

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
November 10, 2015

Chuck Korn called the Town Board Meeting to order on November 10, 2015 at 6:02 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Bob Featherstone, Molly Agostinelli, Denise Schmuckal, Lanie McManus, and Chuck Korn

Absent and Excused: Jeane Blood Law and Kit Wilson

Staff Present: Brian VanDenBrand

1. Public Comment (6:03)

2. Review and Approval of the Agenda - Conflict of Interest (6:03)

Korn asked to add an item under New Business a. - Consideration of Contract for Conceptual Review of Park Development.

Schmuckal moved and Agostinelli seconded to approve the agenda as amended.

Yeas: Schmuckal, Agostinelli, Featherstone, McManus, Korn

Nays: None

3. Consent Calendar (6:04)

a. Minutes

October 27, 2015 Study Session Minutes (Recommend Approval)

October 27, 2015 Regular Meeting (Recommend Approval)

b. Bills

General Fund	\$159,561.18
(Recommend Approval)	

Gourdie-Fraser

Developer's Escrow Fund	\$ 3,726.85
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Utility Receiving Fund	15,538.00
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Grand Total	<u>\$ 19,264.85</u>
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(Recommend Approval)

c. MTT Update (Receive and File)

- d. **Application for Progress Payment No. 5 – Final – to Elmer’s Crane and Dozer, Inc. for Harris Road/Cedar Run Road Water Main Extension in the amount of \$75,939.35 (Recommend Approval)**
- e. **Acceptance of Harris Road/Cedar Run Road water main extension and turn over to County DPW for operation and maintenance (Recommend Approval)**
- f. **Acceptance of Close-Out documents for Buffalo Ridge Center and turn over to County DPW for operation and maintenance. (Recommend Approval)**
- g. **Acceptance of Close-Out documents for Brookside Commons and turn over to County DPW for operation and maintenance. (Recommend Approval)**

Agostinelli moved and Featherstone seconded to adopt the consent calendar as presented.

Yeas: Agostinelli, Featherstone, Schmuckal, McManus, Korn

Nays: None

4. Correspondence (6:05)

- a. **Email from Frank Greenlaw – Our new great road**

5. Reports

a. Construction Report (6:05)

Jennifer Hodges reviewed the three projects approved on the consent calendar and said it was a pleasure to work with all parties involved. The final invoices on the Harris Road/Cedar Run came in over \$300,000 below final estimates and since the Cedar Run project was completed three weeks early, an extra \$9,300 cost which would have been incurred will not be billed to the Township.

b. Sheriff’s Report (6:09)

Deputy Chris Hallock reported that the injured CPO should be back in January. The department attended Shields of Hope at Great Wolf Lodge for children affected by cancer and spent time at the mall with active shooter training. He also attended a Lonetree Association annual meeting. The traffic sign is utilized often and complaints are down. In total, there were 1,449 calls for service in the Township in October.

c. County Commissioner’s Report (6:13)

Commissioner Chris Maxbauer reported on rumors regarding her meeting with an emergency management team from the state. According to Public Act 436, the County does meet some of the triggers for emergency management. The

county is proposing a 10% copay on health insurance. She added that the deficit reduction plan will not happen overnight, but may take a few years.

d. Personnel Report (6:21)

Schmuckal reported that interviews will take place for the vacant office coordinator position on November 31 and December 1.

e. Treasurer's Report (6:22)

Blood Law submitted her report in writing.

f. Clerk's Report (6:23)

McManus submitted her report in writing.

g. Supervisor's Report (6:23)

Korn reported that he attended the County Planning awards dinner where Brain VanDenBrand was named Planner of the Year. He also presented a minor adjustment to the termination settlement of an employee. The attorney recommends that the Board approve the amended settlement agreement.

Agostinelli moved and Featherstone seconded to accept the amended settlement agreement upon recommendation from the Township Attorney.

Yeas: Agostinelli, Featherstone, McManus, Schmuckal, Korn

Nays: None

6. Unfinished Business

a. Consideration of Barns/Silver Lake Recreational Area trail snow removal request for proposal, Bid Summary, Letter of Recommendation (6:27)

Korn declared a possible conflict, but Board members declared that he could be impartial. Jennifer Hodges of Gourdie-Fraser presented the bids and the Board thanked her for getting the bids.

Schmuckal moved to award the bid to Landgreen Lawn Care for 2015-2016 season at the Barns/Silver Lake Recreational Area trails. Featherstone seconded the motion.

Yeas: Schmuckal, Featherstone, McManus, Agostinelli, Korn

Nays: None

7. New Business

a. Consideration of Contract for Conceptual Review of park Development (6:32)

VanDenBrand would like the board to approve a contract for a conceptual review of park development for the Boardman Valley Nature Preserve and the Miller Creek Nature Preserve. Concept sketches could be used for park

development in the future. He received bids from Wade Trim and from LIAA. VanDenBrand recommends the bid from Wade Trim be accepted for \$10,000.

Agostinelli moved and Schmuckal seconded to accept the \$10,000 bid for Conceptual Review Services from Wade Trim at the Boardman Valley Nature Preserve and Miller Creek Nature Reserve.

*Yeas: Agostinelli, Schmuckal, Featherstone, McManus, Korn
Nays: None*

b. PD 2015-64 Consideration of Air Photo contract with Grand Traverse County (6:35)

VanDenBrand said that county GIS has asked if the Township would like to participate in a 2016 aerial photography project at a cost of \$2,114.00 to be taken out of 2016 budget. VanDenBrand recommends that the Township participate.

Schmuckal moved and Agostinelli seconded that the Township Board accept the 2016 aerial photo project partnership with Grand Traverse County for the amount of \$2,114.00.

*Yeas: Schmuckal, Agostinelli, McManus, Featherstone, Korn
Nays: None*

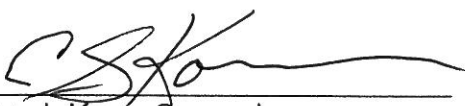
8. Public Comment: (6:39)

9. Other Business (6:40)

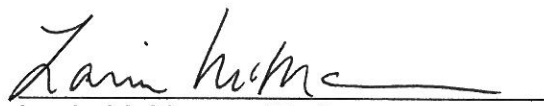
Korn thanked Featherstone for his service to our country.

10. Adjournment

Korn adjourned the meeting at 6:40pm.



Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684



Lanie McManus, Clerk
Charter Township of Garfield
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