

**CHARTER TOWNSHIP OF GARFIELD  
TOWN BOARD MEETING  
April 11, 2017**

Lanie McManus called the Town Board Meeting to order on April 11, 2017 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

**Pledge of Allegiance**

**Roll call of Board Members**

Present: Denise Schmuckal, Jeane Blood Law, Dan Walters, Steve Duell, Lanie McManus and Molly Agostinelli

Absent and Excused: Chuck Korn

Agostinelli was elected to serve as chair for the meeting since Korn was absent.

**1. Public Comment (6:01)**

None

**2. Review and Approval of the Agenda - Conflict of Interest (6:01)**

*Agostinelli asked to add New Business Item 8c – Parks and Recreation request for \$1,800 to apply for a DNR Natural Resources Trust fund grant; and New Business Item 8d, Resignation of Sue Muha.*

*Schmuckal moved and McManus seconded to approve the agenda as amended.*

*Yeas: Schmuckal, McManus, Walters, Duell, Blood Law, Agostinelli*

*Nays: None*

**3. Consent Calendar (6:04)**

**a. Minutes**

March 28, 2017 Meeting (Recommend Approval)

**b. Bills**

General Fund \$128,695.54

(Recommend Approval)

**c. MTT Update (Receive and File)**

- d. **PD 2017-28 – Introduce and schedule for Public Hearing for May 8, 2017 at 6:00 p.m. on the proposed zoning regulations for the Grand Traverse Commons (Recommend Approval)**
- e. **PD 2017-15 Zoning Ordinance Amendment No. 6 to Ordinance No. 68 – Introduce and schedule for Public Hearing regarding Hotel Standards on May 9, 2017. (Recommend Approval)**
- f. **PD 2017-27 – Request for a Special Site Visit Meeting to be held at 3000 Racquet Club Drive on May 9, 2017 at 4:30 p.m. (Recommend Approval)**
- g. **Consideration of turnover letter from Jennifer Hodges – GFA Project Manager for Olesons/US 31 Service Drive (Recommend Approval)**

Walters asked to remove Consent Calendar item g. and place it under item 4.a.

Duell asked to remove Consent Calendar item e. and place it under item 4.b.

*Duell moved and Walters seconded to approve the consent calendar as amended.*

*Yeas: Duell, Walters, Blood Law, McManus, Schmuckal, Agostinelli*

*Nays: None*

#### **4. Items Removed from the Consent Calendar (6:07)**

- a. **Consideration of turnover letter from Jennifer Hodges – GFA Project Manager for Olesons/US 31 Service Drive**

Walters noticed that the easement descriptions do not match in the turnover documents. It is one 25 foot easement and not two 20 foot easements.

*Walters moved and Schmuckal seconded to accept the turnover letter pending clarification in the measurements and verbage in the turnover documents from Gourdie-Fraser.*

*Yeas: Walters, Schmuckal, McManus, Blood Law, Duell, Agostinelli*

*Nays: None*

- b. **PD 2017-15 Zoning Ordinance Amendment No. 6 to Ordinance No. 68 – Introduce and schedule for Public Hearing regarding Hotel Standards on May 9, 2017.**

Duell said he was the only dissenting vote and explained to board members why he dissented on the vote. He felt that 40 feet in height for hotel standards would be better than 35 feet and would bring more aesthetically pleasing buildings into the Township. Blood Law would like to hear representation from the Planning Department on the matter. Board members agreed to hold the Public Hearing and invite a representative from the Planning Department.

*Duell moved and Blood Law supported to approve PD-2017-15 Zoning Ordinance Amendment No. 6 to Ordinance No. 68 –Introduce and schedule for Public Hearing regarding Hotel Standards on May 9, 2017.*

*Yeas: Duell, Blood Law, McManus, Schmuckal, Walters, Agostinelli*

*Nays: None*

**5. Correspondence (6:20)**

- a. Grand Traverse Conservation District – March 2017 Report

**6. Reports**

**a. BATA Report (6:20)**

Kelly Dunham from BATA gave board members a report on the upcoming millage request on May 2<sup>nd</sup>. She said that the .5 mill request would help provide over a half million rides per year. 35% of their total funding comes from the local millage. The average homeowner would pay extra \$16 per year and would provide BATA with an additional \$1.1 million. The money will go towards more frequent service, tech improvements, fleet and facility upgrades, improved park and rides and rural service improvements. Board members asked questions and discussed the proposed millage.

**b. Construction Report**

None

**c. Sheriff's Report (6:41)**

Lieutenant Chris Barsheff said that the statistics are still being worked on for accuracy and it should be resolved shortly. He talked about pairing with the Boardman River Clean Sweep to clean up trash and homeless activity remnants and taking the rubbish to the DNR dumpster. Signage may help, but he continues to work to resolve the issue. April 29<sup>th</sup> will be a prescription drug drop off day and he continues active shooter trainings. Barsheff said that a focus on retail fraud continues as the department works on ways to be more efficient with that type of crime.

**d. County Commissioner's Report**

No report

**e. Personnel Committee Report (6:54)**

Schmuckal said that there would be interviews for the Deputy Planner position on Monday, April 17th.

**f. Parks and Receptions Report**

No report

**g. Clerk's Report (6:55)**

McManus said she submitted her report in writing and that her office has been busy preparing for the May 2<sup>nd</sup> election.

**h. Supervisor's Report**

No report

**7. Unfinished Business****a. PD 2017-29 – Public Hearing – Consideration of Adoption of Amendment #2 to Ordinance #63 to amend the Parks and Recreation Ordinance to allow 7 members. (6:56)**

Agostinelli opened the Public Hearing at 6:56 p.m. and no one wished to speak.

*Walters moved and Blood Law seconded THAT Amendment No. 2 to the Parks and Recreation Commission Ordinance No. 63, as described within and attached to PD Report 2017-29 be approved.*

Board members discussed the proposed amendment and asked for the legal opinion on the establishment of the body. They decided to place that item on the agenda again for the next meeting to discuss the legal opinion.

*Yeas: Walters, Blood Law, Schmuckal, Duell, McManus, Agostinelli*

*Nays: None*

**8. New Business****a. PD 2017-24 Consideration of Parks and Recreation Commission recommendation to accept a bid by SEEDS for the amount of \$34,575.20 to construct the Miller Creek Boardwalk. (7:08)**

SEEDS bid this out last October and since lumber prices have increased, the new bid is for \$36,354.20. The money will come from the Parks budget.

*Schmuckal moved and McManus seconded THAT the bid provided by SEEDS for the amount of \$36,354.20, to construct the Miller Creek Boardwalk, be accepted as presented.*

Board members commented on the maintenance of these trails and boardwalks. Schmuckal added that maintenance may be an issue discussed in the Parks Master Plan.

*Yeas: Schmuckal, McManus, Duell, Blood Law, Walters, Agostinelli*

*Nays: None*

**b. Consideration of Building Committee recommendation of Garfield Township Hall Exterior Repair and Maintenance Bid (7:19)**

Walters said that one bid was received from Surfaces, Inc. A revised bid was submitted for \$86,554.00. A special Lotusan coating on the paint, would cost an extra \$6,442, but would come with a five year guarantee and is self-cleaning. The revised total would be \$92,996. McManus indicated that there is money in the budget, but an amendment may be needed. Board members discussed the bid and the work to be completed.

*Schmuckal moved and Duell seconded to accept the bid from Surfaces, Inc. in the amount of \$92,996 for township hall exterior repairs and maintenance.*

*Yeas: Schmuckal, Duell, Blood Law, McManus, Walters, Agostinelli*

*Nays: None*

**c. Parks and Recreation Request for \$1,800 to apply for a DNR grant (7:32)**

The \$1,800 is for engineering expenses to apply for a DNR grant and will come from the Parks and Recreation budget.

*Schmuckal moved and Walters seconded to approve \$1,800 for engineering expenses related to applying for a DNR grant.*

*Yeas: Schmuckal, Walters, Blood Law, Duell, McManus, Agostinelli*

*Nays: None*

**d. Resignation of Sue Muha (7:34)**

*Schmuckal moved and Duell seconded to accept the resignation of township appraiser, Sue Muha.*

*Yeas: Schmuckal, Walters, Duell, McManus, Blood Law, Agostinelli*

*Nays: None*

*Schmuckal moved and Walters seconded to accept the job description for the vacated appraiser position.*

*Yeas: Schmuckal, Walters, Blood Law, Duell, McManus, Agostinelli*

*Nays: None*

*Schmuckal moved and Duell seconded to approve the placement of ads for the vacant position in the Record Eagle and on the MAA website.*

*Yeas: Schmuckal, Duell, McManus, Blood Law, Walters, Agostinelli*

*Nays: None*

Schmuckal added that applications will be accepted through April 28<sup>th</sup> and reviewed by the Personnel Committee on May 3<sup>rd</sup> and interviews will be held on May 8<sup>th</sup>.

**9. Public Comment: (7:39)**

None

**10. Other Business (7:39)**

Duell asked about the Reports section and how one is added to the agenda.

**11. Adjournment**

Agostinelli adjourned the meeting at 7:42pm.



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Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684



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Lanie McManus, Clerk  
Charter Township of Garfield  
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