

# CHARTER TOWNSHIP OF GARFIELD TOWN BOARD MEETING

Tuesday, January 12, 2016 at 6:00pm  
Garfield Township Hall  
3848 Veterans Drive  
Traverse City, MI 49684  
Ph: (231) 941-1620

## AGENDA

### **ORDER OF BUSINESS**

**Call meeting to order**

**Pledge of Allegiance**

**Roll call of Board Members**

#### **1. Public Comment**

##### **Public Comment Guidelines:**

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

#### **2. Review and approval of the Agenda - Conflict of Interest**

#### **3. Consent Calendar**

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – December 8, 2015 (Recommend Approval)

b. Bills -

General Fund  
(Recommend Approval)

\$ 877,788.59

Gourdie-Fraser		
Developer's Escrow Fund	\$	800.00
Utility Receiving Fund		<u>230.00</u>
Total	\$	1,030.00

(Recommend Approval)

- c. Building Department 2015 Statement of Operations and Annual Report (Receive and File)
- d. MTT Report (Receive and File)
- e. PD 2016-01 - Zoning Ordinance Amendment No. 1 to Ordinance No. 68 – Consideration of Resolution # 2016-01-T - Introduce and schedule for public hearing on February 9, 2016 (Recommend Approval)
- f. 2015 Zoning Department Activities (Receive and File)
- g. Consideration of Resolution # 2016-05-T, a resolution in support of a small distiller license (Recommend Approval)

**4. Items removed from the Consent Calendar**

**5. Correspondence**

**6. Reports**

- a. Construction Report
- b. Sheriff's Report
- c. G.T. Metro Fire Dept. Report
- d. County Commissioner's Report
- e. Personnel Committee Report
- f. Treasurer's Report
- g. Clerk's Report
- h. Supervisor's Report

**7. Unfinished Business**

**8. New Business**

- a. Consideration of Resolution 2016-2-T, Grand Traverse County Natural Hazard Mitigation Plan adoption resolution
- b. Consideration of Resolution 2016-03-T, a resolution amending and restating the Township Governmental Non-Erisa Retirement Plan
- c. PD 2016-04-T – Application for public use deed - Grand Traverse Commons "State 40" – Consideration of Resolution 2016-04-T
- d. Request from Tim Hinkley of the TC Boom Boom Club for Garfield Township to contribute \$3,500 for the 2016 Fourth of July fireworks performance

e. Consideration of Sewer Benefits Deferral Agreement between Kenneth T. Henrick and Garfield Township

9. **Public Comment**

10. **Other Business**

11. **Adjournment**

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Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD**  
**TOWN BOARD MEETING**  
**December 8, 2015**

Chuck Korn called the Town Board Meeting to order on December 8, 2015 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

**Pledge of Allegiance**

**Roll call of Board Members**

Present: Bob Featherstone, Molly Agostinelli, Denise Schmuckal, Lanie McManus, Chuck Korn, Jeane Blood Law and Kit Wilson

**1. Public Comment (6:01)**

Jack Noland of West Silver Lake Road spoke regarding weekly rentals.  
Michael Kasmierski of West Silver Lake Road spoke regarding weekly rentals.

**2. Review and Approval of the Agenda - Conflict of Interest (6:02)**

*Agostinelli moved and Schmuckal seconded to approve the agenda as presented.*

*Yeas: Agostinelli, Schmuckal, Wilson, Blood Law, Featherstone, McManus, Korn  
Nays: None*

**3. Consent Calendar (6:03)**

**a. Minutes**

November 24, 2015 Regular Meeting (Recommend Approval)

**b. Bills**

General Fund	\$228,982.88
(Recommend Approval)	

Gourdie-Fraser

Developer's Escrow Fund	\$ 1,035.00
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Utility Receiving Fund	2,262.50
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Park Funds	<u>1,161.25</u>
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Total	<u>\$ 4,458.75</u>
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(Recommend Approval)

**c. Resolution 2015-18-T, a Resolution to Amend the 2015 Budget  
(Recommend Approval)**

**d. Town Board Meeting dates for 2016 (Recommend Approval)**

**e. MTT Update (Receive and File)**

**f. 2016 Appointments (Recommend Approval)**



*Featherstone moved and Agostinelli seconded to adopt the consent calendar as presented.*

*Yeas: Featherstone, Agostinelli, Schmuckal, Wilson, Blood Law, McManus, Korn  
Nays: None*

**4. Correspondence (6:05)**

**a. Grand Traverse Conservation District – November 2015**

**5. Reports**

**a. Construction Report (6:05)**

No report

**b. Sheriff's Report (6:05)**

Deputy Chris Barsheff reported that in November 2015 there was a total of 1,460 calls in Garfield Township which made up 42.6% of all calls in the county. Overall, he said crime numbers are a bit lower from last year which may be attributable to crime prevention programs. The department has been holding active shooter training sessions and they are partnering with Up North Prevention to address drug and alcohol abuse in schools. There is now a five person Interdiction Team in the office to work as a team to solve criminal matters.

**c. County Commissioner's Report (6:13)**

County Commissioner Chris Maxbauer reported that the Senior Center would now fall under the jurisdiction of the County Parks Department. The soil erosion ordinance will be discussed this week by the county commission and she also commented on the bonding of defined contribution plans and remarked that she would like to see old defined pension plans closed.

**d. Personnel Committee Report (6:25)**

Schmuckal recommended Dorothy Petroskey for the vacant office coordinator position. The salary will be the same as it is at the current time for the position.

*Schmuckal moved and Wilson seconded to hire Dorothy Petroskey for the vacant office coordinator position.*

*Yeas: Schmuckal, Wilson, Agostinelli, Featherstone, Blood Law, McManus, Korn  
Nays: None*

**e. Clerk's Report (6:27)**

McManus said her report was submitted in writing.

**f. Supervisor's Report (6:28)**

Korn reported that he is processing the final papers for the Buffalo Ridge project and also for the Brookside Commons project. There has also been some drainage issues on both Cass Road and Brookside Drive.

**6. Unfinished Business****a. Public Hearing – Garfield Township Budgets for 2016 (6:29)**

Korn opened the Public Hearing at 6:29 p.m. and seeing no one wishing to speak, the Public Hearing was closed. Wilson reminded the public that the board has reduced the millage again to 2 mills and asked that in the 2017 budget, there be some contingency funds for tribunal refunds.

**b. Discussion regarding Special Assessment District (SAD) for Oak Terrace (6:32)**

Blood Law said that there are two PILOT properties on the list and billing for those properties will need to be discussed. Board members discussed the proposed project and whether the township or the residents would pick from the proposed options provided by the Road Commission. There are also options for payments and the Board would like some input from residents regarding the possible SAD for Oak Terrace. Korn said he would meet with the residents and discuss those options.

**7. New Business****a. Resolution 2015-19-T 2016 General Appropriation Act Resolution (6:44)**

*Agostinelli moved to adopt Resolution 2015-19-T, the 2016 General Appropriation Act Resolution and Schmuckal seconded the motion.*

*Yeas: Agostinelli, Schmuckal, Blood Law, Wilson, Featherstone, McManus, Korn  
Nays: None*

**b. Resolution 2015-20-T 2016 Fire Fund Budget (6:45)**

*Blood Law moved and Featherstone seconded to adopt Resolution 2015-20-T, the 2016 Fire Fund Budget.*

*Yeas: Blood Law, Featherstone, Wilson, Agostinelli, McManus, Schmuckal, Korn  
Nays: None*

**c. Resolution 2015-21-T 2016 Park System Fund Budget (6:46)**

*Blood Law moved and McManus seconded to adopt Resolution 2015-21-T, the 2016 Park System Fund Budget.*

*Yeas: Blood Law, McManus, Agostinelli, Wilson, Featherstone, Schmuckal, Korn  
Nays: None*

**d. Resolution 2015-22-T 2016 Clerk's Salary (6:47)**

*Schmuckal moved and Wilson seconded to adopt Resolution 2015-22-T, the 2016 Clerk's Salary.*

*Yeas: Schmuckal, Wilson, Blood Law, Agostinelli, Featherstone, McManus, Korn  
Nays: None*

**e. Resolution 2015-23-T – Treasurer's Salary (6:47)**

*Schmuckal moved and Wilson seconded to adopt Resolution 2015- 23-T, the 2016 Treasurer's Salary.*

*Yeas: Schmuckal, Wilson, Featherstone, Blood Law, Agostinelli, McManus, Korn  
Nays: None*

**f. Resolution 2015-24-T Supervisor's Salary (6:48)**

*Schmuckal moved and Wilson seconded to adopt Resolution 2015-24-T, the 2016 Supervisor's Salary.*

*Yeas: Schmuckal, Wilson, Blood Law, Agostinelli, Featherstone, McManus, Korn  
Nays: None*

**8. Public Comment: (6:49)**

Mike Gilman of Hazlenut Court spoke regarding county pension funds.

**9. Other Business (6:52)**

Blood Law indicated that there were 106 brush passes given out costing about \$600 to the township. She also reminded the public that discussion of Silver Lake short terms rentals would be heard at the Planning Commission meeting Wednesday evening.

**10. Adjournment**

*Korn adjourned the meeting at 6:54 p.m.*

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Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686

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Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686



# GRAND TRAVERSE METRO FIRE DEPARTMENT

6. a.

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 ext 1228 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [info@gtmetrofire.org](mailto:info@gtmetrofire.org)

## GTMESSA 2015 December Report

### Incidents of Interest

1. Motor vehicle accident w/injuries Barnes/North Long Lake Rd. (Garfield Twp.)
2. Kitchen Fire 4399 Ground Pine Dr (Acme Twp.)
3. Car vs Pedestrian accident 2600 South Airport Rd (Garfield Twp.)
4. Deck fire 3220 Fern Creek Ln (East Bay Twp.)
5. Motor vehicle accident w/injuries South Airport west of Garfield (Garfield Twp.)
6. Motor vehicle accident w/injuries 100 Grand Traverse Village (Acme Twp.)
7. Motor vehicle accident w/injuries 1185 South Airport Rd (Garfield Twp.)
8. Building Fire w/Fatality 2323 Salon Rd (East Bay Twp.)
9. Building Fire 407 Poplar Ln (East Bay Twp.)
10. Motor vehicle accident w/injuries LaFranier/South Airport (Garfield Twp.)
11. Motor vehicle accident w/injuries South Airport/Logan's Landing (Garfield Twp.)
12. Motor vehicle accident w/injuries US 31 /Speed Way Station (Garfield Twp.)
13. Building Fire 1048 W Blair Town Hall Rd (Paradise Twp.)
14. Motor vehicle accident w/injuries Spider Lake rd /Hobbs (East Bay Twp.)
15. Motor vehicle accident w/injuries 657 US 31 S (Garfield Twp.)
16. Car/Pedestrian accident w/injuries Cass/South Airport Rd (Garfield Twp.)

Total Motor vehicle accident responses for the month (18)

### **Mutual Aid/ Automatic Aid Given (2015) 25    Aid Received (2015) 3**

GT Rural	12		
Paradise	2		
Whitewater	7		
Long Lake	2		
Green Lake	1	Elk Rapids	1
Blair	7	Blair Twp.	2
Elmwood	1		
Traverse City	5		

### **Total Calls**

2015 YTD- 4487

Sta 11 -1601    Sta 1 -1163    Sta 8 - 682    Sta 9- 179    Sta 12- 855    Adm- 7

2014 YTD- 4403

Sta 11- 1659    Sta 1- 987    Sta 8 - 730    Sta 9- 137    Sta 12- 890

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/03/2015	GEN	34428	0873	BOB MITCHELL & ASSOCIATES	SURVEY	200.00
12/03/2015	GEN	34429	MISC	BRENDA BURROWS	FRONT DESK	225.50
12/03/2015	GEN	34430	0064	CITY OF TRAVERSE CITY	170975-118688	661.90
12/03/2015	GEN	34431	0048	CONSUMERS ENERGY	1000-1813-1597	23.00
12/03/2015	GEN	34432	0102	DTE ENERGY	4591 568 0001 1	530.67
12/03/2015	GEN	34433	0102	DTE ENERGY	4591 568 0005 2	39.85
12/03/2015	GEN	34434	0001	GARFIELD CHARTER TOWNSHIP	PARK PROP TAXES 28-05-027-010-00	10.62
12/03/2015	GEN	34435	0086	GRAND TRAVERSE COUNTY TREAS	11.2015 MTT ADJ - HOMETOWN HARDWARE	703.36
12/03/2015	GEN	34436	0916	GRID4 COMMUNICATIONS, INC.	PHONE	2,053.67
12/03/2015	GEN	34437	0050	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES	77.94
12/03/2015	GEN	34438	0568	NORTHERN OFFICE EQUIP	SVC CONTRACT	551.25
12/03/2015	GEN	34439	0192	SVEC CONSTRUCTION	SNOW REMOVAL	70.00
12/03/2015	GEN	34440	MISC	TRAVERSE CITY AUTO MALL LT PT	TAX REFUND	1.33
12/08/2015	GEN	34441	0022	ALPERS EXCAVATING	SNOW REMOVAL	105.00
12/08/2015	GEN	34442	0148	AMERICAN WASTE	3032250 TRASH REMOVAL	245.98
12/08/2015	GEN	34443	0148	AMERICAN WASTE	3394790 TRASH REMOVAL	79.00
12/08/2015	GEN	34444	0037	APEX SOFTWARE	107880 MAINTENANCE RENEWAL	1,175.00
12/08/2015	GEN	34445	0873	BOB MITCHELL & ASSOCIATES	SURVEY	200.00
12/08/2015	GEN	34446	0001	GARFIELD CHARTER TOWNSHIP	HSA	76.59
12/08/2015	GEN	34447	0190	GILL-ROY'S HARDWARE	SUPPLIES	79.56
12/08/2015	GEN	34448	0313	GRAND TRAVERSE CONSERVATION DI	PHRAGMITES	1,025.00
12/08/2015	GEN	34449	0877	GRAND TRAVERSE MTA ASSOCIATION	ANNUAL DUES	224.19
12/08/2015	GEN	34450	0911	KLM LANDSCAPE	LAWNCARE	135.00
12/08/2015	GEN	34451	0434	LAND INFORMATION ACCESS ASSOC	CONTRACTED SVCS.	80.00
12/08/2015	GEN	34452	0920	LANDGREEN LAWNCARE	BARNS TRAILS	210.00
12/08/2015	GEN	34453	0017	MAMC	MEMBERSHIP-LANIE	120.00
12/08/2015	GEN	34454	0029	NMCOA	MEMBERSHIP-CARL STUDZINSKI	200.00
12/08/2015	GEN	34455	0472	RUBY CLEANING SERVICE	CONTRACTED SVCS	1,150.00
12/08/2015	GEN	34456	0472	RUBY CLEANING SERVICE	CONTRACTED SVCS	280.00
12/08/2015	GEN	34457	0045	STAPLES	SUPPLIES	138.25
12/08/2015	GEN	34458	0040	TEMPERATURE CONTROL	CONTRACTED SVCS	328.50
12/08/2015	GEN	34459	0067	TRAVERSE CITY RECORD EAGLE	ADVERTISING	345.25
12/08/2015	GEN	34460	0202	UNITED WAY	UNITED WAY	85.00
12/08/2015	GEN	34461	0006	VRIAC	DEFERRED COMP	1,938.00
12/08/2015	GEN	34462	0143	WINDMULLER	CONTRACTED SVCS	180.00
12/10/2015	GEN	34463	MISC	BRENDA BURROWS	FRONT DESK	165.00
12/10/2015	GEN	34464	MISC	CHLOE MACOMBER	DEP TREAS MILEAGE	17.94
12/10/2015	GEN	34465	0048	CONSUMERS ENERGY	100000311801	6,717.46
12/10/2015	GEN	34466	0853	GINNY MARROW	SURVEY ENTRY	154.00
12/10/2015	GEN	34467	0082	GRAND TRAVERSE COUNTY	BRUSH PASSES	607.00
12/10/2015	GEN	34468	0100	GRAND TRAVERSE COUNTY DPW	5590511	11.50
12/10/2015	GEN	34469	0100	GRAND TRAVERSE COUNTY DPW	5105021	143.17
12/10/2015	GEN	34470	0617	KAREN BEERY	SURVEY ENTRY	118.25
12/10/2015	GEN	34471	0151	FALLET PAPERS	COPY PAPER	169.72
12/10/2015	GEN	34472	0126	BRIAN VANDENBRAND	SEATTLE REIMBURSEMENT	235.22
12/15/2015	GEN	34473	0004	ACCIDENT FUND OF MICHIGAN	INSURANCE WCV01552482801 9009314	6.52
12/15/2015	GEN	34474	0064	CITY OF TRAVERSE CITY	170975-98310	8,960.00
12/15/2015	GEN	34475	0313	GRAND TRAVERSE CONSERVATION DI	MILLER CREEK/BV NATURE PRESERVE/TPASH	1,217.79
12/15/2015	GEN	34476	MISC	IDS.COM	TAX MAILING	600.00
12/15/2015	GEN	34477	0017	MAMC	INSTITUTE	100.00
12/15/2015	GEN	34478	0186	MMTA	2016 MMTA DUES - CHLOE	75.00
12/15/2015	GEN	34479	0568	NORTHERN OFFICE EQUIP	SVC CONTRACT	203.00
12/15/2015	GEN	34480	0509	TEAMSTERS LOCAL 214	UNION DUES	500.00
12/15/2015	GEN	34481	MISC	TOP LINE	ROUTER INSTALLATION	173.42
12/15/2015	GEN	34482	0142	VERIZON	783061263-00001	197.18
12/17/2015	GEN	34483	0053	AFLAC	INSURANCE	165.00
12/17/2015	GEN	34484	MISC	BRENDA BURROWS	FRONT DESK	165.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/17/2015	GEN	34485	MISC	MAY DEPARTMENT STORES CO	MTT BOR	138.90
12/22/2015	GEN	34486	0147	ALWAYS CARE	INSURANCE	1,361.70
12/22/2015	GEN	34487	0130	ANNE WENDLING	CONTRACTED SVCS	236.00
12/22/2015	GEN	34488	0375	FIFTH THIRD BANK	5473785400032465	444.68
12/22/2015	GEN	34489	0001	GARFIELD CHARTER TOWNSHIP	HSA	76.59
12/22/2015	GEN	34490	0001	GARFIELD CHARTER TOWNSHIP	TAX DISTRIBUTION #9 FOR METRO	191,962.79
12/22/2015	GEN	34491	0435	ICC	MEM #5155600 DUES	135.00
12/22/2015	GEN	34492	0050	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES	394.98
12/22/2015	GEN	34493	0050	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES	3.99
12/22/2015	GEN	34494	0601	MARISA KORN	FRONT DESK	49.50
12/22/2015	GEN	34495	0024	MUNICIPAL UNDERWRITERS OF MI	HMTP-311067 INSURANCE	11,875.00
12/22/2015	GEN	34496	0145	PRIORITY HEALTH	786189-S001 INSURANCE	12,058.50
12/22/2015	GEN	34497	0080	TRAVERSE CITY FLEET REPAIR	FORD RANGER REPAIR	39.62
12/22/2015	GEN	34498	0202	UNITED WAY	UNITED WAY	85.00
12/22/2015	GEN	34499	0006	VRIAC	DEFERRED COMP	1,861.00
12/30/2015	GEN	34500	0201	AMY DEHAAN	MILEAGE - OCT - DEC	94.36
12/30/2015	GEN	34501	0065	CHERRYLAND ELECTRIC COOP.	1267 - SERVICES	2,062.69
12/30/2015	GEN	34502	0065	CHERRYLAND ELECTRIC COOP.	SERVICES SILVER LAKE PARK - 1267	511.86
12/30/2015	GEN	34503	0020	CHUCK KORN	2015 MILEAGE	633.65
12/30/2015	GEN	34504	0375	FIFTH THIRD BANK	5473785400027192 - EDUCATION, SUPPLIES	40.14
12/30/2015	GEN	34505	0905	HOME DEPOT CREDIT SERVICES	SUPPLIES	54.77
12/30/2015	GEN	34506	0019	JEANE BLOOD LAW	MILEAGE	56.35
12/30/2015	GEN	34507	0181	OLSON, BZDOK, & HOWARD	LEGAL - 5816-02, 10, 11, 12	592.70
12/30/2015	GEN	34508	0036	SMITH HAUGHY RICE & ROEGGE	LEGAL	240.50
12/30/2015	GEN	34509	0915	SUPERFLEET	GAS - ACCT #100 1675 303	160.14
12/30/2015	GEN	34510	0919	TC OFFICE EXPRESS	SUPPLIES	18.99
12/30/2015	GEN	34511	0391	THE GUARDIAN	INSURANCE - 00 367813	914.18
12/30/2015	GEN	34512	MISC	WADE TRIM	PROJECT #CTG200201D - PARK DESIGN	1,949.15
01/04/2016	GEN	34513	0001	GARFIELD CHARTER TOWNSHIP	DIST. #10 METRO	608,554.78
01/05/2016	GEN	34514	MISC	MEMBERS CU & CORP TAX RESOURCES LLC	MTT INVESTMENT INT	97.50

GEN TOTALS:

Total of 87 Checks: 877,788.59  
 Less 0 Void Checks: 0.00  
 Total of 87 Disbursements: 877,788.59



PH 231.946.5874

FAX 231.946.3703

[www.gfa.tc](http://www.gfa.tc)

December 31, 2015

**SUMMARY OF DECEMBER BILLINGS FOR  
APPROVAL FROM GARFIELD TOWNSHIP**

**I. Developer's Escrow Fund**

1. Engineering services for plan review and construction services.

**The Ridges at 45 (Formally know as Maple Ridge Apartments)**

Project# 15237 Invoice No. 1523702 800.00

Total 800.00

**II. Utility Receiving Fund**

1. Engineering, survey and construction consulting services for

**General Water & Sewer Infrastructure**

Project# 15029C Invoice No. 150293124 **Hammond Commerce - Lot 24** 230.00

Total 230.00

**GRAND TOTAL** \$1,030.00



Engineering  
 Surveying  
 Testing &  
 Operations

**Invoice**

123 West Front Street  
 Traverse City, Michigan 49684  
 231 946 5874  
 231 946 3703

**Gourdie-Fraser, Inc.**  
 123 West Front Street, PO Box 927  
 Traverse City, MI 49685-0927  
 Phone: 231-946-5874, Fax: 231-946-9634  
 VISA/MASTERCARD Accepted, Due Upon Receipt  
 A/R email: melanie@gfa.tc

MR CHUCK KORN  
 CHARTER TWP OF GARFIELD  
 3848 VETERANS DR  
 TRAVERSE CITY, MI 49684

December 31, 2015  
 Project No: 15237  
 Invoice No: 1523702

Re: The Ridges at 45, (Formally know as Maple Ridge Apartments)  
 Services Performed: Plan review, construction observation, inspection and project close out for the water and sewer extension.  
 Project Location: Lafranier Road, Traverse City, Garfield Township, Grand Traverse County, Michigan.

Professional Services from September 1, 2015 to December 31, 2015

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Plan Review	1,500.00	100.00	1,500.00	1,500.00	0.00
Construction Observation/Inspection	2,000.00	40.00	800.00	0.00	800.00
Close Out/Project Turnover	500.00	0.00	0.00	0.00	0.00
<b>Total Fee</b>	<b>4,000.00</b>		<b>2,300.00</b>	<b>1,500.00</b>	<b>800.00</b>
		<b>Total Fee</b>			<b>800.00</b>
				<b>Total this Invoice</b>	<b>\$800.00</b>





Engineering  
 Surveying  
 Testing &  
 Operations

123 West Front Street  
 Traverse City, Michigan 49684  
 231.946.5874  
 231.946.3703

**Invoice**

**Gourdie-Fraser, Inc.**  
 123 West Front Street, PO Box 927  
 Traverse City, MI 49685-0927  
 Phone: 231-946-5874, Fax: 231-946-9634  
 VISA/MASTERCARD Accepted, Due Upon Receipt  
 A/R email: melanie@gfa.tc

MR CHUCK KORN  
 CHARTER TWP OF GARFIELD  
 3848 VETERANS DR  
 TRAVERSE CITY, MI 49684

December 31, 2015  
 Project No: 15029C  
 Invoice No: 150293126

Re: General Utilities

Services Performed: General engineering consulting services as detailed below.

Professional Services from December 1, 2015 to December 31, 2015

**Professional Personnel**

	Hours	Amount
Project Manager		
HODGES, JENNIFER	2.00	
Hammond Commerce, Lot 24		
Review of utility extensions (existing and proposed) with developer.		
Discuss review process and set up of escrow for Spring construction.		
Totals	2.00	
<b>Total Labor</b>		<b>230.00</b>
	<b>Total this Invoice</b>	<b>\$230.00</b>

# **Charter Township of Garfield**

## **Building Department**

**3848 Veterans Drive**

**Traverse City, MI 49684**

**Telephone (231) 941-1620 FAX (231) 941-5783**

### **2015 STATEMENT OF OPERATIONS**

Construction activity in 2015 was above average. For statistical comparisons, it was our 3<sup>rd</sup> best year in the past decade. Construction remained steady throughout 2015, and concluded with a total construction value of approximately \$30 million. 2015 actually showed a slight increase in residential projects. As always, commercial activity was once again the catalyst in construction value, although less than the rather robust years of 2013 and 2014.

During 2015, the Building Department reviewed, processed, and issued 154 permits, while performing over 1,000 inspections. Late December of this year, we finally issued temporary or final occupancy permits on our bigger commercial projects from 2014, namely the new theater, and the Arbors and Brookside Apartment projects.

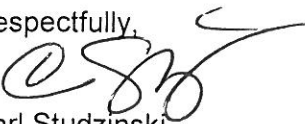
If you would like more information regarding yearly comparisons, historical data, or a more detailed permit by category report please come in and see me. I also have our continuing customer survey results if anyone is interested.

Mandated Property Maintenance inspections continue as always. However, due to the numerous new projects and their required inspections, priority must be always given to new activity because of time sensitivities of the permit holder. Therefore, considering the large amount (and expanding) of apartments and hotels we have in our community, 2016 will begin a joint effort between building and zoning in order to keep up.

Despite the fact that construction investment in Garfield Township should remain strong in 2016, we cannot predict where the economy is headed, or predict any revenue projections. However, based on knowledge of future projects, and the applications that are presently sitting in my office, construction activity in 2016 should be quite strong. Regardless, we will continue to emphasize exceptional customer service, communication, and public relations in order to maintain cooperative relationships.

If you have any questions, concerns, or comments regarding this report, please feel free to stop in and see me at anytime.

Respectfully,



Carl Studzinski  
Building Official

attachment


**MTT Update**  
Prepared for Garfield Twp Board

Docket #	Parcel No(s)	Owner	Property Address	Year(s) in Contention	Assessor's Values		Petitioner's Values		Value Differences			
					Assessed	Taxable	Assessed	Taxable	Assessed	Taxable		
1	15-003935	004-035-00	Members Credit Union	3939 W Front St	2015	\$ 637,800 SETTLED:	\$ 637,800	\$ 200,000 \$ 425,000	\$ 200,000 \$ 425,000	\$ (437,800) \$ (212,800)	\$ (437,800) \$ (212,800)	12/2
2	15-001617	008-027-00	Baruch SLS Inc	4841 N Long Lake Rd	2015	\$ 359,400	\$ 359,400	\$ -	\$ -	\$ (359,400)	\$ (359,400)	12/5 abe) Sag)
		008-027-10	Baruch SLS Inc	4825 N Long Lake Rd	2015	\$ 141,900	\$ 141,900	\$ -	\$ -	\$ (141,900)	\$ (141,900)	
		008-028-00	Baruch SLS Inc	4885 N Long Lake Rd	2015	\$ 419,400	\$ 419,400	\$ -	\$ -	\$ (419,400)	\$ (419,400)	
		900-363-98	Cherry Hill Haven	4885 N Long Lake Rd	2015	\$ 5,500	\$ 5,500	\$ -	\$ -	\$ (5,500)	\$ (5,500)	
						\$ 926,200	\$ 926,200	\$ -	\$ -	\$ (926,200)	\$ (926,200)	
3	15-002433	013-001-00	CMS Corp dba Lucky Jack's	1705 S Garfield Ave	2015	\$ 1,253,200	\$ 1,214,655	\$ 750,000	\$ 750,000	\$ (503,200)	\$ (464,655)	12/2
			Valuation due: May, 2016	Prehearing General Call: July 18-29, 2016								
4	15-003935	016-016-52	Members Credit Union	3745 N US 31 South	2015	\$ 771,000 DISMISSED:	\$ 646,708	\$ 450,000 \$ 771,000	\$ 450,000 \$ 646,708	\$ (321,000) \$ -	\$ (196,708) \$ -	12/1
5	14-001336	016-027-50	Inland Western TC Bison Hollow Kohl's	3333 N US 31 South	2015	\$ 2,655,800 SETTLED:	\$ 1,985,366	\$ 1,400,000 \$ 1,875,000	\$ 1,400,000 \$ 1,875,000	\$ (1,255,800) \$ (780,800)	\$ (585,366) \$ (110,366)	7/27 \$1,8
6	14-001336	016-054-10	Northfield Restaurant Corp	3050 N US 31 South	2015	\$ 278,700	\$ 206,698	\$ 150,000	\$ 150,000	\$ (128,700)	\$ (56,698)	12/2 12/2
			AKA Pizza Hut	Valuation due: April 2, 2016	Prehearing General Call: June 1-15, 2016							
7	14-003334	019-002-10	Green Hills Inc	2400 East Crown Dr	2014	\$ 938,700	\$ 937,463	\$ 250,000	\$ 250,000	\$ (688,700)	\$ (687,463)	6/9/
						SETTLED:		\$ 375,000	\$ 375,000	\$ (563,700)	\$ (562,463)	6/25
					2015	\$ 1,035,600	\$ 952,462	\$ 200,000	\$ 200,000	\$ (835,600)	\$ (752,462)	
						SETTLED:		\$ 375,000	\$ 375,000	\$ (660,600)	\$ (577,462)	
8	14-004442	019-002-20	Hometown Hardware Inc	2701 Zimmerman Rd	2014	\$ 394,400	\$ 353,060	\$ 150,000	\$ 150,000	\$ (244,400)	\$ (203,060)	11/2
						SETTLED:		\$ 202,950	\$ 202,950	\$ (191,450)	\$ (150,110)	
				2015	\$ 317,900	\$ 317,900	\$ 150,000	\$ 150,000	\$ (167,900)	\$ (167,900)		
						SETTLED:		\$ 206,000	\$ 206,000	\$ (111,900)	\$ (111,900)	
9	15-003858	021-009-00	Wellington Real Estate, Inc	2691 N US 31 South	2015	\$ 903,500	\$ 775,533	\$ 450,000	\$ 450,000	\$ (453,500)	\$ (325,533)	11/1
10	455929	021-015-00	Grand Traverse Mall LLC	3200 W South Airport Rd	2013	\$ 29,511,400	\$ 29,511,400	\$ 11,385,000	\$ 11,385,000	\$ (18,126,400)	\$ (18,126,400)	10/1
						SETTLED:		\$ 20,750,000	\$ 20,750,000	\$ (8,761,400)	\$ (8,761,400)	
				2014	\$ 30,706,900	\$ 29,983,582	\$ 11,385,000	\$ 11,385,000	\$ (19,321,900)	\$ (18,598,582)		
						SETTLED:		\$ 21,082,000	\$ 21,082,000	\$ (9,624,900)	\$ (8,901,582)	
		021-015-70	Grand Traverse Mall LLC	W South Airport Rd	2013	\$ 64,300	\$ 64,300	\$ 15,000	\$ 15,000	\$ (49,300)	\$ (49,300)	
						SETTLED:		\$ 64,300	\$ 64,300	\$ -	\$ -	
				2014	\$ 75,900	\$ 65,328	\$ 15,000	\$ 15,000	\$ (60,900)	\$ (50,328)		
						SETTLED:		\$ 67,800	\$ 65,328	\$ (8,100)	\$ -	
				TOTALS:	2013	\$ 29,575,700	\$ 29,575,700	\$ 11,400,000	\$ 11,400,000	\$ (18,175,700)	\$ (18,175,700)	
					2014	\$ 30,782,800	\$ 30,048,910	\$ 11,400,000	\$ 11,400,000	\$ (19,382,800)	\$ (18,648,910)	
						SETTLED:		\$ 21,149,800	\$ 21,147,328	\$ (9,633,000)	\$ (8,901,582)	
11	15-001533	021-015-00	Grand Traverse Mall LLC	3200 W South Airport Rd	2015	\$ 31,094,300	\$ 30,463,319	\$ 19,137,970	\$ 18,506,989	\$ (11,956,330)	\$ (11,956,330)	10/2
						SETTLED:		\$ 21,419,300	\$ 21,419,300	\$ (9,675,000)	\$ (9,044,019)	
12	15-001623	021-015-20	Macy's Inc	3400 W South Airport Rd	2015	\$ 2,457,500	\$ 2,359,250	\$ 1,269,737	\$ 1,269,737	\$ (1,187,763)	\$ (1,089,513)	12/1
						SETTLED:		\$ 2,031,600	\$ 2,031,600	\$ (425,900)	\$ (327,650)	
13	15-003409	021-025-00	Halle Properties LLC	2669 N US 31 South	2015	\$ 947,600	\$ 750,344	\$ 437,500	\$ 437,500	\$ (510,100)	\$ (312,844)	9/17
			Discount Tire Co			SETTLED:		\$ 700,000	\$ 700,000	\$ (247,600)	\$ (50,344)	
14	15-004009	021-028-00	Red Lobster Restaurants LLC	2691 N US 31 South	2015	\$ 567,700	\$ 567,700	\$ 350,000	\$ 350,000	\$ (217,700)	\$ (217,700)	11/1



**MTT Update**  
Prepared for Garfield Twp Board

15	15-003053	347-008-00	VanWagner & Gobles LLC On Aug 16-31, 2016 Prehearing General Call	5222 N Royal Dr	2015	\$ 363,200	\$ 363,200	\$ 250,000	\$ 250,000	\$ (113,200)	\$ (113,200)	12/15
						<b>AGREED:</b>		\$ 363,200	\$ 363,200	\$ -	\$ -	
16	14-000002	900-385-18	Walgreen Company	3900 N US 31 South	2013	\$ 119,900	\$ 119,900	\$ 102,303	\$ 102,303	\$ (17,597)	\$ (17,597)	5/21
					2012	\$ 107,850	\$ 107,850	\$ 92,580	\$ 92,580	\$ (15,270)	\$ (15,270)	
			4/27/15 STC came out with recommendation re:multipliers for Photo Processing Equipment		2011	\$ 103,300	\$ 103,300	\$ 87,584	\$ 87,584	\$ (15,716)	\$ (15,716)	
					2010	\$ 115,200	\$ 115,200	\$ 101,420	\$ 101,420	\$ (13,780)	\$ (13,780)	
						<b>SETTLED:</b>		\$ 101,400	\$ 101,400	\$ (13,800)	\$ (13,800)	
17	14-008072	016-054-10	Northfield Restaurant Corp	3050 N US 31 South	2014		\$ 203,443		\$ 191,800	\$ -	\$ (11,643)	1/5/17
					2013		\$ 200,240		\$ 188,780	\$ -	\$ (11,460)	base
			On May 2-13, 2016 Prehearing General Call		2012		\$ 195,547		\$ 184,356	\$ -	\$ (11,191)	by N
					2011		\$ 190,406		\$ 179,510	\$ -	\$ (10,896)	1/7/17
					2010		\$ 187,224		\$ 176,510	\$ -	\$ (10,714)	
					2009		\$ 187,788		\$ 177,050	\$ -	\$ (10,738)	
					2008		\$ 179,874		\$ 169,590	\$ -	\$ (10,284)	
					2007		\$ 175,830		\$ 165,780	\$ -	\$ (10,050)	
						<b>Year(s) in Contention</b>	<b>Assessor's Values</b>	<b>Petitioner's Values</b>	<b>Value Differences</b>			
							Assessed	Taxable	Assessed	Taxable	Assessed	Taxable
					2007			\$ 175,830		\$ 165,780		\$ (10,050)
					2008			\$ 179,874		\$ 169,590		\$ (10,284)
					2009			\$ 187,788		\$ 177,050		\$ (10,738)
					2010		\$ 115,200	\$ 302,424	\$ 101,420	\$ 277,930	\$ (13,780)	\$ (24,494)
					2011	TOTALS:	\$ 103,300	\$ 293,706	\$ 87,584	\$ 267,094	\$ (15,716)	\$ (26,612)
					2012	TOTALS:	\$ 107,850	\$ 303,397	\$ 92,580	\$ 276,936	\$ (15,270)	\$ (26,461)
					2013	TOTALS:	\$ 29,695,600	\$ 29,695,600	\$ 11,502,303	\$ 11,502,303	\$ (18,193,297)	\$ (18,193,297)
					2014	TOTALS:	\$ 32,115,900	\$ 31,339,433	\$ 11,800,000	\$ 11,800,000	\$ (20,315,900)	\$ (19,539,433)
					2015	TOTALS:	\$ 44,210,000	\$ 42,167,135	\$ 25,195,207	\$ 24,564,226	\$ (19,014,793)	\$ (17,602,909)
								<b>SETTLED VALUES:</b>				
									2010	\$ (13,800)	\$ (13,800)	
									2011	\$ (15,700)	\$ (15,700)	
									2012	\$ (15,250)	\$ (15,250)	
									2013	\$ (8,779,000)	\$ (8,779,000)	
									2014	\$ (10,396,250)	\$ (9,614,155)	
									2015	\$ (12,114,600)	\$ (10,324,154)	
									2007	\$ (33.52)		Gar
									2008	\$ (27.50)		
									2009	\$ (28.72)		
									2010	\$ (65.51)		
									2011	\$ (62.20)		
									2012	\$ (61.84)		
									2013	\$ (42,521.37)		
									2014	\$ (45,667.56)		
									2015	\$ (35,205.82)		
									2010	\$ (36.91)		ACT
									2011	\$ (36.69)		
									2012	\$ (35.64)		
									2013	\$ (20,518.28)		
									2014	\$ (22,470.20)		
									2015	\$ (20,648.31)		

 Charter Township of Garfield Planning Department Report No. PD 2016-01			
Prepared:	January 5, 2015	Pages:	1 of 3
Meeting:	January 12, 2016 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Zoning Ordinance Amendment - Introduction		

**BACKGROUND:**

At its meeting on December 9, 2015, the Planning Commission held a public hearing regarding the first amendment to the Garfield Township Zoning Ordinance. Following the opportunity for public comment, the Planning Commission recommended that the Township Board adopt the proposed amendment. At a meeting on December 15, 2015, the County Planning Commission concurred with this recommendation.

As the Board will recall, the "new" Zoning Ordinance was adopted in early 2015 after years of preparation. At this time, the Planning Commission has identified a number of amendments to the zoning ordinance. These amendments entail new zoning ordinance requirements, as well as housekeeping items to correct oversights or errors which were included in the adopted zoning ordinance.

These amendments include, in brief, the following:

- a. The establishment of Section 725 (Commercial District Housing Developments) and amendments to existing Sections 320, 321, and 322, to allow multiple-family residential developments as a Special Use Permit within the C-G General Commercial, C-H Highway Commercial, and C-P Planning Shopping Center zoning districts. *Currently, multi-family developments in commercial zoning districts are not permitted. This change is intended to broaden opportunities for the development community to provide much-needed rental housing in practical locations near employment centers.*
  
- b. An amendment to Section 313 (R-1 Residential) and to Section 325 (A - Agricultural) to allow Child Care facilities which provide care for up to 12 children as a use permitted subject to Special Conditions in the R-1, R-2, R-3, and R-R Residential Districts and in the A - Agricultural District. This amendment also includes changes to the review and approval criteria included in Section 719 (Child Care, Small Group Home (7-12)) of the Zoning Ordinance. *Currently, small group childcare homes are required to obtain Special Use approval, which is overly burdensome and time consuming. This amendment will provide neighbors with notice of an application and the opportunity to weigh in with comment, but negate the requirement for Special Use Approval.*
  
- c. An amendment to Section 777 (Supplemental Setbacks for PUD's, Mobile Home Developments and other Group Housing or Multi-Family Developments) to repeal multi-family developments and group housing developments from the list of uses which are subject to supplemental setback requirements. *Group Housing is*

*an outdated development technique which leaves little control to the Township; the intent is to eliminate this as an allowable use in its entirety. Requiring multi-family developments (apartment buildings) to meet this higher setback standard was an oversight in the new zoning ordinance, so this is intended to correct that oversight.*

- d. An amendment to Section 315, (R-3 Multi-Family Residential), and to Section 312, Table 3-3 Dimensional Standards Note "B," to amend the required minimum lot area from 5,000 square feet to 4,000 square feet of overall lot area per dwelling unit. *The new zoning ordinance simplified how density is calculated for multi-family developments. However, it inadvertently reduced allowable density from roughly 10 to 8 or 9 units per acre. The proposed amendment is intended to correct this.*
- e. An amendment to Section 315 (R-3 Multi-Family Residential) to eliminate Group Housing Developments as a use permitted by Special Use Permit in this district; an amendment to Section 551 (Parking), Table 5-47 to eliminate Group Housing parking standards; and an amendment to Section 201 (Definitions) to eliminate the definition of "Group Housing"; and to repeal Section 430 (Group Housing) in its entirety. *As noted above, this change is to eliminate the dated concept of Group Housing as an allowable use to encourage more modern multi-family development and to eliminate all cross-references and to-be-unnecessary standards.*
- f. An amendment to Section 321.D.2 (C-H Highway Commercial) to establish the Planning Commission as the review authority (rather than the Zoning Board of Appeals) for the purpose of determining traffic safety. *This is a housekeeping matter to correct the dated requirement that the ZBA act as a review authority.*
- g. An amendment to Section 315, (R-3 Multi-Family Residential), and to Section 312, Table 3-3 Dimensional Standards Note "B," to amend the required minimum setbacks in the R-3 District from 25-10-30 (front-side-rear) to 25-20-20 (front-side-rear).
- h. An amendment to Section 322 (C-P Planned Shopping Center) to add Restaurants to the list of uses permitted in this Zoning District and to clarify that Financial Institutions may include drive-through lanes in this district. *This amendment is intended to correct the inadvertent omission of these uses in the C-P District when Zoning Ordinance No. 10 was repealed and Ordinance No. 68 was adopted.*

The full draft amendment, presented as Township Board Resolution 2015-26-T, is attached to this report for further review if necessary.

**ACTION REQUESTED:**

Prior to acting on the amendment, the Township Board must also hold a public hearing. The following motion is recommended:

*THAT proposed Amendment No. 1 to Charter Township of Garfield Zoning Ordinance No. 68, and draft Resolution 2016-01-T, be scheduled for a public hearing at the February 9, 2016 Township Board regular meeting.*

Attachments:

Draft Amendment No. 1 to Garfield Township Zoning Ordinance No. 68 (Res. 2016-01-T)

CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN

ORDINANCE NO. 68 : AMENDMENT NO. 1

RESOLUTION #2016-01-T

A RESOLUTION TO AMEND GARFIELD TOWNSHIP ZONING ORDINANCE NO. 68, in accordance with the provisions of Act 110 of the Public Acts of 2006, as amended.

WHEREAS the Charter Township of Garfield regulates the use and development of land pursuant to the authority of the Michigan Zoning Act, Act 110 of 2006, as amended;

WHEREAS the Township finds that an amendment to the Garfield Township Zoning Ordinance is necessary to: establish new regulations related to allowable residential uses within commercial zones; to address allowable child-care uses within residential and agricultural zones; to revise setback and maximum density requirements for multiple-family residential projects; to eliminate "group housing" residential projects as a permitted use in all districts and to amend the quasi-judicial review authority for projects located within the C-H Highway Commercial Zone;

NOW THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

AMENDMENT NO. 1 TO CHARTER TOWNSHIP OF GARFIELD ZONING ORDINANCE NO. 68:

1. THAT Section 725 be adopted as follows:

DRAFT SECTION 725 COMMERCIAL DISTRICT HOUSING DEVELOPMENTS

A. REGULATIONS AND CONDITIONS

1. Design.

- a. Multiple-family residential uses built within commercial zoning districts shall be designed to cohesively integrate with the surrounding commercial uses. For the purpose of making this determination, the Planning Commission may rely on the site design requirements and general criteria as set forth in § 427, Planned Unit Residential Developments.
- b. Multi-family structures shall be abutted by open space on at least one side per building.
- c. The baseline project density shall be as described in the R-3 Multiple Family Residential Zone. At its discretion, and based upon a determination that the project is designed to meet the intent of this Section, the Planning Commission may authorize increases in density over what is regularly allowable.
- d. Parking requirements shall be as described in the R-3 Multiple Family District. Shared parking agreements as described in § 551 of this Ordinance are supported and encouraged. Parking areas shall not be located within any setback.
- e. Landscaping shall be as required in Article 5, Table 531.1. In the event that the multi-family project does not sit on its own parcel, the application shall indicate a project boundary area which shall be used for the purpose of landscaping placement.
- f. Pedestrian walkways shall be provided within the subject parcel or project boundary for the purpose of providing safe and convenient movement within the site and towards other walkable places of interest such as stores, restaurants, or entertainment.



- g. The residential areas of an overall commercial development site shall be adequately, but not overly, lit at night. Applications shall demonstrate that commercial lighting in the vicinity meets the dark sky requirements of this Ordinance in order to minimize impact on the residential area. Where lighting is to be installed for a residential area, average illumination levels of 0.5 to 1.0 foot candle shall be maintained. Existing commercial lighting which illuminates the residential area of the site to this level may be used in lieu of installing additional residential lighting. Common entryways shall be adequately illuminated by wall-pack style lighting fixtures.
2. Open Space Requirements.
    - a. A minimum of fifty square feet per unit of private outdoor space with a minimum dimension of four feet in any direction shall be provided. Private open space shall be accessible directly from the living area of the unit, in the form of a fenced yard, patio, deck, or balcony.
    - b. A minimum of three hundred square feet per unit of common outdoor open space shall be provided. Required open space shall be consolidated to the extent reasonably possible to provide areas for the residents and/or to help buffer the residential structures from adjacent commercial uses.
    - c. Open space shall be designed to provide a rear yard along the longest building length of a given structure.
    - d. Required setback areas shall not be included towards required open space areas; however, placing required open space areas adjacent to setbacks is supported.
  3. Compatibility. Applications shall describe measures which will be taken to mitigate common commercial impacts such as noise, light, and nighttime operations on the multi-family project.
2. THAT Sections 320, 321, and 322 (C-G General Commercial, C-H Highway Commercial, and C-P Planning Shopping Center Districts) be amended by adding "Commercial District Housing Developments - Subject to §725" as a use permitted by Special Use Permit in each district.
  3. THAT Section 313 (R-1 One Family Residential District) be amended by adding "Child Care, Small Group Home (7-12) - See §719" as a use permitted subject to Special Conditions under Section 313.B, and by eliminating the same as a use permitted subject to Special Use Permit Section 313.C. This amendment also has the effect of permitting this use by Special Conditions, rather than by Special Use Permit, in the R-2, R-3, and R-R Residential Districts.
  4. THAT Section 325 (A Agricultural District) be amended by adding "Child Care, Small Group Home (7-12) - See §719" as a use permitted subject to use permitted subject to Special Conditions under Section 325.B, and by eliminating the same as a use permitted subject to Special Use Permit Section 325.C.
  5. THAT Section 719, Child Care, Small Group Home (7-12), be amended to read in its entirety as follows (note, as used in this resolution, **bold text** indicates new text, and ~~struck through~~ text indicates eliminated text):
    - DRAFT Section 719 - Child Care, Small Group Home (7-12)
      - A. REGULATIONS AND CONDITIONS
        - (1) **A Planning Commission hearing is required.**
        - (2) Facility shall maintain all valid state and local licenses.
        - (3) Facility shall be operated within the primary residence of the caregiver.
        - (4) All outdoor areas used for the care and supervision of patrons shall have appropriate

fencing for the safety of the children in the group day-care home of no less than 4 feet in height or in accordance with State regulations.

- (5) Such facilities shall at all times be maintained in a manner consistent with the character of the surrounding neighborhood.
- (6) Hours of operation shall not exceed sixteen (16) hours during a 24-hour period. The Planning Commission shall not prohibit evening operations completely, but may establish limitations on hours of operation and/or activities between the hours of 10PM and 6AM.
- (7) The Planning Commission shall determine that the facility will be safe to enter and exit via motor vehicle. This determination may rely upon the Planning Director's recommendation, following a site inspection, and, if necessary, the Planning Director's discussions with the Grand Traverse County Road Commission and/or other professional traffic impact consultant.
- (8) The Planning Commission shall determine that the site is properly designed and capable of safely accommodating the proposed facility.
- (9) The Township Planning Commission may deny the request if any of the following facilities exist within 1,500 feet of the subject property:
  - (a) A licensed or pre-existing operating group day-care home.
  - (b) An adult care small group home (1-12 adults).
  - (c) An adult foster care large group home (13-20 adults).
  - (d) A facility offering substance abuse treatment and rehabilitation service to 7 or more people.
  - (e) A community correction center, resident home, halfway house, or similar facility under jurisdiction of the Department of Corrections.

**B) PROCEDURE**

- (1) Applications shall be submitted to the Planning Department for completeness review. All applications shall include sufficient site plans or site diagrams, and written information to adequately describe the application as it relates to the conditions of approval. Upon determination that the application is complete, the Planning Department shall forward the application to the Planning Commission for review.
- (2) The Planning Department shall notify the owners of all real property within 300-feet of the subject property that an application for a Child Care, Small Group Home has been received. This notice shall inform the recipient that an opportunity for public comment on the application is available, but shall not be considered a public hearing for the purposes of the Michigan Zoning Enabling Act. The notice shall include a description of the proposed application, the mailing address where written comment may be sent, and the date, time, and address where the Planning Commission hearing will occur.
- (3) The Planning Commission, in its review, shall consider the standards of § 719.A as well as any public comment made in writing or made verbally at the Planning Commission's hearing. After this consideration, the Planning Commission may approve, approve with conditions, or deny the request.

6. THAT Section 777 (Supplemental Setbacks for PUD'S, Mobile Home Developments Mobile Home Developments and other Group Housing or Multi-Family Developments) be amended to read in its entirety as follows:

DRAFT SECTION 777 SUPPLEMENTAL SETBACKS FOR PUD'S, AND MOBILE HOME DEVELOPMENTS, AND OTHER GROUP HOUSING or MULTI FAMILY DEVELOPMENTS

A. REGULATIONS AND CONDITIONS.

It is the intent of this Ordinance that residential developments other than conventional subdivisions be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity of the Township in which they are located, and that such a use will not change the essential character of the area in which it is proposed. Inasmuch as planned unit developments, mobile home parks and other group housing developments may involve higher densities of land use or building types which distinctly differ from the single family conventionally built dwellings which predominate through the Township, periphery setbacks for such developments are established as follows.

All buildings, including single family homes within a planned unit development, ~~group housing, or other Multi-Family development~~ and mobile homes within a mobile home park development shall be placed at least fifty (50) feet from any public right of way line for existing roadways bordering a site and at least thirty (30) feet from a development boundary line which is not a public road right of way. Setback spaces shall be occupied by plant materials and appropriately landscaped.

7. THAT Section 315 (R-3, Multiple-Family Residential District) be amended by eliminating "Group Housing Developments" as a use permitted subject to Section 315.C., Uses Permitted By Special Use Permit.
8. THAT Section 315.E (R-3 Multiple-Family Residential Di
9. strict Dimensional Standards) and Section 312, Table 3-3 Dimensional Standards - Note "B," be amended by changing the required minimum lot area per multi-family dwelling unit from 5,000 square feet to 4,000 square feet of overall lot area per dwelling unit.
10. THAT Section 315.E (R-3 Multiple-Family Residential District Dimensional Standards) and Section 312, Table 3-3 Dimensional Standards, be amended by changing the required minimum yard setbacks in the R-3 District from 25-10-30 (front-side-rear) to 25-20-20 (front-side-rear).
11. THAT Section 430, Group Housing Developments, be eliminated in its entirety, and that Article 2, Section 201 be amended by eliminating the definition of "Group Housing."
12. THAT Section 551 (Parking), Table 5-47, be amended by eliminating "Group Housing" parking standards.
13. THAT Section 321.D.2 (C-H Highway Commercial) be amended to read in its entirety as follows:

All site plan proposals submitted under the requirements of the Highway Commercial District shall provide for the proper handling of traffic on the highway, frontage road, or street giving access to the district. No access by motor vehicles other than stated herein shall be permitted to a minor or residential street. All points of entrance or exit for motor vehicles shall be no closer than fifty (50) feet

from the intersection of the right-of-way lines of two streets. When a Highway Commercial District is located adjoining or within one-half (½) mile of an existing or proposed state or interstate limited access highway interchange, the ~~Zoning Board of Appeals~~ **Planning Commission** shall determine that an acceptable traffic safety relationship exists between the owner's or lessee's site plan and the design of the state or interstate facility. The proposed site development within the Highway Commercial District shall not be so located and designed so that unsafe traffic congestion results on the interchange facilities of the limited access highway.

- 14. THAT Section 322.A (Planned Shopping Center) be amended by adding "Restaurants - not including drive-in or drive through" to the list of uses permitted in the district, and to amend Section 322.A(2) to read "Financial Institutions - with or without drive-through lanes."

Moved: Supported:

Ayes:

Nays:

Absent and Excused:

**RESOLUTION 2016-01-T DECLARED ADOPTED.**

By: \_\_\_\_\_

Chuck Korn, Supervisor  
Charter Township of Garfield

**CERTIFICATE**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2016-01-T which was adopted by the Township Board of the Charter Township of Garfield on the 9th day of February, 2016.

Dated: \_\_\_\_\_

Lanie McManus, Clerk  
Charter Township of Garfield

Introduced: January 12, 2016

Adopted:

Published:

Effective:

DRAFT



**Grand Traverse Sheriff Department Calls for Service Statistics**

**Month** December  
**Year** 2015

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL					
	0	426	600	617	616	393	382	350	3,384				
Hour of Day	1	2	3	4	5	6	7	8	9	10	11		
	101	48	101	54	44	54	53	160	151	153	166		
	12	13	14	15	16	17	18	19	20	21	22	23	
	153	172	147	201	179	225	209	166	176	168	229	172	
Location	Citations								*Other	Criminal	Non-Criminal	Traffic Crashes	Total
	Traffic Crashes				Arrests								
	Fatal	PIA	PDA	OWI	MIP	Criminal							
01 Acme	19	0	1	12	2	15	106	23	43	13	185		
02 Blair	55	0	5	18	2	28	252	70	87	23	432		
03 East Bay	45	0	5	30	2	24	234	68	88	35	425		
04 Fife Lake	3	0	1	6	0	5	34	10	21	7	72		
05 Garfield	138	0	14	84	5	102	690	326	365	98	1,479		
06 Grant	1	0	1	6	0	1	13	5	11	7	36		
07 Green Lake	12	0	0	10	0	10	88	24	35	10	157		
08 Long Lake	6	0	2	11	0	3	64	17	40	13	134		
09 Mayfield	4	0	0	9	0	2	26	2	11	9	48		
10 Peninsula	0	0	0	3	0	1	29	11	61	3	104		
11 Paradise	7	0	2	16	0	4	50	20	24	18	112		
12 Union	4	0	1	1	0	3	16	7	3	2	28		
13 Whitewater	5	0	1	12	1	6	48	12	14	13	87		
29 Fife Lake Vlg	3	0	0	0	0	0	6	4	6	0	16		
30 Kingsley Vlg	2	0	0	3	1	4	37	14	15	3	69		
66 Traverse City	12	0	0	0	3	1	79	0	0	0	0		
84 Out of County	0	0	0	0	0	0	14	0	0	0	0		
<b>Totals</b>	316	0	33	221	16	301	1,693	613	824	254	3,384		

\*Other Calls for Service include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts  
Ticket stats are based on what District Court has entered as of 12/30/15.  
Arrest Stats are as of 1/03/16.

### Grand Traverse Sheriff Department Calls for Service Statistics

### 4th Quarter Totals

October - December 2015

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL				
	0	1	2	3	4	5	6	7				
Hour of Day	12	13	14	15	16	17	18	19				
Location	Citations		Traffic Crashes		Arrests		*Other	Criminal	Non-Criminal	Traffic Crashes	Total	
	Fatal	PIA	PDA	OWI	MIP	Criminal						
01 Acme	40	0	2	40	5	1	24	337	67	118	42	564
02 Blair	163	0	8	68	9	0	99	778	251	270	76	1,375
03 East Bay	114	0	8	96	9	2	69	709	211	299	104	1,323
04 Fife Lake	11	0	3	27	1	0	8	131	21	41	30	223
05 Garfield	401	0	26	230	27	1	289	2,057	970	1,105	256	4,388
06 Grant	4	0	1	17	0	0	2	34	18	23	18	93
07 Green Lake	42	0	3	39	0	0	21	315	80	117	42	554
08 Long Lake	16	0	4	43	1	0	8	202	66	131	47	446
09 Mayfield	18	0	1	29	1	0	11	109	17	31	30	187
10 Peninsula	3	0	0	15	1	0	2	88	27	140	15	270
11 Paradise	21	0	2	31	2	0	19	165	54	67	33	319
12 Union	7	0	1	9	0	0	4	36	11	12	10	69
13 Whitewater	18	0	2	38	1	5	14	180	35	56	40	311
29 Fife Lake Vlg	10	0	1	0	0	0	0	36	11	18	1	66
30 Kingsley Vlg	12	0	1	7	1	0	15	108	52	55	8	223
66 Traverse City	27	0	0	0	6	1	236	0	0	0	0	0
84 Out of County	0	0	0	0	0	0	48	0	0	0	0	0
<b>Totals</b>	907	0	63	689	64	10	869	5,285	1,891	2,483	752	10,411

\*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assistants; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts  
 Ticket stats are based on what District Court has entered as 12/30/15.  
 Arrest stats are as of 1/03/16.



# Grand Traverse Sheriff Department Calls for Service Statistics

YTD 2015

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL			
Hour of Day	0	1	2	3	4	5	6	7			
	6,190	6,527	7,279	6,975	6,564	6,089	5,620	45,244			
	1,497	943	907	505	503	617	723	1,382			
	12	13	14	15	16	17	18	19			
	2,049	2,180	2,327	2,783	2,764	2,670	2,796	2,435			
Location	Tickets		Traffic Crashes		Arrests		*Other				
	Fatal	PIA	PDA	OWI	MIP	Criminal	Criminal	Non-Criminal			
	Crashes	Crashes	Crashes	Crashes	Crashes	Crashes	Crashes	Crashes			
01 Acme	241	0	20	150	10	3	96	285	489	170	2,651
02 Blair	618	1	40	271	28	2	489	1,017	1,120	312	5,825
03 East Bay	566	0	37	392	32	17	305	891	1,243	429	5,916
04 Fife Lake	134	0	9	81	4	3	52	99	162	90	1,112
05 Garfield	1,534	2	79	891	101	20	1,054	3,969	4,184	972	18,368
06 Grant	16	1	8	43	2	0	22	166	65	52	340
07 Green Lake	203	0	9	144	10	18	117	1,597	548	153	2,727
08 Long Lake	96	1	9	119	9	6	50	990	535	129	1,946
09 Mayfield	96	1	13	89	6	1	40	538	122	103	868
10 Peninsula	47	0	6	54	4	1	17	543	469	60	1,234
11 Paradise	117	1	8	96	4	5	70	835	250	105	1,378
12 Union	35	0	3	31	2	0	10	178	41	34	277
13 Whitewater	83	3	8	91	4	13	37	677	243	102	1,148
29 Fife Lake Vlg	25	0	3	6	1	0	7	183	101	9	370
30 Kingsley Vlg	86	0	4	26	5	1	58	627	264	30	1,084
66 Traverse City	107	0	0	0	24	9	936	0	0	0	0
84 Out of County	0	0	0	0	1	0	255	0	0	0	0
<b>Totals</b>	4,004	10	256	2,484	247	99	3,615	24,774	9,836	2,750	45,244

\*Other Calls for Service include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal Papers; Traffic Stops; Warrant Attempts  
 Ticket stats are based on what District Court has entered as of 12/30/15.  
 Arrest stats are as of 1/03/16.





# Charter Township of Garfield

Grand Traverse County

3848 VETERANS DRIVE  
 TRAVERSE CITY, MICHIGAN 49684  
 PH: (231) 941-1620 • FAX: (231) 941-1588

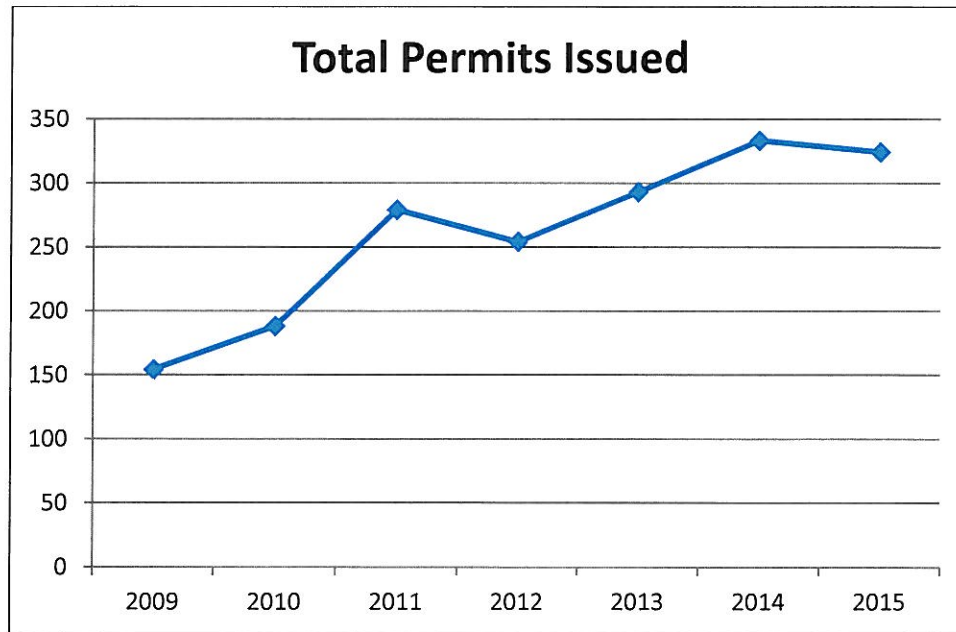
To: Garfield Township Board

From: Sara Kopriva, AICP, Zoning Administrator  
 Thom Schmuckal, Ordinance Enforcement Officer

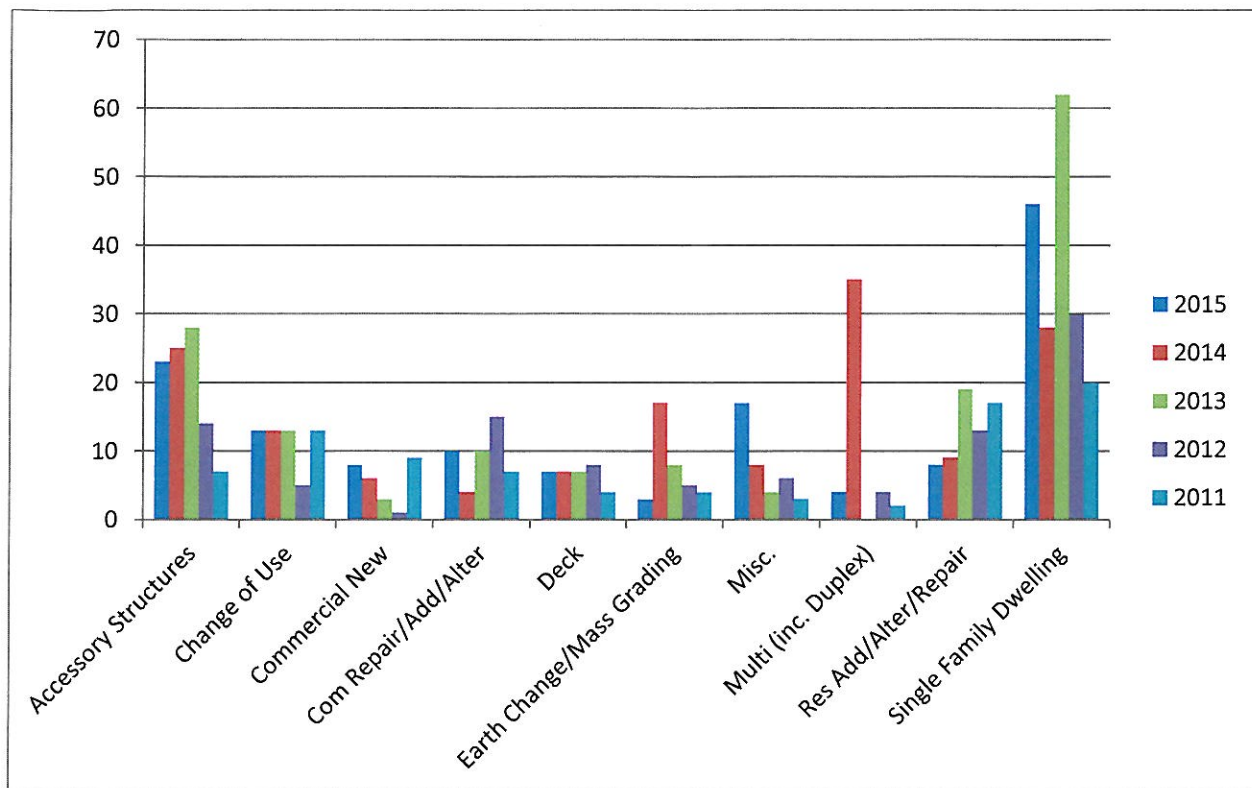
## 2015 Zoning Department Activities

Please find below the Zoning Department’s 2015 activities. These activities include permits and enforcement, as well as, administrative site plan review, storm water review, and Zoning Board of Appeals.

### Permits



Total Permits Issued							
	2009	2010	2011	2012	2013	2014	2015
Land Use	91	101	91	106	163	153	139
Outdoor Sale	22	15	18	15	13	27	22
Sign	41	72	170	133	117	153	163
<b>Total</b>	<b>154</b>	<b>188</b>	<b>279</b>	<b>254</b>	<b>293</b>	<b>333</b>	<b>324</b>



	2015	2014	2013	2012	2011
Accessory Structures	23	25	28	14	7
Change of Use	13	13	13	5	13
Commercial New	8	6	3	1	9
Com Repair/Add/Alter	10	4	10	15	7
Deck	7	7	7	8	4
Earth Change/Mass Grading	3	17	8	5	4
Misc.	17	8	4	6	3
Multi (inc. Duplex)	4	35	0	4	2
Res Add/Alter/Repair	8	9	19	13	17
Single Family Dwelling	46	28	62	30	20
Utility	0	1	9	5	5

While permits issued this year are slightly down (9 less than 2014), permits issued in 2015 are more than double the permits issued in 2009. Single family dwellings, commercial permits and cell tower activity (in miscellaneous category) were up in 2015 compared to 2014. Multiple family permits were down for 2015 as permitting for both the Arbors and Brookside took place in 2014 even though construction and occupancy took place in 2015. The only multiple dwelling structures issue for 2015 were for Carson Square near the Cherryland Center.

## **Ordinance Enforcement**

On a daily basis, Thom looks for violations and responds to reported violations. He takes pictures and submits all potential violations to Sara. Sara then sends a letter and answers phone calls related to the violations. Total violations were 200 in 2015 compared to 235 in 2014. These are violations where a letter was sent and does not include violations that Thom handled while in the field, including pulling illegally placed signs and verbally informing businesses of their violations. When a violation of an Ordinance is found a letter of information is sent to inform the individual of the violation. After a follow up inspection, if the violation is not resolved, a letter of violation is sent to the individual. 49 letters of violation were mailed in 2015. If the individual still fails to comply with the Ordinance, a ticket is issued. In 2015, 20 tickets were issued to 16 different individuals. There were 2 individuals that received multiple tickets before compliance with the Zoning Ordinance.

This year also included the enforcement of violations of the Medical Marihuana Ordinance for three medical marihuana dispensaries. There was enforcement on one medical marihuana dispensary (Phenos) in 2014. The Garfield Township Medical Marihuana Ordinance and State Law does not allow for dispensaries or provisioning centers. Two (South Airport Medical Cannabis and TC Provisioning Center) were closed in 2015 and the other one (4Twenty) is currently awaiting trial in Circuit Court.

## **Reviews**

This year there were 5 administrative site plans reviewed which are for new commercial construction. The site plan reviews are to verify compliance with parking, setbacks, landscaping, lighting, and other portions of the Zoning Ordinance. There were 10 storm water reviews conducted for the Zoning Department related to commercial projects. The Zoning and Storm Water Ordinances require that all storm water must be maintained on the site and cannot run off onto adjacent sites. For this review, the Township collects money in an escrow account from the developer and the Township sends the review to an engineer to verify compliance with the Ordinances. The fees charged to the Township for the review are paid out of the escrow account related to the project.


The Zoning Office also provided 15 Zoning Compliance Letters to businesses that requested information on the zoning district, permitting information, and approval process in writing related to their properties. This year we started invoicing this item through the BS&A permitting program to better monitor how many requests were received. Previous years' data is not available but data from 2015 and forward will be easily accessible since records will be digitally kept in the permitting program.

## **Zoning Board of Appeals**

The Zoning Board of Appeals had four cases in 2015. In 2014 there were 2 cases and 2013 there were 3 cases. Cases include two setback variance requests, one request for an accessory building without a primary dwelling and one case involving the interpretation of various parts of the Zoning Ordinance. The Zoning Board of Appeals denied two cases, one case was withdrawn, and the interpretations were completed. One case, the interpretations, has been appealed to Circuit Court as permitted by State Law with a decision to occur in 2015.

If you have any questions or would like more information, please feel free to call.



 <b>Charter Township of Garfield</b> Planning Department Report No. 2016-02		
Prepared:	January 5, 2016	Pages: 1 of 2
Meeting:	January 12, 2016 – Township Board	Attachments: <input checked="" type="checkbox"/>
Subject:	Steam Devil Spirits LLC Liquor License Request – (Formerly Batch 231, LLC)	
File No.	-	Parcel No. 05-014-026-00

**BACKGROUND:**

According to State law, an application to the Michigan Liquor Control Commission (MLCC) for a new liquor license must be accompanied by a recommendation from the local unit of government for approval or disapproval of the application.

In 2014, the Township Board recommended that the MLCC approve the application of Batch 231, LLC, to operate a small distillery within a small portion of the former Lear building, at the corner of W. South Airport Road and La Franier Road. Since that time, the applicant has changed his LLC to Steam Devil Spirits LLC. Due to the name change he is required to receive another recommendation from the Township Board.

The applicant is requesting a liquor manufacturing license which would allow the production and distribution of spirits such as rum, bourbon, gin, etc. The business will begin with a small distribution operation, and eventually grow into a full manufacturing distillery including a small tasting room. The business would be located in the east side of the building, which remains vacant.

From a zoning standpoint, the Planning Commission has expressed support of the use as meeting the intent of the Mixed-Use Industrial Business zoning district. Manufacturing and production activities are allowed on a by-right basis in this district, and the tasting room and retail sales are considered as an accessory use. Therefore, subject to the applicant obtaining required building, zoning, and other applicable agency permits, the only obstacle standing in the way is obtaining the required liquor license.

**ACTION REQUESTED:**

As noted above, the applicant has requested the Township Board to recommend that the Michigan Liquor Control Commission issue the Small Distiller liquor license. *If the Board is prepared to do so, adoption of attached Resolution #2016-05-T in support of the small distillery license would approve this recommendation.*


If the Township Board is not supportive of the application, then a separate resolution should be prepared to explain to the MLCC the reasons why the application should be denied.





### Parcel Map - EPI

**Legend**

 Prop\_Parcel\_2014

This map is based on digital databases prepared by the Charter Township of Garfield. The Township does not warrant, expressly or impliedly, or accept any responsibility for any errors, omissions, or that the information contained in the map or the digital databases is currently or positionally accurate.

Garfield Charter Township  
3848 Veterans Drive  
Traverse City, MI 49684  
Phone: 231.941.1620  
Fax: 231.941.1688  
[www.garfield-twp.com](http://www.garfield-twp.com)



**NOT A LEGAL SURVEY**

Garfield Township Planning Dept: 12/3/2014

**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN**

**RESOLUTION # 2016-05-T**

**RESOLUTION IN SUPPORT OF A SMALL DISTILLER LICENSE**

**WHEREAS**, pursuant to MCL 436.1501, an applicant is required to obtain a recommendation from the local legislative body for a new liquor license application to the Michigan Liquor Control Commission; and

**WHEREAS**, the Charter Township of Garfield Board of Trustees approved a request in 2014 from Batch 231, LLC (DBA Bareknuckle Spirits) for local government recommendation and for approval for a Small Distiller license to be located at 1567 W. South Airport, Suite 2, Traverse City, Michigan, 49686; and

**WHEREAS**, Steam Devil Spirits LLC, formerly known as Batch 231, LLC requires the same action by the Charter Township of Garfield Board of Trustees for approval for a Small Distiller license to be located at 1567 W. South Airport, Suite 2, Traverse City, Michigan, 49686; and

**WHEREAS**, passage of this Resolution #2016-05-T in support of issuance of a Small Distillery license does not constitute an approval for the use or exemption from building, zoning or any other regulations or requirements from agencies with jurisdiction;

**NOW, THEREFORE, BE IT RESOLVED**, THAT the Board of Trustees of the Charter Township of Garfield, Grand Traverse County, recommends that this application be considered for approval by the Michigan Liquor Control Commission.

Moved:                      Supported:

Ayes:

Nays:

Absent and Excused:

RESOLUTION 2016-05-T DECLARED ADOPTED.

By: Chuck Korn, Township Supervisor

**CERTIFICATION**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Township Board of the Charter Township of Garfield at a regular meeting held on the 9th day of December, 2014.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, Michigan, 49684

Telephone: 231-941-1620  
Email: LMcmanus@garfield-twp.com





**Local Government Approval**  
(Authorized by MCL 436.1501)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ meeting of the \_\_\_\_\_ Garfield Township \_\_\_\_\_ council/board  
(regular or special) (township, city, village)  
called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_  
(date) (time)  
the following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from Steam Devil Spirits, LLC

(name of applicant)

for the following license(s): Small Distiller  
(list specific licenses requested)

to be located at: 1567 W South Airport Rd suite 2, Traverse City, MI 49686

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

\_\_\_\_\_ is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_  
council/board at a \_\_\_\_\_ meeting held on \_\_\_\_\_ (township, city, village)  
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



Grand Traverse Sheriff Department Calls for Service Statistics

Month Year  
December 2015

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL				
	0	1	2	3	4	5	6	7				
Hour of Day	426	600	617	616	393	382	350	3,384				
	101	48	101	54	44	54	53	102				
	153	172	147	201	179	225	209	166				
Location	Citations											
	Traffic Crashes											
	Fatal		PIA	PDA	OWI	Arrests		*Other				
						MIP	Criminal					
								Criminal				
								Non-Criminal				
								Traffic Crashes				
								Total				
01 Acme	19	0	1	12	2	0	15	106	23	43	13	185
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05 Garfield	138	0	14	84	5	0	102	690	326	365	98	1,479
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08 Long Lake	6	0	2	11	0	0	3	64	17	40	13	134
09 Mayfield	4	0	0	9	0	0	2	26	2	11	9	48
10 Peninsula	0	0	0	3	0	0	1	29	11	61	3	104
11 Paradise	7	0	2	16	0	0	4	50	20	24	18	112
12 Union	4	0	1	1	0	0	3	16	7	3	2	28
13 Whitewater	5	0	1	12	1	5	6	48	12	14	13	87
29 Fife Lake Vlg	3	0	0	0	0	0	0	6	4	6	0	16
30 Kingsley Vlg	2	0	0	3	1	0	4	37	14	15	3	69
66 Traverse City	12	0	0	0	3	1	79	0	0	0	0	0
84 Out of County	0	0	0	0	0	0	14	0	0	0	0	0
Totals	316	0	33	221	16	7	301	1,693	613	824	254	3,384

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Ticket stats are based on what District Court has entered as of 12/30/15.  
Arrest Stats are as of 1/03/16.

### Grand Traverse Sheriff Department Calls for Service Statistics

### 4th Quarter Totals

October - December 2015

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL				
	0	1	2	3	4	5	6	7				
Hour of Day	12	13	14	15	16	17	18	19				
Location	Citations											
	Traffic Crashes											
	Fatal		PIA		PDA		Arrests					
							MIP	Criminal				
					OWI							
								*Other				
								Criminal				
								Non-Criminal				
								Traffic Crashes				
								Total				
01 Acme	40	0	2	40	5	1	24	337	67	118	42	564
02 Blair	163	0	8	68	9	0	99	778	251	270	76	1,375
03 East Bay	114	0	8	96	9	2	69	709	211	299	104	1,323
04 Fife Lake	11	0	3	27	1	0	8	131	21	41	30	223
<b>05 Garfield</b>	<b>401</b>	<b>0</b>	<b>26</b>	<b>230</b>	<b>27</b>	<b>1</b>	<b>289</b>	<b>2,057</b>	<b>970</b>	<b>1,105</b>	<b>256</b>	<b>4,388</b>
06 Grant	4	0	1	17	0	0	2	34	18	23	18	93
07 Green Lake	42	0	3	39	0	0	21	315	80	117	42	554
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10 Peninsula	3	0	0	15	1	0	2	88	27	140	15	270
11 Paradise	21	0	2	31	2	0	19	165	54	67	33	319
12 Union	7	0	1	9	0	0	4	36	11	12	10	69
13 Whitewater	18	0	2	38	1	5	14	180	35	56	40	311
29 Fife Lake Vlg	10	0	1	0	0	0	0	36	11	18	1	66
30 Kingsley Vlg	12	0	1	7	1	0	15	108	52	55	8	223
66 Traverse City	27	0	0	0	6	1	236	0	0	0	0	0
84 Out of County	0	0	0	0	0	0	48	0	0	0	0	0
<b>Totals</b>	<b>907</b>	<b>0</b>	<b>63</b>	<b>689</b>	<b>64</b>	<b>10</b>	<b>869</b>	<b>5,285</b>	<b>1,891</b>	<b>2,483</b>	<b>752</b>	<b>10,411</b>

\*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal papers; Traffic Stops; Warrant Attempts  
 Ticket stats are based on what District Court has entered as 12/30/15.  
 Arrest stats are as of 1/03/16.



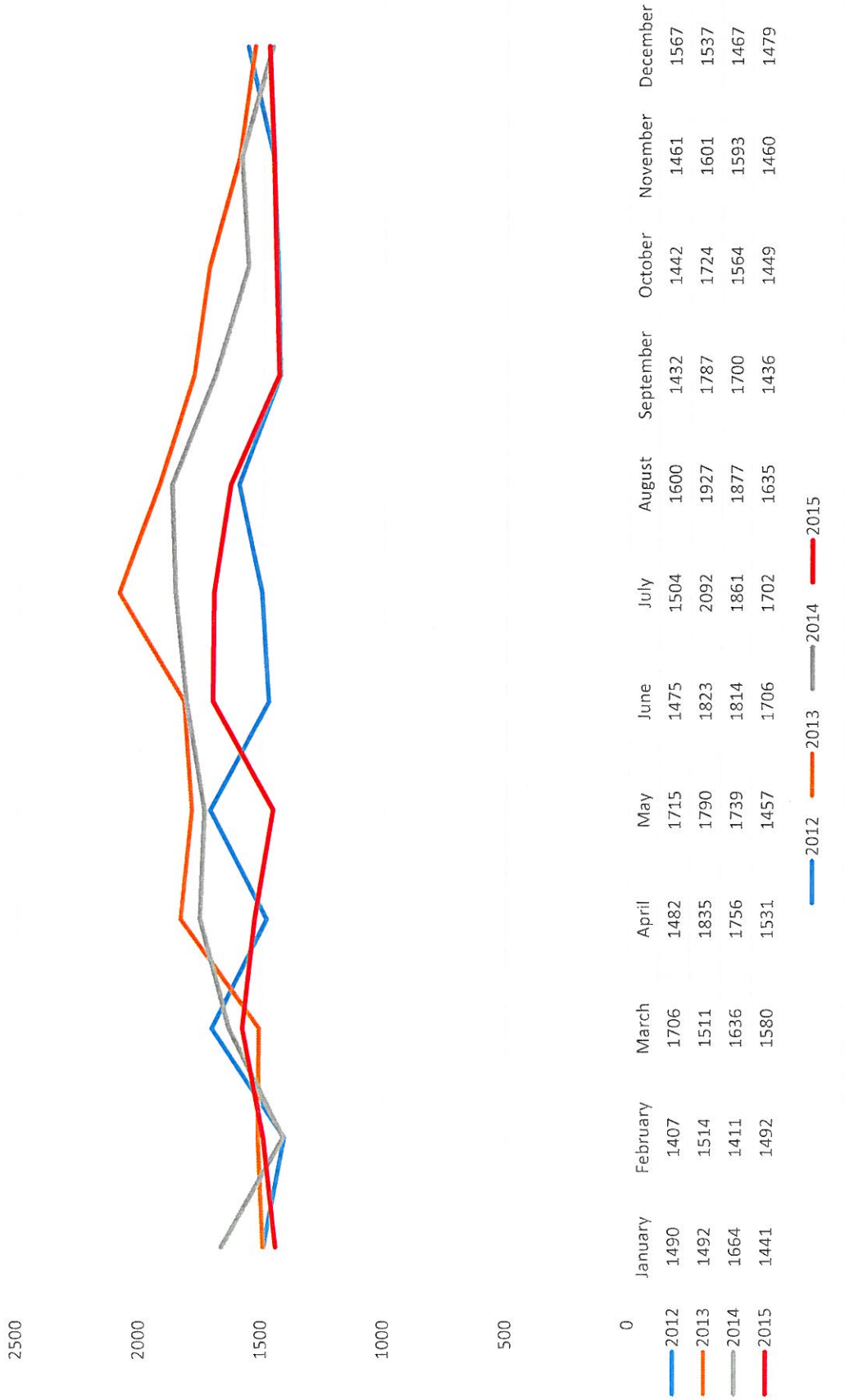
# Grand Traverse Sheriff Department Calls for Service Statistics

YTD 2015

Day of Week	Mon	Tues	Weds	Thurs	Fri	Sat	Sun	TOTAL				
	0	1	2	3	4	5	6	7				
Hour of Day	6,190	6,527	7,279	6,975	6,564	6,089	5,620	45,244				
	1,497	943	907	505	503	617	723	1,382				
	2,049	2,180	2,327	2,783	2,764	2,670	2,796	2,435				
Location	Tickets		Traffic Crashes		Arrests			*Other	Total			
		Fatal	PIA	PDA	OWI	MIP	Criminal					
01 Acme	241	0	20	150	10	3	96	1,707	285	489	170	2,651
02 Blair	618	1	40	271	28	2	489	3,376	1,017	1,120	312	5,825
03 East Bay	566	0	37	392	32	17	305	3,353	891	1,243	429	5,916
04 Fife Lake	134	0	9	81	4	3	52	761	99	162	90	1,112
<b>05 Garfield</b>	<b>1,534</b>	<b>2</b>	<b>79</b>	<b>891</b>	<b>101</b>	<b>20</b>	<b>1,054</b>	<b>9,243</b>	<b>3,969</b>	<b>4,184</b>	<b>972</b>	<b>18,368</b>
06 Grant	16	1	8	43	2	0	22	166	57	65	52	340
07 Green Lake	203	0	9	144	10	18	117	1,597	429	548	153	2,727
08 Long Lake	96	1	9	119	9	6	50	990	292	535	129	1,946
09 Mayfield	96	1	13	89	6	1	40	538	105	122	103	868
10 Peninsula	47	0	6	54	4	1	17	543	162	469	60	1,234
11 Paradise	117	1	8	96	4	5	70	835	188	250	105	1,378
12 Union	35	0	3	31	2	0	10	178	24	41	34	277
13 Whitewater	83	3	8	91	4	13	37	677	126	243	102	1,148
29 Fife Lake Vlg	25	0	3	6	1	0	7	183	77	101	9	370
30 Kingsley Vlg	86	0	4	26	5	1	58	627	163	264	30	1,084
66 Traverse City	107	0	0	0	24	9	936	0	0	0	0	0
84 Out of County	0	0	0	0	1	0	255	0	0	0	0	0
<b>Totals</b>	<b>4,004</b>	<b>10</b>	<b>256</b>	<b>2,484</b>	<b>247</b>	<b>99</b>	<b>3,615</b>	<b>24,774</b>	<b>7,884</b>	<b>9,836</b>	<b>2,750</b>	<b>45,244</b>

\*Other Calls for Service Include: 911 Hangups; BOL; Follow-up to Complaints; Motorist Assists; Public Relations; Serving Legal Papers; Traffic Stops; Warrant Attempts  
 Ticket stats are based on what District Court has entered as of 12/30/15.  
 Arrest stats are as of 1/03/16.

# GTSO Garfield Township Calls for Service





# GRAND TRAVERSE METRO FIRE DEPARTMENT

6. c.

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 ext 1228 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [info@gtmetrofire.org](mailto:info@gtmetrofire.org)

## GTMESSA 2016

### January Report (Year End for 2015)

#### Incidents of Interest

1. Motor Vehicle Accident w/Injuries 100 Grand Traverse Blvd. (Acme Twp.)
2. Motor Vehicle Accident w/Injuries 1185 W. South Airport Rd
3. Building Fire w/Fatality 2323 Salon Rd (East Bay Twp.)
4. Building Fire 407 Poplar Ln (East Bay Twp.)
5. Motor vehicle accident w/injuries LaFranier/South Airport (Garfield Twp.)
6. Motor vehicle accident w/injuries South Airport/Logan's Landing (Garfield Twp.)
7. Motor vehicle accident w/injuries US 31 /Speed Way Station (Garfield Twp.)
8. Building Fire 1048 W Blair Town Hall Rd (Paradise Twp.)
9. Motor vehicle accident w/injuries Spider Lake rd /Hobbs (East Bay Twp.)
10. Motor vehicle accident w/injuries 657 US 31 S (Garfield Twp.)
11. Car/Pedestrian accident w/injuries Cass/South Airport Rd (Garfield Twp.)
12. Building Fire Toys R Us South Airport Rd (Garfield Twp.)
13. House Fire 3225 Silver Farms lane (Garfield Twp.)
14. Motor vehicle accident w/injuries Garfield/Oak Terrace (Garfield Twp.)
15. Motor vehicle accident w/injuries US 31 N/Three Mile Rd (East Bay Twp.)
16. Motor vehicle accident w/injuries Hobbs/Arbutus Hill (East Bay Twp.)
17. Dumpster Fire 862 Munson Ave (East Bay Twp.)
18. Motor vehicle accident w/injuries 3955 US 31 N (Garfield Twp.)
19. Motor vehicle accident w/injuries South Airport/Silver Lake Rd (Garfield Twp.)
20. Motor vehicle accident w/injuries 2345 US 31 N (East Bay Twp.)
21. Motor vehicle accident w/injuries 876 Munson Ave (East Bay Twp.)

#### **Motor Vehicle Accident Responses/December- 25**

<b>Mutual Aid/ Automatic Aid Given (2015) 25</b>		<b>Aid Received (2015) 3</b>	
GT Rural	12		
Paradise	2		
Whitewater	7		
Long Lake	2		
Green Lake	1	Elk Rapids	1
Blair	7	Blair Twp.	2
Elmwood	1		
Traverse City	5		





# GRAND TRAVERSE METRO FIRE DEPARTMENT

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686

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## Total Calls

2015 YTD- 4722

Sta 11 -1682 Sta 1 -1217 Sta 8 - 711 Sta 9- 186 Sta 12- 926

2014 YTD- 4622

Sta 11- 1751 Sta 1- 1035 Sta 8 – 761 Sta 9- 143 Sta 12- 932

## Summary of Incidents 2015

Fires	102
Rescue	215
Medical	3285
Hazardous Condition	166
Service Call	173
Good Intent Call	470
False Alarm /Call	296
Severe Weather	9
Special Incident	2
Over Pressure/Explosion	4

2015 State Share Revenue

State of Michigan Revenue Sharing - Constitutional

Period For	2008	2009	2010	Period For	2011	Period For	2012	Period For	2013	Period For	2014	EVIP	2014 Total	Period For	2015	EVIP	2014 Total	2014 (%) of Change	Difference From 2014 to 2015
Sept - Oct PD Jan	\$ 172,218.00	\$ 167,242.00	\$ 142,433.00	Sept - Oct PD 11/11	\$ 143,672.00	Sept - Oct PD 12/12	\$ 198,589.00	Nov - Dec PD 3/12	\$ -	Nov - Dec PD 3/14	\$ -	\$ -	\$ -	Nov - Dec PD 3/14	\$ -	\$ -	\$ -		\$ -
Nov - Dec PD Mar	\$ 159,910.00	\$ 174,532.00	\$ 158,076.00	Nov - Dec PD 3/11	\$ 165,644.00	Nov - Dec PD 3/12	\$ 198,800.00	Jan - Feb PD 5/11	\$ 204,759.00	Jan - Feb PD 5/14	\$ 203,556.00	\$ -	\$ 203,556.00	Jan - Feb PD 5/14	\$ 211,681.00	\$ 7,170.00	\$ 218,851.00	7.51%	\$ 15,295.00
Jan - Feb PD May	\$ 166,213.00	\$ 164,253.00	\$ 130,412.00	Jan - Feb PD 5/11	\$ 141,911.00	Jan - Feb PD 5/12	\$ 188,895.00	Jan - Feb PD 5/13	\$ 182,292.00	Jan - Feb PD 5/14	\$ 175,885.00	\$ -	\$ 175,885.00	Jan - Feb PD 5/14	\$ 186,832.00	\$ 7,170.00	\$ 194,002.00	10.30%	\$ 18,117.00
Mar - April PD July	\$ 148,698.00	\$ 125,847.00	\$ 149,896.00	Mar - April PD 7/11	\$ 178,882.00	Mar - April PD 7/12	\$ 189,295.00	Mar - April PD 7/13	\$ 191,658.00	Mar - April PD 7/14	\$ 201,983.00	\$ -	\$ 201,983.00	Mar - April PD 7/14	\$ 191,761.00	\$ 7,170.00	\$ 198,931.00	-1.50%	\$ (2,032.00)
<b>ADD paid July (Census)</b>																			
May - June PD Sept	\$ 149,587.00	\$ 147,024.00	\$ 151,073.00	May - June PD 9/11	\$ 199,506.00	May - June PD 9/12	\$ 193,280.00	May - June PD 9/13	\$ 201,511.00	May - June PD 9/14	\$ 208,792.00	\$ -	\$ 208,792.00	May - June PD 9/14	\$ 204,632.00	\$ 7,173.00	\$ 211,755.00	1.42%	\$ 2,963.00
July - Aug PD Dec	\$ 164,967.00	\$ 128,010.00	\$ 157,120.00	July - Aug PD 11/11	\$ 202,485.00	July - Aug PD 11/12	\$ 211,348.00	July - Aug PD 11/13	\$ 215,927.00	July - Aug PD 11/14	\$ 220,384.00	\$ 7,170.00	\$ 227,554.00	Sept - Oct PD 11/14	\$ 215,919.00	\$ 7,170.00	\$ 223,089.00	-2.03%	\$ (4,475.00)
Sept - Oct PD Dec	\$ -	\$ -	\$ -	Sept - Oct PD 12/11	\$ -	Sept - Oct PD 12/12	\$ 199,734.00	Sept - Oct PD 12/13	\$ 213,321.00	Sept - Oct PD 12/14	\$ 223,297.00	\$ 7,170.00	\$ 230,467.00	Sept - Oct PD 12/14	\$ 216,923.00	\$ 7,170.00	\$ 224,093.00	-2.85%	\$ (6,374.00)
<b>TOTAL</b>	<b>\$ 961,603.00</b>	<b>\$ 906,908.00</b>	<b>\$ 889,000.00</b>	<b>TOTAL</b>	<b>\$ 1,442,076.00</b>	<b>TOTAL</b>	<b>\$ 1,375,931.00</b>	<b>TOTAL</b>	<b>\$ 1,209,688.00</b>	<b>TOTAL</b>	<b>\$ 1,233,887.00</b>	<b>\$ 14,340.00</b>	<b>\$ 1,248,227.00</b>	<b>TOTAL</b>	<b>\$ 1,227,748.00</b>	<b>\$ 42,973.00</b>	<b>\$ 1,270,721.00</b>	<b>16.31%</b>	<b>\$ 22,494.00</b>

\$1,200,000.00	Township Budgeted for 2015
\$ 1,270,721.00	YTD Received From State
\$ 70,721.00	DIFFERENCE

\$ 1,336,338.00 State Projected for 2015 (Constitutional \$ 1,283,315, and CVTRS \$43,023, Total \$ 1,336,338.)

3% higher than 2014

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# GARFIELD CHARTER TOWNSHIP



BOARD MEETING 2/12/16

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TO: GARFIELD TOWNSHIP BOARD  
FROM: FINANCE COMMITTEE  
SUBJECT: UPDATE OF SURPLUS PROPERTY SALES  
DATE: 2/12/16

The Following Items were advertised on Craig's List and the Township Website for a minimum time of 30 days.

**Vehicle - Received** - Received 16 Bids

1998 Ford Ranger Pickup	Highest Bid Accepted	\$3,250.00	SOLD
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**Computer Equipment**

Pitney Bowes Folding Machine - Received 1 Bid	Highest Bid Accepted	\$100.00	SOLD
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HP Design Jet 815 MFP Scanner	No Bids Received		
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Selex-Bubble Jet Scanner	No Bids Received		
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Lexmark Printer	No Bids Received		
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**Phone System**

IWATSU Phone System	No Bids Received		
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<b><u>Old Baseball Sign</u></b> - Received 1 Bid	Highest Bid Received	<u>\$25.00</u>	SOLD
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**\$3,375.00 TOTAL AMOUNT**

# Clerk's Report

For December 31, 2015

Submitted 1/5/16



To The Garfield Township Board;

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that particular month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line Item Budget, which means that what is important is the final figure. Some line items may run over as long as the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of December in the General Fund, you will find that we had a total of \$185,077.35 Revenues and \$102,655.66 Expenditures. For the year we have a total of \$3,524,340.21 Revenues and \$2,884,204.17 Expenditures.

If you have any questions or would like further clarification please feel free to contact me at: 231-941-1620.

Lanie McManus

Township Clerk

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP

PERIOD ENDING 31/2015

GL NUMBER	DESCRIPTION	2015		YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDCGT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 851-EMPLOYEE BENEFITS & INSURANCES							
101-851-701.000	WAGES	6,000.00	6,000.00	10,555.42	928.61	(4,555.42)	175.92
101-851-873.001	John Hancock 403B	80,000.00	80,000.00	80,876.03	0.00	(876.03)	101.10
101-851-873.010	SOCIAL SECURITY - EMPLOYER	80,000.00	80,000.00	68,862.70	5,177.15	11,137.30	86.08
101-851-873.020	VACATION & PERSONAL PAYOUT	2,500.00	2,500.00	1,275.40	0.00	1,224.60	51.02
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	240,000.00	240,000.00	211,074.68	15,490.59	28,925.32	87.95
101-851-873.040	INSURANCE - EMPLOYEE LIFE	10,000.00	10,000.00	6,574.45	(3,572.35)	3,425.55	65.74
101-851-912.001	INSURANCE - LIABILITY	13,000.00	13,000.00	13,875.00	11,875.00	(875.00)	106.73
101-851-912.002	INSURANCE - WORKMENS COMP.	7,000.00	7,000.00	7,100.00	6,997.00	(100.00)	101.43
Total Dept 851-EMPLOYEE BENEFITS & INSURANCES		438,500.00	438,500.00	400,193.68	36,896.00	38,306.32	91.26
Dept 900-CAPITAL OUTLAY							
101-900-970.002	CAPITAL OUTLAY - TOWNSHIP HAL	40,000.00	40,000.00	25,850.00	0.00	14,150.00	64.63
101-900-970.003	CAPITAL OUTLAY - COMPUTER	0.00	0.00	7,245.00	0.00	(7,245.00)	100.00
101-900-970.004	CAPITAL OUTLAY - VEHICLES	30,000.00	30,000.00	28,718.00	0.00	1,282.00	95.73
Total Dept 900-CAPITAL OUTLAY		70,000.00	70,000.00	61,813.00	0.00	8,187.00	88.30
TOTAL Expenditures		3,076,611.28	3,076,611.28	2,884,204.17	102,655.66	192,407.11	93.75
Fund 101 - GENERAL OPERATING FUND:							
TOTAL EXPENDITURES		3,076,611.28	3,076,611.28	2,884,204.17	102,655.66	192,407.11	93.75

PERIOD END: /31/2015

GL NUMBER	DESCRIPTION	2015		YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET			
<b>Fund 101 - GENERAL OPERATING FUND</b>						
Revenues						
Dept 000						
101-000-403.000	CURRENT REAL PROPERTY TAXES	1,928,007.24	1,928,007.24	1,832,542.86	170,164.43	95,464.38
101-000-407.000	DEL PERSONAL PROP TAXES	0.00	0.00	524.51	0.00	(524.51)
101-000-412.000	SWAMP TAX COLLECTIONS	40.68	40.68	0.00	0.00	40.68
101-000-414.000	Protested R/E Interest	0.00	0.00	3,484.96	386.34	(3,484.96)
101-000-423.000	TRAILER PARK FEES	6,203.70	6,203.70	7,249.50	603.50	(1,045.80)
101-000-445.000	PENALTIES & INT. ON TAXES	7,627.50	7,627.50	5,666.18	0.00	1,961.32
101-000-476.000	BUILDING PERMITS	175,000.00	175,000.00	149,585.00	10,483.00	25,415.00
101-000-476.001	PLANNING FEES	6,000.00	6,000.00	3,650.00	550.00	2,350.00
101-000-476.002	MAINT INSPECTION FEES	1,525.50	1,525.50	610.00	0.00	915.50
101-000-476.003	TREASURER FEES	915.30	915.30	975.00	0.00	(59.70)
101-000-476.004	PARK USE FEES	2,034.00	2,034.00	2,740.00	60.00	(706.00)
101-000-476.005	ZONING FEES	15,000.00	15,000.00	21,420.00	780.00	(6,420.00)
101-000-574.000	STATE SHARED REVENUE	1,220,400.00	1,220,400.00	1,010,825.00	0.00	209,575.00
101-000-574.001	STATE SHARED REV. - LIQUOR LA	20,340.00	20,340.00	19,313.80	0.00	1,026.20
101-000-575.000	Road Right of Way	17,859.54	17,859.54	15,343.63	0.00	2,515.91
101-000-612.000	CHARGES FOR TOWNSHIP SERVICES	15,000.00	15,000.00	7,903.55	194.00	7,096.45
101-000-627.000	TAX COLLECTION FEES	22,374.00	22,374.00	22,102.50	0.00	271.50
101-000-656.000	Ordinance Enforcement Fees	0.00	0.00	1,368.38	0.00	(1,368.38)
101-000-664.000	EARNED INTEREST	15,000.00	15,000.00	47,368.51	1,856.08	(32,368.51)
101-000-668.000	RENTS	40,680.00	40,680.00	31,841.64	0.00	8,838.36
101-000-668.002	RENTS & ROYALTIES CABLE VIS	250,000.00	250,000.00	267,097.21	0.00	(17,097.21)
101-000-668.003	RENTS & ROYALTIES CABLE EQUIP	14,238.00	14,238.00	17,109.30	0.00	(2,871.30)
101-000-670.000	UNREALIZED LOSS ON INVESTMENT	0.00	0.00	41,292.00	0.00	(41,292.00)
101-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	3,250.00	0.00	(3,250.00)
101-000-676.000	REIMBURSEMENTS	0.00	0.00	10,275.79	0.00	(10,275.79)
101-000-676.001	Reimbursed Treasurer Legal Fees	0.00	0.00	800.89	0.00	(800.89)
Total Dept 000		3,758,245.46	3,758,245.46	3,524,340.21	185,077.35	233,905.25
<b>TOTAL Revenues</b>						
		3,758,245.46	3,758,245.46	3,524,340.21	185,077.35	233,905.25
<b>Fund 101 - GENERAL OPERATING FUND:</b>						
<b>TOTAL REVENUES</b>						
		3,758,245.46	3,758,245.46	3,524,340.21	185,077.35	233,905.25

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP

PERIOD END : /31/2015

2015  
 ORIGINAL BUDGET

2015  
 AMENDED BUDGET

ACTIVITY FOR MONTH 12/31/2015

YTD BALANCE 12/31/2015

AVAILABLE BALANCE

% BDDT USED

GL NUMBER	DESCRIPTION	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/2015	YTD BALANCE 12/31/2015	AVAILABLE BALANCE	% BDDT USED
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Expenditures</b>							
<b>Dept 101-TOWNBOARD</b>							
101-101-701.100	WAGES - TRUSTEE	12,000.00	12,000.00	500.00	8,600.00	3,400.00	71.67
101-101-701.101	WAGES - FILE CLERK	22,352.00	22,352.00	2,087.25	24,570.20	(2,218.20)	109.92
101-101-701.102	WAGES - TRUSTEE	12,000.00	12,000.00	950.00	12,800.00	(800.00)	106.67
101-101-701.103	WAGES - TRUSTEE	12,000.00	12,000.00	850.00	10,450.00	1,550.00	87.08
101-101-701.104	WAGES - TRUSTEE	12,000.00	12,000.00	750.00	12,000.00	1,800.00	85.00
101-101-701.105	WAGES - OFFICE MANAGER	34,703.29	34,703.29	(2,364.51)	29,698.95	5,004.34	85.58
101-101-701.106	WAGES - RECEPTIONIST	7,000.00	7,000.00	1,958.87	16,510.50	(9,510.50)	235.86
101-101-726.000	SUPPLIES	6,500.00	6,500.00	429.01	3,062.61	3,437.39	47.12
101-101-726.001	POSTAGE	12,000.00	12,000.00	18.77	9,475.96	2,524.04	78.97
101-101-726.002	SUPPLIES - COPIER MAINTENANCE	7,000.00	7,000.00	795.97	7,365.70	(365.70)	105.22
101-101-801.002	LEGAL SERVICES - TOWNBOARD	15,000.00	15,000.00	0.00	10,335.51	4,664.49	68.90
101-101-801.003	LEGAL - WATER & SEWER	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-101-801.004	LEGAL -Tax Tribunal	10,000.00	10,000.00	26.00	151.00	9,849.00	1.51
101-101-802.000	AUDIT AND ACCOUNTING	16,000.00	16,000.00	0.00	15,054.40	945.60	94.09
101-101-805.000	CONTRACTED AND OTHER SERVICES	3,000.00	3,000.00	0.00	6,244.96	(3,244.96)	208.17
101-101-900.000	PRINTING & PUBLISHING	3,500.00	3,500.00	1,147.25	2,045.81	954.19	68.19
101-101-901.000	ADVERTISING	3,500.00	3,500.00	472.50	3,804.45	(304.45)	108.70
101-101-960.000	EDUCATION & TRAINING	4,000.00	4,000.00	154.00	498.62	3,501.38	12.47
101-101-965.101	DUES & PUBLICATIONS -TOWNBOAR	1,000.00	1,000.00	0.00	1,657.68	(657.68)	165.77
101-101-965.102	DUES - MICHIGAN TOWNSHIP ASSO	6,500.00	6,500.00	224.19	5,719.59	780.41	87.99
<b>Total Dept 101-TOWNBOARD</b>		<b>202,555.29</b>	<b>202,555.29</b>	<b>7,999.30</b>	<b>178,245.94</b>	<b>24,309.35</b>	<b>88.00</b>
<b>Dept 171-TOWNSHIP SUPERVISOR</b>							
101-171-701.201	WAGES - SUPERVISOR	70,472.81	70,472.81	(2,411.68)	62,610.55	7,862.26	88.84
101-171-701.202	WAGES - ASST. ASSESSOR	42,914.81	42,914.81	3,723.20	47,755.20	(4,840.39)	111.28
101-171-701.203	WAGES - ASSESSMENT CLERK	18,168.12	18,168.12	839.53	11,987.62	6,180.50	65.98
101-171-701.204	WAGES - APPRAISER	49,072.80	49,072.80	3,774.88	49,047.60	25.20	99.95
101-171-701.205	WAGES - ASSESSOR	86,252.81	86,252.81	6,634.84	86,204.46	48.35	99.94
101-171-726.000	SUPPLIES	1,000.00	1,000.00	2.09	2,871.54	(1,871.54)	287.15
101-171-805.000	CONTRACTED AND OTHER SERVICES	27,326.00	27,326.00	0.00	19,689.59	7,636.41	72.05
101-171-860.200	MILEAGE - SUPERVISOR	1,000.00	1,000.00	633.65	633.65	366.35	63.37
101-171-860.201	MILEAGE - ASSESSOR	1,000.00	1,000.00	94.36	389.46	610.54	38.95
101-171-900.000	PRINTING & PUBLISHING	5,700.00	5,700.00	0.00	1,536.74	4,163.26	26.96
101-171-960.000	EDUCATION & TRAINING	4,075.00	4,075.00	42.56	6,531.76	(2,456.76)	160.29
101-171-960.200	EDUCATION - SUPERVISOR	1,000.00	1,000.00	0.00	1,000.00	0.00	100.00
101-171-965.000	DUES & PUBLICATIONS	1,800.00	1,800.00	308.00	3,037.70	(1,237.70)	168.76
<b>Total Dept 171-TOWNSHIP SUPERVISOR</b>		<b>309,782.35</b>	<b>309,782.35</b>	<b>13,641.43</b>	<b>293,295.87</b>	<b>16,486.48</b>	<b>94.68</b>
<b>Dept 191-ELECTIONS</b>							
101-191-701.000	WAGES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-191-726.000	SUPPLIES	6,000.00	6,000.00	302.73	4,104.04	1,895.96	68.40
101-191-726.001	POSTAGE	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-191-860.000	MILEAGE	400.00	400.00	64.98	64.98	335.02	16.25
101-191-901.000	ADVERTISING	300.00	300.00	0.00	80.50	219.50	26.83
101-191-935.010	MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	773.00	2,227.00	25.77
101-191-935.015	COMPUTER SUPPORT SYSTEMS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
<b>Total Dept 191-ELECTIONS</b>		<b>36,200.00</b>	<b>36,200.00</b>	<b>302.73</b>	<b>5,022.52</b>	<b>31,177.48</b>	<b>13.87</b>
<b>Dept 215-TOWNSHIP CLERK</b>							



PERIOD END: 12/31/2015

GL NUMBER	DESCRIPTION	2015 BUDGET		ACTIVITY FOR MONTH 12/31/2015	YTD BALANCE 12/31/2015	AVAILABLE BALANCE	% BDDT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Expenditures</b>							
101-215-701.300	WAGES - CLERK	70,472.81	70,472.81	2,502.17	69,110.93	1,361.88	98.07
101-215-701.302	WAGES - DEPUTY CLERK	41,249.66	41,249.66	3,076.92	38,801.87	2,447.79	94.07
101-215-701.303	WAGES - ACCOUNTANT	10,000.00	10,000.00	0.00	3,965.00	6,035.00	39.65
101-215-726.000	SUPPLIES	500.00	500.00	0.00	1,298.17	(798.17)	259.63
101-215-860.300	MILEAGE - CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-860.301	MILEAGE - DEPUTY CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-956.016	MISCELLANEOUS	500.00	500.00	77.01	77.01	422.99	15.40
101-215-960.000	EDUCATION & TRAINING	5,500.00	5,500.00	644.41	4,724.43	775.57	85.90
101-215-965.000	DUES & PUBLICATIONS	650.00	650.00	120.00	591.50	58.50	91.00
<b>Total Dept 215-TOWNSHIP CLERK</b>		<b>129,672.47</b>	<b>129,672.47</b>	<b>6,420.51</b>	<b>118,568.91</b>	<b>11,103.56</b>	<b>91.44</b>
<b>Dept 247-BOARD OF REVIEW</b>							
101-247-701.400	WAGES - B OF R	1,500.00	1,500.00	(140.00)	560.00	940.00	37.33
101-247-701.401	WAGES - B OF R	1,500.00	1,500.00	0.00	800.00	700.00	53.33
101-247-701.402	WAGES - B OF R	1,500.00	1,500.00	0.00	700.00	800.00	46.67
101-247-701.403	WAGES - B OF R	500.00	500.00	0.00	0.00	500.00	0.00
101-247-960.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
<b>Total Dept 247-BOARD OF REVIEW</b>		<b>5,200.00</b>	<b>5,200.00</b>	<b>(140.00)</b>	<b>2,060.00</b>	<b>3,140.00</b>	<b>39.62</b>
<b>Dept 253-TOWNSHIP TREASURER</b>							
101-253-701.500	WAGES - TREASURER	70,472.81	70,472.81	1,755.31	66,777.54	3,695.27	94.76
101-253-701.501	WAGES - ASSISTANT	18,168.12	18,168.12	0.00	6,919.97	11,248.15	38.09
101-253-701.502	WAGES - DEPUTY TREASURER	38,608.00	38,608.00	3,076.92	38,798.70	(190.70)	100.49
101-253-726.000	SUPPLIES	2,000.00	2,000.00	379.54	2,083.42	(83.42)	104.17
101-253-726.001	POSTAGE	7,000.00	7,000.00	(412.56)	5,511.13	1,488.87	78.73
101-253-801.000	LEGAL SERVICES	3,000.00	3,000.00	0.00	1,060.20	1,939.80	35.34
101-253-809.000	Bank Fees	300.00	300.00	0.00	10.00	290.00	3.33
101-253-860.500	MILEAGE - TREASURER	700.00	700.00	56.35	729.12	(29.12)	104.16
101-253-860.501	MILEAGE - DEPUTY TREASURER	200.00	200.00	17.94	54.74	145.26	27.37
101-253-900.000	PRINTING & PUBLISHING	400.00	400.00	759.54	1,909.68	(1,509.68)	477.42
101-253-901.000	ADVERTISING	100.00	100.00	0.00	45.14	54.86	45.14
101-253-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	0.00	1,025.76	3,474.24	22.79
101-253-965.000	DUES & PUBLICATIONS	500.00	500.00	100.00	100.00	400.00	20.00
<b>Total Dept 253-TOWNSHIP TREASURER</b>		<b>145,948.93</b>	<b>145,948.93</b>	<b>5,733.04</b>	<b>125,025.40</b>	<b>20,923.53</b>	<b>85.66</b>
<b>Dept 258-COMPUTER SUPPORT</b>							
101-258-726.000	SUPPLIES	5,000.00	5,000.00	0.00	1,676.29	3,323.71	33.53
101-258-935.010	MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-258-935.015	COMPUTER SUPPORT SYSTEMS	20,000.00	20,000.00	1,175.00	23,462.35	(3,462.35)	117.31
101-258-935.016	COMPUTER NETWORK	3,500.00	3,500.00	565.00	3,926.97	(426.97)	112.20
<b>Total Dept 258-COMPUTER SUPPORT</b>		<b>31,500.00</b>	<b>31,500.00</b>	<b>1,740.00</b>	<b>29,065.61</b>	<b>2,434.39</b>	<b>92.27</b>
<b>Dept 265-TOWNSHIP HALL</b>							
101-265-701.011	Maintenance Wages	12,000.00	12,000.00	329.77	7,221.66	4,778.34	60.18
101-265-726.003	SUPPLIES-MAINTENANCE	3,000.00	3,000.00	139.50	2,417.88	582.12	80.60
101-265-850.000	TELEPHONE	17,000.00	17,000.00	2,227.09	12,994.86	4,005.14	76.44
101-265-920.601	HEATING / GAS	12,000.00	12,000.00	570.52	9,622.94	2,377.06	80.19
101-265-920.602	WATER / SEWER	5,000.00	5,000.00	143.17	4,396.78	603.22	87.94

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP

PERIOD END 2/31/2015

2015 ORIGINAL BUDGET  
 2015 AMENDED BUDGET

ACTIVITY FOR MONTH 12/31/2015

AVAILABLE BALANCE  
 % BDDT USED

GL NUMBER	DESCRIPTION	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDDT USED
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Expenditures</b>							
101-265-920.603	LIGHTS BUILDING	13,500.00	13,500.00	11,384.10	879.13	2,115.90	84.33
101-265-935.601	SNOW PLOWING	8,000.00	8,000.00	1,818.00	70.00	6,182.00	22.73
101-265-935.602	LAWN MAINTENANCE	10,000.00	10,000.00	8,608.63	135.00	1,391.37	86.09
101-265-935.603	CLEANING SERVICE	15,000.00	15,000.00	13,210.00	1,150.00	1,790.00	88.07
101-265-935.604	RUBBISH REMOVAL	1,000.00	1,000.00	948.00	79.00	52.00	94.80
101-265-935.605	BUILDING REPAIR	15,000.00	15,000.00	43,605.00	0.00	(28,605.00)	290.70
101-265-935.606	ELECTRONIC PROTECTION SYSTEM	1,500.00	1,500.00	1,732.24	0.00	(232.24)	115.48
101-265-935.608	MAINTENANCE-OTHER	15,000.00	15,000.00	6,853.72	508.50	8,146.28	45.69
<b>Total Dept 265-TOWNSHIP HALL</b>		<b>128,000.00</b>	<b>128,000.00</b>	<b>124,813.81</b>	<b>6,231.68</b>	<b>3,186.19</b>	<b>97.51</b>
<b>Dept 301-POLICE SERVICES</b>							
101-301-830.000	POLICE CONTRACT	942,450.00	942,450.00	923,756.00	0.00	18,694.00	98.02
101-301-830.001	POLICE CONTRACT - DEFECTIVE	82,915.00	82,915.00	76,588.00	0.00	6,327.00	92.37
<b>Total Dept 301-POLICE SERVICES</b>		<b>1,025,365.00</b>	<b>1,025,365.00</b>	<b>1,000,344.00</b>	<b>0.00</b>	<b>25,021.00</b>	<b>97.56</b>
<b>Dept 371-TOWNSHIP BUILDING INSPECTOR</b>							
101-371-701.703	WAGES - BUILDING	65,288.16	65,288.16	63,485.10	3,258.72	1,803.06	97.24
101-371-701.704	WAGES - BUILDING	22,000.00	22,000.00	14,963.27	1,312.50	7,036.73	68.01
101-371-701.705	WAGES - CONSTRUCTION BOARD	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-726.000	SUPPLIES	600.00	600.00	1,247.00	0.00	(647.00)	207.83
101-371-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	650.00	200.00	350.00	65.00
101-371-965.000	DUES & PUBLICATIONS	500.00	500.00	643.35	135.00	(143.35)	128.67
<b>Total Dept 371-TOWNSHIP BUILDING INSPECTOR</b>		<b>90,388.16</b>	<b>90,388.16</b>	<b>80,988.72</b>	<b>4,906.22</b>	<b>9,399.44</b>	<b>89.60</b>
<b>Dept 400-PLANNING COMMISSION</b>							
101-400-701.800	WAGES - PLANNING	2,000.00	2,000.00	1,180.00	(420.00)	820.00	59.00
101-400-701.801	WAGES - PLANNING	2,000.00	2,000.00	1,700.00	100.00	300.00	85.00
101-400-701.802	WAGES - PLANNING	2,000.00	2,000.00	1,500.00	0.00	500.00	75.00
101-400-701.804	WAGES - PLANNING	2,000.00	2,000.00	1,500.00	0.00	500.00	75.00
101-400-701.805	WAGES - PLANNING	2,000.00	2,000.00	1,550.00	0.00	450.00	77.50
101-400-701.806	WAGES - PLANNING	2,000.00	2,000.00	1,700.00	0.00	300.00	85.00
101-400-701.808	WAGES - PLANNING	2,000.00	2,000.00	1,300.00	0.00	700.00	65.00
101-400-801.000	LEGAL SERVICES	10,000.00	48,000.00	50,024.53	833.20	(2,024.53)	104.22
101-400-805.000	CONTRACTED AND OTHER SERVICES	5,000.00	5,000.00	5,405.11	166.00	(405.11)	108.10
101-400-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	1,410.04	0.00	(410.04)	141.00
101-400-901.000	ADVERTISING	1,000.00	1,000.00	1,209.75	191.25	(209.75)	120.98
101-400-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	1,225.96	0.00	774.04	61.30
101-400-965.000	DUES & PUBLICATIONS	350.00	350.00	340.00	0.00	10.00	97.14
<b>Total Dept 400-PLANNING COMMISSION</b>		<b>33,350.00</b>	<b>71,350.00</b>	<b>70,045.39</b>	<b>870.45</b>	<b>1,304.61</b>	<b>98.17</b>
<b>Dept 401-TOWNSHIP PLANNER</b>							
101-401-701.900	WAGES - PLANNER	66,988.45	66,988.45	63,786.41	2,049.40	3,202.04	95.22
101-401-701.901	WAGES - DEPUTY PLANNER	51,120.63	51,120.63	51,095.20	3,932.80	25.43	99.95
101-401-726.000	SUPPLIES	1,000.00	1,000.00	1,806.67	0.00	(806.67)	180.67
101-401-860.900	MILEAGE - TOWNSHIP PLANNER	150.00	150.00	138.04	0.00	11.96	92.03
101-401-860.901	MILEAGE - DEPUTY PLANNER	150.00	150.00	0.00	0.00	150.00	0.00
101-401-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-401-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	2,837.64	0.00	1,662.36	63.06

PERIOD END 2/31/2015

2015 ORIGINAL BUDGET  
 2015 AMENDED BUDGET

ACTIVITY FOR MONTH 12/31/2015

AVAILABLE BALANCE  
 % B DGT USED

GL NUMBER	DESCRIPTION	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% B DGT USED
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Expenditures</b>							
101-401-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	715.00	0.00	285.00	71.50
<b>Total Dept 401-TOWNSHIP PLANNER</b>		<b>126,909.08</b>	<b>126,909.08</b>	<b>120,378.96</b>	<b>5,982.20</b>	<b>6,530.12</b>	<b>94.85</b>
<b>Dept 410-ZONING BOARD OF APPEALS</b>							
101-410-701.001	WAGES - ZONING	1,200.00	1,200.00	610.00	(140.00)	590.00	50.83
101-410-701.002	WAGES - ZONING	1,200.00	1,200.00	600.00	0.00	600.00	50.00
101-410-701.003	WAGES - ZONING	1,200.00	1,200.00	600.00	0.00	600.00	50.00
101-410-701.004	WAGES - ZONING	1,200.00	1,200.00	650.00	0.00	550.00	54.17
101-410-701.005	WAGES - ZONING	1,200.00	1,200.00	650.00	0.00	550.00	54.17
101-410-801.000	LEGAL SERVICES	2,000.00	5,000.00	9,678.87	0.00	(4,678.87)	193.58
101-410-805.000	CONTRACTED AND OTHER SERVICES	1,000.00	1,000.00	339.00	0.00	661.00	33.90
101-410-901.000	ADVERTISING	1,000.00	1,000.00	520.13	0.00	479.87	52.01
101-410-960.000	EDUCATION & TRAINING	1,500.00	1,500.00	310.22	235.22	1,189.78	20.68
<b>Total Dept 410-ZONING BOARD OF APPEALS</b>		<b>11,500.00</b>	<b>14,500.00</b>	<b>13,958.22</b>	<b>95.22</b>	<b>541.78</b>	<b>96.26</b>
<b>Dept 412-ZONING ADMINISTRATOR</b>							
101-412-701.601	WAGES	40,640.00	48,140.00	51,419.53	3,442.69	(3,279.53)	106.81
101-412-701.602	WAGES ZONING	15,000.00	15,000.00	12,383.21	983.82	2,616.79	82.55
101-412-726.000	SUPPLIES	500.00	500.00	999.33	0.00	(499.33)	199.87
101-412-860.601	MILEAGE - ZONING ADMIN	150.00	150.00	55.20	0.00	94.80	36.80
101-412-860.602	MILEAGE - DEPT ZONING	150.00	150.00	0.00	0.00	150.00	0.00
101-412-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	635.40	0.00	1,364.60	31.77
101-412-965.000	DUES & PUBLICATIONS	500.00	500.00	320.00	0.00	180.00	64.00
<b>Total Dept 412-ZONING ADMINISTRATOR</b>		<b>58,940.00</b>	<b>66,440.00</b>	<b>65,812.67</b>	<b>4,426.51</b>	<b>627.33</b>	<b>99.06</b>
<b>Dept 448-STREET LIGHTS - TOWNSHIP</b>							
101-448-920.005	STREET LIGHTS TOWNSHIP	92,000.00	92,000.00	74,671.72	6,663.61	17,328.28	81.16
<b>Total Dept 448-STREET LIGHTS - TOWNSHIP</b>		<b>92,000.00</b>	<b>92,000.00</b>	<b>74,671.72</b>	<b>6,663.61</b>	<b>17,328.28</b>	<b>81.16</b>
<b>Dept 747-COMMUNITY PROMOTIONS</b>							
101-747-880.003	COM. PROM. - TRAVERSE BAY EDC	15,000.00	15,000.00	15,000.00	0.00	0.00	100.00
101-747-880.004	COM. PROM. - TC-TALUS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-747-880.007	COM. PROM. - COMMUNITY AWAREN	15,000.00	15,000.00	6,912.12	607.00	8,087.88	46.08
101-747-880.009	COM. PROM. - TREE CARE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-747-880.011	COM. PROM. - P.E.G.	90,000.00	90,000.00	92,812.67	0.00	(2,812.67)	103.13
101-747-880.017	COM. PROM. - TV BOARD	2,000.00	2,000.00	2,050.00	80.00	(50.00)	102.50
101-747-880.018	COM. PROM. - MILFOIL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
<b>Total Dept 747-COMMUNITY PROMOTIONS</b>		<b>135,500.00</b>	<b>135,500.00</b>	<b>116,774.79</b>	<b>687.00</b>	<b>18,725.21</b>	<b>86.18</b>
<b>Dept 806-TOWNSHIP VEHICLES</b>							
101-806-862.000	GAS & CAR WASHES	3,000.00	3,000.00	2,325.10	160.14	674.90	77.50
101-806-863.000	OIL CHANGES	300.00	300.00	40.30	0.00	259.70	13.43
101-806-864.000	MISCELLANEOUS	2,000.00	2,000.00	759.56	39.62	1,240.44	37.98
<b>Total Dept 806-TOWNSHIP VEHICLES</b>		<b>5,300.00</b>	<b>5,300.00</b>	<b>3,124.96</b>	<b>199.76</b>	<b>2,175.04</b>	<b>58.96</b>

PERIOD END 2/31/2015

2015 ORIGINAL BUDGET  
 2015 AMENDED BUDGET

ACTIVITY FOR MONTH  
 12/31/2015

AVAILABLE BALANCE  
 % BDGT USED

GL NUMBER	DESCRIPTION	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	YTD BALANCE 12/31/2015	ACTIVITY FOR MONTH 12/31/2015	AVAILABLE BALANCE	% BDGT USED
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Expenditures</b>							
<b>Dept 851-EMPLOYEE BENEFITS &amp; INSURANCES</b>							
101-851-701.000	WAGES	6,000.00	6,000.00	10,555.42	928.61	(4,555.42)	175.92
101-851-873.001	John Hancock 403B	80,000.00	80,000.00	80,876.03	0.00	(876.03)	101.10
101-851-873.010	SOCIAL SECURITY - EMPLOYER	80,000.00	80,000.00	68,862.70	5,177.15	11,137.30	86.08
101-851-873.020	VACATION & PERSONAL PAYOUT	2,500.00	2,500.00	1,275.40	0.00	1,224.60	51.02
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	240,000.00	240,000.00	211,074.68	15,490.59	28,925.32	87.95
101-851-873.040	INSURANCE - EMPLOYEE LIFE	10,000.00	10,000.00	6,574.45	(3,572.35)	3,425.55	65.74
101-851-912.001	INSURANCE - LIABILITY	13,000.00	13,000.00	13,875.00	11,875.00	(875.00)	106.73
101-851-912.002	INSURANCE - WORKMENS COMP.	7,000.00	7,000.00	7,100.00	6,997.00	(100.00)	101.43
<b>Total Dept 851-EMPLOYEE BENEFITS &amp; INSURANCES</b>		<b>438,500.00</b>	<b>438,500.00</b>	<b>400,193.68</b>	<b>36,896.00</b>	<b>38,306.32</b>	<b>91.26</b>
<b>Dept 900-CAPITAL OUTLAY</b>							
101-900-970.002	CAPITAL OUTLAY - TOWNSHIP HAL	40,000.00	40,000.00	25,850.00	0.00	14,150.00	64.63
101-900-970.003	CAPITAL OUTLAY - COMPUTER	0.00	0.00	7,245.00	0.00	(7,245.00)	100.00
101-900-970.004	CAPITAL OUTLAY - VEHICLES	30,000.00	30,000.00	28,718.00	0.00	1,282.00	95.73
<b>Total Dept 900-CAPITAL OUTLAY</b>		<b>70,000.00</b>	<b>70,000.00</b>	<b>61,813.00</b>	<b>0.00</b>	<b>8,187.00</b>	<b>88.30</b>
<b>TOTAL Expenditures</b>		<b>3,076,611.28</b>	<b>3,125,111.28</b>	<b>2,884,204.17</b>	<b>102,655.66</b>	<b>240,907.11</b>	<b>92.29</b>
<b>Fund 101 - GENERAL OPERATING FUND:</b>							
<b>TOTAL EXPENDITURES</b>		<b>3,076,611.28</b>	<b>3,125,111.28</b>	<b>2,884,204.17</b>	<b>102,655.66</b>	<b>240,907.11</b>	<b>92.29</b>