

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
March 28, 2017**

Chuck Korn called the Town Board Meeting to order on March 28, 2017 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Denise Schmuckal, Jeane Blood Law, Dan Walters, Steve Duell, Lanie McManus and Chuck Korn

Absent and Excused: Molly Agostinelli

1. Public Comment (6:00)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Schmuckal moved and Walters seconded to approve the agenda as presented.

Yeas: Schmuckal, Walters, Duell, Blood Law, McManus, Korn

Nays: None

3. Consent Calendar (6:02)

a. Minutes

March 14, 2017 Meeting (Recommend Approval)

b. Bills

General Fund (Recommend Approval)	\$11,820.83
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Gourdie-Fraser

Developer's Escrow Fund	\$ 1,700.00
Utility Receiving Fund	<u>27,915.00</u>
Total	\$ 29,615.00

Duell moved and Blood Law seconded to approve the consent calendar as amended.

Yeas: Duell, Blood Law, Walters, McManus, Schmuckal, Korn

Nays: None

4. Correspondence (6:03)

- a. Letter of objection in the SAD

6. Reports**a. Assessor Report (6:04)**

Assessor Amy DeHaan updated board members regarding the rise in taxable values in the township by 5.25%. She said that residential appeals were down by 87% and personal property appeals were also down.

b. Northflight Report (6:06)

Daryl Case said that there was a total of 247 runs in the township last month. He reviewed the calls with board members and explained the new powerload system in ambulances. Protocol for going on all calls was discussed. Case also said that interviews continue.

c. Construction Report (6:16)

Jennifer Hodges from Gourdie-Fraser said she has been working with the new drain commissioner on the drainage district project. She gave commissioners a summary of projects to date for their information. She also provided a written report included in packets. The water tower project for the western portion of the township will be up for bids on April 19th.

d. Grand Traverse Metro Report (6:20)

Steve Apostle, Deputy Fire Chief, said that Metro personnel met with city firefighters on protocol on airport emergencies and crashes. He reviewed calls with board members specifically a seizure while driving, an HVAC unit fire at Staples and a propane truck fire. He reviewed a graph of incidents with the Board and said it as a work in progress.

e. County Commissioner's Report (6:27)

Cheryl Gore Follett reported that County Commissioners approved the grant application for the Boardman Trail. A Brownfield was approved for the Park Place Dome and new bylaws for the Economic Development Corporation were approved. The county is reviewing the medical examiner contract and now has a policy for buying and selling county property. 20 out of 46 county parcels are located in Garfield Township.

f. Treasurer's Report (6:34)

Blood Law said that Deputy Treasurer Chloe Macomber had her baby and will be out on maternity leave. She also said that the cameras are now installed at Silver Lake Park.

g. Clerk's Report (6:35)

McManus reported that the first 1500 absentee ballots have been sent out and she is ready for the election.

h. Supervisor's Report (6:35)

Korn reported that there was \$450,000 in contributions to the Boardman Lake Trail since 2002. He had a discussion with TART and the city regarding the trails and the county Brownfield is the primary funding source for the trail. He provided a draft memorandum of understanding to Board members for review and discussion at a later date. The transportation study group is focusing on an east west route and it may be several years to forge a Hartman/Hammond connection. He attended a violence in the workplace meeting. The township attorney is looking at the Parks and Recreation Commission to determine if it is a Commission or a Board according to the MTA definition. Discussion took place regarding the Parks and Recreation body and how many would serve and who would make up the elected body.

Walters moved and Duell seconded to appoint Board Member Denise Schmuckal to the Parks and Recreation Board.

*Yeas: Walters, Duell, Schmuckal, McManus, Blood Law, Korn
Nays: None*

Discussion took place over appointing a member of the Planning Commission to the Parks and Recreation Commission.

7. Unfinished Business**a. Public Hearing – Consideration of Resolution 2017-6-T(c) a Resolution to Accept the Special Assessment Roll for Oak Terrace Road Special Assessment (6:53)**

Korn talked about the various ways a piece of property can be assessed and the township decided that the fairest way to assess was based on occupancies. Board members discussed the assessments. Blood Law said that this assessment could be spread over seven years.

Korn opened the Public Hearing at 6:58 pm.

Janet Diehl of Terrace Bluff Drive asked for clarification of the final figure and whether it could increase by 10%.

Kim Becker of Oak Terrace commented on the timing of the construction project.

Korn closed the Public Hearing at 7:00pm.

Jim Johnson, Road Commission engineer spoke regarding the timing of the project and they are currently working on a contract with the chosen contractor. He reviewed the road construction timeline with the board and the public and their intentions of notification of the neighborhood. Members of the public asked Johnson questions about the construction, road maintenance and the contractors.

Schmuckal moved and Blood Law seconded to adopt Resolution 2017-6-T(c), a Resolution to Accept the Special Assessment Roll for Oak Terrace Road Special Assessment.

*Yeas: Schmuckal, Blood Law, McManus, Walters, Duell, Korn
Nays: None*

b. Board Appointment Policy (7:25)

Schmuckal moved and Walters seconded to adopt the Board Appointment Policy.

Blood Law suggested that each board member and commissioner be given a copy of the policy to review to educate themselves about serving on a board.

*Yeas: Schmuckal, Walters, Blood Law, McManus, Duell, Korn
Nays: None*

8. New Business

a. Consideration of Resolution 2017-10-T to Recommend the Application for a Microbrewery License to Ubrew, LLC (7:30)

Charles Green of Ubrew LLC was present to talk about the proposed license. Township approval is needed for this type of license. They would like to serve on premises along with teaching brewing skills to the public.

Schmuckal moved and Duell seconded to adopt Resolution 2017-10-T to Recommend the Application for a Microbrewery License to Ubrew, LLC.

*Yeas: Schmuckal, Duell, McManus, Walters, Blood Law, Korn
Nays: None*

b. Fire Chief Pat Parker Metro Fire Annual Report 2016 (7:35)

Calls were decreased in 2016 and Parker attributes that to the storm in August of 2015. 70% of all calls are medical in nature. Parker reviewed events such as upgrading the radio communications systems, delivery of a new squad and increased water rescue capabilities on Silver Lake. The ISO classification was improved and Garfield continues to have most of the calls with 70% of all calls. Staffing is still an issue but there were no civilian deaths in 2016. He added that fire prevention efforts are still going strong.

9. Public Comment: (7:46)

Mike Worth of Garfield Road commented on the cost of the Boardman Lake Trail and the sidewalk near the township hall.

10. Other Business (7:48)

Schmuckal commented on liquor being served at Lucky's Market and asked

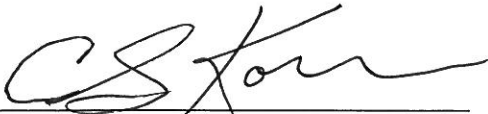
about the legality of the enterprise. McManus said that Lucky's has a different type of license to be able to serve alcohol.

Schmuckal commented on the tribe property on Herkner Road and safety concerns. An essential services contract was mentioned.

Building exterior bids are in and a building committee meeting will be scheduled. Rebates for LED have been reviewed.

11. Adjournment

Korn adjourned the meeting at 7:59 pm.



Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
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Lanie McManus, Clerk
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