

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
March 8, 2016

Chuck Korn called the Town Board Meeting to order on March 8, 2016 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Molly Agostinelli, Denise Schmuckal, Kit Wilson and Chuck Korn

Absent and Excused: Bob Featherstone, Lanie McManus, Jeane Blood Law

Staff Present: Brian VanDenBrand

1. Public Comment (6:01)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Agostinelli moved and Schmuckal seconded to approve the agenda as presented.

Yeas: Agostinelli, Schmuckal, Wilson, Korn

Nays: None

3. Consent Calendar (6:01)

a. Minutes

February 9, 2016 Meeting (Recommend Approval)

b. Bills

General Fund	\$1,308,124.23
(Recommend Approval)	

c. MTT Report (Receive and File)

d. Consideration of Resolution 2016-09-T, Intent to create a Special Assessment District for road improvements for Oak Terrace Drive. Introduce and schedule a public hearing for March 22, 2016. (Recommend Approval)

e. PD 2016-20 – Utility Extension – Consideration of Resolution 2016-10-T a Resolution to Rescind Consent to Enter into Cost Sharing Agreement (Recommend Approval)

Schmuckal moved and Wilson seconded to adopt the Consent Calendar as presented.

Yeas: Schmuckal, Wilson, Agostinelli, Korn

Nays: None

4. Correspondence (6: 03)

None

5. Reports

a. Sheriff's Report (6:04)

Deputy Chris Halleck reported that in the month of February, there were 1,198 calls for service in Garfield Township making up 42% of all calls in the county. Milder weather may be the reason that the call volume is down. He also reported that the two active shooter sessions were well attended. Good feedback was received on the programs and there will be more programs in the future. Board members asked to have a session at the township hall.

b. County Commissioner's Report (6:09)

County Commissioner Christine Maxbauer reported that Prosecutor Cooney will offer a Board Member Basics program and all are invited to attend and should call County Administration to secure a spot. County Administrator Menzel has appointed Janice Lane as Facilities Director. She added that as of March 7th, there were 147 YMCA memberships and the County Board chose not to take any action on combining the Register of Deed's and County Clerk's positions.

c. Personnel Committee Report (6:11)

Schmuckal said that Zoning Administrator Sara Kopriva has turned in a letter of resignation which needed to be accepted by the board.

Schmuckal moved and Wilson seconded to accept with regret the letter of resignation from Zoning Administrator Sara Kopriva.

Yeas: Schmuckal, Wilson, Agostinelli, Korn

Nays: None

Board members discussed advertising for a new Zoning Administrator and agreed to place an ad in the newspaper as soon as possible. Schmuckal said the Zoning Administrator job description will also be reviewed by the Personnel Committee.

d. Clerk's Report (6:11)

Clerk's report was submitted in writing.

e. Supervisor's Report (6:14)

Korn reported that the BPW has gone back to 2014 and has asked for fees related to water system maintenance that were not collected. The fees are substantial and Korn will ask for documentation and have more information at the next meeting. He added that the Brownfield Authority has accepted the Park Place application and TART is holding an open house to kick off its completion phase of the Boardman River Trail.

7. Unfinished Business**a. Consideration of Resolution 2016-07-T, A Resolution to Amend the Budget (6:17)**

This resolution proposes an amendment to the 2016 budget for the purchase of property located in Stoneridge Court. The property has been deeded back to the township and the township is responsible for the taxes owed at this time in the amount of \$978.21. The money would be taken from Fund Balance and put into Capital Outlay-Land. One piece will make the Buffalo Ridge trail more complete and the other piece may be a buildable lot.

Schmuckal moved to adopt Resolution 2016-07, A Resolution to Amend the Budget. Wilson supported the motion.

Yeas: Schmuckal, Wilson, Agostinelli, Korn

Nays: None

8. New Business**a. Acceptance of a letter of Resignation from Sara Kopriva, Zoning Administrator**

Item considered under item 5c.

b. Consideration of Resolution 2016-06-T a Resolution to Amend the Township's DPW Sewer budget for the current year (6:21)

The budget amendment is needed for the membrane replacement which was not included in the 2016 budget. The total for Garfield Township is \$224,800 of which \$3,600 is included for Blair Township's portion. Blair Township will reimburse Garfield Township and there is money in the sewer fund to cover this cost.

Schmuckal moved and Agostinelli seconded to adopt Resolution 2016-06-T, a Resolution to Amend the Township's DPW Sewer budget for the current year in the total amount of \$224,800 noting that Blair Township's portion of \$3,600 is included in that figure.

Yeas: Schmuckal, Agostinelli, Wilson, Korn

Nays: None

c. Consideration of Resolution 2016-08-T, a Resolution to Amend the Township's DPW Maintenance and Operation budget for the current Year. (6:23)

Korn explained that this amendment was needed for two new unanticipated pumps and DPW is requesting \$100,000.

Agostinelli moved and Wilson seconded to adopt Resolution 2016-08-T, a Resolution to Amend the Township's DPW Maintenance and Operation Budget for the Current Year.

Yeas: Agostinelli, Wilson, Schmuckal, Korn

Nays: None

d. Consideration of Resolution 2016-11-T, a Resolution proclaiming April 2016 as Social Host Awareness Month (6:24)

Board members discussed the inclusion of drugs next year in the resolution.

Korn will draft a letter to Kristen Wilson of Up North Prevention.

Schmuckal moved and Wilson seconded to adopt Resolution 2016-11-T, a Resolution proclaiming April 2016 as Social Host Awareness Month.

Yeas: Schmuckal, Wilson, Agostinelli, Korn

Nays: None

e. Consideration of purchase of real estate (Recommend going into closed session) (6:27)

Agostinelli moved and Schmuckal seconded to go into closed session at 6:28pm to discuss a real estate purchase.

Yeas: Agostinelli, Schmuckal, Wilson, Korn

Nays: None

The board reconvened at 6:51pm.

9. Public Comment: (6:27)

None

10. Other Business (6:52)

Wilson asked for a small committee to begin a dialogue on tax assessments in light of the large number of Tax Tribunal cases over the past three years.

Agostinelli, Wilson, and Korn agreed to form a committee with Assessor Amy DeHaan.

Agostinelli said that voting should not occur during reports, but rather in business.

11. **Adjournment**

Schmuckal moved to adjourn at 7:05pm.



Chuck Korn, Supervisor
Charter Township of Garfield
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Lanie McManus, Clerk
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