

CHARTER TOWNSHIP OF GARFIELD TOWN BOARD MEETING

Tuesday, November 24, 2015, 6:00 pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

A G E N D A

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – November 10, 2015 (Recommend Approval)

b. Bills -

General Fund

\$ 204,600.77

(Recommend Approval)

- c. Garfield Township Budgets for 2016 (General Fund, Fire Fund, Public Improvement Fund, Budget Stabilization Fund, DPW Fund, Park System Fund, Street Light Fund, and Special Assessment District Fund) – Schedule public hearing for December 8, 2015 (Recommend Approval)

4. **Items Removed from Consent Calendar**

5. **Correspondence**

- a. Email from Rachel Chambers – access to dog park

6. **Reports**

- a. County Commissioner's Report
- b. Personnel Committee Report
- c. Clerk's Report
- d. Supervisor's Report

7. **Unfinished Business**

8. **New Business**

- a. Consideration of an Special Assessment District (SAD) for Oak Terrace (Discussion only)
- b. Consideration of a Resolution for the naming of a new Veterans Health Center

9. **Public Comment**

10. **Other Business**

11. **Adjournment**

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
November 10, 2015**

Chuck Korn called the Town Board Meeting to order on November 10, 2015 at 6:02 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Bob Featherstone, Molly Agostinelli, Denise Schmuckal, Lanie McManus, and Chuck Korn

Absent and Excused: Jeane Blood Law and Kit Wilson

Staff Present: Brian VanDenBrand

1. Public Comment (6:03)

2. Review and Approval of the Agenda - Conflict of Interest (6:03)

Korn asked to add an item under New Business a. - Consideration of Contract for Conceptual Review of Park Development.

Schmuckal moved and Agostinelli seconded to approve the agenda as amended.

Yeas: Schmuckal, Agostinelli, Featherstone, McManus, Korn

Nays: None

3. Consent Calendar (6:04)

a. Minutes

October 27, 2015 Study Session Minutes (Recommend Approval)

October 27, 2015 Regular Meeting (Recommend Approval)

b. Bills

General Fund	\$159,561.18
(Recommend Approval)	

Gourdie-Fraser	
Developer's Escrow Fund	\$ 3,726.85
Utility Receiving Fund	<u>15,538.00</u>
Grand Total	\$ 19,264.85

(Recommend Approval)

c. MTT Update (Receive and File)

- d. **Application for Progress Payment No. 5 – Final – to Elmer’s Crane and Dozer, Inc. for Harris Road/Cedar Run Road Water Main Extension in the amount of \$75,939.35 (Recommend Approval)**
- e. **Acceptance of Harris Road/Cedar Run Road water main extension and turn over to County DPW for operation and maintenance (Recommend Approval)**
- f. **Acceptance of Close-Out documents for Buffalo Ridge Center and turn over to County DPW for operation and maintenance. (Recommend Approval)**
- g. **Acceptance of Close-Out documents for Brookside Commons and turn over to County DPW for operation and maintenance. (Recommend Approval)**

Agostinelli moved and Featherstone seconded to adopt the consent calendar as presented.

Yeas: Agostinelli, Featherstone, Schmuckal, McManus, Korn

Nays: None

4. Correspondence (6:05)

- a. **Email from Frank Greenlaw – Our new great road**

5. Reports

a. Construction Report (6:05)

Jennifer Hodges reviewed the three projects approved on the consent calendar and said it was a pleasure to work with all parties involved. The final invoices on the Harris Road/Cedar Run came in over \$300,000 below final estimates and since the Cedar Run project was completed three weeks early, an extra \$9,300 cost which would have been incurred will not be billed to the Township.

b. Sheriff’s Report (6:09)

Deputy Chris Hallock reported that the injured CPO should be back in January. The department attended Shields of Hope at Great Wolf Lodge for children affected by cancer and spent time at the mall with active shooter training. He also attended a Lonetree Association annual meeting. The traffic sign is utilized often and complaints are down. In total, there were 1,449 calls for service in the Township in October.

c. County Commissioner’s Report (6:13)

Commissioner Chris Maxbauer reported on rumors regarding her meeting with an emergency management team from the state. According to Public Act 436, the County does meet some of the triggers for emergency management. The

county is proposing a 10% copay on health insurance. She added that the deficit reduction plan will not happen overnight, but may take a few years.

d. Personnel Report (6:21)

Schmuckal reported that interviews will take place for the vacant office coordinator position on November 31 and December 1.

e. Treasurer's Report (6:22)

Blood Law submitted her report in writing.

f. Clerk's Report (6:23)

McManus submitted her report in writing.

g. Supervisor's Report (6:23)

Korn reported that he attended the County Planning awards dinner where Brain VanDenBrand was named Planner of the Year. He also presented a minor adjustment to the termination settlement of an employee. The attorney recommends that the Board approve the amended settlement agreement.

Agostinelli moved and Featherstone seconded to accept the amended settlement agreement upon recommendation from the Township Attorney.

Yeas: Agostinelli, Featherstone, McManus, Schmuckal, Korn

Nays: None

6. Unfinished Business

a. Consideration of Barns/Silver Lake Recreational Area trail snow removal request for proposal, Bid Summary, Letter of Recommendation (6:27)

Korn declared a possible conflict, but Board members declared that he could be impartial. Jennifer Hodges of Gourdie-Fraser presented the bids and the Board thanked her for getting the bids.

Schmuckal moved to award the bid to Landgreen Lawn Care for 2015-2016 season at the Barns/Silver Lake Recreational Area trails. Featherstone seconded the motion.

Yeas: Schmuckal, Featherstone, McManus, Agostinelli, Korn

Nays: None

7. New Business

a. Consideration of Contract for Conceptual Review of park Development (6:32)

VanDenBrand would like the board to approve a contract for a conceptual review of park development for the Boardman Valley Nature Preserve and the Miller Creek Nature Preserve. Concept sketches could be used for park

development in the future. He received bids from Wade Trim and from LIAA. VanDenBrand recommends the bid from Wade Trim be accepted for \$10,000.

Agostinelli moved and Schmuckal seconded to accept the \$10,000 bid for Conceptual Review Services from Wade Trim at the Boardman Valley Nature Preserve and Miller Creek Nature Reserve.

*Yeas: Agostinelli, Schmuckal, Featherstone, McManus, Korn
Nays: None*

b. PD 2015-64 Consideration of Air Photo contract with Grand Traverse County (6:35)

VanDenBrand said that county GIS has asked if the Township would like to participate in a 2016 aerial photography project at a cost of \$2,114.00 to be taken out of 2016 budget. VanDenBrand recommends that the Township participate.

Schmuckal moved and Agostinelli seconded that the Township Board accept the 2016 aerial photo project partnership with Grand Traverse County for the amount of \$2,114.00.

*Yeas: Schmuckal, Agostinelli, McManus, Featherstone, Korn
Nays: None*

8. Public Comment: (6:39)

9. Other Business (6:40)

Korn thanked Featherstone for his service to our country.

10. Adjournment

Korn adjourned the meeting at 6:40pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Lanie McManus, Clerk
Charter Township of Garfield
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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank GEN General						
11/12/2015	GEN	34396	MISC	BRENDA BURROWS	FRONT DESK	99.00
11/12/2015	GEN	34397	0167	STATE OF MICHIGAN	28-05-008-034-09 DOCKET #15006657	25.00
11/16/2015	GEN	34398	0001	GARFIELD CHARTER TOWNSHIP	TCAPS PORTION OF MTT FOR MALL	192,539.72
11/16/2015	GEN	34399	MISC	GIBBS FIRM, LPA	INTEREST REFUND MTT GT MALL	2,982.01
11/18/2015	GEN	34400	0061	GRAND TRAVERSE COUNTY REG DEED	REG PARK PROP DEED	14.00
11/19/2015	GEN	34401	0053	AFLAC	BQZ32	197.18
11/19/2015	GEN	34402	MISC	BRENDA BURROWS	FRONT DESK	209.00
11/19/2015	GEN	34403	0086	GRAND TRAVERSE COUNTY TREAS	MTT BOR ADJUSTMENTS	2,304.28
11/19/2015	GEN	34404	0498	NORTHERN MI JANITORIAL SUP	SUPPLIES	156.95
11/19/2015	GEN	34405	0036	SMITH HAUGHY RICE & ROEGGE	#113654	5,705.35
11/19/2015	GEN	34406	0509	TEAMSTERS LOCAL 214	UNION DUES	203.00
11/19/2015	GEN	34407	0142	VERIZON	TELEPHONE	165.28

GEN TOTALS:
 Total of 12 Checks: 204,600.77
 Less 0 Void Checks: 0.00
 Total of 12 Disbursements: 204,600.77

Jeane – This person posted this on the Silver Lake Dog Park Facebook page. Everyone seems to appreciate the cement pad for wheel chairs! Thought I'd share 😊



Rachel Chambers

27 October at 18:55 · Edited

The cement pad is so appreciated! My husband got to come with me and our Danes tonight! Thank you!



👍 Like 💬 Comment ➦ Share

You, Hilary Kellogg Alpers, Lisa Trombly Ritter, Dan Alex-Squirrel Newcomb and 48 others like this.

✓ Seen by 151