 budget process and is thus far proposing to keep the millage rate the same. He added that Terry Clark will resign from the Planning Commission after many years of service. Korn has spoken with a possible replacement Chris DeGood who comes with a long list of attributes to serve on the Planning Commission. He asked the board to approve his choice of Chris DeGood to replace Terry Clark on the Planning Commission to fulfill the remainder of Clark's term.

*Blood Law moved and Wilson seconded to name Chris DeGood to the Planning Commission to serve the remainder of Clark's term. Wilson added that Clark will be missed.*

*Yeas: Blood Law, Wilson, Schmuckal, Agostinelli, Featherstone, McManus, Korn  
Nays: None*

**h. Sherriff's Report (6:43)**

Chris Barsheff said that despite being up in volume by 37 calls, the township is still below last year in the number of complaints. Most complaints are made up of assaults and retail fraud. He attended two neighborhood meetings, taught high school civics classes, courses in distracted driving and held more active shooter training sessions. The sheriff's department will provide traffic control for the large Cass Road bridge parts arriving tomorrow.

**7. Unfinished Business**

**a. Public Hearing – PD 2016-45 – King's Court Rezoning to R-M Mobile Home Residential-Amendment 3 to Ordinance 68 Zoning Map Amendment (6:23)**

The application requests to rezone approximately 30 acres of property from the A-Agricultural District to the R-M Mobile Home Residential District. The southernmost area of the parent parcels, consisting of approximately 6 acres of combined land, would remain A- Agricultural. VanDenBrand said that although a Public Hearing can be held, any action on this item by the board would need to be postponed since there was an issue with notifying all nearby residents.

Korn opened the Public Hearing at 6:24 p.m.

Scott Knowlton of Spring Lake, Michigan asked for buffering to the east. VanDenBrand said that the township cannot require landscaping as a result of rezoning and state laws surrounding mobile home applications. The applicant could only volunteer to landscape and buffer.

Robert Schmude, representing the mobile home applicant said that setbacks are 30 and 50 feet and would be respected.

Greg Oeszczonek of Spring Lake, Michigan said he attended the May 11, 2016 public hearing but was not aware any action would be taken in late May.

*Wilson moved and Schmuckal seconded to postpone action on the King's Court rezoning request until July 26, 2016 so that proper notification procedure can be followed and another Public Hearing can be held at that time.*

*Yeas: Wilson, Schmuckal, Featherstone, Agostinelli, Blood Law, McManus, Korn  
Nays: None*

**b. PD Report 2016-46 Consideration of Bids for Demolition at 2143 Keystone Road (6:37)**

Staff clarified the bids with the excavators and Popp meets all requirements. Questions were asked about the bidding process and why it was different from a Gourdie-Fraser bidding process and it was determined that since the bid was for demolition, there was no need to have Gourdie-Fraser bid the project for the township.

*Wilson moved and Blood Law seconded to accept the bid from Popp Excavating for \$24,717 to provide demolition at 2143 Keystone Road.*

*Yeas: Wilson, Blood Law, McManus, Featherstone, Agostinelli, Schmuckal, Korn  
Nays: None*

**c. Consideration of Resolution 2016-21-T, a resolution to adopt the Annual Exemption Option as set forth in 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act (6:49)**

*Schmuckal moved and Blood Law seconded to adopt Resolution 2016-21-T, a resolution to adopt the Annual Exemption Option as set forth in 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act.*

*Yeas: Schmuckal, Blood Law, Featherstone, Agosintelli, Wilson, McManus, Korn  
Nays: None*

**8. New Business**

**a. Consideration of approval of Private Road Name submitted by applicant Dan Walters (6:50)**

Karen and Dan Walters have submitted an application to name a private easement running west off of N. East Silver Lake Road. They propose "Sandtown Trail" as the name for the easement.

*Featherstone moved and Agostinelli seconded to accept the private road name of Sandtown Trail as submitted by Dan and Karen Walters.*

*Yeas: Featherstone, Agostinelli, McManus, Wilson, Blood Law, Schmuckal, Korn  
Nays: None*

**b. Consideration of bids received for copy machine purchase (6:52)**  
Board members discussed the copy machine bids.

*Wilson moved and Featherstone seconded to purchase a Bizhub C368 Color MFP copy machine from Northern Office Equipment at a cost of \$11,411.20.*

*Yeas: Wilson, Featherstone, Blood Law, Agostinelli, Schmuckal, McManus, Korn*

*Nays: None*

**9. Public Comment: (6:58)**

Steve Duell of Silver Lake Road asked if Dan and Karen Walters had soil erosion permits. They were not visible from the main road. Korn will make inquiries.

**10. Other Business (7:00)**

VanDenBrand said that the presentation on the Boardman Lake Trail will be held on July 6<sup>th</sup> at 8 a.m. at the NMC Cass Road campus.

Agostinelli asked that any open positions on boards and commissions be advertised.

**11. Adjournment (7:04)**

Korn adjourned the meeting at 7:04pm.



\_\_\_\_\_  
Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686



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Lanie McManus, Clerk  
Charter Township of Garfield  
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