

**CHARTER TOWNSHIP OF GARFIELD**  
**Parks and Recreation Commission Regular Meeting**  
**October 26, 2016**

**Call Meeting to Order:** Handy called the meeting to order at approximately 4:30pm at the Garfield Township Hall, 3848 Veterans Drive, Traverse City MI 49684.

**Roll Call of Commission Members:**

Present: Valarie Handy, Fern Spence, Chris Remy, Alisa Kroupa (4:38 p.m.), Dale Majerczyk

Absent:

Staff Present: Brian VanDenBrand, Tom Vitale (GTCD)

**1. Review and Approval of the Agenda – Conflict of Interest**

No conflict of interest was noted. Majerczyk *moved THAT the agenda be approved as presented. Spence seconded the motion and the motion carried unanimously.*

**2. Review and Approval of Meeting Minutes-October 4, 2016**

Spence noted that the meeting adjourned at 7:30 p.m., and not 6:30 p.m. Majerczyk *moved THAT the minutes be approved as amended reflecting that the meeting adjourned at 7:30 p.m. Remy seconded the motion and the motion carried unanimously.*

**3. Business to Come Before the Commission**

**4.**

**a. PD-2016-64 Review of Parks Commission By-Laws**

Commissioners were provided a copy of the existing by-laws. No changes were recommended.

**b. PD-2016-65-Review of Township Park Plan.**

Handy noted that the purpose of the work session was to get points of clarification as well as gather commission comments and questions for next week's public hearing. Commission members were provided a report from staff that outlined the history of the five year parks and recreation plan along with the goals and objectives. It was noted that the plan was adopted by the Township Board. Commission members indicated that when the plan was adopted their intent was to preserve a natural beach area for users of the park. Majerczyk stated that public input was taken during the process and made part of the park plan. Commission members asked that specific questions be addressed such as reason for the closure of the Holiday Hills Disc Golf Course; Insurance Cost and liability; location and active recreation uses; nationwide statistics regarding disc golf use and velocity of disc, environmental checklists and reservation process. Staff will research and provide this information for the commission members for their meeting on November 1.

Comments were taken from the audience. Comments and /or information provided from: Larry Sparks, Stu Saints, Mary McDonald and Lisa McManus.

**c. Discussion of Public Waterfront Policy.**

The commission was asked to look at future maintenance of the Beacon Hills common property on Silver Lake. Commission members stated they would like to address all "common" subdivision properties on Silver Lake at a future meeting.

**d. Miller Creek Nature Preserve construction project**

Tom Vitale provided the Commission with the bid from SEEDS in the amount of \$34,575.20. Staff indicated that money remained in the 2016 parks budget and the project could begin once soil erosion has issued a permit. *Majerczyk moved THAT a recommendation be made to the Township Board to accept the bid received from SEEDS in the amount of \$34,575.20 for Boardwalk at Miller Creek. Remy seconded the motion and the motion carried unanimously*

*Fern Spence excused herself from the meeting.*

**e. 2017 Meeting Dates**

Commission members were presented with draft meeting dates and time for 2017. Discussion was held and it was determined to change the meeting time to 6:00 p.m. beginning in 2017. It was noted that 2 members would be gone in April on the proposed date. The schedule was amended to provide for the following dates: January 3, April 10, July 11, and October 3 at 6:00 p.m. *Kroupa moved and Remy seconded to adopt the meeting dates as amended. Motion carried.*

**f. Ongoing Project Updates**

Updates were provided regarding trail improvements, and the Kid's Creek Fishing Platform.

**5. Public Comment**

The following individuals addressed the Commission:

- *Bill Rokos*
- *Mary MacDonald*
- *Joann Sparks*
- *Larry Sparks*

**6. Commissioner Comment**

Comments regarding the Native American Marker.

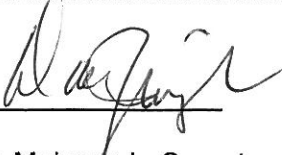
**7. Other Business**

None.

**8. Items for next agenda – November 1, 2016 Public Hearing**

**9. Adjourn**

*Handy moved THAT the meeting be adjourned at approximately 6:08 PM.*



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Dale Majerczyk, Secretary  
Garfield Township Parks and Recreation Commission  
3848 Veterans Drive  
Traverse City, MI 49684