

**CHARTER TOWNSHIP OF GARFIELD
TOWNSHIP BOARD MEETING**

Tuesday, March 12, 2024 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

AMENDED AGENDA

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Amended Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – February 20, 2024 Regular meeting
(Recommend Approval)

b. Bills -

General Fund

\$434,967.22

(Recommend Approval)

c. State of Michigan Revenue Sharing Report (Receive and File)

**d. Consideration of Resolution 2024-05-T supporting extension of the Township water infrastructure serving the US-31/37 corridor south of McRae Hill Rd.
(Recommend Approval)**

4. **Items removed from the Consent Calendar**

5. **Correspondence**

- a. Letter to BATA/TCHC dated March 6, 2024

6. **Reports**

- a. County Commissioner's Report
- b. Sheriff's Report
- c. GT Metro Fire Report
- d. Planning Department Report for March
- e. Parks and Rec. Report
- f. Clerk's Report
- g. Supervisor's Report

7. **Unfinished Business**

- a. Discussion on changes to the Township's administrative structure

8. **New Business**

- a. Presentation for recruiting service by Chet Janik of Michigan Leadership Institute
- b. Consideration of awarding bid for River East Recreation Area Improvements – Phase III
- c. Consideration of River East Recreation Area - Phase III bathroom facility purchase
- d. Consideration of awarding bid for new boiler installation at the Township office
- e. Consideration of bids to build 2 offices in the Planning area

9. **Public Comment**

10. **Other Business**

11. **Adjournment**

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620.

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION # 2024-05-T

**A RESOLUTION TO SUPPORT EXTENSION OF THE TOWNSHIP WATER
INFRASTRUCTURE TO SERVE THE US-31/37 CORRIDOR SOUTH OF MCRAE HILL ROAD**

WHEREAS, the Charter Township of Garfield as the owner and operator of a public municipal water system is committed to providing quality and quantity water supply to their residents; and

WHEREAS, as owner, the Township is responsible to comply with the rules and regulations of the Safe Drinking Water Act as enforced by the Michigan Department of Environment Great Lakes and Energy; and

WHEREAS, as part of these regulations, the Township is responsible to perform a Water Reliability Study including a Capital Improvement Plan every five (5) years; and

WHEREAS, as a component of the 5-year Reliability Study to monitor and identify areas of potential interest to provide expansion of such a service; and

WHEREAS, the US-31/37 corridor south of McRae Hill Road including a 190-acre parcel owned by the Oleson Foundation has been specifically recognized by the Township Board and Staff of having great development potential in Grand Traverse County.

NOW, THEREFORE, BE IT RESOLVED that Garfield Township is in support of an extension of the Township water infrastructure to serve the US-31/37 corridor south of McRae Hill Road including a 190-acre parcel owned by the Oleson Foundation.

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

By: _____
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution #2024-05-T which was adopted by the Township Board of the Charter Township of Garfield on the 12th day of March, 2024.

Dated: _____

Lanie McManus, Clerk
Charter Township of Garfield



Brian Warren
 P.M. / Manager
 P.O. Box 522
 119 East Main ST
 Kingsley, MI 49649

3/11/2024

Chuck Korn
 Garfield Township

Estimate: Revised New wall with door with window

Supply and install the following per plans:	
Frame new 14' wall with 2 1/2" 20ga. metal stud wall braced to existing ceiling	
Hang and finish 5/8" drywall on new wall	
Cut & repair existing grid to allow for new wall to go up past existing ceiling	
Cut existing ceiling tile to fit into new grid openings	
Install new door frame, solid wood door with window and hardware	
Cover existing floor before any work is performed	
Grand Total	\$5,125.00

Exclusions: Painting, Base board trim

Thank you for giving us the opportunity to bid for your business.

Brian Warren
 (231) 313-4486
 absolutebuildingsolutions@outlook.com



Date: 02/16/2024

Attn: Jamie Douglass
Business Name: Charter Township of Garfield
Address: 3848 Veterans Dr, Traverse City, MI 49684
Phone/Fax: 231-225-3175
E-mail: jdouglass@garfield-twp.com

Proposal Description: Grand Traverse Construction will provide labor and materials to build a 14' partition wall with a 3070 door in the Charter Township of Garfield planning office.

Proposal Summary

Included: Grand Traverse Construction will provide labor and materials to build a 14' partition wall in the Charter Township of Garfield planning office with a 3'0" x 7'0" door. Partition wall will be framed, drywalled, and painted to match existing paint color, with new wall angle and trims to match existing. Electrical allowance to move and/or add switches, outlets, and fixtures included. Door will match existing finish of planning office door(s), including a window of the same size and matching lockset. Site will be cleaned, and all waste and debris will be hauled off-site and properly disposed of by GTC.

Exclusions: HVAC. Second or third shift work schedule

Proposed Total: \$15,275.00

Accepted by:

Signature

Name/Title

Date

This proposal is valid for 30 days. We thank you for the opportunity and look forward to future correspondence.

Trevor Johnson / Service Team
(248) 464-4888
johnsont@ggrandtraverseconstruction.com

Subject: FW: bid for wall

From: Cherry Capital Contracting <cherrycapitalcontracting@gmail.com>
Sent: Monday, March 11, 2024 5:51 PM
To: Jamie Douglass <jdouglass@garfield-twp.com>
Subject: Re: bid for wall

Never too busy to reply Jamie,

I was charging \$7,500 for the wall. That includes framing, drywall, paint, trim, and door. This number would also include all material. The labor is what's so expensive these days.

Respectfully,

Travis

On Monday, March 11, 2024, Jamie Douglass <jdouglass@garfield-twp.com> wrote:

Hi Travis,

I was wondering if you could email me what you bid on the wall? No worries if you don't have time to do that today, I know its short notice.



Jamie Douglass

Building & Land Use Asst.

Phone (231)941-1620 Desk (231)225-3175

Web www.garfield-twp.com

[3848 Veterans Dr. Traverse City, MI. 49685](https://www.garfield-twp.com)

From: Cherry Capital Contracting <cherrycapitalcontracting@gmail.com>
Sent: Tuesday, February 13, 2024 6:31 AM
To: Jamie Douglass <jdouglass@garfield-twp.com>
Subject: Re: bid for wall

Hi Jamie,