

# CHARTER TOWNSHIP OF GARFIELD TOWN BOARD MEETING

Tuesday, June 14, 2016 at 6:00pm  
Garfield Township Hall  
3848 Veterans Drive  
Traverse City, MI 49684  
Ph: (231) 941-1620

## A G E N D A

### **ORDER OF BUSINESS**

**Call meeting to order**

**Pledge of Allegiance**

**Roll call of Board Members**

#### **1. Public Comment**

##### **Public Comment Guidelines:**

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

#### **2. Review and approval of the Agenda - Conflict of Interest**

#### **3. Consent Calendar**

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – May 24, 2016 Regular Meeting (Recommend Approval)

b. Bills -

General Fund  
(Recommend Approval)

\$ 49,449.89

- c. MTT Update (Receive and File)
- d. PD 2016-39 - Reappointment of Molly Agostinelli, as the Garfield Township Board member, to the City of Traverse City and Charter Township of Garfield Recreational Authority for a term of three (3) years to expire June 30, 2019. (Recommend Approval)
- e. Application for Progress Payment – Watermain reimbursement request - Brookside Commons & Zimmerman Road – The WODA Group, Inc. in the amount of \$230,031.17 (Recommend Approval)

**4. Items Removed from the Consent Calendar**

**5. Correspondence**

- a. Grand Traverse Conservation District Report – Activity for May 2016
- b. Email from Julie Clark re: Joint Study Session for West Boardman Lake Trail

**6. Reports**

- a. Traverse Area District Library – Gail Parsons, Director
- b. Construction Report
- c. Sheriff's Report
- d. GT Metro Fire Report
- e. County Commissioner's Report
- f. Personnel Committee Report
- g. Treasurer's Report
- h. Clerk's Report
- i. Supervisor's Report

**7. Unfinished Business**

**8. New Business**

- a. PD 2016-40 - Consideration of Resolution 2016-19-T, a resolution of support for a New Micro Brewer and Outdoor Service Area liquor license for Earthen Ales at 1371 Gray Drive, Suite 200, Traverse City, Michigan, 49684
- b. PD Report 2016-41 – Consideration of Resolution 2016-20-T, a resolution in support of Tribal Council 2% grant request
- c. Consideration of bids for demolition of Keystone Road structure
- d. Consideration of Resolution 2016-21-T, a resolution to adopt the Annual Exemption Option as set forth in 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act
- e. PD Report 2016-43 – Consideration of Resolution 2016-22-T, a resolution adopting a revised Fee Schedule covering various Planning, Zoning, Land Use, Mapping and License Fees
- f. Consideration of a Sewer and Water Benefits Deferral Agreement between Copper Ridge at Copper Village, LLC and Garfield Township

9. Public Comment

10. Other Business

11. Adjournment

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Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD  
TOWN BOARD MEETING  
May 24, 2016**

Chuck Korn called the Town Board Meeting to order on May 24, 2016 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

**Pledge of Allegiance**

**Roll call of Board Members**

Present: Molly Agostinelli, Bob Featherstone, Denise Schmuckal, Jeane Blood Law, Lanie McManus, and Chuck Korn

Absent and Excused: Kit Wilson

Staff Present: Brian VanDenBrand

**1. Public Comment (6:00)**

Christine Maxbauer commented on Alisa Kroupa's record as a County Commissioner.

**2. Review and Approval of the Agenda - Conflict of Interest (6:05)**

*Agostinelli moved and Schmuckal seconded to approve the agenda as presented.*

*Yeas: Agostinelli, Schmuckal, Featherstone, Blood Law, McManus, Korn*

*Nays: None*

**3. Consent Calendar (6:05)**

**a. Minutes**

May 10, 2016 Meeting (Recommend Approval)

**b. Bills**

<b>General Fund</b>	<b>\$287,178.93</b>
<b>(Recommend Approval)</b>	

**c. Zoning Administrator Job Description (Recommend Approval)**

**d. PD 2016-37 – King's Court rezoning request – Introduce and schedule for public hearing on June 28, 2016 (Recommend Approval)**

*Blood Law moved and Schmuckal seconded to adopt the consent calendar as presented.*

*Yeas: Blood Law, Schmuckal, Agostinelli, Featherstone, McManus, Korn*

*Nays: None*



**4. Items removed from the Consent Calendar**

None

**5. Correspondence**

None

**6. Reports****a. County Commissioner's Report (6:07)**

Commissioner Christine Maxbauer said that she recently met with a top rated money manager and thinks that the County can be doing better with its pension situation. They are currently exploring options such as an independent pension board.

Commissioner Kroupa added that the county parks are beginning to see revenue this year as a part of its four year plan. There are now more campsites on Power Island with a ferry service to take people to the island. By allowing events with alcohol at Twin Lakes, the County parks have realized some revenue. Gilbert Lodge also can house 160 beds and the basement will be renovated as well. The Easling pool is still gaining new memberships and the County has partnered with Bubble Soccer. A grant from the tribe was received for the Indian marker tree at the Civic Center to help fund a fence and plaque and a new playground will be built at the Civic Center with the help of matching public contributions. She added that the many partnerships that were entered into have paid off and come to fruition as part of the four year plan.

**b. Clerk's Report (6:20)**

McManus said that there are 2,403 people on a permanent absentee voting list and her office will be sending out applications next week for the primary election. She and Chuck met with the health insurance provider and rates will be approximately 4% lower in the coming year.

**c. Supervisor's Report (6:26)**

Korn reported that he spent lots of time on trails this past week including the new water trail on the Boardman River. He met with the Traffic Safety Network and learned some good information on distracted driving. The DPW continues to discuss the water supply system and the DEQ is requiring them to look at the supply system more regionally. He has not received any written justification for asking for more money for water and sewer pensions yet.

**7. Unfinished Business****a. Public Hearing PD 2016-35 Amendment No. 2 to Ordinance No. 68, the Charter Township of Garfield's Zoning Ordinance (6:29)**

VanDenBrand said this proposed amendment to the zoning ordinance addressed signage permitted in the C-P Planned Shopping Center Commercial Districts and corrects an omission to allow for accessory buildings located in the agriculturally zoned districts to be larger than the principal structure if the lot is more than two

acres in size. Korn opened the Public Hearing at 6:33 p.m. and seeing no one wishing to comment, closed the Public Hearing.

*Agostinelli moved and Schmuckal seconded THAT Resolution 2016-13-T, to adopt the second amendment to Charter Township of Garfield Ordinance (Zoning Ordinance), BE APPROVED.*

*Yeas: Agostinelli, Schmuckal, McManus, Blood Law, Featherstone, Korn*  
*Nays: None*

**b. PD 2016-36 – Consideration of Resolution 2016-17-T a resolution repealing a temporary moratorium on C-P Planned Shopping Center sign permits (6:35)**

VanDenBrand said that since the amendment to C-P Planned Shopping Center signage was approved in item 7.a., this resolution to repeal the moratorium would go into effect one day after the zoning amendment is enacted.

*Blood Law moved and Featherstone seconded to adopt Resolution 2016-17-T to repeal the temporary moratorium on the issuance of sign permits in the C-P Planned Shopping District.*

*Yeas: Blood Law, Featherstone, McManus, Schmuckal, Agostinelli, Korn*  
*Nays: None*

**8. New Business**

**a. Consideration of the City of Traverse City and the Township of Garfield Recreational Authority's Comprehensive Annual Budget for the Fiscal Year 2016/2017 (6:37)**

Matt Cowall, Executive Director of the Recreational Authority presented the Recreation Authority's budget for the upcoming 2016-17 fiscal year which begins on July 1<sup>st</sup>. He said that the budget is very similar to last year and they will run on a small deficit. Board members discussed the budget and asked questions regarding the professional services line item and the Barns rentals. The limited parking was also discussed.

*Schmuckal moved and Blood Law seconded to accept the 2016-2017 City of Traverse City and Charter Township of Garfield Recreational Authority Budget for the 2016-17 fiscal year.*

*Yeas: Schmuckal, Blood Law, Agostinelli, Featherstone, McManus, Korn*  
*Nays: None*

**b. Consideration of a DPW budget amendment for the purchase of a truck with crane (6:49)**

Korn explained to Board members the details of the DPW's purchase of a new truck with a crane. A budget amendment is needed for the purchase.

*Agostinelli moved and Schmuckal seconded to amend the budget in the sewer and water line items for \$25,877 and \$31,615 respectively for a total of \$57,492.*

*Yeas: Agostinelli, Schmuckal, Featherstone, McManus, Blood Law, Korn  
Nays: None*

**c. Consideration of Resolution 2016-18-T, a resolution refusing to accept ownership of the operation, maintenance and administrative responsibilities for Meadowlane Mobile Home Park drinking water supply (6:52)**

The system does not meet the MDEQ standards in order for the township to take responsibility for the water system. This resolution would respectfully deny their request that the township take ownership of their water system. Board members discussed the item and were told that Meadowlane could install a new well at any time if they want to increase the number of mobile homes.

*Schmuckal moved and Blood Law supported to adopt Resolution 2016-18-T, a resolution refusing to accept ownership of the operation, maintenance and administrative responsibilities for Meadowlane Mobile Home Park drinking water supply.*

*Yeas: Schmuckal, Blood Law, Featherstone, McManus, Agostinelli, Korn  
Nays: None*

**9. Public Comment: (6:54)**

Alisa Kroupa said that the Grand Traverse Memorial Day ceremony is at 10 a.m. Monday rain or shine and members of the public wishing to attend should bring a chair.

**10. Other Business (6:55)**

Korn explained the need for a second alternate for the GT Metro Services Board and said he would like to name Lanie McManus for that position if there were no objections. There were no objections.

Schmuckal said that there may have to be another meeting of the Personnel Committee before the revised personnel handbook can be reviewed by the board.

**11. Adjournment (6:57)**

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Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684

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Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN General						
05/19/2016	GEN	34936	MISC	CHERYL FOLLETTE	REIMBURSEMENT OF OVERPAYMENT	17.00
05/19/2016	GEN	34937	0375	FIFTH THIRD BANK	5473785478000162	597.50
05/19/2016	GEN	34938	0139	MICHIGAN TOWNSHIP ASSOCIATION	ANNUAL DUES	5,819.50
05/19/2016	GEN	34939	0386	NORTH WOODS BUSINESS FORM	BUSINESS CARDS	24.99
05/19/2016	GEN	34940	0085	RICK ROBBINS	16-7685-SC-1	34.10
05/19/2016	GEN	34941	0040	TEMPERATURE CONTROL	INSPECTION & SERVICE WORK	847.50
05/24/2016	GEN	34942	0053	AFLAC	BQ232	453.14
05/24/2016	GEN	34943	0147	ALWAYS CARE	EMPLOYEE HEALTH	1,542.70
05/24/2016	GEN	34944	0375	FIFTH THIRD BANK	5473785400032465	1,057.11
05/24/2016	GEN	34945	0001	GARFIELD CHARTER TOWNSHIP	HSA	151.15
05/24/2016	GEN	34946	0050	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES	29.27
05/24/2016	GEN	34947	MISC	PEACH TREE INVESTMENTS, LLC	PLANNING FEE OVERPAYMENT	250.00
05/24/2016	GEN	34948	0021	PITNEY BOWES INC.	EQUIP SVC AGREEMENT	15.48
05/24/2016	GEN	34949	0915	SUPERFLEET	GAS	104.04
05/24/2016	GEN	34950	0391	THE GUARDIAN	EMPLOYEE LIFE INS.	843.88
05/24/2016	GEN	34951	0202	UNITED WAY	UNITED WAY	85.00
05/24/2016	GEN	34952	0006	VRIAC	DEFERRED COMP	1,854.00
05/24/2016	GEN	34953	0557	MAPLE RIVER DIRECT MAIL	AV APP MAILING	1,157.77
05/25/2016	GEN	34954	0873	BOB MITCHELL & ASSOCIATES	LAND TRANSFER SURVEY	1,500.00
05/25/2016	GEN	34955	0019	JEANE BLOOD LAW	MILEAGE	156.60
06/01/2016	GEN	34956	0001	GARFIELD CHARTER TOWNSHIP	HSA - MIKE GREEN	400.00
06/07/2016	GEN	34957	0148	AMERICAN WASTE	CONTRACTED SVCS	161.98
06/07/2016	GEN	34958	0148	AMERICAN WASTE	CONTRACTED SVCS	24.00
06/07/2016	GEN	34959	0148	AMERICAN WASTE	CONTRACTED SERVICES	60.00
06/07/2016	GEN	34960	0148	AMERICAN WASTE	CONTRACTED SERVICES	79.00
06/07/2016	GEN	34961	0201	AMY DEHAAN	CONFERENCE EXPENSES	195.00
06/07/2016	GEN	34962	0065	CHERRYLAND ELECTRIC COOP.	ELECTRIC	158.46
06/07/2016	GEN	34963	0065	CHERRYLAND ELECTRIC COOP.	ELECTRIC	2,108.68
06/07/2016	GEN	34964	0064	CITY OF TRAVERSE CITY	170975-120456	36.00
06/07/2016	GEN	34965	0064	CITY OF TRAVERSE CITY	170975-118686	8.15
06/07/2016	GEN	34966	0064	CITY OF TRAVERSE CITY	170975-118688	8.15
06/07/2016	GEN	34967	0064	CITY OF TRAVERSE CITY	170975-94720	645.60
06/07/2016	GEN	34968	0048	CONSUMERS ENERGY	100018131597	22.98
06/07/2016	GEN	34969	0048	CONSUMERS ENERGY	ELICTRIC	5,977.82
06/07/2016	GEN	34970	0102	DTE ENERGY	GAS	41.10
06/07/2016	GEN	34971	0102	DTE ENERGY	GAS	317.17
06/07/2016	GEN	34972	0001	GARFIELD CHARTER TOWNSHIP	HSA	151.15
06/07/2016	GEN	34973	0190	GILL-ROY'S HARDWARE	SUPPLIES - MAINT.	106.14
06/07/2016	GEN	34974	0100	GRAND TRAVERSE COUNTY DPW	SVCS.	150.19
06/07/2016	GEN	34975	0100	GRAND TRAVERSE COUNTY DPW	SVCS.	11.50
06/07/2016	GEN	34976	0916	GRID4 COMMUNICATIONS, INC.	PHONES	1,029.12
06/07/2016	GEN	34977	0905	HOME DEPOT CREDIT SERVICES	SUPPLIES - MAINT.	29.91
06/07/2016	GEN	34978	0050	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES	16.02
06/07/2016	GEN	34979	0434	LAND INFORMATION ACCESS ASSOC	TV	165.00
06/07/2016	GEN	34980	0557	MAPLE RIVER DIRECT MAIL	AV APP MAILING	1.87
06/07/2016	GEN	34981	0137	MICHIGAN ASSESSORS ASSOCIATION	SUMMER CONFERENCE	250.00
06/07/2016	GEN	34982	0568	NORTHERN OFFICE EQUIP	SVC CONTRACT	519.27
06/07/2016	GEN	34983	0193	PRINTING SYSTEM	ID CARDS	290.88
06/07/2016	GEN	34984	0145	PRIORITY HEALTH	EMPLOYEE HEALTH	13,843.25
06/07/2016	GEN	34985	0472	RUBY CLEANING SERVICE	CONTRACTED SVCS	1,150.00
06/07/2016	GEN	34986	0472	RUBY CLEANING SERVICE	CONTRACTED SVCS	200.00
06/07/2016	GEN	34987	0395	SPECTRUM BUSINESS	INTERNET	75.00
06/07/2016	GEN	34988	0045	STAPLES	SUPPLIES	116.03
06/07/2016	GEN	34989	0209	STATE OF MICHIGAN (P)	SITW	2,487.77
06/07/2016	GEN	34990	0919	TC OFFICE EXPRESS	INK	132.97
06/07/2016	GEN	34991	0202	UNITED WAY	UNITED WAY	85.00
06/07/2016	GEN	34992	0006	VRIAC	DEFERRED COMP	1,854.00

Check Date	Bank	Check	Vendor Name	Description	Amount
GEN TOTALS:					
Total of 57 Checks:					
Less 0 Void Checks:					
Total of 57 Disbursements:					
					49,449.89
					0.00
					<u>49,449.89</u>

MTT Update  
Prepared for Garfield Twp Board


Docket #	Parcel No(s).	Owner	Property Address	Year(s) in Contention	Assessor's Values		Petitioner's Values		Value Differences		Status Notes
					Assessed	Taxable	Assessed	Taxable	Assessed	Taxable	
1 15-001617	008-027-00	Baruch SLS Inc	4841 N Long Lake Rd	2015	\$ 359,400	\$ 359,400	\$ -	\$ -	\$ (359,400)	\$ (359,400)	12/9/15 Rec'd order to place case in abeyance until Supreme Court decides on the Saginaw Co case.
	008-027-10	Baruch SLS Inc	4825 N Long Lake Rd	2015	\$ 141,900	\$ 141,900	\$ -	\$ -	\$ (141,900)	\$ (141,900)	
	008-028-00	Baruch SLS Inc	4885 N Long Lake Rd	2015	\$ 419,400	\$ 419,400	\$ -	\$ -	\$ (419,400)	\$ (419,400)	
	900-363-98	Cherry Hill Haven	4885 N Long Lake Rd	2015	\$ 5,500	\$ 5,500	\$ -	\$ -	\$ (5,500)	\$ (5,500)	
2 15-002433	013-001-00	CMS Corp dba Lucky Jack's Valuation due: May, 2016	1705 S Garfield Ave Prehearing General Call: July 18-29, 2016	2015	\$ 1,253,200	\$ 1,214,655	\$ 750,000	\$ 750,000	\$ (503,200)	\$ (403,200)	3/23/16 Judgment received
3 15-002439	016-054-10	Northfield Restaurant Corp AKA Pizza Hut Valuation due: April 2, 2016	3050 N US 31 South Prehearing General Call: June 1-15, 2016	2015	\$ 278,700	\$ 206,698	\$ 150,000	\$ 150,000	\$ (128,700)	\$ (56,698)	3/18/16 Rec'd dismissal
4 15-003658	021-009-00	Wellington Real Estate, Inc Olive Garden	2691 N US 31 South	2015	\$ 903,500	\$ 775,533	\$ 450,000	\$ 450,000	\$ (453,500)	\$ (325,533)	4/26/16 Sent email to inquire re: status
5 15-004009	021-028-00	Red Lobster Restaurants LLC	2691 N US 31 South	2015	\$ 567,700	\$ 567,700	\$ 350,000	\$ 350,000	\$ (217,700)	\$ (217,700)	4/26/16 Sent email to inquire re: status
6 14-008072	016-054-10	Northfield Restaurant Corp	3050 N US 31 South	2014	AGREED:	\$ 203,443		\$ 191,800	\$ -	\$ (11,643)	5/9/16 Agreed this was not an uncapping event - which was not the belief at the onset following discussions with GT Co Equalization.
				2013	AGREED:	\$ 200,240		\$ 188,780	\$ -	\$ (11,460)	Stipulation signed & returned.
				2012	AGREED:	\$ 195,547		\$ 184,356	\$ -	\$ (11,191)	
				2011	AGREED:	\$ 190,406		\$ 179,510	\$ -	\$ (10,896)	
				2010	AGREED:	\$ 187,224		\$ 176,510	\$ -	\$ (10,714)	
				2009	AGREED:	\$ 187,788		\$ 177,050	\$ -	\$ (10,738)	
				2008	AGREED:	\$ 179,874		\$ 169,590	\$ -	\$ (10,284)	
				2007	AGREED:	\$ 175,830		\$ 165,780	\$ -	\$ (10,050)	

3C

MTT Update  
Prepared for Garfield Tw

Year(s) in Contention	Assessor's Values		Petitioner's Values		Value Differences	
	Assessed	Taxable	Assessed	Taxable	Assessed	Taxable
2007		\$ 175,830		\$ 165,780		\$ (10,050)
2008		\$ 179,874		\$ 169,590		\$ (10,284)
2009		\$ 187,788		\$ 177,050		\$ (10,738)
2010		\$ 187,224		\$ 176,510		\$ (10,714)
2011		\$ 190,406		\$ 179,510		\$ (10,896)
2012		\$ 195,547		\$ 184,356		\$ (11,191)
2013		\$ 200,240		\$ 188,780		\$ (11,460)
2014		\$ 203,443		\$ 191,800		\$ (11,643)
2015	\$ 3,929,300	\$ 3,690,786	\$ 1,700,000	\$ 1,700,000	\$ (2,229,300)	\$ (1,990,786)
	SETTLED VALUES:					
			2007			
			2008			
			2009			
			2010			
			2011			
			2012			
			2013			
			2014			
			2015	\$ (403,200)	\$ (364,655)	
			2016			
			Garfield Potential Tax Loss			
			2007	\$ (33.52)		
			2008	\$ (27.50)		
			2009	\$ (28.72)		
			2010	\$ (28.65)		
			2011	\$ (25.47)		
			2012	\$ (26.16)		
			2013	\$ (26.78)		
			2014	\$ (27.21)		
			2015	\$ (3,981.57)		
			2016			
			ACTUAL TWP TAX LOSS			
			2007	\$ -		
			2008	\$ -		
			2009	\$ -		
			2010	\$ -		
			2011	\$ -		
			2012	\$ -		
			2013	\$ -		
			2014	\$ -		
			2015	\$ (729.31)		
			2016	\$ -		



 <b>Charter Township of Garfield</b> Planning Department Report No. 2016-39		
Prepared:	June 8, 2016	Pages: 1 of 1
Meeting:	June 14, 2016 Township Board	Attachments: <input type="checkbox"/>
Subject:	Reappointment of Molly Agostinelli to Joint Recreational Authority	

**INTRODUCTION**

Molly Agostinelli's appointment to the City of Traverse City and Charter Township of Garfield Recreational Authority will expire on June 30, 2016. Mrs. Agostinelli, as the Garfield Township Board member, has long served as a valued member of the Authority and has represented the township well in this capacity.

The Township Supervisor has nominated Mrs. Agostinelli for reappointment to a new 3-year term. Township Board action to reappoint Mrs. Agostinelli is therefore requested.

**ACTION REQUESTED:**

(Motion)

THAT Molly Agostinelli be reappointed to the City of Traverse City and Charter Township of Garfield Recreational Authority for a 3 year term expiring on June 30, 2019.



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**MEMO**

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**To:** Garfield Township Trustees**Re:** NW Service District : Water System  
Improvements Project - Brookside  
Watermain**From:** Jennifer Hodges, GFA**Date:** June 8, 2016

Extensions of watermain along Zimmerman, Cedar Run and Harris Roads have been completed which comprises 75% of the watermain associated with the overall project. This infrastructure was installed in collaborative efforts as approved by the Township board with the Road Commission during their road rehabilitation projects and WODA Development during their construction of Brookside Commons. This memo is in regards to the reimbursement of funds for installation of watermain pertaining to WODA Development. The construction of Brookside Commons required installation of water utilities to service the development but was recognized they were proposed to be in the same location that Garfield Township needed to install utilities to accommodate the Northwest Storage Tank Project. Garfield Township entered into negotiations with WODA Development to upsize watermain and extend transmission lines in collaboration with their project. Upon review of the costs, it was demonstrated to be financially beneficial therefore the Township entered into contract with WODA to complete in February 2015. The project was completed last winter with turnover / acceptance of the utilities by Garfield Township. Attached for your review and approval is the pay application to provide reimbursement of the utility installation to WODA Development. These costs are only with respect to upsizing and transmission lines to accommodate the NW Tank project and do not include the utilities WODA was to provide to service Brookside Development. GFA has reviewed and recommends issuance of payment.

**CONTRACTOR**  
The WODA Group, Inc.  
229 Huber Village Blvd., Ste. 100  
Westerville, OH 43081

**COMPLETION DATE**  
**ORIGINAL: 11/03/2015**

**REVISED:**

To:

**GFA Project No: 13407**

Item	Description of Item	Unit	CONTRACT ITEMS (Original)			Contract Items (Revised)			THIS PERIOD			TOTAL TO DATE		
			Qty.	Unit	Cost	Item	Qty.	Unit	Cost	Item	Qty	Cost	Item	%
<b>16" Water Main</b>														
1	Water Main, 16" C-905 (open cut)	LF	1,215	\$55.87	\$67,882.05		1,251	\$55.87	\$69,893.37		1,251	\$69,893.37		100%
2	Water Main, 16" C-905 (directionally drilled)	LF	400	\$262.87	\$105,149.84		400	\$262.87	\$105,149.84		400	\$105,149.84		100%
3	Gate Valve & Box, 16"	EA	2	\$4,602.86	\$9,205.72		2	\$4,602.86	\$9,205.72		2	\$9,205.72		100%
4	Blow Off Assembly, 16"	EA	1	\$3,750.00	\$3,750.00		1	\$3,750.00	\$3,750.00		1	\$3,750.00		100%
5	Sheet Piling	LF					925	\$16.00	\$14,800.00		925	\$14,800.00		100%
<b>Upsize 8" to 12"</b>														
1	Water Main, 12" C-900	LF	2,155	\$11.06	\$23,834.30		2,065	\$11.06	\$22,838.90		2,065	\$22,838.90		100%
2	Gate Valve & Box, 12"	EA	7	\$627.62	\$4,393.34		7	\$627.62	\$4,393.34		7	\$4,393.34		100%
			<b>\$214,215.25</b>			<b>\$230,031.17</b>			<b>\$230,031.17</b>			<b>\$230,031.17</b>		

## Final

**GFA Project No: 13407**

00621-2

# APPLICATION FOR PROGRESS PAYMENT

Final

**Project:** Brookside Commons & Zimmerman Rd.

**GFA Project No:** 13407

The undersigned CONTRACTOR certifies that: (1) Any previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment; (2) title to all Work, materials, and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interest and encumbrances (except such as are covered by Bond acceptable to OWNER indemnifying OWNER against any such lien, claim, security interest, or encumbrance); (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective as that term is defined in the Contract Documents; (4) all maintenance and operating instructions, schedules, guarantees, Bonds, certificates of inspection, marked-up record documents and other documents in accordance with the Contract Documents have been delivered to the OWNER and Engineer; (5) all corrections, incomplete, and defective work have been completed to the acceptance of the Owner and Engineer; (6) the final Application for Payment shall be accompanied (except as previously delivered) by: (i) all documentation called for in the Contract Documents, including but not limited to the evidence of insurance required by subparagraph 5.4.13, (ii) consent of the surety, if any, to final payment, and (iii) complete and legally effective releases or waivers (satisfactory to OWNER) of all Liens arising out of or filed in connection with the Work; and (7) this final payment satisfies the Contract terms and conditions.

Two hundred thirty thousand, thirty-one dollars and seventeen cents  
Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated:

6/10/2016

Date:

The WODA Group, Inc.  
(CONTRACTOR)

Authorized Signature

GFA  
(ENGINEER)

Authorized Signature

00621-3

### Monthly Parkland Responsibilities

Coordinated trail steward activities, performed routine maintenance on all trails, and performed trailhead maintenance tasks where appropriate.

### Nature Center Visitation this Month 1,221

Program Participants this month 1,057

Drop ins this month 164

Nature Center Visitation this year 3,567

Nature Center Visitation since 2008 66,319

Nature Center  
Visitation May 2015 978  
Program Participants  
May 2015 876  
Drop ins May 2015 102

### Activity Detail

Hosted "Hike it Baby" outdoor family group. Around 20 families attended. The organizer would like to foster a continued partnership

10 Nest programs performed serving 403 students  
Finished our Peepers season with 54 on the Tuesday program and a specialty program with 17 bringing total Peepers served to 554. **That is a 13.5% increase increase over last year**

Birthday Party performed with 13 children and 15 adults  
4 Streamside programs were performed serving 102 students  
Families First article submitted on things to do at the BRNC

Assist plan and Execute the 75th Celebration  
Attended Community Volunteer Appreciation event  
Opened the Nature Center up for two Saturdays and had specialty program each Saturday  
Nature Day Camp Licensing submitted and received confirmation that we are licensed pending inspection

Assisted growers as they work towards MAEAP verification  
Provided MAEAP updates for Antrim, Benzie, and Leelanau Conservation District's Board of Directors.  
Conducted 7 on farm risk assessments

**Property Owner**  
**Staff Lead (initials)**

Grand Traverse County TCNT

Grand Traverse County TCNT/MK

Grand Traverse County TC

Grand Traverse County TCNT

Grand Traverse County TC/MK

Grand Traverse County TC

Grand Traverse County TC

N/A TC

Grand Traverse County TCNT/MK

N/A TC

Private Property JA/LR

N/A JA/LR

Private Property JA/LR

**Location of activity**

Boardman River Nature Center

Boardman River Nature Center

Boardman River Nature Center

Boardman River Nature Center

Boardman River Nature Center

Boardman River Nature Center

Boardman River Nature Center

Other

Boardman River Nature Center

Other

On Farm

Other

On Farm

**Conservation District Pillar**

Education

Education

Education

Education

Education

Education

Education

Education

Education

Education

Agriculture

Agriculture

Agriculture

Conducted 6 new MAEAP verifications	Agriculture	On Farm	Private Property	JA/LR
Conducted 1 MAEAP re-verification	Agriculture	On Farm	Private Property	JA/LR
Attended Grand Traverse Fruit Grower Council meeting on May 3	Agriculture	Other	N/A	JA/LR
Attended P45 Vines and Wines First Friday meeting on May 6	Agriculture	On Farm	Private Property	JA/LR
Assisted with GT County Household Hazardous Waste Collection on May 12	Agriculture	Community Event/Festival	Grand Traverse County	JA/LR
Hosted MAEAP quarterly meeting with MDARD Regional Coordinator on May 25	Agriculture	Boardman River Nature Center	Grand Traverse County	JA/LR
Attended local fruit tree pest management meeting on May 31	Agriculture	On Farm	Private Property	JA/LR
5/4 - Presented <i>Habitat Matters</i> to Interlochen Women's Club (25 attendees)	Stewardship (Boardman River and Non-parklands ISN)	Leelanau/Benzie/Manistee Counties	N/A	EC
5/4 - Participated in ISN Steering Committee meeting	Stewardship (Boardman River and Non-parklands ISN)	Leelanau/Benzie/Manistee Counties	N/A	KEG/ISN Team
5/9 - Interviewed by 9&10 News ( <a href="#">GLRI-focused</a> ); 120k FB likes on their page	Stewardship (Boardman River and Non-parklands ISN)	Leelanau/Benzie/Manistee Counties	N/A	KEG
5/13 - Interviewed by 9&10 News ( <a href="#">GM paper/Paperworks partnership</a> ); 120k Facebook "likes" on their page	Stewardship (Boardman River and Non-parklands ISN)	Leelanau/Benzie/Manistee Counties	N/A	KEG
5/14 - Interviewed by <a href="#">NatureChange.org</a> (garlic mustard workbees); >10k website hits	Stewardship (Boardman River and Non-parklands ISN)	Leelanau/Benzie/Manistee Counties	N/A	KEG
5/7 - GT GM Workbee; 7 volunteers, 21 volunteer hours, 1 acre, 10 bags	Parklands (including Parklands-based ISN)	Natural Education		
Met with Boardman Lakefront property owner re: shoreline buffer	Stewardship (Boardman River and Non-parklands ISN)	Reserve/Boardman Valley Nature Preserve	Grand Traverse County	KEG/ISN Team
Spoke with MDNR Conservation Officer re: Underage youth camping and drinking at Brown Bridge during opening weekend of trout opener. The officer reported that he issued several tickets.	Parklands (including Parklands-based ISN)	Boardman River and its tributaries	Private Property	SL
Met Mike Molon from Molon and Heather Rawlings from the USF&WS re: shallow wetland project.	Parklands (including Parklands-based ISN)	Brown Bridge Quiet Area	City of Traverse City	SL
Prepared powerpoint presentation for Rotary re: District's 75th anniversary	Stewardship (Boardman River and Non-parklands ISN)	Brown Bridge Quiet Area	City of Traverse City	SL
		Other	N/A	SL

Reviewed and commented on maintenance plan for proposed instream habitat improvement project at Brown Bridge	Stewardship (Boardman River and Non-parklands ISN)	Boardman River and its tributaries	City of Traverse City	SL
Attended a West Boardman Lake Trail planning meeting.	Stewardship (Boardman River and Non-parklands ISN)	Other	City of Traverse City	SL
Worked on Boardman River Watershed Prosperity Plan	Stewardship (Boardman River and Non-parklands ISN)	Other	N/A	SL
Assisted with Frequently Asked Questions flyer for the Boardman Dam Removal project	Stewardship (Boardman River and Non-parklands ISN)	Boardman River and its tributaries	Grand Traverse County	SL
Sat in on WTCM's Crystal Frost Show to promote the District's 75th Anniversary and the Boardman River Clean Sweep kayak raffle.	Stewardship (Boardman River and Non-parklands ISN)	Other	N/A	SL
Downloaded temperature logger data at 7-locations and removed loggers for service.	Stewardship (Boardman River and Non-parklands ISN)	Boardman River and its tributaries	N/A	SL
Met Soil Erosion Inspector, Gwen Zagore re: the City's Supplemental Environmental Project upstream of the former impoundment.	Stewardship (Boardman River and Non-parklands ISN)	Boardman River and its tributaries	City of Traverse City	SL
Cut and re-arranged downed trees blocking the river for safe navigation prior to the Holiday weekend.	Stewardship (Boardman River and Non-parklands ISN)	Boardman River and its tributaries	N/A	SL
Prepared for and conducted a Brown Bridge Advisory Committee meeting	Parklands (including Parklands-based ISN)	Brown Bridge Quiet Area	City of Traverse City	SL, RR
Assisted with set up for the 12th annual Boardman River CleanSweep	Stewardship (Boardman River and Non-parklands ISN)	Boardman River and its tributaries	N/A	SL
Spoke to folks from Bethlehem Church re: Tree planting project	Parklands (including Parklands-based ISN)	Brown Bridge Quiet Area	City of Traverse City	RR
Orientated two Parkland Interns - Logan Krieger; Lauren Brennan	Parklands (including Parklands-based ISN)	Other	N/A	RR, TV
Coordinated and participated in a Keller Williams Red Day work bee at the Sculpture Court	Parklands (including Parklands-based ISN)	Other	N/A	RR
Prepared a grant application to the DTE Foundation to plant trees in the bottomlands	Parklands (including Parklands-based ISN)	Boardman River and its tributaries	City of Traverse City	RR
Coordinated the trail signage project at the NER	Parklands (including Parklands-based ISN)	Natural Education Reserve/Boardman Valley Nature Preserve	Grand Traverse County	RR
Helped gather, stage, and launch canoes for Grand Traverse Academy school float	Education	Boardman River and its tributaries	N/A	RR
Cleared trees for new Grasshopper Creek boardwalk	Parklands (including Parklands-based ISN)	Brown Bridge Quiet Area	City of Traverse City	RR



Purchased and transported 60 bales of straw that was used as mulch for conservation seeding at wildlife habitat improvement timber harvest site	Parklands (including Parklands-based ISN)	Brown Bridge Quiet Area	City of Traverse City	RR
Replaced fencing at West Overlook parking area.	Parklands (including Parklands-based ISN)	Brown Bridge Quiet Area	City of Traverse City	RR, TV
Coordinated and attended HMAC and Rec Authority meetings	Parklands (including Parklands-based ISN)	Hickory Meadows	Joint Recreational Authority	TV
Coordinated and led work bee event with the Children's House Montessorie School at Hickory Meadows	Parklands (including Parklands-based ISN)	Hickory Meadows	Joint Recreational Authority	TV
Coordinated and led Hickory Meadows work bee event and garlic mustard pull with 4-H Youth Program and local community	Parklands (including Parklands-based ISN)	Hickory Meadows	Joint Recreational Authority	TV
Contacted Consumers Energy in regards to remediation to the mid-Randolph gate access	Parklands (including Parklands-based ISN)	Hickory Meadows	Joint Recreational Authority	TV
Contacted Popp Excavating for trail improvement project through East Meadow	Parklands (including Parklands-based ISN)	Hickory Meadows	Joint Recreational Authority	TV
Acquired bids for a wildlife survey at Hickory Meadows which is advised by HMAC and in accordance with	Parklands (including Parklands-based ISN)	Hickory Meadows	Joint Recreational Authority	TV
Contacted the Audubon Club to conduct a bird survey at the Hickory Meadows	Parklands (including Parklands-based ISN)	Hickory Meadows	Joint Recreational Authority	TV
Spread mulch in low areas along trails at Hickory Meadows	Parklands (including Parklands-based ISN)	Hickory Meadows	Joint Recreational Authority	TV
Repaired fencing at Long Lake Trailhead at the Commons	Parklands (including Parklands-based ISN)	Commons Natural Area	Garfield Township	TV
Attended Commons trail planning meeting	Parklands (including Parklands-based ISN)	Commons Natural Area	Garfield Township	TV
Coordinated Miller Creek NR clean-up event with GT County Sheriff Dept in which a 20 yd dumpster was filled	Parklands (including Parklands-based ISN)	Miller Creek Nature Reserve	Garfield Township	TV, RR
Met with contractors to bid out floating fishing dock on pond at Miller Creek NR	Parklands (including Parklands-based ISN)	Miller Creek Nature Reserve	Garfield Township	TV
Cleared down trees along trails at Miller Creek NR	Parklands (including Parklands-based ISN)	Miller Creek Nature Reserve	Garfield Township	TV
Coordinated and led Green-agers volunteer work event with TC West Middle School students at Kids Creek Park which involved native plantings and other park improvements	Parklands (including Parklands-based ISN)	Kid's Creek Park	Garfield Township	RR
Coordinated stocking of Kid's Creek pond for trout and blue gill	Parklands (including Parklands-based ISN)	Kid's Creek Park	Garfield Township	TV



Acquired bids for leveling of fishing platform at KC park	Parklands (including Parklands-based ISN)	Kid's Creek Park	Garfield Township	TV
Contracted SEEDS crew to instal Hidden Lake Connector at Silver Lake RA	Parklands (including Parklands-based ISN)	Silver Lake Recreation Area	Garfield Township	TV
Met with Brian VanDenBrand and Todd Lewis to review proposed disc golf course preliminary design at Silver Lake RA	Parklands (including Parklands-based ISN)	Silver Lake Recreation Area	Garfield Township	TV
Coordinated with TART in planning for a BRT work bee event from YMCA to Sabin Dam at BVNP	Parklands (including Parklands-based ISN)	Natural Education Reserve/Boardman Valley Nature Preserve	Garfield Township	TV
Coordinated the installation of trail interest maps along the NER	Parklands (including Parklands-based ISN)	Natural Education Reserve/Boardman Valley Nature Preserve	Grand Traverse County RR	
Constructed trail re-route north of Keystone Rapids Trailhead due to river bank failure	Parklands (including Parklands-based ISN)	Natural Education Reserve/Boardman Valley Nature Preserve	Grand Traverse County RR	
Contracted the construction of Grasshopper boardwalk at BBQA	Parklands (including Parklands-based ISN)	Brown Bridge Quiet Area	City of Traverse City	TV
Repaired fencing at West Overlook parking lot at BBQA	Parklands (including Parklands-based ISN)	Brown Bridge Quiet Area	City of Traverse City	RR
Coordinated seeding of staging area from wildlife clearing this past winter at BBQA	Parklands (including Parklands-based ISN)	Brown Bridge Quiet Area	City of Traverse City	RR
Forester made 5 on-site visits with landowners involving 100 acres	Stewardship (Boardman River and Non-parklands ISN)	Other	Private Property	
Forester met with TC city officials regarding urban forestry	Stewardship (Boardman River and Non-parklands ISN)	Other	City of Traverse City	

**SL** = Steve Largent, Conservation Team  
 Coordinator/Boardman River Program Coordinator  
**TV** = Tom Vitale, Parkland Steward  
**SS** = Sam Shaughnessy, Administrative Assistant  
**TF** = Tricia Forgrave, Finance & HR Coordinator  
**MC** = Marsha Barber Clark, Executive Director  
**MK** = Max Kotelniki, AmeriCorps VISTA member  
**KEG** = Katie Grzesiak, ISN Coordinator  
**RR** = Reb Ratliff, Parkland Steward  
**TC** = Taryn Carew, Education Director

**KR** = Kama Ross, District Forester (GT; Leelanau; Benzie)

**EC** = Emily Cook, ISN Outreach Specialist

**LR** = Laura Rigan, MAEAP Technician

**JA** = Jessica Alpers, MAEAP Technician

**FR** = Fields Ratliff, ISN Habitat Management Specialist

**MO** = Miriam Owsley, ISN Outreach Assistant

**ISN Crew** = ISN seasonal employees

**VT** = Victoria Tatum, Nature Center Assistant

**Brian VanDenBrand**

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**From:** Julie Clark [julie@traversetrails.org]  
**nt:** Wednesday, June 08, 2016 2:24 PM  
**o:** Benjamin Marentette; Brian VanDenBrand  
**Cc:** Megan Olds; Chris Kushman; Jean Derenzy; Julie Dalton  
**Subject:** Time confirmed, location TBD

Good afternoon Brian and Benjamin,

I'm following up on a conversation I've had with you regarding the joint study session for the completion of the West Boardman Lake Trail. We'd like to get a meeting on the calendar for Wednesday, July 6th, from 8-9:30AM.

We are working on the confirmation of a location - we hope to secure the University Center location. I will follow up with you shortly on the location.

Weather dependent, we will offer an onsite walk starting at 7AM for anyone interested in joining but the official presentation will be held from 8-9:30AM. There will be coffee and breakfast snacks on hand.

The Township and the City will co-host this joint study session. Consultants will be on hand to present the preferred design alternative, including preliminary budget numbers. The meeting will be facilitated by Parallel Solutions.

Invitees include:

City of Traverse City Commission  
 Garfield Township Board of Trustees  
 Traverse City and Garfield Township Planning Commissioners  
 Traverse City and Garfield Parks Commissioners  
 Joint Recreation Authority Board Members (Matt Cowall has requested Marty and Chuck send a letter to him and he will invite the board).

We will take as many members as can attend, but we understand if not all can participate.

Please let me know what else I need to provide you in order to get this officially shared with the Commissioners and elected officials.

Thanks very much,  
 Julie

Executive Director  
 TART Trails  
 PO Box 252  
 148 E. Front St, Suite 201  
 Traverse City, MI 49685  
 231.941.4300  
[www.traversetrails.org](http://www.traversetrails.org)

"Enriching the Traverse region by providing a network of trails, bikeways, and pedestrian ways; and encouraging their use."

Month Year  
May 2016

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL							
	548	640	487	539	476	452	533	3,675							
	0	1	2	3	4	5	6	7	8	9	10	11			
Hour of Day	145	72	50	29	31	51	60	115	141	181	172	161			
	12	13	14	15	16	17	18	19	20	21	22	23			
	157	190	188	247	228	217	216	173	171	237	260	183			
Location	Citations	Traffic Crashes			Arrests			*Other	Criminal	Non-Criminal	Traffic Crashes	Total			
		Fatal	PIA	PDA	OWI	MIP	Criminal								
01 Acme	18	0	0	13	1	3	3	122	24	46	13	205			
02 Blair	44	0	6	18	5	1	15	306	90	94	24	514			
03 East Bay	30	0	3	30	2	0	21	228	80	129	33	470			
04 Fife Lake	6	0	0	4	1	0	9	54	11	18	4	87			
05 Garfield	52	0	6	60	11	1	71	684	343	405	66	1,498			
06 Grant	2	0	0	1	0	0	2	20	4	4	1	29			
07 Green Lake	9	1	1	4	2	0	8	119	35	57	6	217			
08 Long Lake	12	0	1	9	2	2	5	78	26	52	10	166			
09 Mayfield	6	0	1	2	0	0	1	65	10	12	3	90			
10 Peninsula	8	0	2	6	0	0	1	48	10	32	8	98			
11 Paradise	6	0	0	7	0	1	5	51	14	19	7	91			
12 Union	1	0	1	2	0	0	0	12	5	4	3	24			
13 Whitewater	1	0	0	5	2	0	3	56	13	16	5	90			
29 Fife Lake Vlg	1	0	1	0	0	0	0	14	5	8	1	28			
30 Kingsley Vlg	1	0	0	1	0	0	6	38	12	17	1	68			
66 Traverse City	6	0	0	0	0	0	82	0	0	0	0	0			
84 Out of County	0	0	0	0	0	0	32	0	0	0	0	0			
Totals	203	1	22	162	26	8	264	1,895	682	913	185	3,675			

Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts  
Ticket stats are based on what District Court has entered as of 6/01/16.  
Arrest Stats are as of 6/01/16.





# GRAND TRAVERSE METRO FIRE DEPARTMENT

6. d.

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 ext 1228 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

## GTMESSA 2016 June Report

### Incidents of Interest

1. Extrication victim from vehicle accident 1661 West Silver Lake (Garfield Twp.)
2. Building Fire 2094 Roselawn (East Bay Twp.)
3. Vehicle Accident w/injuries 3200 South Airport Rd (Garfield Twp.)
4. Vehicle Accident w/injuries 1000 US 31 N (East Bay Twp.)
5. Building Fire 828 Shady Lane (Garfield Twp.)
6. Vehicle Fire North Long Lake Rd/Lone Pine Tree (Garfield Twp.)
7. Grass Fire 3955 US 31 N (Garfield Twp.)
8. Vehicle Accident w/injuries 5376 North Long Lake Rd (Garfield Twp.)
9. Woods Fire Lautner Rd/TART Trail (Acme Twp.)
10. Vehicle Accident w/injuries Smith Rd/Three Mile Rd (East Bay Twp.)
11. Vehicle Accident w/injuries 3500 Marketplace Circle (Garfield Twp.)
12. Building Fire 2428 Montmorency (Peninsula Twp.)
13. Building Fire 1835 N South Long Lake Rd (Long Lake Twp.)
14. Vehicle Accident w/injuries Harris/Lone Tree (Garfield Twp.)
15. Dumpster Fire 280 Hughes Dr (Garfield Twp.)
16. Vehicle Accident w/injuries US 31 N/Three Mile Rd (East Bay Twp.)
17. Vehicle Accident w/injuries 3170 US 31 N (East Bay Twp.)
18. Vehicle Accident w/injuries North Long Lake Rd/Herkner (Garfield Twp.)
19. Extrication from Vehicle (Fatality) in Accident US 31 N/Three Mile Rd (East Bay Twp.)

### **Motor Vehicle Accident Responses/May-(15)**

**Mutual Aid/ Automatic Aid Given (2016) 7    Aid Received (2016) 0**

Long Lake	2
Peninsula Twp.	3
GT Rural	1
Blair	1

### **Total Calls**

2016 YTD- 1880

Sta 11 -740 Sta 1 -413 Sta 8 - 253 Sta 9- 64 Sta 12- 400 Admin 10

2015 YTD- 1978

Sta 11- 679 Sta 1- 513 Sta 8 -322 Sta 9- 80 Sta 12- 384

# PROPOSED PROJECT BUDGETS EXPENSES FOR 2016

Project	Township Fund	Under Contract	Expense			Completion Date
			Engineering (Design & Inspection)	Construction	Total	
Pump Station #1 Replacement*	Sewer	Yes	\$ -	\$ 52,000.00	\$ 52,000.00	June 1, 2016
Pump Station #3 Repairs	Sewer	Yes	\$ 23,500.00	\$ 194,050.00	\$ 217,550.00	October 1, 2016
Crown Booster Station	Water	Yes	\$ 25,625.00	\$ 112,650.00	\$ 138,275.00	September 1, 2016
NW Tank Project (Phase III)	Water	Yes	\$ 527,300.00	\$ 3,254,000.00	\$ 3,781,300.00	August 1, 2017
Oak Terrace Water & Sewer Extension	Water & Sewer	Yes	\$ 25,000.00	\$ 217,000.00	\$ 242,000.00	November 1, 2016
16" Watermain Extension (part of NW Tank & coordinated with WODA)	Water	Yes	\$ -	\$ 200,000.00	\$ 200,000.00	Completed
Water Reliability Study (Every 5 years)	Water	No	\$ 25,000.00	-	\$ 25,000.00	December 1, 2016
Additional Sewer Flow Study (US-31 Corridor)	Water & Sewer	No	\$ 12,500.00	-	\$ 12,500.00	Unknown
As Needed Engineering Services / Consultation	Water & Sewer	Yes	\$ 7,500.00	-	\$ 7,500.00	Ongoing
<b>TOTAL</b>					<b>\$ 4,676,125.00</b>	

5.3M - checking

# Clerk's Report

For May 31, 2016

Submitted 06/06/16

To The Garfield Township Board;

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that particular month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line Item Budget, which means that what is important is the final figure. Some line items may run over as long as the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of April in the General Fund, you will find that we had a total of \$253,260.35 Revenues and \$189,074.02 Expenditures. For the year we have a total of \$2,186,973.34 Revenues and \$1,250,597.72 Expenditures.

If you have any questions or would like further clarification please feel free to contact me at: 231-941-1620.

Lanie McManus

Township Clerk



REVENUE REPORT FOR GARFIELD TOWNSHIP

PERIOD END: 5/31/2016

2016  
ORIGINAL BUDGET  
2016  
AMENDED BUDGET

ACTIVITY FOR MONTH  
05/31/2016  
AVAILABLE BALANCE

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	YTD BALANCE 05/31/2016	ACTIVITY FOR MONTH 05/31/2016	AVAILABLE BALANCE
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000						
101-000-403.000	CURRENT REAL PROPERTY TAXES	1,683,700.00	1,683,700.00	1,293,809.44	(51,265.85)	389,890.56
101-000-407.000	DEL PERSONAL PROP TAXES	0.00	0.00	2,903.02	2,903.02	(2,903.02)
101-000-414.000	Protected R/E Interest	0.00	0.00	4,236.83	0.00	(4,236.83)
101-000-423.000	TRAILER PARK FEES	6,000.00	6,000.00	3,013.50	601.50	2,986.50
101-000-445.000	PENALTIES & INT. ON TAXES	5,000.00	5,000.00	3,895.15	793.74	1,104.85
101-000-476.000	BUILDING PERMITS	175,000.00	175,000.00	72,523.00	35,451.00	102,477.00
101-000-476.001	PLANNING FEES	2,500.00	2,500.00	3,650.00	650.00	(1,150.00)
101-000-476.002	MAINT INSPECTION FEES	500.00	500.00	60.00	0.00	440.00
101-000-476.003	TREASURER FEES	500.00	500.00	0.00	0.00	500.00
101-000-476.004	PARK USE FEES	2,000.00	2,000.00	1,460.00	480.00	540.00
101-000-476.005	ZONING FEES	15,000.00	15,000.00	10,500.00	3,250.00	4,500.00
101-000-574.000	STATE SHARED REVENUE	1,200,000.00	1,200,000.00	610,536.00	188,202.00	589,464.00
101-000-574.001	STATE SHARED REV. - LIQUOR LA	18,000.00	18,000.00	550.00	27.50	17,450.00
101-000-575.000	Road Right of Way	17,000.00	17,000.00	0.00	0.00	17,000.00
101-000-612.000	CHARGES FOR TOWNSHIP SERVICES	7,000.00	7,000.00	390.78	15.00	6,609.22
101-000-627.000	TAX COLLECTION FEES	22,000.00	22,000.00	0.00	0.00	22,000.00
101-000-656.000	Ordinance Enforcement Fees	500.00	500.00	208.34	0.00	291.66
101-000-664.000	EARNED INTEREST	23,000.00	23,000.00	23,085.31	0.00	(85.31)
101-000-668.000	RENTS	55,000.00	55,000.00	0.00	0.00	55,000.00
101-000-668.002	RENTS & ROYALTIES CABLE VIS	250,000.00	250,000.00	134,961.16	67,151.23	115,038.84
101-000-668.003	RENTS & ROYALTIES CABLE EQUIP	14,000.00	14,000.00	8,625.60	4,314.00	5,374.40
101-000-670.000	UNREALIZED LOSS ON INVESTMENT	0.00	0.00	10,968.00	0.00	(10,968.00)
101-000-673.000	SALE OF FIXED ASSETS	1,000.00	1,000.00	125.00	0.00	875.00
101-000-676.000	REIMBURSEMENTS	0.00	0.00	825.00	0.00	(825.00)
101-000-676.001	Reimbursed Treasurer Legal Fees	0.00	0.00	647.21	647.21	(647.21)

Total Dept 000

3,497,700.00 3,497,700.00 2,186,973.34 253,260.35 1,310,726.66

TOTAL Revenues

3,497,700.00 3,497,700.00 2,186,973.34 253,260.35 1,310,726.66

Fund 101 - GENERAL OPERATING FUND:

TOTAL REVENUES 3,497,700.00 3,497,700.00 2,186,973.34 253,260.35 1,310,726.66



EXPENDITURE REPORT - GARFIELD TOWNSHIP

Page: 5

PERIOD END: 5/31/2016

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	YTD BALANCE 05/31/2016	ACTIVITY FOR MONTH 05/31/2016	AVAILABLE BALANCE	% BDDT USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-215-701.300	WAGES - CLERK	71,177.54	71,177.54	30,086.49	5,475.20	41,091.05	42.27
101-215-701.301	WAGES - FILE CLERK	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-215-701.302	WAGES - DEPUTY CLERK	40,400.00	40,400.00	17,076.96	3,107.70	23,323.04	42.27
101-215-701.303	WAGES - ACCOUNTANT	10,000.00	10,000.00	1,825.00	0.00	8,175.00	18.25
101-215-726.000	SUPPLIES	1,000.00	1,000.00	850.17	6.69	149.83	85.02
101-215-860.300	MILEAGE - CLERK	400.00	400.00	315.90	0.00	84.10	78.98
101-215-860.301	MILEAGE - DEPUTY CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-956.016	MISCELLANEOUS	500.00	500.00	16.79	31.77	483.21	3.36
101-215-960.000	EDUCATION & TRAINING	6,000.00	6,000.00	2,949.33	45.96	3,050.67	49.16
101-215-965.000	DUES & PUBLICATIONS	700.00	700.00	52.20	0.00	647.80	7.46
Total Dept 215-TOWNSHIP CLERK		138,577.54	138,577.54	53,172.84	8,667.32	85,404.70	38.37
Dept 247-BOARD OF REVIEW							
101-247-701.400	WAGES - B OF R	1,500.00	1,500.00	500.00	0.00	1,000.00	33.33
101-247-701.401	WAGES - B OF R	1,500.00	1,500.00	500.00	0.00	1,000.00	33.33
101-247-701.402	WAGES - B OF R	1,500.00	1,500.00	500.00	0.00	1,000.00	33.33
101-247-701.403	WAGES - B OF R	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-247-960.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
Total Dept 247-BOARD OF REVIEW		6,200.00	6,200.00	1,500.00	0.00	4,700.00	24.19
Dept 253-TOWNSHIP TREASURER							
101-253-701.500	WAGES - TREASURER	71,177.54	71,177.54	30,086.49	5,475.20	41,091.05	42.27
101-253-701.501	WAGES - ASSISTANT	9,185.75	9,185.75	1,285.65	367.31	7,900.10	14.00
101-253-701.502	WAGES - DEPUTY TREASURER	40,400.00	40,400.00	17,076.96	3,107.70	23,323.04	42.27
101-253-726.000	SUPPLIES	2,500.00	2,500.00	328.25	104.93	2,171.75	13.13
101-253-726.001	POSTAGE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-253-801.000	LEGAL SERVICES	3,000.00	3,000.00	977.85	(53.15)	2,022.15	32.60
101-253-809.000	Bank Fees	300.00	300.00	0.00	0.00	300.00	0.00
101-253-860.500	MILEAGE - TREASURER	700.00	700.00	390.96	270.00	309.04	55.85
101-253-860.501	MILEAGE - DEPUTY TREASURER	200.00	200.00	0.00	0.00	200.00	0.00
101-253-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-253-901.000	ADVERTISING	100.00	100.00	48.00	0.00	52.00	48.00
101-253-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	1,841.09	448.30	2,658.91	40.91
101-253-965.000	DUES & PUBLICATIONS	500.00	500.00	70.15	37.00	429.85	14.03

EXPENDITURE REPORT

GARFIELD TOWNSHIP

PERIOD END: 5/31/2016

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2016 AMENDED BUDGET	YTD BALANCE 05/31/2016	ACTIVITY FOR MONTH 05/31/2016	AVAILABLE BALANCE	BDGT USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-265-920.603	LIGHTS BUILDING	13,500.00	13,500.00	3,642.85	898.49	9,857.15	26.98
101-265-935.601	SNOW PLOWING	10,000.00	10,000.00	2,020.00	0.00	7,980.00	20.20
101-265-935.602	LAWN MAINTENANCE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-265-935.603	CLEANING SERVICE	15,000.00	15,000.00	4,922.50	1,150.00	10,077.50	32.82
101-265-935.604	RUBBISH REMOVAL	1,000.00	1,000.00	395.00	79.00	605.00	39.50
101-265-935.605	BUILDING REPAIR	100,000.00	100,000.00	2,295.97	0.00	97,704.03	2.30
101-265-935.606	ELECTRONIC PROTECTION SYSTEM	1,500.00	1,500.00	709.50	0.00	790.50	47.30
101-265-935.608	MAINTENANCE-OTHER	15,000.00	15,000.00	2,084.80	847.50	12,915.20	13.90
Total Dept 265-TOWNSHIP HALL		215,500.00	215,500.00	30,749.57	6,175.09	184,750.43	14.27
Dept 301-POLICE SERVICES							
101-301-830.000	POLICE CONTRACT	1,025,365.00	1,025,365.00	470,502.00	235,251.00	554,863.00	45.89
Total Dept 301-POLICE SERVICES		1,025,365.00	1,025,365.00	470,502.00	235,251.00	554,863.00	45.89
Dept 371-TOWNSHIP BUILDING INSPECTOR							
101-371-701.703	WAGES - BUILDING	65,941.04	65,941.04	27,872.98	5,072.38	38,068.06	42.27
101-371-701.704	WAGES - BUILDING	22,000.00	22,000.00	6,437.50	1,275.00	15,562.50	29.26
101-371-701.705	WAGES - CONSTRUCTION BOARD	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-726.000	SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-850.000	TELEPHONE	0.00	0.00	(199.00)	0.00	199.00	100.00
101-371-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-965.000	DUES & PUBLICATIONS	700.00	700.00	368.95	5.00	331.05	52.71
Total Dept 371-TOWNSHIP BUILDING INSPECTOR		91,641.04	91,641.04	34,480.43	6,352.38	57,160.61	37.63
Dept 400-PLANNING COMMISSION							
101-400-701.800	WAGES - PLANNING	2,000.00	2,000.00	700.00	100.00	1,300.00	35.00
101-400-701.801	WAGES - PLANNING	2,000.00	2,000.00	700.00	100.00	1,300.00	35.00
101-400-701.802	WAGES - PLANNING	2,000.00	2,000.00	500.00	100.00	1,500.00	25.00
101-400-701.804	WAGES - PLANNING	2,000.00	2,000.00	700.00	100.00	1,300.00	35.00
101-400-701.805	WAGES - PLANNING	2,000.00	2,000.00	700.00	100.00	1,300.00	35.00
101-400-701.806	WAGES - PLANNING	2,000.00	2,000.00	600.00	100.00	1,400.00	30.00
101-400-701.808	WAGES - PLANNING	2,000.00	2,000.00	400.00	100.00	1,600.00	20.00
101-400-801.000	LEGAL SERVICES	10,000.00	10,000.00	16,182.07	2,508.55	(6,182.07)	161.82
101-400-805.000	CONTRACTED AND OTHER SERVICES	5,000.00	5,000.00	3,531.50	103.00	1,468.50	70.63
101-400-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-901.000	ADVERTISING	2,000.00	2,000.00	429.75	0.00	1,570.25	21.49
101-400-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	1,314.40	0.00	685.60	65.72
101-400-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 400-PLANNING COMMISSION		34,500.00	34,500.00	25,757.72	3,311.55	8,742.28	74.66
Dept 401-TOWNSHIP PLANNER							
101-401-701.900	WAGES - PLANNER	67,658.33	67,658.33	28,596.36	5,204.48	39,061.97	42.27
101-401-701.901	WAGES - DEPUTY PLANNER	51,631.84	51,631.84	21,830.40	3,972.80	29,801.44	42.28
101-401-726.000	SUPPLIES	1,000.00	1,000.00	132.23	23.99	867.77	13.22
101-401-860.900	MILEAGE - TOWNSHIP PLANNER	150.00	150.00	0.00	0.00	150.00	0.00
101-401-860.901	MILEAGE - DEPUTY PLANNER	150.00	150.00	0.00	0.00	150.00	0.00
101-401-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-401-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	2,949.72	330.72	1,550.28	65.55

EXPENDITURE REPORT

GARFIELD TOWNSHIP  
2016  
PERIOD END: 5/31/2016  
ORIGINAL BUDGET  
AMENDED BUDGET

GL NUMBER	DESCRIPTION	2016 ORIGINAL BUDGET	2016 AMENDED BUDGET	YTD BALANCE 05/31/2016	ACTIVITY FOR MONTH 05/31/2016	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-401-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	423.50	0.00	576.50	42.35
Total Dept 401-TOWNSHIP PLANNER		128,090.17	128,090.17	53,932.21	9,531.99	74,157.96	42.10
Dept 410-ZONING BOARD OF APPEALS							
101-410-701.001	WAGES - ZONING	1,200.00	1,200.00	200.00	100.00	1,000.00	16.67
101-410-701.002	WAGES - ZONING	1,200.00	1,200.00	300.00	100.00	900.00	25.00
101-410-701.003	WAGES - ZONING	1,200.00	1,200.00	400.00	100.00	800.00	33.33
101-410-701.004	WAGES - ZONING	1,200.00	1,200.00	400.00	100.00	800.00	33.33
101-410-701.005	WAGES - ZONING	1,200.00	1,200.00	300.00	100.00	900.00	25.00
101-410-801.000	LEGAL SERVICES	10,000.00	10,000.00	4,189.78	2,114.12	5,810.22	41.90
101-410-805.000	CONTRACTED AND OTHER SERVICES	1,000.00	1,000.00	294.50	49.00	705.50	29.45
101-410-901.000	ADVERTISING	1,000.00	1,000.00	684.75	125.00	315.25	68.48
101-410-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	234.36	0.00	765.64	23.44
Total Dept 410-ZONING BOARD OF APPEALS		19,000.00	19,000.00	7,003.39	2,788.12	11,996.61	36.86
Dept 412-ZONING ADMINISTRATOR							
101-412-701.601	WAGES	55,550.00	55,550.00	18,263.39	2,451.93	37,286.61	32.88
101-412-701.602	WAGES ZONING	15,000.00	15,000.00	4,643.76	1,254.96	10,356.24	30.96
101-412-726.000	SUPPLIES	1,000.00	1,000.00	510.88	320.92	489.12	51.09
101-412-860.601	MILEAGE - ZONING ADMIN	150.00	150.00	0.00	0.00	150.00	0.00
101-412-860.602	MILEAGE - DEPT ZONING	150.00	150.00	0.00	0.00	150.00	0.00
101-412-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-412-965.000	DUES & PUBLICATIONS	500.00	500.00	77.00	77.00	423.00	15.40
Total Dept 412-ZONING ADMINISTRATOR		74,350.00	74,350.00	23,495.03	4,104.81	50,854.97	31.60
Dept 448-STREET LIGHTS - TOWNSHIP							
101-448-920.005	STREET LIGHTS TOWNSHIP	92,000.00	92,000.00	23,653.15	5,922.39	68,346.85	25.71
Total Dept 448-STREET LIGHTS - TOWNSHIP		92,000.00	92,000.00	23,653.15	5,922.39	68,346.85	25.71
Dept 747-COMMUNITY PROMOTIONS							
101-747-880.003	COM. PROM. - TRAVERSE BAY EDC	15,000.00	15,000.00	15,000.00	0.00	0.00	100.00
101-747-880.004	COM. PROM. - TC-TALUS	3,000.00	3,000.00	3,000.00	0.00	0.00	100.00
101-747-880.007	COM. PROM. - COMMUNITY AWAREN	20,000.00	20,000.00	3,500.00	0.00	16,500.00	17.50
101-747-880.008	COM. PROM. - CONTRACTED SERVI	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-747-880.011	COM. PROM. - P.E.G.	95,000.00	95,000.00	46,880.94	23,440.47	48,119.06	49.35
101-747-880.017	COM. PROM. - TV BOARD	2,500.00	2,500.00	600.00	125.00	1,900.00	24.00
101-747-880.018	COM. PROM. - MILFOIL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 747-COMMUNITY PROMOTIONS		163,500.00	163,500.00	68,980.94	23,565.47	94,519.06	42.19
Dept 806-TOWNSHIP VEHICLES							
101-806-862.000	GAS & CAR WASHES	4,000.00	4,000.00	439.32	104.04	3,560.68	10.98
101-806-863.000	OIL CHANGES	500.00	500.00	32.15	0.00	467.85	6.43
101-806-864.000	MISCELLANEOUS	3,500.00	3,500.00	680.79	0.00	2,819.21	19.45
Total Dept 806-TOWNSHIP VEHICLES		8,000.00	8,000.00	1,152.26	104.04	6,847.74	14.40

EXPENDITURE REPORT - GARFIELD TOWNSHIP

PERIOD ENL 5/31/2016

ACTIVITY FOR  
MONTH  
05/31/2016

YTD BALANCE  
05/31/2016

2016  
AMENDED  
BUDGET

2016  
ORIGINAL  
BUDGET

AVAILABLE  
BALANCE

% BDGT  
USED

Fund 101 - GENERAL OPERATING FUND

Expenditures

Dept 851-EMPLOYEE BENEFITS & INSURANCES

101-851-701.000	WAGES	16,000.00	16,000.00	2,411.85	482.37	13,588.15	15.07
101-851-873.001	John Hancock 403B	90,000.00	90,000.00	82,360.44	0.00	7,639.56	91.51
101-851-873.010	SOCIAL SECURITY - EMPLOYER	80,000.00	80,000.00	28,678.57	5,303.79	51,321.43	35.85
101-851-873.020	VACATION & PERSONAL PAYOUT	10,000.00	10,000.00	1,293.64	0.00	8,706.36	12.94
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	250,000.00	250,000.00	65,560.64	1,542.70	184,439.36	26.22
101-851-873.040	INSURANCE - EMPLOYEE LIFE	11,000.00	11,000.00	2,698.89	589.14	8,301.11	24.54
101-851-912.001	INSURANCE - LIABILITY	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
101-851-912.002	INSURANCE - WORKMENS COMP.	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00

Total Dept 851-EMPLOYEE BENEFITS & INSURANCES

477,500.00	477,500.00	183,004.03	7,918.00	294,495.97	38.33
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Dept 900-CAPITAL OUTLAY

101-900-970.001	CAPITAL OUTLAY - ELECTIONS	110,000.00	110,000.00	0.00	0.00	110,000.00	0.00
101-900-970.002	CAPITAL OUTLAY - TOWNSHIP HAL	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
101-900-970.003	CAPITAL OUTLAY - COMPUTER	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-900-970.004	CAPITAL OUTLAY - VEHICLES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-900-970.005	CAPITAL OUTLAY - LAND	0.00	0.00	925.98	0.00	(925.98)	100.00

Total Dept 900-CAPITAL OUTLAY

190,000.00	190,000.00	925.98	0.00	189,074.02	0.49
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TOTAL Expenditures

3,430,556.09	3,430,556.09	1,250,597.72	370,476.34	2,179,958.37	36.45
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Fund 101 - GENERAL OPERATING FUND:

TOTAL EXPENDITURES

3,430,556.09	3,430,556.09	1,250,597.72	370,476.34	2,179,958.37	36.45
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**Population by County, Township, City, Village**  
(Source: Population Division, U.S. Census Bureau, Release Date: 5/19/2016)

NAME	Census 2010	2011	2012	2013	2014	2015	% Chg 2010 Census to 2015 Estimate
<b>Grand Traverse County</b>	<b>86,986</b>	<b>88,138</b>	<b>88,988</b>	<b>89,979</b>	<b>90,796</b>	<b>91,636</b>	<b>5.3%</b>
Fife Lake village	443	448	451	454	455	456	2.9%
Kingsley village	1,480	1,496	1,511	1,529	1,545	1,559	5.3%
Traverse City city (pt. Grand Traverse)	14,482	14,616	14,721	14,829	14,860	15,026	3.8%
Traverse City city (pt. Leelanau)	192	191	190	190	190	192	0.0%
Traverse City (total)	14,674	14,807	14,911	15,019	15,050	15,218	3.7%
Acme township	4,375	4,446	4,502	4,567	4,626	4,676	6.9%
Blair township	8,209	8,306	8,388	8,489	8,581	8,666	5.6%
East Bay township	10,663	10,830	10,961	11,114	11,254	11,373	6.7%
Fife Lake township	2,791	2,807	2,818	2,827	2,830	2,831	1.4%
Fife Lake village	443	448	451	454	455	456	2.9%
Balance of Fife Lake township	2,348	2,359	2,367	2,373	2,375	2,375	1.1%
Garfield charter township	16,256	16,466	16,566	16,694	16,803	16,890	3.9%
Grant township	1,066	1,081	1,096	1,113	1,125	1,135	6.5%
Green Lake township	5,784	5,876	5,945	6,025	6,098	6,162	6.5%
Long Lake township	8,662	8,799	8,907	9,032	9,146	9,245	6.7%
Mayfield township	1,550	1,570	1,587	1,608	1,626	1,642	5.9%
Paradise township	4,713	4,773	4,824	4,885	4,942	4,992	5.9%
Kingsley village	1,480	1,496	1,511	1,529	1,545	1,559	5.3%
Balance of Paradise township	3,233	3,277	3,313	3,356	3,397	3,433	6.2%
Peninsula township	5,433	5,519	5,587	5,666	5,737	5,797	6.7%
Traverse City (total)	14,674	14,807	14,911	15,019	15,050	15,218	3.7%
Union township	405	411	416	422	426	430	6.2%
Whitewater township	2,597	2,638	2,670	2,708	2,742	2,771	6.7%



# West Boardman Lake Non-Motorized Path



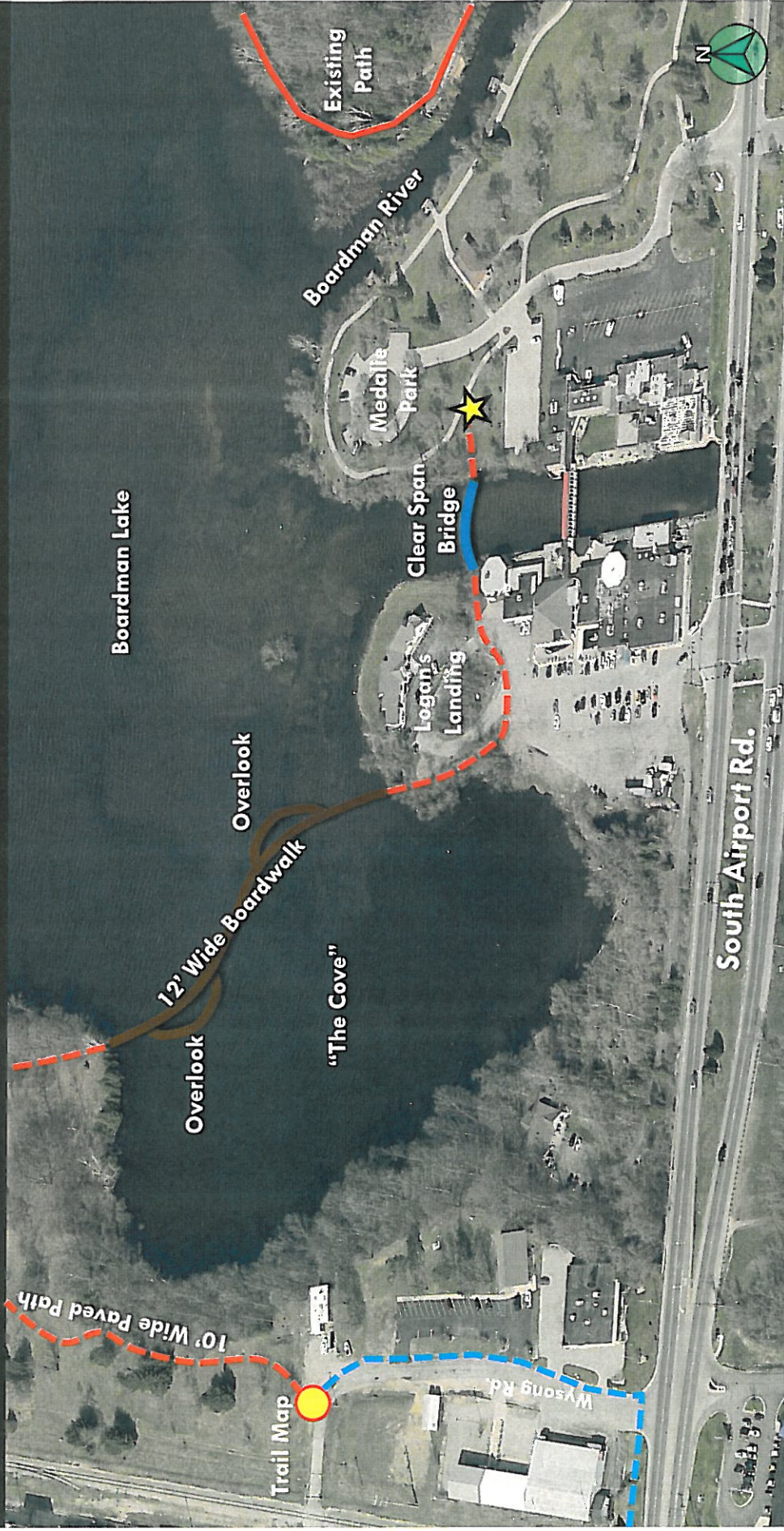
**Prein&Newhof**  
Engineers Surveyors Environmental Laboratory

Overall Preferred Route

6. i.



# West Boardman Lake Non-Motorized Path





# West Boardman Lake Non-Motorized Path





# West Boardman Lake Non-Motorized Path

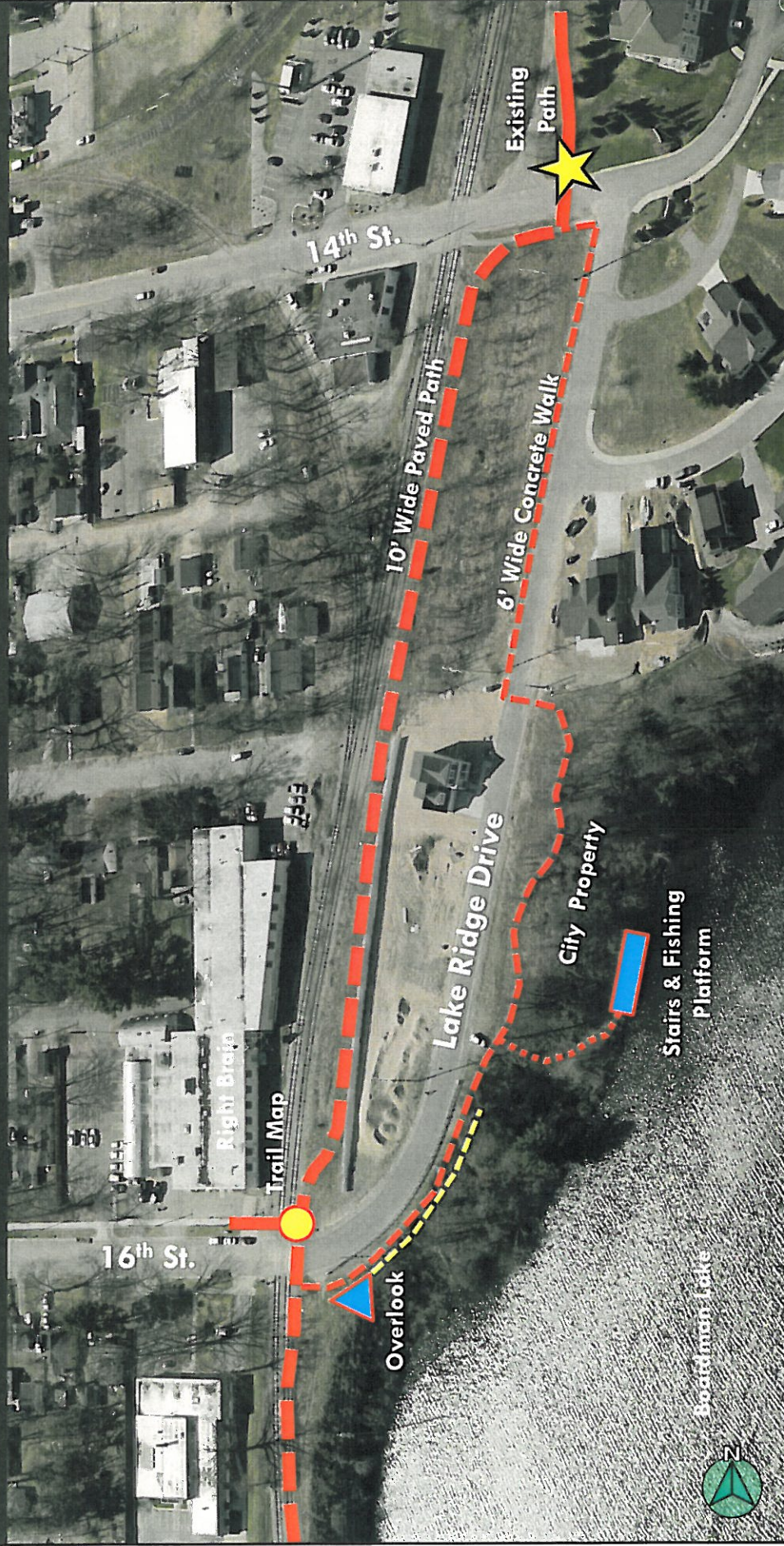


“The Narrows”


**Prein & Newhof**  
Engineers Surveyors Environmental Laboratory



# West Boardman Lake Non-Motorized Path





 <b>Charter Township of Garfield</b> Planning Department Report No. 2016-40		
Prepared:	June 8, 2016	Pages: 1 of 2
Meeting:	June 14, 2016 Township Board	Attachments: <input checked="" type="checkbox"/>
Subject:	Request for microbrewer license - 1371 Gray Drive	
File No.	-	Parcel No. 05-361-010-00

**BACKGROUND:**

Earthen Ales is seeking a recommendation for approval of a new Micro Brewer License and Outdoor Service Area from the Garfield Township Board of Trustees.

Earthen Ales is planning for a new brewery and taproom at 1371 Gray Dr, which is within the Village at Grand Traverse Commons. Under the proposed Micro Brewer license, the applicant will brew beer for distribution and for sale in a 74 seat taproom and 30 seat patio. The taproom will be open from 2-9pm daily initially, with hours eventually extending to 11am - 11pm.

By State law, an application to the Michigan Liquor Control Commission (MLCC) for a new liquor license must be accompanied by a recommendation from the local unit of government for approval or disapproval of the application.

From a zoning standpoint, the use is permitted in the Grand Traverse Commons redevelopment district, but will be subject to future site plan review of the proposed outdoor patio.

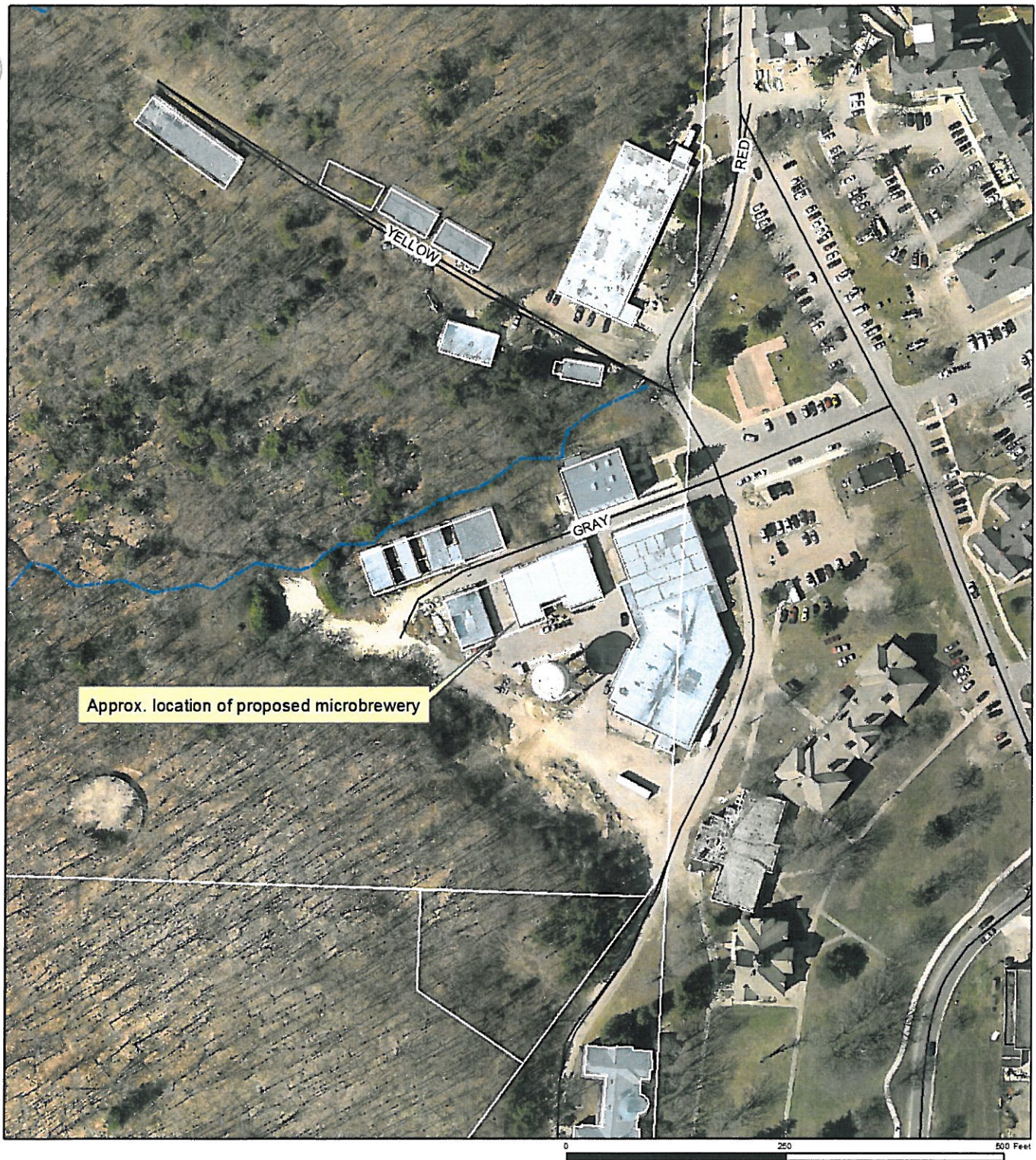
**ACTION REQUESTED:**

As noted above, the applicant has asked the Township Board to recommend approval of a new Micro Brewer License and Outdoor Service Area at 1371 Gray Drive, Suite 200.

*If the Board is prepared to do so, adoption of attached Resolution #2016-19-T would approve this recommendation.*


If the Township Board is not supportive of the application, then a separate resolution should be prepared to explain to the MLCC the reasons why the application should be denied.





## Parcel Map

### Legend

 Parcel\_2016

The map is based on digital databases prepared by Garfield Township. The Township does not warrant, expressly or impliedly, that the information on this map is current or positionally accurate. Always contact a surveyor to be sure of where your property lines are located.

Garfield Charter Township  
3848 Veterans Drive  
Traverse City, MI 49684  
Phone: 231.941.1620  
Fax: 231.941.1688  
[www.garfield-twp.com](http://www.garfield-twp.com)



**NOT A LEGAL SURVEY**

Garfield Township Planning Dept: 6/8/2016



**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN**

**RESOLUTION # 2016-19-T**

**RESOLUTION IN SUPPORT OF A NEW MICRO BREWER  
AND OUTDOOR SERVICE AREA LICENSE**

**WHEREAS**, pursuant to MCL 436.1501, an applicant shall obtain a recommendation from the local legislative body for a new liquor license application to the Michigan Liquor Control Commission; and

**WHEREAS**, the Charter Township of Garfield Board of Trustees has received a request from Earthen Ales for local government recommendation for approval for a New Micro Brewer and Outdoor Service Area license to be located at 1371 Gray Drive, Suite 200, Traverse City, Michigan, 49684; and

**WHEREAS**, passage of this Resolution #2016-19-T in support of issuance of a New Micro Micro Brewer and Outdoor Service Area license does not constitute an approval for the use or exemption from building, zoning or any other regulations or requirements from agencies within its jurisdiction;

**NOW, THEREFORE, BE IT RESOLVED**, THAT the Board of Trustees of the Charter Township of Garfield, Grand Traverse County, recommends that this application be considered for approval by the Michigan Liquor Control Commission.

Moved: Supported:

Ayes:

Nays:

Absent and Excused:

RESOLUTION 2016-19-T DECLARED ADOPTED.

By: Chuck Korn, Township Supervisor

**CERTIFICATION**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Township Board of the Charter Township of Garfield at a regular meeting held on the 14th day of June, 2016.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, Michigan, 49684



**Local Government Approval**  
(Authorized by MCL 436.1501)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ regular \_\_\_\_\_ meeting of the \_\_\_\_\_ Charter Township of Garfield \_\_\_\_\_ council/board  
(regular or special) (township, city, village)  
called to order by \_\_\_\_\_ Chuck Korn, Supervisor \_\_\_\_\_ on \_\_\_\_\_ June 14, 2016 \_\_\_\_\_ at \_\_\_\_\_ 7:00 P.M.  
(date) (time)  
the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from \_\_\_\_\_ Andrew Kidwell-Brix - Earthen Ales \_\_\_\_\_  
(name of applicant)

for the following license(s): \_\_\_\_\_ New Micro Brewer and Outdoor Service Area \_\_\_\_\_  
(list specific licenses requested)

to be located at: \_\_\_\_\_ 1371 Gray Drive, Suite 200, Traverse City, Michigan, 49684 \_\_\_\_\_

and the following permit, if applied for:

☐ Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

is the consensus of this body that it \_\_\_\_\_ recommends \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_ township  
council/board at a \_\_\_\_\_ regular \_\_\_\_\_ meeting held on \_\_\_\_\_ June 14, 2016 \_\_\_\_\_  
(regular or special) (date) (township, city, village)

Lanie McManus

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.


Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

 <b>Charter Township of Garfield</b> Planning Department Report No. 2016-41		
Prepared:	June 8, 2016	Pages: 1 of 1
Meeting:	June 14, 2016 Township Board	Attachments: <input checked="" type="checkbox"/>
Subject:	Consideration of Grand Traverse Band 2% Application	

**BACKGROUND:**

The City of Traverse City / Garfield Township Joint Recreation Authority - and more specifically the Botanic Garden Society at the Historic Barns Park - has requested that Garfield Township act as the applicant in a "2%" grant request to the Grand Traverse Band of Ottawa and Chippewa Indians.

The Band annually pays 2% of its video gaming revenue to local units of government under a grant process. As a member of the Joint Recreational Authority, which owns and manages the Historic Barns Park, the Township is eligible to apply for these funds for improvements to the park.

In short, the purpose of this grant request is to support new interpretive and educational projects in the Historic Barns Park. This funding would support three initiatives to demonstrate and interpret for visitors the extensive environmentally sustainable practices incorporated in the development of Historic Barns Park, as well as the history of the land on which the park sits. The details of the grant request are listed in the attached application, and a representative of the park will attend the Board meeting to address any questions.

In total, the grant request is for \$27,995.00, which will be met by a local match of \$31,750.00 for a total budget of \$59,745.00.

The Township is not being asked to contribute financial or staff time resources to this grant, but simply to act as the applicant as an eligible local unit of government. If successful, the Township will accept and distribute funds accordingly as contracted work is completed.

**ACTION REQUESTED:**

If the Board is willing to assist the Recreational Authority by acting as the applicant and fiduciary agent in this 2% request, a motion to adopt Resolution #2016-20-T would be appropriate.

Attachments:  
 Resolution 2016-20-T  
 Joint Rec. Authority letter of support  
 2% Application (Draft)

**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN**

**RESOLUTION # 2016-20-T**

**RESOLUTION IN SUPPORT OF TRIBAL COUNCIL 2% GRANT REQUEST**

**WHEREAS**, under the terms of a consent decree which settled *Tribes v. Engler* (Case No. 1:90-CV-611, U.S. Dist. Ct., West. Dist. Mich.), the Grand Traverse Band of Ottawa and Chippewa Indians, as defined in the stipulation, has agreed to pay 2% of its video gaming revenue to local units of government;

**WHEREAS**, as a member of the City of Traverse City and Charter Township of Garfield Joint Recreational Authority, the Township is a partner in the ongoing development of the Historic Barns Park at the Grand Traverse Commons;

**WHEREAS**, the Charter Township of Garfield wishes to apply for Tribal Council 2% funding to contribute to improvements to the Botanic Garden at the Historic Barns Park;

**WHEREAS**, it is understood that the Township's sole role and responsibility in this request is act as the applicant in securing the grant funding, and the Township is not asked or required to commit any further financial or staff resources to the project;

**NOW, THEREFORE, BE IT RESOLVED**, THAT the Board of Trustees of the Charter Township of Garfield, Grand Traverse County, does hereby authorize the Township Supervisor to execute a grant application to the Grand Traverse Band of Ottawa and Chippewa Indians on behalf of the City of Traverse City and Charter Township of Garfield Joint Recreation Authority for improvements to the Botanic Gardens at the Historic Barns Park.

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

RESOLUTION 2016-20-T DECLARED ADOPTED.

By: Chuck Korn, Township Supervisor

**CERTIFICATION**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Township Board of the Charter Township of Garfield at a regular meeting held on the 14th day of June, 2016.



---

The City of Traverse City and Charter Township of Garfield  
Recreational Authority

324 Munson Avenue  
Traverse City, MI 49686  
(231) 929-3696

---

June 6, 2016

Mr. Chuck Korn, Supervisor  
The Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684

Dear Chuck,

It is with great enthusiasm that I provide this letter of support for the request to the Grand Traverse Band of Ottawa and Chippewa Indians to support new interpretive and educational projects in Historic Barns Park.

As you are aware, Historic Barns Park is a relatively new resource in our region, and the Recreational Authority Board and I have been exceedingly pleased with the programs, activities and special events provided for our citizens and visitors by the three entities located in the park: the Botanic Garden, SEEDS, and the Community Garden.

The projects they seek to undertake — interpreting for visitors the historical, environmental and horticultural significance of the park, and demonstrating creative applications of sustainable energy technology within the park — will bring a new level of educational opportunity to residents of our community, including youth and families for whom home gardens are an important part of household food security. Based on the impressive record of accomplishment to date of these nonprofit partners at Historic Barns Park, I am confident the proposed work will be carried out in a model fashion.

You have my best wishes for success in securing funding for this exciting collaborative project.

Sincerely,



Matt Cowall  
Executive Director

**PLEASE NOTE:**

**\*ONLY LOCAL UNITS OF GOVERNMENT LOCATED WITHIN GTB'S 6-COUNTY SERVICE AREA WILL BE CONSIDERED FOR 2% GRANTS.**

- Page 1 of 4



Counties Impacted:    X\_\_\_\_\_Antrim                    X\_\_\_\_\_Benzie                    X\_\_\_\_\_Charlevoix  
                                   X\_\_\_\_\_Grand Traverse X\_\_\_\_\_Leelanau                    X\_\_\_\_\_Manistee

7. Brief Description (purpose of funding); include statement of need:

This funding would support three initiatives to demonstrate and interpret for visitors the extensive environmentally sustainable practices incorporated in the development of Historic Barns Park, as well as the history of the land on which the park sits.

**Initiative I: Interpreting Historic Barns Park and the Sustainability Work of its Partners: the Botanic Garden, the Community Garden and SEEDS**

Throughout Historic Barns Park, there are creative and powerful examples of environmentally sustainable practices that can be adopted in other settings. Visitors to the park who take a guided tour of the SEEDS five-acre teaching farm or the Community Garden's 67 plots or the Botanic Garden's 27 acres for gardens and the visitor center readily learn about the ways these sites were developed with a strong commitment to sustainability. Many visitors, however, tour this open-access park independently and thus miss learning about all that lies behind what they see. Through this project, we will develop educational signage and place it strategically throughout the park to "tell the story" of the history of the land, its plantings, and the ways in which sustainable practices have been incorporated in the facilities and spaces of the park. This project is part of an overall effort to make the park and its gardens and farm an educational destination for the region. The following features and sites will be highlighted for visitors as they tour the park:

- Preservation, Adaptive Reuse and Green Construction:
  - Renovation of a former granary as a visitor center, following LEEDS standards for energy efficiency
  - Conversion of a former storage building into an open-air pavilion
  - Conversion of two former grain silo foundations into a conversation circle and a fountain fed by a cistern
  - Conversion of the foundation of a former horse barn into a walled garden
  - Renovation of a former garage and blacksmith shop into program and storage space
  - Establishment of green roofs at the walled garden and the Community Garden storage shed (See Initiative II)
- Renewable Energy:
  - Installation of solar panels to generate power for irrigation in both the Community Garden and the SEEDS teaching farm
  - Installation of an interactive solar energy exhibit (see Initiative III)
  - Installation of geothermal heating and cooling as the Cathedral Barn was renovated (Note: this work will be highlighted through a SEEDS geothermal energy exhibit funded separately and due to be installed in September 2016.)
  - Visitor center and wagon house roofs designed to accommodate future solar panels
  - Cistern design to allow for conversion to solar powered pumps
- Water Conservation:
  - Remediation of acute storm water runoff and sedimentation drainage into Grand Traverse Bay
  - Butterfly roof added to the visitor center to collect rainwater
  - Installation of a 1,000 gallon cistern to collect rooftop rainwater
  - Planting, cultivation and irrigation patterns to minimize evaporation and run-off
- Habitat Cultivation
  - Restoration of habitat on the site, including planting of native flowers, shrubs and trees
  - Increase in the diversity of species in the park
  - Installation of the cedar siding to the exterior of the visitor center in a manner to create habitat for butterflies and bats
  - Demonstration of the use of different species of flowers, shrubs, grasses and trees for different conditions, including drought and cold tolerant plants and "fire wise" plants that retard the spread of brush fires

- Creation in an existing natural area of a labyrinth with low environmental impact on grasses, birds and other wildlife

#### Stewardship of the Land and Park

- Documenting the history of this region as home to the Grand Traverse Band of Ottawa and Chippewa Indians
- Preserving former farm buildings and artifacts from the Traverse City State Hospital era, and establishing the park in 2005
- Preservation of wetlands within the park's boundaries
- Adoption of exclusive use of organic products for fertilization and weed and pest control
- Cultivation of individual plots at the Community Garden to grow healthy fruits and vegetables
- Production of vegetables and fruits for local food banks through the Community Garden's "donation garden" plot and the SEEDS farm

Through this project, interpretive signs will be created, highlighting the history and the commitment to sustainable practices that characterize the work of the non-profit partners within the park. Two hundred plant identification markers will be incorporated throughout the planted spaces of the Botanic Garden to help visitors readily identify native species and the array of perennial flowers, grasses, shrubs and trees incorporated in the garden. A sign identifying the visitor center will be added to the front of the building to guide visitors seeking additional information. All signs will have QR codes to facilitate easy access for visually impaired visitors and for on-line searches for additional information. Our request for this initiative is for the design and purchase of interpretive signage and markers. Volunteer support will be used for the installation of the signage and markers.

#### **Initiative II: Green Roof Shed and Rain Garden**

A green roof is a roof that is substantially covered with living plants. Although this practice is relatively new in the United States, it has been in use for over 50 years in other countries, with substantial benefits: extending the life of roof membranes, eliminating exposure to sunlight and preventing temperature extremes, lowering energy costs, creating habitat for bees, butterflies and birds, and bringing an aesthetically pleasing addition to a structure and its surroundings.

The Traverse City Community Garden has been selected by the Northwest Michigan College Construction Trades Program as a partner for a class project to build a much-needed storage shed for the garden. During the fall term of 2016, students will build an 8x12 foot storage shed, with NMC providing the labor and materials at no cost to the Community Garden. Not only will the students gain hands-on learning of construction techniques, they also will have a chance to learn about the structural and materials considerations in green roof construction. Design work for this project is underway by Inhabitect, Inc., a local firm specializing in green roof structures. With the assistance of Community Garden volunteers, the firm will install the completed shed at the garden, add the green roof, and then place pervious pavement in and around the shed. This pavement will allow water to flow through, creating an outside area for tools to be washed down without creating mud. Inside the shed, this material will serve the important function of keeping out burrowing animals. In addition, a rain garden will be installed to catch excess water runoff from the green roof and any water draining through the pervious pavement. The completed green roof shed and rain garden not only will provide for the Community Garden's storage needs, they will serve as examples of green infrastructure technology. Our request for this project is for funding to cover materials and a portion of Inhabitect, Inc. services to install the green roof onto the shed built by NMC students, for the pervious pavement in and around the shed and for the rain garden.

#### **Initiative III: Interactive Solar Energy Exhibit**

Cost-effective utilities (electricity, water, gas) are a priority for the park, not only for minimizing operating costs but also to provide demonstrations for people throughout the region of practices adaptable for residential and commercial needs in Northwest Michigan communities. Two important resources for energy education are already in place at the park: the geothermal system incorporated in the renovation of the Cathedral Barn and the installation of solar panels to power operation from the well that supports the Traverse City Community Garden and SEEDS' teaching farm. These resources, interpreted for visitors through specially designed exhibits, can teach visitors of all ages about the production, use and storage of renewable energy. With a commitment to making energy flow at Historic Barns Park visible to youth as the most critical audience, SEEDS is developing a geothermal exhibit. This project has been generously funded by the Institute of Electrical

and Electronics Engineers and is scheduled for a fall 2016 installation. This exhibit is intended to help the general public say, "Yes!" to the question, "Do you know that the earth can provide all our heating and cooling needs? It will include an aerial presentation of the footprint of the system as well as posts marking the horizontally drilled geothermal field used to heat and cool the iconic barns. Not only will the exhibit provide visitors with an understanding of the size of the system, it also will emphasize that the site is still usable for other activities, including gardening.

A solar exhibit is the second planned demonstration and builds on solar panels that were installed in 2015 by the Traverse City Community Gardens and SEEDS to provide the power needed to pump water from a well to irrigate the gardens and the SEEDS teaching farm. Based on input from NMC students and SEEDS' middle school-aged "Green Team," this exhibit will include an all-season, weatherproof digital display to pair with the 2.5 kW array of solar panels. This exhibit will show in real time a dashboard of the energy being produced and carbon offsets, including the effects of factors such as cloud cover and temperature. Although designed with millennials and school-aged youth, this exhibit will be appropriate for visitors of all ages. Our request is for the purchase and installation of an all-weather digital screen to be mounted on the well house, the real-time dashboard program and repairs to the small well house (roofing, painting, and modifications for the screen mount).

8. This question only pertains to Public School Systems. If you are not a Public School system, skip to question 9.

(a) **Program formula: (1) \$5,000. Per school + (\$1,000 x # of GTB member students) = allocation.**

**Please note: 1) In completing this section, only provide the student numbers of currently enrolled GTB members; do not include the general Native American data of your school system; and 2) there will be a cap of \$100,000 per school, based on the school's GTB membership count.**

(b) Recommendation from Parent Committee: \_\_\_\_\_ YES \_\_\_\_\_ NO

(c) Describe parent involvement in project: \_\_\_\_\_

(d) Does the school receive Title IX Indian Education Funds? \_\_\_\_\_ YES \_\_\_\_\_ NO

If yes, how much: \_\_\_\_\_

9. What are the start and completion dates of the proposed project? Start\_

8-1-16 \_\_\_\_\_ Completion 5-30-17 \_\_\_\_\_

10. Has applicant received prior awards through the Tribe's 2% funding allocation?

\_\_\_\_\_ YES X \_\_\_\_\_ NO. If yes, please list the start and end dates and amount:

\_\_\_\_\_ - \_\_\_\_\_ and amounts: \_\_\_\_\_

\_\_\_\_\_ - \_\_\_\_\_

\_\_\_\_\_ - \_\_\_\_\_

11. Are all of the previous allocations expended? \_\_\_\_\_ YES \_\_\_\_\_ NO.

If no, what are the start and end dates and amounts:

\_\_\_\_\_ - \_\_\_\_\_ and amounts: \_\_\_\_\_

\_\_\_\_\_-\_\_\_\_\_  
\_\_\_\_\_-\_\_\_\_\_  
\_\_\_\_\_-\_\_\_\_\_

12. Is the proposed project new \_\_\_\_\_ ☒ or a continuation project \_\_\_\_\_?

If this is a continuation project, please explain why there is a need to continue funding:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Impact of Gaming on local program: (e.g., increase in student population, resulting from increase in Tribal employment or increase in emergency services to Casino patrons).

Historic Barns Park increasingly is a destination for visitors to the region, with an estimated 18,000 visitors in 2015. During the 2015 season, there were over 11,500 people who visited the Botanic Garden in the park, representing 41 states and 16 countries. These visitors come to this region for all it has to offer, including gaming. Additionally, SEEDS and the Community Garden offer valuable youth development and educational programming at Historic Barns Park, including learning about sustainable farming practices and growing produce for family gardens.

How will the success of the project be assessed (evaluation plan)?

Visitor feedback will be solicited formally and informally through the use of brief surveys and inquiries during tours of the park. Questions and suggestions from visitors will be used in determining what additional interpretive activities, including displays, signage, demonstrations, and workshops, will best meet visitors' future interests and needs. NMC students will assist in evaluating the success of the green roof shed in terms of design, construction and cost-effectiveness of the project for home gardens. The response of students of all ages to the geothermal and solar exhibits will provide valuable feedback about the quality of these exhibits and inform future exhibit design.

15. If new staff is required, will preference be given to Native American applicants? No new staff will be required.

\_\_\_\_\_ YES \_\_\_\_\_ NO

16. Budget: Please attach a one-page itemization of the planned budget. Include explanation for each category of the budget.


**BEFORE YOU MAIL, PLEASE REMEMBER TO:**

- 1) Execute authorized signature
- 2) Attach 1-page budget
- 3) Submit **before the deadline from the cover letter you received**

Note: A final report on expenditure of funds and project results will be due to the Tribal Council 30 days after project completion.





 Charter Township of Garfield Planning Department Report 2016-42			
Prepared:	June 9, 2016	Pages:	Page 1 of 1
Meeting:	June 14, 2016 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Proposed Demolition 2143 Keystone Road		
File No.	Trust Fund Grant TF13-118	Parcel No.	See below

**BACKGROUND:**

This is a request for approval of a bid to demolish two structures within the Boardman Valley Nature Preserve. The subject property is located at 2143 Keystone Road, commonly known as the Templeton property.

The Township recently acquired this property through a Trust Fund grant. The purpose was to expand the BVNP whereby accommodating a future parking area as well as a number of potential improvements such as restrooms, playgrounds, tennis or Pickleball courts, an ice rink, picnic pavilions, overlooks, and open space. Existing buildings on the site include a dilapidated farmhouse and agricultural structures that need to be removed. An existing 2,500-square foot utility building will be retained to house Township assets used to support outdoor public recreation, such as sporting equipment or grounds management equipment.

As a part of the Trust Fund project agreement, the Township must remove the farmhouse and accessory structures. Funding for the demolition have been allocated in the Township's 2016 Park budget.

**STAFF COMMENT:**

Staff contacted three (3) contractors to seek a bid for the demolition. Three bids were requested and the township received two written bids and one verbal bid. It should be noted that the verbal bid received was from Molan Excavating. Molan Excavating visited the site and indicated they were unable to fulfill the bid requirements, however indicated that the cost should come in somewhere in the neighborhood of \$25,000 to \$30,000. Staff received two written bids. The bids are attached, with Popp Excavating bidding \$24,717.00 and Elmers bidding \$26,918.00.

**ACTION REQUESTED:**

Staff recommends that the Township Board accept the bid from Popp Excavating for the demolition of the structures located at 2143 Keystone Road as identified in the bid proposal in the amount of \$24,717.00.



# R.W. POPP EXCAVATING, INC.

10635 S Center Highway

Traverse City, MI 49684

Office@poppexcavating.com

1.929.9259 Phone 231.929.1988 Fax

# PROPOSAL

Ronald W. Popp - License No. 2101186939

R.W. Popp Excavating, Inc. - License No. 2102090369

June 9, 2016

## Garfield Township

Attention: Brian VanDenBrand

3848 Veterans Drive

Traverse City, MI 49686

## GT Land Conservation - Demolition

2143 N Keystone Rd, Traverse City, MI 49686

Phone: 231.941.1620

Fax: 231.941.1588

Email: [bvandenbrand@garfield-twp.com](mailto:bvandenbrand@garfield-twp.com)

Excavation proposal including the following detail:

- Remove:

+ 2 Trees (Behind House)

(Site Plan - Label A)

+ Logs & Brush Piles (Around House)

(Site Plan - Label B)

+ House/Garage Structure & Foundation

(Site Plan - Label C)

+ Utility Shed/Green House

(Site Plan - Label D)

+ Old Barn Concrete Slab

(Site Plan - Label E)

+ Concrete Pavers (Front of Garage)

(Site Plan - Label F)

+ Asphalt/Concrete Sidewalks (Front of House/Garage)

(Site Plan - Label G)

+ Debris Piles (Around House)

(Site Plan - Label H)

- Deliver & Level 210 Yards of Fill (Backfill Basement Hole/Cavity)

- Deliver & Level 40 Yards of Screened Topsoil (Restoration)

- Rake, Seed, & Mulch Disturbed Areas

- Warranty on all seeding will be VOID when proper irrigation is not in place.

\*\*\*Work Not Included In This Proposal\*\*\*

- Permits

- Letters of Disconnect

- Cut & Cap Well

- Tree or Wood Removal (beyond scope of work)

- Pole Barn Removal (40'x 60')

WE HEREBY PROPOSE to furnish material and labor – complete in accordance with these specifications for the sum of:

**Twenty-Four Thousand Seven Hundred Seventeen and 00/100 Dollars**

**BASE BID \$ 24,717.00**

PAYABLE AS FOLLOWS:

**Per Draws**

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner in accordance with standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed upon receipt of written change orders and will become an additional charge over the estimate. All agreements contingent upon strikes, accidents, or delays are beyond our control. Owner shall carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance.

Authorized Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within 30 days.

**ACCEPTANCE OF PROPOSAL** – The prices, specifications, and conditions are satisfactory and are hereby accepted. Popp Excavating is authorized to perform the work as specified. Payment will be made as outlined above.

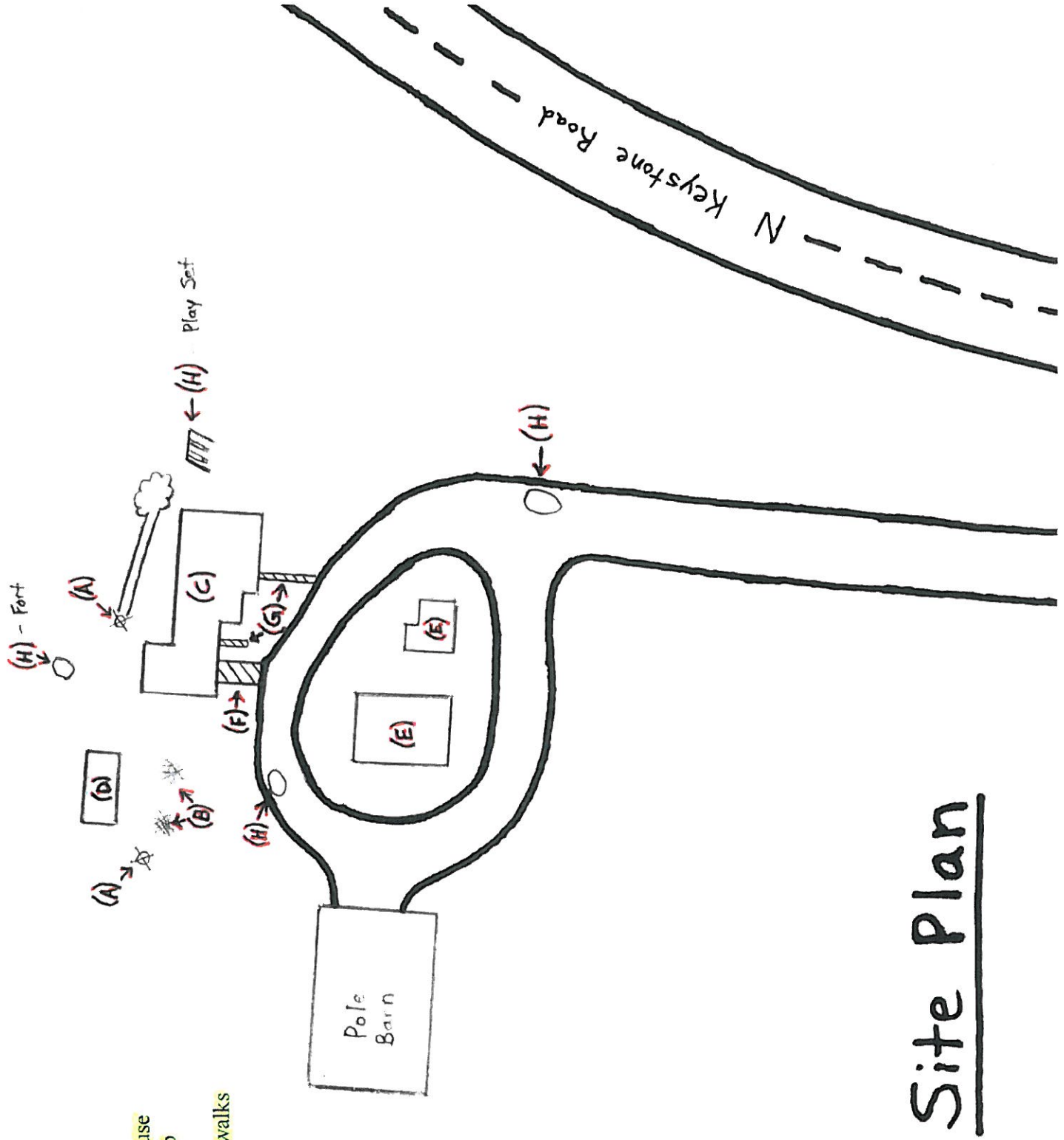
Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

DEMOLITION ⇒ 2143 N Keystone Road

## PROPOSAL

- Remove:

- (A) - 2 Trees
- (B) - Logs & Brush Piles
- (C) - House/Garage
- (D) - Utility Shed/Green House
- (E) - Old Barn Concrete Slab
- (F) - Concrete Pavers
- (G) - Asphalt/Concrete Sidewalks
- (H) - Debris Piles



Site Plan





## PROPOSAL

P.O. Box 6150 Traverse City, MI 49696-6150  
1.800.3ELMERS • 231.943.3443 • 231.943.8975 Fax  
www.TeamElmers.com

Proposal submitted to: **GARFILED TOWNSHIP**  
**Attn: BRIAN VANDENBRAND**  
**3848 VETERANS DR**  
**TRAVERSE CITY, MI 49684**

**5/24/2016**  
**231-941-1620**  
**bvandenbrand@garfield-twp.com**  
**Proposal # 2016-5420**

We hereby submit specifications and estimates for:

**Provide all Labor, Equipment, and Materials to perform the following work at:**

**House & Garage Demolition on Keystone Rd**

- 1 Mobilize Equipment
- 2 Demolish house & garage
- 3 Haul all building materials to licensed landfill
- 4 Recycle Concrete
- 5 Remove foundation
- 6 Import Sand to Backfill Foundation
- 7 Restore Seed & mulch disturbed areas

**Price does not include: Permits, Utility diconnects, Asbestos survey, Asbestos Abatement, Well abandonment, Pumping septic tank**

**Total \$26,918.00**

**I can be reached directly at 231-218-6018 or sfolkersma@teamelmers.com**

**Thank you for the opportunity to bid this project**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. The General Conditions attached hereto or appearing on the back side of this Proposal are hereby incorporated by reference.

TEAM Elmer's Authorized Signature

Name: **Steve Folkersma**

Note: This proposal may be withdrawn by us if not accepted within **30** days.

### Method of Payment

- ☐ Check/cash upon Invoicing  
☐ Charge by VISA/MC upon completion of work

Account # \_\_\_\_\_ Exp Date \_\_\_\_\_

Tax ID # \_\_\_\_\_

Elmer's reserves the right to request a credit report with this proposal

Authorized Signature \_\_\_\_\_

### Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_ (Sign and return copy upon acceptance)

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

A finance charge of 1.5% per month, which is an annual percentage rate of 18% per year, or a minimum charge of \$.50 per month, shall be applied to all accounts over 30 days past due.

**When reviewing estimates and selecting a contractor:**

- Always get multiple bids for a project. The lowest bid is not necessarily the best choice. Try to get an understanding of why one bid is significantly lower or higher than others; the reasons might change your decision.
- Get recent references from the contractors you are considering.
- Make sure the contractor has the appropriate business and builder licenses, as well as insurance.
- All project specifications and payment terms should be written in the contract.
- The best contractors provide a written warranty or guarantee.

**Fully Bonded & Insured • Daily quality control checks for all products**

**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN**

**RESOLUTION # 2016-21-T**

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH  
IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE  
CONTRIBUTION ACT**

**WHEREAS**, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

**WHEREAS**, the Act contains three options for complying with the requirements of the Act;

**WHEREAS**, the three options are as follows:

- 1) Section 3 – "Hard Caps" Option – limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 – "80%/20%" Option – limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 – "Exemption" Option – a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body;

**WHEREAS**, the Charter Township of Garfield Board of Trustees has decided to adopt the annual Exemption Option as its choice of compliance under the Act;

**NOW, THEREFORE, BE IT RESOLVED** that Board of Trustees of the Charter Township of Garfield elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption Option for the medical benefit plan coverage year July 1, 2016 through June 30, 2017.

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

RESOLUTION 2016-21-T DECLARED ADOPTED.

By:

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield


## **CERTIFICATE**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Township Board of the Charter Township of Garfield on the 14th day of June, 2016.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield



 <b>Charter Township of Garfield</b> <b>Planning Department Report No. 2016-43</b>		
Prepared:	June 6, 2016	Pages: Page 1 of 1
Meeting:	June 14, 2016	Attachments: <input type="checkbox"/>
Subject:	Revisions to Fee Schedule	

**PURPOSE:**

This report has been prepared to further update the existing Garfield Township Fee Schedule.

**BACKGROUND:**

Given the recent adoption of the new Garfield Township Zoning Ordinance, a series of changes are necessary to the Garfield Township Fee Schedule as some procedures have changed rendering various fees obsolete and other's now necessary. Recommended revisions have been identified and are set out in this report for Board consideration.

**STAFF COMMENTS:**

The following revisions to the current Fee Schedule have been identified by Staff as being necessary and/or appropriate:

Planning Commission / Department Application Fees:

- PUD fees for increased sign sizes (previously \$400.00) have been removed and a Comprehensive sign plan fee of \$400.00 has been added.
- A Medical Marihuana Cultivation Fee (\$250.00) has been added to reflect staff time in reviewing the application, location and licensing requirements.
- A Small Group Day Care (up to 12 kids) now has a fee of \$200 to cover the administrative review and site visit. This use previously cost \$800 and required a public hearing at the Planning Commission level.
- Mobile Home Land Use Permit fee's within mobile home parks have been eliminated. A Township can charge for mobile home parks however zoning departments cannot charge for the individual units within parks.

**ACTION REQUESTED:**

Provided the Township Board is satisfied with the proposed revisions to the Fee Schedule, a resolution to adopt the revised Charter Township of Garfield Fee Schedule is requested.

A draft resolution for Board consideration is attached to this report.

**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN**

**RESOLUTION # 2016- 22 -T**

**RESOLUTION ADOPTING A REVISED FEE SCHEDULE COVERING VARIOUS  
PLANNING, ZONING, LAND USE, MAPPING AND LICENSE FEES**

**WHEREAS**, the Charter Township of Garfield has an adopted fee schedule; and

**WHEREAS**, the Charter Township of Garfield has reviewed the adopted Fee Schedule and has determined that a revised Fee Schedule is necessary and appropriate; and

**WHEREAS** the Charter Township of Garfield has determined that it is in the best interests of the Township and its residents to adopt a revised Fee Schedule;

**NOW, THEREFORE, BE IT RESOLVED:**

1. **THAT** the revised Charter Township of Garfield Fee Schedule, attached hereto as Exhibit "A" and made a part of this resolution, is hereby adopted by the Charter Township of Garfield.
2. **THAT** the previous Charter Township of Garfield Fee Schedule, adopted by resolution 2012-12-T, is hereby repealed.
3. **THAT** this resolution and the Fee Schedule attached hereto shall be in full force and effect from and after its approval.

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

RESOLUTION DECLARED ADOPTED.

By:

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield

**CERTIFICATE**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Township Board of the Charter Township of Garfield on the 14th day of June, 2016

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield

Exhibit "A"  
**CHARTER TOWNSHIP OF GARFIELD FEE SCHEDULE**  
 Adopted 6-14-16

PLANNING COMMISSION/DEPARTMENT APPLICATION FEES	
Special Use Permit/PUD	\$800.00
Completeness Review (after the first 2)	\$150.00
Administrative Amendment to a SUP/PUD	\$150.00
Minor Amendment to a SUP/ PUD	\$400.00
Major Amendment to a SUP/PUD	\$800.00
Extension of SUP/PUD approval	\$100.00
Site Plan - Site Diagram	\$50.00*
Site Plan - Administrative Site Plan	\$150.00
Site Plan - Site Development Plan	\$250.00**
Condo Development / Platted Subdivisions	\$800.00
Subdivision or Condominium Amendment	\$650.00
Conceptual Review with no notice	\$100.00
with direct mail notice only	\$150.00
with full public notice	\$300.00
Petition for Master Plan Amendment	\$1,000.00
Petition for Zoning Text Amendment	\$1,000.00
Petition for Zoning Map Amendment	\$750.00
Petition for Conditional Rezoning	\$1,000.00
Medical Marihuana Cultivation	\$250.00
Day Care Small Group Home Review	\$200.00

RESIDENTIAL LAND USE PERMITS	
Single Family Dwelling	\$50.00
Residential Additions	\$50.00
Residential Garages	\$50.00
Assessory Uses	\$50.00
Two Family (Duplex) Dwelling	\$50.00 per unit
Multi-Family Dwelling	\$50.00 + 20.00 per unit / per structure
Manufactured Home Park	\$50.00 + 20.00 per site

OTHER LAND USE PERMITS	
Agricultural Buildings	\$50.00
Structures up to 1,000 sf	\$50.00
1,001 to 5,000 sf	\$100.00
5,001 to 7,500 sf	\$150.00
7,501 to 10,000 sf	\$200.00
10,001 sf +	\$250.00
No structure yet uses that require a permit	\$50.00

PARK FACILITY RESERVATIONS	
Resident	\$20.00
Non-Resident	\$40.00
Recurring reservation	Board approval

DOCUMENT FEES	
Zoning Ordinance	\$50.00
Comprehensive Plan or Recreation Plan	\$20.00
Grand Traverse Commons Master Plan	\$25.00
Zoning Compliance Letter	\$50.00

\*waived when submitted with a LUP application  
 Fees may be waived in whole or part by the Township Board

ZONING BOARD OF APPEALS	
Variance / appeal / interpretation requests	
Single-family residence & Accessory uses	\$250.00
Two-family residence & Accessory uses	\$250.00
Variance / appeal / interpretation requests	
Residential Developments	\$750.00
Non-residential	\$750.00

LAND DIVISION	
1 division	\$50.00
2 - 4 divisions	\$75.00
5 - 10 divisions	\$100.00
11 divisions or more	\$125.00
Boundary adjustment/property transfer	\$50.00
Conceptual land division review/parcel	\$35.00

OUTDOOR SALES / EVENTS / SIGNS / GATHERING	
Temporary Outdoor Sales (per ord. regs)	\$40.00
Non-Profit Temporary Outdoor Event (1)	\$10.00
Sign Permit - Wall Sign (per sign)	\$50.00
Sign Permit - Free-Standing Sign (per sign)	\$50.00
Planning Commission Sign Request	\$400.00
Sign Comprehensive Plan Review	\$400.00
Outdoor Gathering License	\$50.00
(1)Events include food drives, clothes drives and similar uses	

SPECIAL MEETINGS	
Planning Commission	\$1,500
Zoning Board of Appeals	\$1,200
Township Board	\$1,500
All special meeting fees are in addition to application fees.	

PRINT MAPS	
8.5x11"	\$2.00
11x17"	\$4.00
18x24"	\$10.00
24x36"	\$20.00
36x48"	\$35.00
Specialty Maps (in addition to print costs)	\$30.00/hr
Including aerial photography, parcel lines, parcel dimensions, zoning districts, utilities, FLU plan, etc.	

DIGITAL GIS PRODUCTS	
Parcel Mapping	
Minimum Fee:	\$35
Maximum Fee:	\$30.00/hr
Per Parcel Fee:	\$0.50

INDUSTRIAL FACILITY TAX ABATEMENTS	
New Facility & Speculative	\$750.00
Rehabilitation Facility	\$1,000.00

LATE FEES	
100% of application fee, or \$500.00, whichever is less	
**waived when submitted with a SUP application	

## SEWER AND WATER BENEFITS DEFERRAL AGREEMENT

This Benefits Deferral Agreement ("Agreement") is entered into by Copper Ridge at Copper Village, LLC and **Garfield Township**, 3848 Veterans Drive, Traverse City, MI 49684.

### Recitals

- A. Copper Ridge at Copper Village, LLC is the owner of property in Garfield Township, Tax ID Parcel #28-05-017-005-20, and has requested a deferral of benefit fees from the Township;
- B. The number of Residential Equivalents for the property and the requested deferral is eight(8) and the total cost of Benefit Fees, as calculated by the Grand Traverse County Department of Public Works, is \$61,880;
- C. Garfield Township's Ordinance, providing for the operation and maintenance of the Township's sewer and water systems, authorizes the Township Board to approve a deferral of payment for sewer and water charges under certain conditions; and
- D. The Township has agreed to the requested deferral upon the conditions contained in this Agreement.

### Agreement

Therefore, the Parties agree to the following:

1. **Benefit Fees and Deferral Amount.** Copper Ridge at Copper Village, LLC shall pay a total of \$61,880.00 plus interest, as follows:

20% due on permit issuance:	\$12,376.00
80% to be deferred:	\$49,504.00

2. **Interest.** For all amounts deferred, Copper Ridge at Copper Village, LLC shall pay interest, compounded annually, at the current 10 year Treasury bill rate (X.XX%) plus 1% for an effective rate of X.XX%.
3. **Payment.** Copper Ridge at Copper Village, LLC shall pay the deferral amount in monthly installments as billed by the Department of Public Works on behalf of Garfield Township. Monthly installments shall start on the first monthly bill after the Effective Date of this Agreement. The deferral shall be paid in full, with interest, in no more than seven years from the date of this Agreement. The monthly installments shall be calculated equally based on a seven year term (including interest), but nothing in this Agreement shall prevent Classic Motorsports from paying part or all of the deferral amount prior to when it is due.
4. **Default and Acceleration of Balance Due.** If Copper Ridge at Copper Village, LLC fails to make any payment due within fourteen (14) days of the due date, then it shall be in breach of this Agreement without any further notice or action by Garfield Township. In the event of a breach, the entire balance due on the deferral amount shall accelerate and be due and payable in full immediately. The entire amount due also shall be placed as a lien on the tax roll for the real property in any manner and to the fullest extent authorized by law. Nothing in this paragraph shall prevent Garfield Township, in its sole discretion, from agreeing to a modification of the time for payment in writing in order to avoid a default.





By: \_\_\_\_\_

Chuck Korn, Supervisor

Date: June \_\_, 2016

STATE OF MICHIGAN

)

) ss

COUNTY OF GRAND TRAVERSE )

On this \_\_\_\_ day of June, 2016, before me, a Notary Public in and for said county and state, personally appeared Chuck Korn, Garfield Township Supervisor, to me known to be the same person described in and who executed the within instrument, and who acknowledged the same to be their free act and deed.

\_\_\_\_\_  
Notary Public

Grand Traverse County, Michigan

My commission expires:

Acting in Grand Traverse County, Michigan