

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
April 26, 2016

Chuck Korn called the Town Board Meeting to order on April 26, 2016 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Molly Agostinelli, Bob Featherstone, Denise Schmuckal, Jeane Blood Law,
Lanie McManus, Chuck Korn, and Kit Wilson

Staff Present: Brian VanDenBrand

1. Public Comment (6:01)

Wayne Fisher of Oak Terrace Drive commented on the elevation of the street.

2. Review and Approval of the Agenda - Conflict of Interest (6:03)

Agostinelli moved and Schmuckal seconded to approve the agenda as presented.

Yeast: *Agostinelli, Schmuckal, Blood Law, Featherstone Wilson, McManus, Korn*
Nays: *None*

3. Consent Calendar (6:09)

a. Minutes

April 12, 2016 Meeting (Recommend Approval)

b. Bills

General Fund	\$24,056.64
(Recommend Approval)	

c. **PD 2016-31 – Amendment No. 2 to the Charter Township of Garfield’s Zoning Ordinance No. 68- Introduce and schedule for public hearing on May 24, 2016 (Recommend Approval)**

d. PD 2016-32 – 5-Year Review of Grand Traverse Commons Master Plan (Recommend Approval)

e. Zoning Administrator Job description (Recommend Approval)

f. Policy for Enforcement (Recommend Approval)

Schmuckal asked to remove Consent Calendar item 3e.

Blood Law moved and Featherstone seconded to adopt the consent calendar as amended.

*Yeas: Blood Law, Featherstone, Schmuckal, Agostinelli, Wilson, McManus, Korn
Nays: None*

4. Items removed from the Consent Calendar

Zoning Administrator Job description

Schmuckal and Blood Law pointed out that there were some omissions in the job description that was brought forth to Board members this evening. The Personnel Committee would like to revise the job description and bring it back in two weeks for another review.

5. Correspondence

Board members received a letter from the Certified Michigan Municipal Clerk's Association that Lanie McManus is now a Certified Michigan Municipal Clerk.

6. Reports

a. County Commissioner's Report (6:16)

County Commissioner Alisa Kroupa reported that the commission held a study session regarding the proposed Veteran's Administration millage. The scope of services for the veterans will be expanded. There will be a Special Board Meeting on Wednesday to discuss (1) a 10 % contribution to MERS defined benefit plan and (2) a discussion on insurance premiums. It is proposed that the employees contribute 20% to health insurance and 10% to the MERS retirement plan. For the 2017 year, the health care co-pay would include all employees, but now it only affects eleven people.

b. Personnel Committee Report (6:08)

Schmuckal said that the interviews for the Zoning Administrator position went well and that all were qualified candidates. The Personnel Committee has recommended Michael Green for the full time position.

Schmuckal moved and Blood Law seconded to offer the full time Zoning Administrator position to Michael Green at a salary of \$42,500.

*Yeas: Schmuckal, Blood Law, Wilson, Agostinelli, Featherstone, McManus, Korn
Nays: None*

c. Treasurer's Report (6:10)

Blood Law submitted her report in writing and added that the receiving fund balance was lower because of the replacement membranes. She added that she

attended a conference recently and learned that some decisions made by a ZBA could be reversed by the Township Board.

d. Supervisor's Report (6:14)

Korn reported that BPW is still working to reach an agreement on a water contract with the city. Metro conversations continue regarding ambulance service and transport. He mentioned that TC Talus was now Traverse Transportation Coordinating Initiative.

7. Unfinished Business

a. Public Hearing – Consideration of Resolution 2016-09-T(c), a resolution confirming the Tentative Special Assessment Roll for Oak Terrace Road Special Assessment District (6:32)

Korn opened the Public Hearing at 6:32pm.

Howard Lake of Oak Terrace Drive asked who would have to participate in the special assessment district. He felt that anyone who uses the street should have to contribute.

Kim Becker of Oak Terrace Drive commented that the cost should be shared by the adjacent neighborhood.

Korn closed the Public Hearing at 6:57pm.

Board members discussed and responded to some issues which arose out of the public hearing, namely who could legally be assessed for the road project.

Blood Law moved and Schmuckal seconded to approve Resolution 2016-09-T(c) a resolution confirming the Tentative Special Assessment Roll for Oak Terrace Road Special Assessment District.

*Yeas: Blood Law, Schmuckal, Wilson, Agostinelli, Featherstone, McManus, Korn
Nays: None*

8. New Business

a. PD 2016-33 - Consideration of Resolution 2016-14-T, a resolution accepting and agreeing to the terms of Grant #TF15-141 for the Boardman Valley Nature Preserve Development project and Resolution 2016-15-T, a resolution accepting and agreeing to the terms of Rotary Charities Grant for the Boardman Valley Preserve Development project (7:00)

VanDenBranden said that these two resolutions are for grants to make improvements to the Boardman Valley Nature preserve and they have been approved by the Park Commission and are included in the budget.

Schmuckal moved and Agostinelli seconded to adopt Resolution 2016-14-T a resolution accepting and agreeing to the terms of Grant #TF15-141 for the Boardman Valley Nature Preserve Development project.

*Yeas: Schmuckal, Agostinelli, Wilson, Featherstone, Blood Law, McManus, Korn
Nays: None*

Schmuckal moved and Featherstone seconded to adopt Resolution 2016-15-T a resolution accepting and agreeing to the terms of Rotary Charities Grant for the Boardman Valley Preserve Development project

*Yeas: Schmuckal, Featherstone, Wilson, McManus, Agostinelli, Blood Law, Korn
Nays: None*

b. Consideration of award of bid for the Crown Booster Station (7:03)

Jennifer Hodges from Gourdie-Fraser said bids for the Crown Booster station were received. The project needed to be rebid since the previous bids were outdated and no longer valid. She recommended that the bid be granted to Team Elmers for the installation of the booster station at the Crown for a cost of \$47,137.00.

Featherstone moved and Schmuckal seconded to award the bid for the Crown Booster Station to Team Elmer's for a cost of \$47,137.00.

*Yeas: Featherstone, Schmuckal, Wilson, Agostinelli, Blood Law, McManus, Korn
Nays: None*

c. Consideration of Oak Terrace water and sewer extension – Budget and Schedule (7:06)

Korn explained that since Oak Terrace will be under construction for the road, water and sewer could be installed at the same time and residents will be given the opportunity to hook up to the utilities. Residents would pay for the hook up to these utilities at their own expense.

Featherstone moved and Agostinelli seconded to extend water and sewer to the Oak Terrace neighborhood in conjunction with the road improvement project already planned and approved.

*Yeas: Featherstone, Agostinelli, Wilson, McManus, Blood Law, Schmuckal, Korn
Nays: None*

d. Consideration of purchase of real estate (Recommend to go into closed session) 7:17

Agostinelli moved and Blood Law seconded to enter into closed session for the discussion of the purchase of real estate at 7:17pm.

Yeas: Agostinelli, Blood Law, Featherstone, Wilson, McManus, Schmuckal, Korn
Nays: None

The meeting reconvened at 7:35pm.

Schmuckal moved and Blood Law seconded to accept the purchase agreement for the Fraser property.

Yeas: Schmuckal, Blood Law, Wilson, Agostinelli, Featherstone, McManus, Korn
Nays: None

9. Public Comment: (7:16)

None

10. Other Business (7:36)

11. Adjournment (7:40)

Korn adjourned the meeting at 7:40pm.



Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686



Lanie McManus, Clerk
Charter Township of Garfield
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